

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, April 19, 2022

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 19, 2022, agenda
5. Action to approve the April 12, 2022, minutes of the Board of Codington County Commissioners
6. Monthly Reports
 - a. Auditor
 - b. Facilities Manager
 - c. Highway Superintendent
7. Action to award a bid for the Court House roofing project
8. Action to declare a 950H Wheel Loader, surplus, to be traded
9. Action to approve a contract to house inmates for Moody County
10. Action to approve hiring of a full-time correctional officer to fill a vacancy
11. Action to approve computer equipment purchases for the Auditor's Office
12. Discussion/possible action to approve a MOU for Rides to Wellness Grant
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business

21. Open

- a. Public Comments
- b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

**23. Action to adjourn until 9:00 a.m., Tuesday, April 26th, 2022; at the Codington County Court House
Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or
disability in employment or the provision of service.**

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

April 12, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 12, 2022, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Emergency Management Director, Andrew Delgado, led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the April 12th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of March 29th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board. There was one DAV transport in March, 1 return trip from the VA was coordinated with the Community Transit/Rides for Wellness Program, and one trip is currently schedule for April. The new transport van is still being prepped for delivery to Codington County. Business has been steady, to increasing, as Mr. Rose completes his first year of employment with the County. Claims continue to take considerable time to process through the VA system. Mr. Rose presented to the Watertown Rotary Club on April 7th. Flat Bronze markers for grave sites are provided, free of charge, by the VA to eligible Veterans. Mr. Rose will attend a Vietnam Veteran recognition ceremony on April 19th. Interviews for the Deputy Veteran Service Officer position are planned for April 20th and 21st. Mr. Rose will investigate participating in the Network of Care program through the Welfare Office. **Director of Equalization, Shawna Constant**, reported the office is still fielding calls and questions regarding assessment notices recently mailed out; County and Consolidated Board hearings will take place this afternoon and this evening, as previously advertised; and the Appraisal staff is preparing for re-appraisal field work in the Townships of: Fuller, Dexter and Germantown. **Welfare Director, Sara Foust**, updated the Board and introduced LATC intern, Jaiden Maag, to the Board. The Welfare Director noted there were 41 unique individuals served in March which included assistance with three funerals. One couple is currently staying in the Apartment; CARES/ERA March hours totaled 100 with \$5,000.00 in administrative fees reimbursed to the County; ICAP – 63 hours of service in March for case management, jail needs, apartment needs, and community meetings; 1 more build meeting and a scheduled training precedes the date to go live for the Helpline Center Network of Care; Community Care Training – work is underway to develop a flow chart for program development and evaluation; Office Space – looking into options as the current office space is not conducive for the needs of current staffing; Funeral payments – a request has come from a funeral home for the County to pay the traditional rate if a traditional funeral is provided followed by cremation; and options for assisting clients with fuel for travel is being explored. Systems of Care – Interagency meeting scheduled for this week; Strategic Planning Steering Committee will meet today; Helpline Center/211 Network of Care

working group will meet next week; Resilient Communities – continuing to focus on community training of Adverse Childhood Experiences.

AUDITOR'S ACCT. W/TREASURER AND MONTHLY REGISTER OF DEEDS FEES

Motion by VanDusen, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of March, 2022, all present voted aye; motion carried.

Cash on hand	\$	4,693.90
Checks in Treasurers' possession		
less than 3 days	\$	78,845.63
Credit Card Charges	\$	5,233.59
Cash Items	\$	425.00
TOTAL CASH ASSETS ON HAND	\$	89,198.12
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	16,337.98
Reliabank Dakota	\$	32,847,084.91
INVESTMENTS		
SD Public Funds Investment	\$	7,254.43
TOTAL CASH ASSETS	\$	32,959,875.44
General Ledger Cash Balance by Funds:		
General	\$	16,028,570.62
General restricted cash	\$	500,000.00
Sp. Revenue	\$	13,684,229.79
Custodial	\$	2,747,075.03
(schools 1,532,910.57, townships 78,527.77; city/towns 444,614.85)		
TOTAL GENERAL LEDGER CASH	\$	32,959,875.44

The Board noted Register of Deeds fees, in the amount of \$40,149.55, were collected in the month of March, 2022.

