

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, May 3, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the May 3rd, 2022, agenda**
5. **Action to approve the April 26th, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Extension**
 - b. **Veterans Service**
7. **Action to approve the minutes of the April 19th joint meeting with the Codington County Planning and Zoning Board**
8. **Action to hire a Deputy Sheriff to fill a vacancy**
9. **Action to approve an out of county inmate contract with Kingsbury County**
10. **Action to declare misc. equipment, furniture, etc., surplus to be destroyed**
11. **Action to approve a floor project for restrooms at Memorial Park as budgeted**
12. **Action to correct 2023 seasonal rate charges per Facilities Manager request**
13. **Action to approve abatement applications**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
19. **Old Business**
20. **New Business**

21. Open

- a. Public Comments
- b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

23. Action to adjourn until 9:00 a.m., Tuesday, May 10th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 3, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 3, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Gabel led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the May 3rd, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of April 26th, 2022; all voted aye; motion carried.

MINUTES OF THE JOINT MEETING WITH THE PLANNING AND ZONING BOARD

Motion by Johnson, second by VanDusen, to approve the minutes of the April 19th joint meeting of the Codington County Commissioners and Codington County Planning and Zoning Board; all voted aye; motion carried.

DEPUTY SHERIFF POSITION

Motion by Gabel, second by VanDusen, to hire a full-time Deputy Sheriff to fill a vacancy; all voted aye; motion carried.

MONTHLY REPORTS

Codington County, 3 May 2022

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board. The last 4-H at home project will take place in the month of May; Shooting Sports has now ended for the season and an awards night will be held this week for those participants; Clover Buds is in its last month and a Clover Bud Bug Camp will be held on June 1st; bike safety inspections are being held at the Watertown schools for the first time since 2019. Jodi will be teaching Junior Achievement in May at McKinley School and will attend 4-H training in Yankton for 3 days in May. A Kid Kare babysitting clinic will be held this summer, the virtual babysitting clinic was recently wrapped up and Progressive Ag Safety Day will be held in July. 4-H camp registrations end this week and Jodi will be a chaperone at camp from June 6 – June 8.

KINGSBURY COUNTY INMATE CONTRACT

Motion by Gabel, second by VanDusen, to approve a contract for the housing of Kingsbury County inmates in the Codington County Detention Center; all voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Gabel, second by Johnson, to declare the following equipment from the Sheriff's Office and Detention Center, surplus to be destroyed: GEN00914 Wrangler Floor scrubber, 105 HP Elite computer s/n MSL8411YPS, 105 HP Elite computer s/n MXL8411YP5, 411 Panasonic Toughbook s/n 4CTYA92248, Keyless Access Control System s/n 1206903, GEN01412 Panasonic Toughbook s/n 9AKSB21742, GEN01353 Panasonic Toughbook s/n 8CKYA19994, GEN01565 359 Panasonic Toughbook s/n 2DTYA65034; all voted aye; motion carried.

MEMORIAL PARK RESTROOMS FLOOR PROJECT

Motion by VanDusen, second by Gabel, to approve an epoxy floor project in restrooms at Memorial Park in the amount of \$10,090.50 as budgeted; all voted aye; motion carried.

2023 CAMPING RATES CORRECTION

Facilities Manager, Steve Molengraaf, advised the Board an error was made in the calculation of the 2023 Seasonal, 4-week, camping rate which was approved on February 15, 2022. Mr. Molengraaf originally submitted to the Board a fee of \$780.00 per four-week period which should have been \$690.00. Motion by Gabel, second by Johnson, to correct the rate for Seasonal camping, 4 week stay, to \$690.00; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Waterman, to approve the following personnel changes: Part-time Correctional officer, Austin Hanson, promoted to full-time, effective May 15th, 2022, Grade 35/step 1, \$22.62 per hour; Seasonal Memorial Park custodian, Lucas Langerock, Grade AA/step 4, \$16.03 per hour, effective May 1st, 2022; Facilities Tech. 1, Steve Stahlke, promoted to Facilities Tech. II, Grade 20/step 6, \$20.14 per hour, effective May 1, 2022; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Gabel, to approve the following travel requests: States Attorney and Deputy States Attorney, States Attorney conference, and Emergency Management Deputy Director, EM103 class; all voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, a motion was made by Johnson, second by VanDusen, to adjourn at 9:16 a.m., until 9:00 a.m., Tuesday, May 10th, 2022; all voted aye; motion carried.

ATTEST:

Alissa Harte

Codington County Auditor Administrative Assistant

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