

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, June 21, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the June 21st, 2022, agenda**
5. **Action to approve the June 14th, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Facilities Manager**
 - b. **Highway Superintendent**
7. **Action to award a bid for Road Reclamation and Microseal project**
8. **Action to declare property taken by tax deed proceedings surplus to be sold, advertise a tax deed auction notice to bidders, and appoint property appraisers**
9. **Action to approve the purchase of a brush bucket for the County's Skid Steer equipment**
10. **Action to approve claims for payment**
11. **Action to approve automatic budget supplements**
12. **Action to approve personnel changes**
13. **Action to approve travel requests**
14. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
15. **Old Business**
16. **New Business**
17. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
18. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**

- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

19. Action to adjourn until 9:00 a.m., Tuesday, June 28th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 21, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, June 21, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. The pledge of allegiance was led by Commissioner Waterman.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the June 21st, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of June 14th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, updated the Board. Extension Center Complex – the AC units have been installed with wiring yet to take place; speaker equipment, previously used in the Commission chambers, has been installed in the sale ring to improve the sound system. Government Buildings – an employee fire extinguisher training is being planned for July or August. Detention Center – AC problems continue in the building; the garage door has malfunctioned; problems are occurring with a minimum security cell door; and the new dishwasher has been installed. Memorial Park – revenue has been recorded in the amount of \$76,111.08 to date; 5 groups have pre-booked for 2023; the City of Watertown Park and Recreation Department has gifted the County with 18 disc golf baskets; and the Girl Scouts organization is working on a draft to turn over their building, located at Memorial Park, to the County, it is unknown at this time if there will be a cost to the County for this transaction. Weed Department – the State road shoulders have been sprayed; over half of the Township roads have been sprayed; the spring I.D. tour was held in the Leola area; a Leafy Spurge beetle collection is scheduled for southwest of Sisseton on Thursday, June 23rd. Mr. Molengraaf noted Paul Johnson, SDSU Extension Weed Science Coordinator and Northeast Research Farm Coordinator, and former Weed Manager for Codington County is retiring after a 33 year career with SDSU. West Nile – traps will be set this week. **Highway Supt., Rick Hartley**, updated the Board: The Highway Dept. is currently chip sealing. The County's chipper broke down last week and the Hamlin County Highway Dept. promptly provided a chipper to complete

the section of chip sealing on County Road 3 south of Highway 212. Codington County's chipper has now been repaired. The Highway Dept. is currently out picking up trees from the roadways due to recent wind and storms in the area. The Highway Dept. continues to work on soft spots on County gravel roads

SKID STEER BRUSH BUCKET

Motion by Johnson, second by Waterman, to approve the purchase of a Skid Steer brush bucket, in the amount of \$3,100.00 from Eastside Equipment; as requested by Facilities Manager, Steve Molengraaf; all voted aye; motion carried.

ROAD RECLAMATION AND MICROSEAL PROJECT BIDS

Highway Supt., Rick Hartley, met with the Board to discuss the bid received, on June 14th, for the Road Reclamation and Microseal project. The Highway Supt. advised the Board that the bid, for the complete project, is higher than the 2022 Road & Bridge budget can support. The budget will need an extra \$420,000.00 to complete the paving of County Road 23 from Highway 212 north. Mr. Hartley asked that the Board consider options to add funds to the 2022 budget and complete the paving in 2022. The Auditor will look at cash fund estimates to the Road & Bridge Fund to determine if revenues yet to come in will provide the needed funds to complete the project in full. No action was taken to award a bid at this time.

TAX DEED AUCTION

Motion by Johnson, second by Waterman, to approve a notice of Tax Deed Auction; appoint property appraisers; and declare the following property surplus to be sold: S16.75' Lot 9 & all Lot 10, Blk 40, Watertown Town Lot Co., in the City of Watertown; all voted aye; motion carried. The auction will take place during the Board's meeting scheduled for July 26th, 2022. The following property declared surplus on July 14, 2020 will also be offered at auction as the property did not sell at the tax deed auction held on August 4th, 2020: **Elmira Township** That part of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, in Township 117 North, Range 52 West of the 5th P.M., Codington County, South Dakota, lying Southerly and Westerly of a straight line draw between a point on the Western boundary of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, 160 Feet due North of the Southwest corner of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, and a point on the Southern boundary of the North Half (N1/2) of said Northeast Quarter (NE1/4) 80 Feet due East of the Southwest corner of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, said triangular tract in the North Half of the Northeast Quarter (N1/2 NE1/4) of said Section 34 being that tract described in deed recorded in Book 117 of Deeds on Page 327 in the office of the Register of Deeds of said Codington County. RECORD 735. Tax Deed issued to Codington County 10/22/2019.

EXECUTIVE SESSION

Motion by VanDusen, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1), personnel issues; at 9:36 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:08 a.m., no action was taken. Human Resource Representative, Natalie Remund; Treasurer, Carol Maloney; and Facilities Manager, Steve Molengraaf; were present at varying times during executive session.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by Gabel, to adjourn at 10:08 a.m., until 9:00 a.m., Tuesday, June 28th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, 21 June 2022

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