RESOLUTION TO COMBINE PRIMARY ELECTION PRECINCTS

Auditor, Cindy Brugman, presented the Board with a resolution to combine voting precincts for the 2022 June 7, Primary Election in Codington County. The Board approved the following resolution:

RESOLUTION 2022-10

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a Primary Election is to be held on June 7, 2022, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine some of the current precincts for said election.

THEREFORE, BE IT RESOLVED, that the following precincts are established for the 2022 Primary Election to be held on June 7, 2022

Precinct A1, A2, A3, A4 & D1
 Precinct B1, B2, B3, B4, C1, & E5
 Precinct C2, D2, D3, & D4

Codington County, 12 April 2022

Precinct, C3, C4 & Pelican Township
 Precinct E1, E2, E3, E4, & Lake Township
 Dexter Township, Fuller Township & Florence Village
 Eden & Phipps Townships & Wallace Village
 Elmira Township
 Germantown and Rauville Townships
 Graceland & Henry Townships & Henry Village
 Kampeska & Richland Townships
 Kranzburg Township & Village
 Leola Township & South Shore Village
 Sheridan Township
 Waverly Township

The above and foregoing resolution was moved for adoption by Commissioner VanDusen, second by Commissioner Gabel; all voted aye; motion carried.

Dated this 12th day of April, 2022

Brenda Hanten
 County Commission Chair

ATTEST:

Cindy Brugman
 Auditor

COURT HOUSE ROOFING PROJECT BIDS

Facilities Manager, Steve Molengraaf, and Tom Squires, Architect with design-Arc Group, appeared before the Board to open and announce the following bids for the Court House roofing project:

<u>BIDDER</u>	<u>BID AMOUNT</u>
Guarantee Roofing & Sheet Metal of South Dakota Sioux Falls, SD	\$104,695.00 bid bond enclosed, addendum 1 acknowledged
Pro-Tec Roofing Watertown, SD	\$146,880.00 bid bond enclosed, addendum 1 acknowledged

The Board will take action to award a bid at their meeting scheduled for Tuesday, April 19th, to allow time for the review of each bid for accuracy.

CLAIMS APPROVED

Motion by Gabel, second by Johnson, to approve for payment the following list of claims; all voted aye; motion carried: 3E GENERATOR SHOP 5328.82 REP, A-OX WELDING 333.47 SUPPLIES, A&B BUSINESS SOLUTIONS 233.05 SUP, ABC LOCK & KEY 587.00 REP, DEBRA ADOLPHSEN 420.16 JURY, ALCOHOL MONITORING SYSTEMS 755.20 SVC, KYLE ALVINE 10.00 JURY, CAROLE ANDERSON 108.40 JURY, STEVE ANDERSON 55.04 JURY, JEFFREY ARGO 25.00 CELL, AUSTIN LAW OFFICES 7003.07 SVC, AUTO VALUE 698.39 SUPPLIES, AUTOZONE 12.09 REPAIRS/MAINT., AVERA MCKENNAN 1517.00 SVC, STEPHEN BACHMANN 14.20 JURY, DEREK BAHR 51.68 JURY, ALISON BAKKEN 40.00 CELL, BANNER ASSOCIATES, INC 3535.05 REPAIRS/MAINT., BOB BARKER CO. 1036.80 SUP, FRANK BARTHEL 11.68 JURY, BATTERIES UNLIMITED 81.00 SUP, BATTERIES UNLIMITED 145.00 REPAIRS/MAINT., BAUER LAW

