

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 29, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the March 29, 2022, agenda**
5. **Action to approve the March 22, 2022, minutes of the Board of Codington County Commissioners**
6. **Action to approve a request to sell alcohol at the Boys and Girls Club Camel Races at the Extension Center Complex on April 29th, 2022**
7. **Monthly Reports**
 - a. **Extension**
8. **Action to approve daily inmate rate for out of County inmates**
9. **Action to approve out of County inmate contracts**
10. **Action to declare Airflight property tax, payable in 2019 and 2020, uncollectible**
11. **Action to approve amended Helpline Center Network of Care MOU – insurance**
12. **Note the Board will not meet on April 5, 2022**
13. **Discussion and action regarding Good Friday and Easter Monday leave for employees**
14. **Action to approve abatement applications**
15. **Action to approve claims for payment**
16. **Action to approve automatic budget supplements – Welfare Budget ERA expense**
17. **Action to approve personnel changes**
18. **Action to approve travel requests**
19. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
20. **Old Business**
21. **New Business**

22. Open

- a. Public Comments
- b. Commission Comments

23. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

24. Action to adjourn until 9:00 a.m., Tuesday, April 12th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

March 29, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 29, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Hanten led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the March 29th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Gabel, second by Johnson, to approve the minutes of March 22nd, 2022; all voted aye; motion carried.

REQUEST TO SELL ALCOHOL AT EXTENSION COMPLEX /BOYS & GIRLS CLUB EVENT

Kelly Jaderborg, Director of Development, with the Watertown Boys and Girls Club, met with the Board to request authorization to sell alcohol during the Blue Door Derby Camel Races event, scheduled for April 29th at the Codington County Extension Center Complex. A liquor license will be transferred following proper procedure for this event. Motion by VanDusen, second by Gabel, to approve this request; all voted aye; motion carried.

MONTHLY REPORTS

Codington County, 29 March 2022

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board. Shooting sports will continue for 4 more weeks with the State Shoot scheduled for April 22nd, 23rd, and 24th, in Ft. Pierre. Jodi will be hosting the North District 4-H Advisors at a networking day on March 30th. Virtual Kids Care is being held on Mondays via Zoom, 49 youth are signed up for the 4-H At Home Project in April, the 4-H Teen Regional Dash event is scheduled for April 30th and again sometime in October, and planning for summer opportunities, that have been on-hold for the past two summers, is underway.

DAILY OUT-OF-COUNTY INMATE RATES

Motion by Gabel, second by Hanten, to set the daily rate, for housing of out-of-county inmates, at \$95.00 per day, effective April 1, 2022, and per the recommendation of Sheriff, Brad Howell, all voted aye; motion carried.

OUT-OF-COUNTY INMATE CONTRACTS

Motion by Gabel, second by VanDusen, to approve contracts with Clark, Deuel, and Hamlin counties for the housing of inmates from those counties in the Codington County Detention Center; all voted aye; motion carried.

HELPLINE CENTER NETWORK OF CARE PARTNER AGENCY M.O.U.

Motion by Gabel, second by Johnson, to approve an M.O.U. between Codington County and the Helpline Center Network of Care; all voted aye; motion carried. This M.O.U. was previously approved on October 26th, 2021, but due to a change in language regarding Article 10, Liability, the M.O.U. required a final adoption at this time. Welfare Director, Sara Foust and Nicole LaVallie, Community Care Coordinator, were present for this action.

CHANGE IN MEETING DATE

The Board noted they will not meet on Tuesday, April 5th, 2021, due to a lack of an available quorum.

EASTER LEAVE

The Board noted the Court House and all County offices will be closed on Good Friday, April 15th, and Easter Monday, April 18th, per previously adopted policy.

UNCOLLECTIBLE AIRFLIGHT PROPERTY TAX

Treasurer, Carol Maloney, presented the Board with information pertaining to Air Flight property taxes with two years of delinquent taxes, payable in 2019 and 2020, in the amounts of \$11,543.02 and \$10,945.11 respectively. The Treasurer advised the Board that the Sheriff's Office, Civil Process Deputy, has spent extensive time in an attempt to locate the property owners responsible for payment of these taxes, to no avail and is unaware of anything that could be used to levy and sell in an effort to satisfy the distress warrants issued for the collection of these taxes. The Civil Process Deputy has recommended that the County Treasurer declare these taxes uncollectible. The Treasurer requested the Board take action, at this time, to declare the aforementioned taxes uncollectible and removed from the collection process. Motion by VanDusen, second by Gabel, to declare the aforementioned property taxes, totaling \$22,488.13 uncollectible; all voted aye; motion carried.

SALARY CLAIMS

Motion by Gabel, second by Waterman, to approve March salary claims; all voted aye; motion carried. **Commissioners:** 10,775.94 total salaries. **Auditor:** 23,327.63 total salaries. **Co. Treasurer:** 33,988.15 total salaries; **Kristi Torstenson** 3097.20 New Hire. **States Attorney:** 36,934.12 total salaries. **Gov. Buildings:** 18,875.66 total salaries. **Dir. Equalization:** 47,425.88 total salaries. **Reg. of Deeds:** 25,552.50 total salaries. **Veterans Service:** 12,202.71 total salaries. **Sheriff:** 104,298.97 total salaries. **Co. Jail:** 133,698.61 total salaries. **Coroner:** 5,005.73 total salaries. **Welfare:** 10,668.07 total salaries. **County Nurse:** 5,304.34

total salaries. Ag. Bldg.: 10,398.14 total salaries. Co. Extension: 10,724.88 total salaries. Weed: 4,816.59 total salaries. Planning Board: 437.63 total salaries. Road & Bridge: 103,890.79 total salaries. Emergency Management: 11,875.61 total salaries. Crime Victim: 7,429.89 total salaries. W.I.C.: 4,970.39 total salaries. Total 622,602.23. Breakdown of withholding amounts which are included in the above: S.D. Retirement 58,318.26; S.D. Retirement 74.12 spouse option; S.D. Supplemental Retire. 3,570.00 suppl. retire.; Sanford 85,071.87 ins.; Reliance Standard Life Insurance 763.98 life ins.; Delta Dental 6449.74 ins.; Avesis 887.14 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 439.65 employee union dues; AFLAC 3,901.26 ins.; John Hancock 5,750.00 suppl. retire.; AFLAC 865.69 ins.; Watertown United Way 90.00 employee contributions; Office of Child Support 435.00 employee payments; Sioux Valley Credit Union 25,156.00 employee payments; SDRS Supplemental Retirement 4,105.00 Roth retirement; Teamsters Local Union 120 478.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 41,855.64 federal withholding; ReliaBank Dakota 70,259.12 social security.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by VanDusen, to approve an automatic budget supplement in the amount of \$67,390.66 to the Welfare expenditure budget with ERA Grant Funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Gabel, to approve the following personnel changes New hires, part-time correctional officers, pay grade 35/step 1, \$22.62 per hour, Brandon Anderson, effective 4/15/2022; Nolan Koistinen, effective 3/21/2022; and Abby Wentz, effective 3/21/2022; Memorial Park seasonal tech., Steve DeVille, \$19.25 per hour, effective 4/1/2022; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Waterman, to approve the following travel requests; all voted aye; motion carried: States Attorney, Welfare Director, and Community Care Coordinator, meeting with Minnehaha County officials regarding Alliance Program; Extension Admin. Spec., 4-H Online & Fair Entry training; Facilities Manager, SD Weed Commission meeting.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:32 a.m., until 9:00 a.m., Tuesday, April 12th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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