

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 28, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the June 28th, 2022, agenda**
5. **Action to approve the June 21st, 2022, minutes of the Board of Codington County Commissioners**
6. **Public Hearing and action to approve formal supplements to the American Rescue Plan Budget and Rural Access Infrastructure Budget**
7. **Monthly Reports**
 - a. **Emergency Management Director**
 - b. **Sheriff**
8. **Action to award a bid for Road Reclamation and Microseal project**
9. **Presentation – Ben Fuller, Turnkey Logistics, project update for Summit Carbon Solutions**
10. **Note fund raiser raffle by the Waverly/South Shore girls and boys basketball teams**
11. **Action to approve claims for payment**
12. **Action to approve automatic budget supplements**
13. **Action to approve personnel changes**
14. **Action to approve travel requests**
15. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
16. **Old Business**
17. **New Business**
18. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
19. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

20. Action to adjourn until 9:00 a.m., Tuesday, July 5th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 28, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 28, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner Gabel.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the June 28th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of June 21st, 2022; all voted aye; motion carried.

PUBLIC HEARING/FORMAL BUDGETS SUPPLEMENT

The Board held a public hearing, as previously advertised, to receive public comment on formal budget supplements to the American Rescue Plan Act budget and Rural Access Infrastructure budget. Motion by Johnson, second by Gabel, to approve formal supplements to the ARPA budget in the amount of \$5,440,420.00 and the RAI budget in the amount of \$54,542.07. Chair Hanten opened the hearing to the public at this time. No persons offered comments during the public hearing. Chair Hanten closed the public hearing and turned to the Board for action and further comments. The formal supplementing of these budgets will give the County spending authority of the cash received and deposited into each fund. Upon vote of the Board all voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board. Maintenance has been completed on Search and Rescue trucks; incidents responded to where for a fuel release on the interstate and a residential fire near Florence. The Emergency Management Director toured an assisted living center in Codington County and met with staff regarding emergency plans for the facilities if the need arises; attended ICS400 training; held an LEPC meeting at Glacial Lakes Energy; agreed to fund a project

for securing sharps containers for the Watertown Police Department and securing HAZMAT spill kits for some of the volunteer fire departments in the County; hosted a Planning “P” workshop for the regional Emergency Management offices; attended the Lake Area Radio Klub (LARK) field day, which is a large emergency preparedness exercise; and planning for the Pre-disaster Mitigation Plan is on track with a planning meeting scheduled for July 7th. The Emergency Management Director reviewed several recent weather events where weather spotters were called out on 4 different occasions, and also provided the Board with a timeline report of the disaster declaration process. A review of storm procedures and protocols, including Emergency Management website updates, will be conducted for future response to weather incidents. **Sheriff, Brad Howell**, who could not be present for this meeting, provided the Board with the following statistics, compiled from the month of May 2022, for the Detention Center and Sheriff’s Office: 601 cases/calls for service; 13 accident reports were completed; 65 warrants served; 207 sets of civil papers served; 4,358 transport miles; average daily inmate population 71.19 (high ADP 79 and low ADP 60); 22 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 5 individuals using remote breathalyzers; 28 individuals testing twice daily PBT’S; 30 individuals reporting twice weekly for UA Drug testing; 2 individuals on sweat patches; 210 bookings; \$10,299.64 collected in fees for out of county prisoner contracts; \$5,910.00 collected in work release fees; \$5,780.00 collected in fees for the 24/7 program; and \$4,428.00 collected for SCRAM fees.

ROAD RECLAMATION AND MICROSEAL PROJECT BIDS

Highway Supt., Rick Hartley and Waylon Blasius, Banner Project Manager, met with the Board to review the bid received, on June 14th, for the Road Reclamation and Microseal project and to recommend approval of the base bid and bid alternative A for a total bid of \$1,710,317.20. Motion by Gabel, second by VanDusen to accept the base bid \$1,208,985.80 and bid alternative A \$501,331.40 as submitted by Duinick, Inc; all voted aye; motion carried.

SUMMIT CARBON SOLUTIONS PROJECT UPDATE

Ben Fuller, a representative from Turnkey Logistics, appeared before the Board and provided a project update for Summit Carbon Solutions. Mr. Fuller provided the Board with various handouts regarding the project and associated new economic opportunities for the ethanol industry in South Dakota. Mr. Fuller noted benefits to Codington County, including but not limited to: new annual property tax revenue; labor income; average wage of employees during the construction and operations phases; annual expenditures, etc. Mr. Fuller noted the proposed timeline for the start of the project is Summer 2023 and being operational in 2024.