OFFICE PC 3290.80 SVC, BEACON CENTER 2411.50 PMT, ALLEN BENCK 48.44 PMT, DAVID BERGE 11.68 JURY, BERNTSEN INTERNATIONAL, INC 961.36 SUP, JANET BEVERS 7.56 JURY, NORMAN BIRKELAND 10.00 JURY, RHONDA BLAIS 52.52 JURY, BRYAN BLEEKER 25.00 CELL, BLUEGRASS PROPERTIES, LLC 2660.00 RENT, THERESA BOONE 29.32 JURY, BORNS GROUP 2356.29 POST, BOYS & GIRLS CLUB 1625.00 PMT, JAISON BRACHT 10.84 JURY, BRATLAND LAW 15068.60 SVC, HEATHER BREWSTER 420.16 JURY, BRIAN'S GLASS & DOOR, INC. 267.00 REP, MICHAEL BRIGGS 5600.00 RENT, BROCK WHITE COMPANY 17430.00 SUPPLIES, JUDITH BROWER 11.68 JURY, LINDA BUBLITZ 10.84 JURY, PATRICIA BUCARO 11.68 JURY, BURNS LAW OFFICE 3641.50 SVC, MICHAEL BUSHEE 10.84 JURY, BUTLER MACHINERY 846.69 REP, BUTLER MACHINERY 203.94 SUPPLIES, MEGAN BYER 54.20 JURY, NANCY BYER 10.84 JURY, PATRICIA CABLER 105.04 JURY, JESSICA CASANOVA 11.68 JURY, JEFF CASE 25.00 CELL, CASHWAY LUMBER INC. 112.32 SUP, CENTURYLINK 692.60 UTIL, CHARM-TEX 477.72 SUP, JOSE CHAVEZ 6.00 REF, CHUCK'S LOCK & KEYS 29.50 SUP, CITIWIDE PROPERTIES 2400.00 RENT, CNA SURETY 50.00 PMT, CODINGTON CLARK ELECTRIC 168.04 ASST, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, CODINGTON CO. HISTORICAL SOC. 8000.00 PMT, COFFEE COUNTY SHERIFF'S OFFICE 50.00 SVC, COLE PAPERS, INC. 5336.38 SUP, COLE'S PETROLEUM 15589.47 SUPPLIES, KEVIN COMPAAN 50.84 JURY, REBECCA CONGER 103.36 JURY, CONNECTING POINT COMPUTER CENT 12923.00 SVC, CONNECTING POINT 74.00 REPAIRS/MAINT., CONSOLIDATED CORRECTIONAL 13209.73 SUP, LANCE COOPER 25.96 JURY, CREDIT COLLECTIONS BUREAU 385.54 PMT, CREDIT COLLECTIONS BUREAU 272.19 PMT, CULLIGAN WATER CONDITIONING 677.20 SUP, RONALD CURREY 10.84 JURY, CUSTOM TRUCK EQUIPMENT INC. 253.48 REPAIRS/MAINT., DAKOTA DATA SHRED 229.91 SVC, MATTHEW DARGATZ 25.00 CELL, DATA TRUCK 29.99 UTIL, LESLIE DEBOER 31.00 JURY, ANDREW DELGADO 48.00 TRAV, DESIGNARC GROUP 15300.00 SVC, JAMIE DOLEN 25.00 CELL, DUININCK INCORPORATED 25876.86 SUPPLIES, DVL FIRE & SAFETY 2431.60 SUP, CHRISTINE EBSEN 11.68 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, KRISTINE EILERS 406.72 JURY, ELITE DRAIN & SEWER CLEANING 115.00 REP, RYAN ELLIOTT 40.00 CELL, ELLYSON LAW OFFICE 1426.59 SVC, ENGELSTAD ELECTRIC CO. 122.45 REP, BARBARA ERICKSON 10.00 JURY, MARIA ESCAMILLA 40.00 CELL, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 2024.00 SVC, RODNEY FERING 413.44 JURY, CHRISTEN FIEDLER 10.84 JURY, CHRISTOPHER FIEDLER 2500.00 RENT, BOWEN FLADLAND 5.00 PMT, ROBIN FLEMMING 126.88 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 156.40 UTILITIES, ALLISON FORBUSH 40.00 CELL, FORENSIC NEUROPATHOLOGY 1435.83 SVC, MARK FOX 12.52 JURY, CHAD FRENKO 14.20 JURY, FULCRUM BIOMETRICS 5894.00 EQUIP, FURNESS FUNERAL HOME 625.00 SVC, BONNIE GLINES 10.00 JURY, GRAINGER 1260.86 REP, MICHAEL GRAVES 10.84 JURY, GREAT AMERICA FINANCIAL SVC 344.24 RENT, GREEN, ROBY, OVIATT, 5692.01 SVC, BRIAN GRIFFIN 10.00 JURY, WILLIAM GRIPENTROG 50.84 JURY, BRIAN HAAN 14.20 JURY, JUSTIN HALAJIAN 40.00 CELL, RICK HARTLEY 40.00 CELL, RICK HARTLEY 54.00 TRAVEL & CONF., RON HARTLEY 25.00 CELL, HARTWIG HEATING 80.00 REPAIRS/MAINT., DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, MICHAEL HENRICKS 72.68 JURY, BRADY HERSHMAN 50.84 JURY, HILLYARD/SIOUX FALLS 696.53 SUP, TIMOTHY HOAG 10.84 JURY, RICHARD HOFF 11.68 JURY, CHRISTINE HOFFMAN-KELLER 35.20 JURY, RICK HOLINKA 25.00 CELL, SUSAN HOOTH 11.68 JURY, HORN LAW OFFICE 222.20 SVC, KRISTI HOWARD 11.68 JURY, HUMAN SERVICE AGENCY 23232.00 SVC, GLACIAL LAKES HUMANE SOCIETY 15000.00 PMT, HYVEE #1871 ACCTS RECEIVABLE 1273.32 SUP, INTERLAKES COMMUNITY ACTION 1813.43 PMT, DANINE JACOBSON 10.84 JURY, JEFFERSON PARTNERS LP 201.50 TRAV, DALE JERDE 17.56 JURY, JOHNSON CONTROLS, INC. 10080.30 REP, LARRY JOHNSON 11.68 JURY, BRENDA JONGBLOED 406.72 JURY, GARY JORDAN 3069.31 RENT, TREY JORGENSON 11.68 JURY, AUGSTIN JUAREZ 2150.00 RENT, JURGENS PRINTING 883.00 SUP, MITCHELL KALLHOFF 25.00 CELL, DARLA KANNAS 12.52 JURY, KAYLA KANNAS 51.68

