

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 17, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the May 17th, 2022, agenda**
5. **Action to approve the May 10th, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Facilities Manager**
 - b. **Highway Superintendent**
7. **Action to approve an agreement with the State of South Dakota for the installation of rumble strips**
8. **Action to approve certificate of appointment for the Housing and Redevelopment Commission**
9. **Action to approve annual Malt Beverage license application renewals**
10. **Action to approve lease agreements for Welfare Office space**
11. **Action to approve a new phone system for the Welfare through VAST**
12. **Action to re-schedule June 7th Board meeting to June 9th due to Primary Election**
13. **Action to elect the final rule allowing Counties to use up to \$10 million of the ARPA Recovery Funds as “loss revenue” for the provision of the General government services**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements – ERA expense**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
19. **Old Business**

20. New Business

21. Open

- a. Public Comments
- b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

23. Action to adjourn until 9:00 a.m., Tuesday, May 24th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 17, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 17, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Johnson led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the May 17th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of May 10th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, reported. Extension Center Complex – furnaces and duct work has been installed in EXPO 1 with AC units and electrical pending. Court House – a minor chiller problem affecting the Court House and Detention Center has been resolved. Memorial Park – camping is slow due to weather conditions, bookings are increasing, staff has been busy preparing the park and cutting firewood, May 12 storm damage necessitated tree clean up, \$45,564.80 has been collected in revenue to date in 2022. Weed Dept. – equipment is ready for the season as soon as the weather pattern modifies, a Spring Weed I.D. Tour is being scheduled for June 9th in the Leola area. West Nile – an

Codington County, 17 May 2022

increase in mosquitoes is anticipated due to the rainfall received in the area pending warm weather. Representatives from VAST have met with departments heads regarding options for a new phone system for County offices due to the ending of the current system through SD BIT. **Highway Superintendent, Rick Hartley**, reported. The Highway Dept. provided barricades for use on County 9-4 following the May 12th severe weather, trees from the same storm will be picked up in the County roads right of way, crack sealing continues, additional rip rap has been hauled due to high winds, frost boils are being taken care of on gravel roads, load limits are still in place at this time, chip sealing is scheduled for June, the Highway Superintendent recently attended the NACE Conference, a notice to bidders will be forthcoming for Board action to move forward with a road repair project on the “Bus Barn” road. A discussion was held regarding the rising water levels on County roads in the west part of the County. The Highway Superintendent will contact engineering firms for quotes to prepare plans to address the rising water problems.

RUMBLE STRIPING AGREEMENT

Motion by Gabel, second by Waterman, to approve an agreement between Codington County and the SD DOT for a Rumble Strip/Pavement Marking project identified as Roadway Safety Improvement Project Number PH0010(157)PCN06U8; located on 442 Ave adjacent to US Hwy 212 (4.5 east of Henry), 439th Ave adjacent to 176th St (4 miles south, 4 miles east of Junction US Hwy 212/US Hwy 81), and 164th St adjacent to 447th Ave (5 miles east, 3 miles south of Florence) in Codington County; all voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION RE-APPOINTMENT

Motion by Johnson, second by Gabel, to re-appoint Arlys Kays to the Housing and Redevelopment Commission of Codington County and to authorize the Chair to sign the annual certificate of appointment; all voted aye; motion carried.

**CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE
HOUSING AND REDEVELOPMENT COMMISSION OF
CODINGTON COUNTY, SOUTH DAKOTA**

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

_____ Brenda Hanten , term expires 12/31/2022

_____ Kathy Turbak , term expires 12/31/2023

_____ Elmer Brinkman, term expires 12/31/2024

_____ Georgia Kahnke, term expires 12/31/2025

_____ Arlys Kays , term expires 12/31/2026

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chair of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 17th day of May, 2022.

Brenda Hanten
Chair

ATTEST:
Cindy Brugman
Auditor

2022-2023 MALT BEVERAGE LICENSE RENEWALS

Motion by VanDusen, second by Hanten, to approve the following 2022-2023, on/off sale, Malt Beverage license renewal applications as announced by the Auditor: David Bludorn, DBA - Rooster Bar; W.J. Schmitt Enterprise, Inc., DBA-Southfork Lounge; and Sisseton-Wahpeton Sioux Tribe DBA Dakota Sioux Casino; all voted aye; motion carried.

WELFARE OFFICE SPACE LEASE

Welfare Director, Sara Foust, presented the Board with a lease agreement for office space, located at 7 West Kemp, for the Welfare Office. Following a lengthy discussion and review of the proposed contract the Board requested additional information and clarification regarding the electrical upgrades, liability insurance requirements, and the status of the current lease at the City Auditorium. No action was taken at this time.

JUNE 7TH MEETING DATE

Motion by Waterman, second by Gabel, to meet on June 9th, instead of June 7th, due to the need to canvass the votes of the 2022 Primary Election; all voted aye; motion carried.

ARPA FUNDS FINAL RULE

Motion by Gabel, second by Johnson, to elect the final rule allowing counties to use up to \$10 million of the ARPA Recovery Funds as “loss revenue” for the provision of the general government services without needing to use the Treasury revenue loss formula; all voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by VanDusen, to approve an automatic budget supplement in the amount of \$18,889.59, to the Welfare expenditure budget with ERA grant funding; all voted aye; motion carried.

PERSONNEL CHANGE FORM

Motion by Gabel, second by Waterman, to approve the following personnel change form: New Hire, Deputy Veteran Service Officer, Jay Roberts, will work hourly until becoming full time with benefits on 1/1/2023; grade 40/step 1 \$25.11 per hour; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Gabel, to approve the following travel requests: Highway Dept. staff, SDACHS workshop and Treasurer’s office staff, SDACO Deputy workshop; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session, per SDCL 1-25-2 (2), contractual matters; at 10:13 a.m.; all voted aye; motion carried. The Board returned to regular session at 10:23 a.m., no action was taken.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Waterman, second by Gabel, to adjourn at 10:23 a.m., until 9:00 a.m., Tuesday, May 24th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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