WAVERLY-SOUTH SHORE BASKETBALL TEAMS RAFFLE

The Board noted the intent of the Waverly-South Shore Girls and Boys Basketball teams to conduct a raffle/game of chance “Monday Night Football Book” fundraiser during the 2022-2023 professional football season.

CLAIMS APPROVED

Motion by Gabel, second by Johnson, to approve a claim, payable to the City of Watertown, for April 911 surcharge collections, in the amount of \$22,501.60; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen was recused; motion carried. Motion by Gabel, second by Waterman, to approve for payment the following list of claims: VISA Reliabank 970.21 sup/trav; VISA First Interstate Bank 40.00 fuel; Carolyn Eck 225.00 election; all voted aye; motion carried.

SALARY CLAIMS

Motion by VanDusen, second by Gabel, to approve June salary claims; all voted aye; motion carried: Commissioners: 10,778.29 total salaries. Auditor: 23,346.73 total salaries. Co. Treasurer: 34,082.95 total salaries. States Attorney: 34,752.24 total salaries. Gov. Buildings: 18,878.34 total salaries. Dir. Equalization: 47,439.32 total salaries. Reg. of Deeds: 25,555.70 total salaries. Veterans Service:

12,731.22 total salaries; Jay Roberts new hire 25.11 PT. Sheriff: 88,137.92 total salaries. Co. Jail: 131,101.27 total salaries. Coroner: 3,875.40 total salaries. Welfare: 15,588.83 total salaries. County Nurse: 5,305.11 total salaries. Co. Park: 9,528.94 total salaries. Ag. Bldg.: 10,399.52 total salaries. Co. Extension: 10,726.54 total salaries. Weed: 7,788.45 total salaries. Planning Board: 441.62 total salaries. Road & Bridge: 105,207.09 total salaries. Emergency Management: 12,048.12 total salaries. Crime Victim: 7,430.65 total salaries. W.I.C.: 5,109.09 total salaries. Total 620,253.34. Breakdown of withholding amounts which are included in the above: S.D. Retirement 56,498.64; S.D. Retirement 74.12 spouse option; S.D. Supplemental Retire. 3,660.00 suppl. retire.; Sanford 83,808.79 ins.; Reliance Standard Life Insurance 739.23 life ins.; Delta Dental 6,540.48 ins.; Avesis 884.77 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 439.65 employee union dues; AFLAC 3,832.36 ins.; John Hancock 5,750.00 suppl. retire.; AFLAC 928.09 ins.; Watertown United Way 90.00 employee contributions; Office of Child Support 947.00 employee payments; Sioux Valley Credit Union 25,121.00 employee payments; SDRS Supplemental Retirement 4,285.00 Roth retirement; Teamsters Local Union 120 422.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 41,296.60 federal withholding; ReliaBank Dakota 56,866.52 social security; ReliaBank Dakota 13,299.42 Medicare.

PERSONNEL CHANGES

Motion by Gabel, second by Waterman to approve the following personnel changes; all voted aye; motion carried:

<u>Employee</u>	<u>Position</u>	<u>Wage</u>	<u>Effective</u>
Steve Molengraaf	Facilities Manager	G60/step 5; 35.29/6140.46	7/1/2022
Bryan Bleeker	Facilities Tech II	G20/step 9; 21.69/3774.06	7/1/2022
Richard Kohn	Facilities Tech II	G20/step 4; 19.17/3335.58	7/1/2022
Justin Halajian	Sr. Maint. Tech	G40/step 2; 25.73/4477.02	7/1/2022
Scott Swanson	Facilities Tech Lead	G25/step 10; 24.46/4256.04	7/1/2022
James Hedges	Facilities Tech II	G20/step 6; 20.14/3504.36	7/1/2022
Ron Hartley	Facilities Tech II	G20/step 4; 19.17/3335.58	7/1/2022
Chandler Flowers	Deputy Sheriff	G40/step 1; 25.11/4369.14	7/1/2022

Motion by Johnson, second by Gabel, to accept the letter of retirement from Health Administration Tech., Jeanie Ochsendorf; effective August 31, 2022; all voted aye; motion carried. Chair Hanten expressed thanks for Jeanie's 15 years of service to the Codington County Community Health Office.

TRAVEL REQUEST

Motion by VanDusen, second by Gabel, to approve travel for the Director of Equalization and appraisal staff to attend the annual SDAAO school; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by VanDusen, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1), personnel issues (2) pending litigation or contractual matters; at 10:04 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:30 a.m., no action was taken. Human Resource Representative, Natalie Remund was present for executive session.

ADJOURNMENT

With no further business to come before the Board, a motion was made by VanDusen, second by Johnson, to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, July 5th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____