JURY, NICKOLE KANNAS 10.84 JURY, MARK KATTERHAGEN 64.50 SVC, MAXINE KEMP 2700.00 RENT, KENNEDY PIER LOFTUS & REYNOLDS 358.55 SVC, KIMBALL MIDWEST 816.36 SUPPLIES, RICHARD KOHN 25.00 CELL, KOLETZKY LAW OFFICE 375.60 SVC, ROGER KONRADY 14.20 JURY, K&R MANAGEMENT 248.79 ASST, KEVIN KRANZ 116.80 JURY, COLLETTE KRAUSE 11.68 JURY, ROZANN KRAUSE 433.60 JURY, DIANE KRIECH 12.52 JURY, KSN PROPERTIES 3400.00 RENT, JOSHUA KURKOWSKI 10.84 JURY, LAKE AREA DOOR 457.00 UTILITIES, CRAIG LAMMLE 3600.00 RENT, KELLI LARDY 1764.80 SVC, VERONICA LARSON 10.00 JURY, LAWSON PRODUCTS, INC 660.35 SUPPLIES, JEREMY LEADBETTER 36.00 REF, MICHAEL LENNING 10.00 JURY, LEWIS & CLARK BHS 920.00 SVC, LEWNO LAW OFFICE 681.12 SVC, DEVIN LIKNESS 11.68 JURY, LINCOLN CO TREASURER 458.05 SVC, DARCY LOCKWOOD 64.50 SVC, JODI LOEHRER 88.09 TRAV, STEVEN LOWRY 40.00 CELL, LANA LUNDE 10.84 JURY, SARAH LUNZMAN 16.72 JURY, RACHAEL MAAG 10.84 JURY, CAPITOL ONE TRADE CREDIT 52.98 REP, CAPITOL ONE TRADE CREDIT 33.75 SUPPLIES, CHARLES MACK 53.36 JURY, MACKSTEEL WAREHOUSE, INC. 134.93 REPAIRS/MAINT., ROBERT MAGSTADT 11.68 JURY, MAINSTREAM REALTY 650.00 RENT, MARK'S AUTO 331.90 REP, TODD MARTENSON 11.68 JURY, RICHARD MASLOSKI 50.84 JURY, RUSSELL MATHEWS 40.00 CELL, MAXWELL FOOD EQUIPMENT 140.15 SUP, PAUL MCINTIRE 52.52 JURY, MCKINLEY COURT LLC 1971.63 RENT, MENARDS 672.44 SUP, MENARDS 369.55 SUPPLIES, MEND CORRECTIONAL CARE 14487.57 SVC, MICHAEL MICHALSKI 50.00 JURY, MIDCONTINENT COMMUNICATIONS 452.30 UTIL, CODY MILES 10.00 JURY, MINNEHAHA COUNTY AUDITOR 418.13 SVC, KATHLEEN MOES 62.60 JURY, KATIE MOES 1.68 JURY, MICHAEL MORGAN 40.00 CELL, MOUNT HOPE CEMETERY 565.00 SVC, MULTI BUSINESS SOLUTIONS INC 3250.00 SVC, MUNICIPAL UTILITIES 12993.79 UTIL, MUNICIPAL UTILITIES 1984.13 UTIL, MUNICIPAL UTILITIES 3622.77 ASST, MUNICIPAL UTILITIES 1273.98 UTILITIES, AMANDA MURRAY 11.68 JURY, MUTH ELECTRIC 366.56 REP, NAPA CENTRAL 486.33 SUPPLIES, NEWMAN TRAFFIC SIGNS 