

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 5, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the July 5, 2022, agenda**
5. **Action to approve the June 28th, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Extension**
7. **Action to approve plat resolutions – Tim and Lacey Grabow Addition, Comes Acres Addition**
8. **Action to approve FY2023 contract for WIC services**
9. **Action to approve ARPA operating cash transfers for June payroll costs**
10. **Discussion/possible action to enact a Burn Ban**
11. **Action to approve a permit to discharge fireworks at 3121 North Serenity Drive**
12. **Review of 2023 Budget requests**
13. **Action to approve claims for payment**
14. **Action to approve automatic budget supplements**
15. **Action to approve personnel changes**
16. **Action to approve travel requests**
17. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
18. **Old Business**
19. **New Business**
20. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

21. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

22. Action to adjourn until 9:00 a.m., Tuesday, July 12th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

July 5, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 5, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner VanDusen.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the July 5th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of June 28th, 2022; all voted aye; motion carried.

PLAT RESOLUTIONS

RESOLUTION #2022-15

A Resolution to approve the platting of the Tim and Lacey Grabow Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Codington County, 5 July 2022

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner VanDusen; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 5th day of July, 2022, at Watertown, Codington County, South Dakota

Brenda Hanten
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2022-16, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 5th day of July, 2022, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

FY2023 WIC CONTRACT

Motion by Johnson, second by Gabel, to approve the FY2023 WIC Contract, between the South Dakota Dept. of Health and Codington County, in an amount not to exceed \$42,878.00, for the time period June 1, 2022 through May 31, 2023, for the provision of WIC clerical services; all present voted aye; motion carried.

ARPA OPERATING CASH TRANSFERS

Motion by VanDusen, second by Waterman, to approve operating cash transfers from the ARPA fund in the amount of \$591,665.17 to the General Fund in the amount of \$479,027.43, Road and Bridge Fund in the amount of \$105,207.09, and Crime Victims fund in the amount of \$7,430.65; for June payroll costs; all voted aye; motion carried.

FIREWORKS DISCHARGE PERMIT

Motion by Johnson, second by Gabel, to approve a fireworks discharge permit, from Jeff Bendix, for a private display to be held at 3121 North Serenity Drive, Watertown, SD; on July 9th at 10:30 PM; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel to approve the following annual step increase personnel changes; all voted aye; motion carried:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Cindy Brugman	Auditor	G65E/step 5; 38.82/6754.68	7/1/2022
Jodi Pearson	Payroll Specialist	G35/step 4; 24.36/4238.64	7/1/2022
Debra Melville	Financial Assistant	G25/step 6; 22.16/3855.84	7/1/2022
Alissa Harte	Administrative Asst.	G25/step 4; 21.09/3669.66	7/1/2022
Ann Rasmussen	Register of Deeds	G65E/step 4; 37.87/6589.38	7/1/2022

Mary Fransen	Administrative Spec.	G30/step 12; 26.98/4694.52	7/1/2022
Jill Schweitzer	Administrative Spec.	G30/step 4; 22.14/3852.36	7/1/2022
Jacki Manning	Deputy Reg. Deeds	G40/step 3; 26.38/4590.12	7/1/2022
Todd Rose	Veteran Svc Officer	G55/step 2; 31.21/5430.54	7/1/2022
Peggy Raml	Administrative Spec.	G30/step 5; 22.70/3949.80	7/1/2022

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (1), personnel issues; at 9:11 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:32 a.m., no action was taken. Human Resource Representative, Natalie Remund and Community Health Nurse, Codi Martin were present for executive session.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 9:32 a.m., until 9:00 a.m., Tuesday, July 12th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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