

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 19, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the July 19, 2022, agenda**
5. **Action to approve the July 12th, 2022, minutes of the Board of Codington County Commissioners**
6. **Action on a request to sell alcohol at an American Cornhole Organization event at the Extension Center**
7. **Monthly Reports**
 - a. **Emergency Management Director**
 - b. **Facilities Manager**
 - c. **Highway Superintendent**
 - d. **Welfare Director**
8. **Action to approve a resolution authorizing an application for BIG (Bridge Improvement Grant) funds**
9. **Action to declare an emergency and proceed with cell door repairs from quote received**
10. **Action to appoint Mental Illness Board members**
11. **Action to set August meeting dates**
12. **Discussion/possible action to enact a Burn Ban**
13. **Review of 2023 Budget requests**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements – ERA**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
19. **Old Business**

20. New Business

21. Open

- a. Public Comments
- b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

23. Action to adjourn until 9:00 a.m., Tuesday, July 26th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 19, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 19, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by representatives of the Watertown Convention & Visitors Bureau, Anjelica Uthe and Katherine Danforth and Jayme Erickson from Dempsey's.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the July 19th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of July 12th, 2022; all voted aye; motion carried.

APPROVAL FOR ALCOHOL SALES AT EXTENSION FOR AMERICAN CORNHOLE EVENT

Angelica Uthe, Watertown Convention & Visitors Bureau, Director of Marketing and Business Development; Jayme Erickson, Dempsey's Brewery, Pub and Restaurant; and Katherine Danforth, Watertown Convention & Visitors Bureau, Executive Director; met with the Board to request authorization for alcohol sales at the American Cornhole Organization event scheduled for October 6-8, 2022 at the Codington County Extension Center complex. The liquor license held by Dempsey's will be

Codington County, 19 July 2022

transferred for this event. Dempsey's staff will be regulating all alcohol sales; security will be on hand, per a requirement of the Cornhole Organization; and Watertown Convention & Visitors Bureau staff will also assist with regulating alcohol sales at this event. Motion by VanDusen, second by Gabel, to approve the request for alcohol sales October 6-8, 2022, at the Extension Center Complex, as requested; all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board. Andrew reported this past June was the second driest June on record (last 128 years), but within the last 30 days, near to above average precipitation has been received and the drought monitor indicates Codington County is currently not considered a drought area. Quarterly reports for HMEP and BRIC grants have been submitted and the LEMPG quarterly report is in progress. Emergency Management along with Search and Rescue recently assisted with Camp Chance. The second PDM meeting has been held and the project continues on schedule. The installation of a cell antenna may have marginally improved cell reception in the weather office but added improvements are needed for clear reception. Potential applicants for federal aid from the May 12 storms have been contacted and an initial applicant briefing has been set. FEMA and OEM representatives will be present to assist with the initial briefing on July 21st. Emergency Management will participate in a full-scale exercise with Deuel and Grant counties to fulfil LEMPG requirements.

Emergency Management will present on severe weather preparedness at the youth Farm Safety Program.

Highway Supt., Rick Hartley, updated the Board. Chip sealing should be finished up later today and soft spots on County gravel roads will be addressed next. Brief discussions were held regarding an upcoming bridge inspection report which will recommend a load restriction on the bridge on 14th Ave NW in Watertown and lowering of the speed limit on County roads in the area of South Lake Drive.

Welfare Director, Sara Foust, updated the Board and distributed a monthly report for June. Cares hours for June were 80 and the County will receive \$4,000.00 in administrative costs; ICAP case management hours were 57 for June; staff is settling into the new office space and the phone has been ported over; the State association of County Welfare officials will meet to further discuss a possible resolution addressing indigent hospital claims and the length of time a hospital can currently go back to file with Counties; an Inter-Agency meeting was held last week; the Helpline Center continues to move forward with the Network of Care; and the Resilient Communities continue to focus on adverse childhood experiences. The Welfare Director gave a high-level overview on the Strategic Plan.