140.95 SUPPLIES, SHAWN NILLS 40.00 CELL, SUSAN NILSEN 2600.00 RENT, NORTHEAST PROPERT MANAGEMENT 6155.00 RENT, NORTHWESTERN ENERGY 1562.23 UTILITIES, OFFICE OF THE EX-OFFICIO 49.00 SVC, OFFICE PEEPS, INC. 4173.25 SUP, RICHARD OHM 14.20 JURY, CHRISTOPHER OLSON 53.36 JURY, JERROD OLSON 40.00 CELL, KIMBERLY OLSON 14.20 JURY, JASON ORTHAUS 31.84 JURY, SHANE ORTMEIER 440.32 JURY, OTTERTAIL POWER CO, 54.89 UTILITIES, SUSAN PATRICK 2900.00 RENT, MICHELLE PEDERSON 40.00 CELL, DIANNE PESCHL 15.04 JURY, LARRY PETERSON 52.52 JURY, PHEASANTLAND IND, GARMENT DIVI 1679.72 SUPPLIES, PITNEY BOWES 210.00 RENT, PMB 0112 156.39 UTIL, PRAIRIE LAKES HEALTH CARE CENT 7554.40 SVC, PRINT 'EM NOW 247.00 SUP, SHAWN PURINTUN 10.84 JURY, QUALITY INN & SUITES 77.00 ASST, VICTOR RADACH 10.84 JURY, PATRICIA RASMUSSEN 10.84 JURY, SHELLY RAU GAUER 11.68 JURY, REDLINGER BROS. 36.60 REPAIRS/MAINT., ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, PRESLEY RHODY 10.84 JURY, MELISSA RINGGENBERG 12.52 JURY, ROBYN RITER 25.00 CELL, ANGELA RODRIGUEZ 10.00 JURY, RICHARD ROGERS 406.72 JURY, RON'S SAW SHOP 56.99 SUP, VICKI ROUNDS 10.00 JURY, CHAD RUMPZA 12.52 JURY, RUNNINGS 7.96 SUP, RUNNING SUPPLY INC. 32.07 SUPPLIES, SANFORD HEALTH 2354.00 SVC, BECKY SCHAIBLE 400.00 JURY, CHELSEY SCHAKE 50.84 JURY, BRENT SCHAMENS 11.68 JURY, TREVER SCHIMMEL 40.00 CELL, AARON SCHMILLEN 52.52 JURY, TAMMY SCHUCHARD 60.08 JURY, PEGGY SCHULTZ 12.52 JURY, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 4396.00 SVC, SD DEPARTMENT OF HEALTH 3840.00 SVC, SD SHERIFFS ASSOCIATION 147.40 UNIF, SD STATE TREASURER 662213.76 APRIL REMITTANCE, SDACC 50.00 TRAV, SDACO 740.00 TRAV, SDACO 962.00 PMT, SDAE4-HP 65.00 TRAV, SDN COMMUNICATIONS 1363.51 UTIL, SDPAA 105925.19 INS, MELISSA SEARS 40.00 CELL, SECURUS TECHNOLOGIES 5502.79 SVC, HEIDI SELCHERT 40.00 CELL, SCOTT SERIE 433.60 JURY, SERVICEMASTER OF WATERTOWN 142.35 REP, SHARP AUTOMOTIVE 67.76 REPAIRS/MAINT., ELEANOR

