

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Thursday, June 9, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the June 9th, 2022, agenda**
5. **Action to approve the May 24th, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Extension**
 - b. **Community Health Nurse**
7. **Action to approve a plat of the Willow Run Addition**
8. **Action to declare law enforcement vehicles surplus to be traded**
9. **Action to declare Detention Center equipment surplus to be destroyed**
10. **Action to hire a full time Correctional Officer to fill a vacancy**
11. **Canvass of the 2022 Primary Election and action to approve canvass**
12. **Action to approve claims for payment**
13. **Action to approve automatic budget supplements**
14. **Action to approve personnel changes**
15. **Action to approve travel requests**
16. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
17. **Old Business**
18. **New Business**
19. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

20. Action to enter into Executive session per SDCL 1-25-2
- (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn until 9:00 a.m., Tuesday, June 14th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

June 9, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Thursday, June 9, 2022, at the Codington County Court House. Commission members present were: Lee Gabel (via Zoom), Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. The pledge of allegiance was led by Community Health Nurse, Codi Martin.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the June 9th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of May 24th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Community Health Nurse, Codi Martin, updated the Board. WIC – due to the formula recall participants have been offered multiple alternatives of 6 other comparable brands. Immunizations – preparations are under way for school required immunizations. School services – all schools services for the 2021-2022 school year were completed. Baby Care/Prenatal Education – a transition has been made to a new electronic medical record for all pregnancy related charting. Infant Mortality – distribution of Pak-n-plays and car seats, to qualifying participants, continues. Staffing – Kaia Kleinlein, LPN, started with the office in March. Staff Training/Continuing Education – the office is working on collaborating with the local hospital and police department for further training/education to better serve clients. Rapid COVID tests are still available in the Community Health Office and Auditor's Office for distribution to the general public. **4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board. A Clover Bud camp was held the week of May 31st; 4-H Camp was held at Camp Poinsett, June 6 – June 8; the Shake Wagon will be located at Dacotah Bank June 13 – June 15, 2022; the Kid Care babysitting clinic will be

Motion by VanDusen, second by Johnson, to declare GEN01621-2016 Ford Explorer, VIN8427 and GEN01638-2017 Ford Explorer, VIN6929; surplus, to be traded for new law enforcement vehicles; per the request of Sheriff Howell; all voted aye; motion carried.

SURPLUS DETENTION CENTER EQUIPMENT

Motion by Gabel, second by Johnson, to declare the following equipment, located in the Detention Center, surplus, to be destroyed: Frigidaire chest freezer s/nWB5054399 and Hobart dishwasher s/n 231015-195, per the request of Sheriff Howell; all voted aye; motion carried.

FULL TIME CORRECTIONAL OFFICER POSITION

Motion by Gabel, second by VanDusen, to approve the hiring of a full-time Correctional Officer to fill a vacancy, per the request of Sheriff Howell; all voted aye; motion carried.

CANVASS OF 2022 PRIMARY ELECTION RESULTS

The Board conducted the canvass of the 2022 Primary Election results. Motion by Johnson, second by Waterman, to approve the canvass and vote totals as announced; all voted aye; motion carried.

SALARY CLAIMS

Motion by VanDusen, second by Gabel, to approve May salary claims; all voted aye; motion carried. Commissioners: 10,778.28 total salaries. Auditor: 23,346.70 total salaries. Co. Treasurer: 33,997.86 total salaries. States Attorney: 36,808.00 total salaries. Gov. Buildings: 19,173.82 total salaries. Dir. Equalization: 47,439.33 total salaries. Reg. of Deeds: 25,555.68 total salaries. Veterans Service: 12,204.10 total salaries. Sheriff: 101,961.42 total salaries. Co. Jail: 139,204.11 total salaries; Austin Hanson 3935.88 F/T; Steve Stahlke 3504.36 Step Increase. Welfare: 15,552.45 total salaries. County Nurse: 5,305.10 total salaries. Co. Park: 11,257.52 total salaries; Jeff Johnson 15.96 Seasonal P/T; Steve Rondell 15.95 Seasonal P/T. Ag. Bldg.: 10,399.52 total salaries. Co. Extension: 10,726.55 total salaries. Weed: 6,474.07 total salaries. Planning Board: 532.87 total salaries. Road & Bridge: 104,207.44 total salaries. Emergency Management: 12,770.65 total salaries. Crime Victim: 7,430.65 total salaries. W.I.C.: 4,971.16 total salaries. Total 640,097.28. Breakdown of withholding amounts which are included in the above: S.D. Retirement 58,721.94; S.D. Retirement 74.12 spouse option; S.D. Supplemental Retire. 3,615.00 suppl. retire.; Sanford 83,387.75 ins.; Reliance Standard Life Insurance 747.48 life ins.; Delta Dental 6,513.60 ins.; Avesis 869.57 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 439.65 employee union dues; AFLAC 3,866.81 ins.; John Hancock 5,750.00 suppl. retire.; AFLAC 928.09 ins.; Watertown United Way 90.00 employee contributions; Office of Child Support 435.00 employee payments; Sioux Valley Credit Union 25,156.00 employee payments; SDRS Supplemental Retirement 4,195.00 Roth retirement; Teamsters Local Union 120 422.00 employee union due; Codington County Deputy Sheriff's Association 105.00 employee union dues; ReliaBank Dakota 43,770.17 federal withholding; ReliaBank Dakota 43,770.17 social security; ReliaBank Dakota 13,823.92 Medicare.

TRAVEL REQUEST

Motion by Johnson, second by Gabel, to approve a travel request from the Emergency Management Office for ICS 400 training; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Johnson, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (1), personnel issues; at 9:22 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:02 a.m., no action was taken. Human Resource Representative, Natalie Remund; Sheriff Brad Howell; Chief Deputy Sheriff, Brent Solum; Chief Correctional Officer, Matt Blackwelder; and Community Health Nurse, Codi Martin; were present at varying times during executive session.

ADJOURNMENT

Codington County, 9 June 2022

With no further business to come before the Board, a motion was made by Johnson, second by Waterman, to adjourn at 10:02 a.m., until 9:00 a.m., Thursday, June 14th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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