BRIDGE IMPROVEMENT GRANT APPLICATION

Motion by Gabel, second by Johnson, to approve a resolution to apply for BIG funds; all voted aye; motion carried.

RESOLUTION 2022-17

BRIDGE IMPROVEMENT GRANT PROGRAM RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Codington County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

STRUCTURE NUMBER AND LOCATION:

Str. No. 15-157-025

Cottonwood Street (County Hwy 2), 0.8 miles east of 451 Ave.

AND WHEREAS, _____ n/a _____ certifies that the project is listed in the county's Five-Year County Highway and Bridge Improvement Plan, and

AND WHEREAS, Codington County agrees to pay the n/a match on the Bridge Improvement Grant funds; and/or 0.0% match on the Local Federal Bridge funds;

AND WHEREAS, Codington County hereby authorizes the Bridge Improvement Grant and Local Federal Bridge application and any required funding commitments.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to Codington County’s Bridge Improvement Grant application and/or Local Federal Bridge application.

Vote of Commissioners: Yes 5 No 0

Dated at Watertown, SD, this 19th day of July, 2022

Brenda Hanten
County Commission Chair

ATTEST:
Cindy Brugman
Codington County Auditor

DETENTION CENTER CELL DOORS

Sheriff, Brad Howell, and Chief Correctional Officer, Matt Blackwelder; met with the Board to discuss needed repairs to two cell doors in the Detention Center. Sheriff Howell noted the cost to repair the cell doors is not included in the 2022 budget. The cells currently cannot be used until the doors are repaired. Two quotes were received from Southern Folger Contracting Inc. The first quote in the amount of \$78,508.00 would repair the current doors. The second quote in the amount of \$97,304.00 would repair the doors and replace the barred doors with newer safer doors. Motion by VanDusen, second by Gabel, to declare an emergency, in the interests of public safety, and accept the quote of \$97,304.00, to move forward with the aforementioned repair/replacement project, as recommended by Sheriff Howell; all voted aye; motion carried.

CODINGTON COUNTY BOARD OF MENTAL ILLNESS APPOINTEES

Motion by Gabel, second by Waterman, to appoint Terry Sutton as the Chairman of the Codington County Board of Mental Illness; all voted aye; motion carried. Motion by VanDusen, second by Gabel, to appoint Lisa Carrico to the Codington County Board of Mental Illness; all voted aye; motion carried.

2023 BUDGET REQUEST REVIEW

The Board reviewed 2023 budget requests for the offices of: Emergency Management, Highway, and Welfare offices.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by Johnson, to approve an automatic budget supplement to the Welfare budget with ERA grant funds in the amount of \$40,973.36; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Johnson, to approve the following annual step increase personnel changes; all voted aye; motion carried:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Sara Foust	Welfare Director	\$31.21/\$5430.54	7/1/2022

Kari Kraayenbrink	Welfare Admin. Spec.	\$21.08/\$3667.92	7/1/2022
Nicole LaVallie	Welfare Community Care Coord.	\$20.07/\$3492.18	7/1/2022
Becky Goens	Extension Sr. Admin. Spec.	\$27.97/\$4344.78	7/1/2022
Kim Johnson	Extension Admin. Spec.	\$21.08/\$3667.92	7/1/2022
Jan Steele	Victim Witness Coord.	\$33.74/\$5870.76	7/1/2022

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Detention Center, 2 staff, 24/7 training; Detention Center, 3 staff, de-escalation training; Welfare Office, Community Care Coordinator, mileage for various trips from 6/1/202 – 12/31/2022, meeting with clients; and Extension 4-H Youth Program Advisor, National Association of Extension 4-H Youth Development Conference.

EXECUTIVE SESSION

Motion by Johnson, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (1), personnel issues; at 10:23 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:59 a.m., no action was taken. The following were present for executive session: Welfare Director, Sara Foust and Human Resource Representative, Natalie Remund.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 10:59 a.m., until 9:00 a.m., Tuesday, July 26th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
 Codington County Auditor

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Published once at the total approximate cost of \$ _____