SHERMAN 50.84 JURY, SHERWIN WILLIAMS 69.99 SUP, SIGNPRO 990.00 SUP, SIOUX RURAL WATER SYSTEM 62.90 UTILITIES, SIOUX VALLEY COOP 14034.91 SUP, SIOUX VALLEY COOP 14014.32 SUPPLIES, PATRICIA SNEEDEN 413.44 JURY, LYNN SOLBERG 40.00 CELL, TOWN OF SOUTH SHORE 132.00 UTILITIES, SPRINGWOOD LP 1330.00 RENT, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 2725.51 SUP, STAR LAUNDRY 189.15 SUPPLIES, DANIEL STOICK 12.52 JURY, SCOTT STONE 50.84 JURY, CODY STORM 611.00 REF, MICHAEL STURM 59.24 JURY, SUBWAY 60.96 SUP, SUPERIOR HOOD STEAMERS, INC 600.00 SUP, SUTTON LAW OFFICE PC 542.65 PMT, SCOTT SWANSON 25.00 CELL, SYMBOLARTS, LLC 1055.50 SUP, THOMSON REUTERS-WEST 583.13 SVC, EVAN THORSON 467.20 JURY, THREE OAKS II 2850.00 RENT, TI TRAINING LE, LLC 33100.00 EQUIP, PRODUCTIVITY PLUS ACCOUNT 5853.99 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, CHAD TRENARY 40.00 REF, CHELSEA TSCHETTER 426.88 JURY, TWO WAY SOLUTIONS, INC 1672.92 SUP, UNITED STATES TREASURY 29099.91 PMT, ETHAN URBAN 10.00 JURY, RICHARD VALBERG 11.68 JURY, TERRY VANCONANT 12.52 JURY, VAN DIEST SUPPLY COMPANY 3864.00 SUP, LORI VANDUSSELDORP 12.52 JURY, TYLER VARNIS 40.00 CELL, VAST BUSINESS 159.32 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 1622.18 UTIL, VERIZON 80.02 UTILITIES, JASON VIESSMAN 406.72 JURY, GREAT WESTERN BANK 477.29 PMT, GREAT WESTERN BANK 29.01 PMT, GREAT WESTERN BANK 29.68 PMT, MARLONIE VOGELSANG 25.00 CELL, STEVEN VOGT 50.84 JURY, RHONDA VOSS 11.68 JURY, DONALD VRTACNIK 10.00 JURY, GARY WADSWORTH 19.24 JURY, CLYDE WAEGE 11.68 JURY, GAIL WAHL 1500.00 PMT, SCOTT WAHL 1500.00 PMT, WALBERG PRECISION LLC 410.00 SUP, SUSAN WALKER 51.68 JURY, MICHAEL WALLENMEYER 14.20 JURY, WALMART - CAPITAL ONE 522.82 SUP, REBECKA WALSH-CHOSKE 15.88 JURY, WARNE PLUMBING 1481.64 REP, TODD B WARNE 40.00 CELL, WATERTOWN CITY FINANCE OFFICE 500.00 SVC, WATERTOWN FORD 306.88 REP, WATERTOWN OPTIMIST CLUB 130.00 DUES, WATERTOWN PARK & REC 3000.00 RENT, WATERTOWN PUBLIC OPINION 1181.36 PUB, JAMES WEYH 27.00 REF, WHEELCO 1084.38 REPAIRS/MAINT., WIGHT & COMES FUNERAL CHAPEL 2575.00 SVC, JUDY WIKA 14.20 JURY, STAN AND JAN WINKLES 1650.00 RENT, GRANT WIRKUS 13.36 JURY, BEN WOODLAND 10.00 REF, WW TIRE SERVICE INC 321.10 REP, XEROX CORPORATION 125.90 SUPPLIES, YANKTON CO. SHERIFF 200.00 SVC, JACKIE YONKER 530.00 RENT, SHANE YOST 40.00 CELL, AMY YOUNG 50.84 JURY, CADEN YURKOVICH 15.04 JURY, KARA ZAUG 121.84 JURY, STEVEN ZWEIFEL 15.04 JURY.

AUTOMATIC BUDGET SUPPLEMENT

Motion by VanDusen, second by Gabel, to approve an automatic budget supplement, in the amount of \$52,259.67, to the Welfare expenditure budget with ERA Grant Funds; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following personnel changes: New hires, seasonal Memorial Park Custodians, pay grade AA#1/step 1, \$15.96 per hour; Jeff Jenson, effective 4/12/2022 and Steve Rondell, effective 4/11/2022; all voted aye; motion carried.

ADJOURNMENT

With no further business to come before the Board, a motion was made by VanDusen, second by Gabel, to adjourn at 9:41 a.m., until 9:00 a.m., Tuesday, April 19th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

950 H Cat Loader

2007 950 Cat Loader to declare for surplus.

Serial Number #Cat095HH5K01145

FILED

APR 13 2022

CODINGTON COUNTY AUDITOR



504 Jenson Ave SE Watertown, SD 57201 P: 605.882.1555
 3710 S Kiwanis Ave. Sioux Falls, SD 57105 P: 605.361.8881
 1680 East Capitol Ave Suite B Bismarck, ND 58501 P: 701.258.6689
 114 Main St. N Ste. 202F Hutchinson, MN 55350 P: 320.582.0234
 2611 N 42nd St. Grand Forks, ND 58203

Codington County Auditor - HP Business AIO PC

March 16, 2022

Bill To:
 Codington County Auditor
 Cindy Brugman
 14 First Ave SE
 Watertown, SD 57201

Phone:
 (605) 882-6297

Ship To:
 Codington County Auditor
 Cindy Brugman
 14 First Ave SE
 Watertown, SD 57201

Email: cbrugman@codington.org

Salesperson: Greg Richter

	Description	Price Each	Qty	Ext Price
Items				\$5,253.00
1	HP BUSINESS DSK PROONE 600 G6 HP Business Desktop ProOne 600 G6 All-in-One Computer - Intel Core i5 10th Gen i5-10500 Hexa-core (6 Core) 3.10 GHz - 8 GB RAM DDR4 SDRAM - 256 GB SSD - 21.5" Full HD 1920 x 1080 - Desktop - Windows 10 Pro 64-bit - Intel UHD Graphics 630 DDR4 SDRAM - English Keyboard - IEEE 802.11ax i5 -10500 8GB 256GB SSD 21.5IN W10P6	\$1,175.00	3	\$3,525.00 ☒
2	MS 365 BUS STANDARD (ANNUAL) MICROSOFT 365 BUSINESS STANDARD (ANNUAL PRE-PAID) Includes fully installed DESKTOP versions of Word, PowerPoint, Excel, Outlook, OneNote, Publisher, SharePoint, and Teams (Instant Messaging, view availability of user, peer to peer voice and video). Installed on desktop or laptop computer, with up to 5 devices per user, including mobile devices. 1 TB of personal storage known as OneDrive, 50 GB business class email, shared calendars/contacts. Administrator control. Flexibility, mobility, security, and compatibility. End user and organizational analytics.	\$156.00	3	\$468.00 ☒
3	DEFENDER P1 FOR BUS STANDARD	\$30.00	3	\$90.00 ☒
4	MONTHLY CONNECT CARE MSP Replacement PC's Recurring monthly fee for Premium Connect Care, Standard three year agreement. Includes 24x7x365 Remote Monitoring, Monthly Reports, Automated Operating System Patch Management, Antivirus and/or Antispam Monitoring, Updates and Remediation (License Required) Automated Disk Optimization, Desktop and Server Labor for covered equipment both Remote and Onsite (mileage within 75 miles of nearest Connecting Point location is included), Annual Network Documentation and Network Security Scan, Yearly Review and Planning, Remote Checkups 3 replacement PC's Count provided by Cindy on quote request	\$0.00	3	\$0.00 ☒
5	ONBOARDING OF MSP DEVICE Replacement PC's Implementation of Connect Care monitoring agents on equipment to be covered. Document and label equipment with agreement information. Register and verify equipment is live and available to monitor and manage. Provide master list of equipment to be covered to DISPATCH See scope detail for items to be completed for Kaseya onboarding. 3 replacement PC's Count provided by Cindy on quote request	\$0.00	1	\$0.00 ☒
6	PC COUNTY INSTALL Replacement PC's Unbox and run initial setup of the 3 HP ProOne 600 Users are: Alissa Harte, Jodi Pearson, and Debbie Melville This includes the installing of the latest Microsoft updates for Windows 10 Pro, installation of Codington County Trend Micro antivirus and installation of new MS365 Business Standard desktop apps and email account. On site setup at Codington County Auditor's office connecting current external displays with existing DP cables. connecting to the customer's existing Domain network and the moving users profile data. Setup Email account and transfer outlook data. Install Ultra software and map to server. Install any additional proprietary software. Also included installing of printer drivers for existing local and network printers and running test prints. Covered under Codington County Connect Care MSP \$1485.00 value	\$1,170.00	1	\$1,170.00 ☒

Description	Price Each	Qty	Ext Price
Payment Terms:			
Payment terms are established at the time of the order. We accept cash or check along with credit card, but our company policy is to limit credit card payment acceptance to \$4,000.00 or less per account per month. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.			
			Subtotal \$5,253.00
			Tax \$0.00
			Total \$5,253.00

Return Policy:

Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or Items that are older than 30 days from date of purchase.

Quoted by: _____

Accepted by: _____

Memorandum of Understanding between River Cities Public Transit (RCPT),
Community Transit of Watertown/Sisseton (CTWS), and Vermillion Transit (VT)
and Prairie

For

Transportation Services for Passengers through the National Rural Transit
Assistance Program (NRTAP) Community Rides Grant Program (CRGP)

Summary

The intent of this Memorandum of Understanding (MOU) is to make clear the provisions under which RCPT, CTWS and VT, hereinafter Transit Agencies (TA) will provide transportation to passengers through the CRGP and the responsibilities of all parties involved.

Transit Agency's Responsibilities

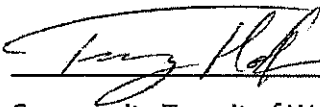
RCPT will administer the CRGP through the NRTAP. TA will provide transportation services for those unmet needs of CCVS. Transportation services will be provided at full cost to the agency or individual until the grant funds are no longer available. TA will need passenger information from CCVS that includes the name and contact information of the passenger, age, ethnicity and reason for transportation (medical, nutrition, ect.) and sign the claim voucher for each ride given. TA will provide training to CCVS for scheduling programs available online and any rules that need to be followed for transportation (ex: mask wearing). TA will record and report/file claims to NRTAP for reimbursement of costs for the CRGP.

Agency/Individual Responsibilities

Any agency or individual receiving transportation services through the CRGP must adhere to all policies the TA are subject to through the Federal Transit Administration (FTA), NRTAP and CRGP. CCVS staff must schedule all rides through the TA and provide the necessary information about the passenger to the TA. When available, the agency shall use the software/program available to schedule the ride online. Any Medicaid rides that are available for the TA shall be made available for the TA. CCVS will work with TA to help provide any information needed for reporting purposes under the CRGP.

General Terms

TA will provide rides through the CRGP as long as funding is available through this grant. Agencies receiving transportation services through this grant should help find sources available to sustain the program into the future.



Community Transit of Watertown/Sisseton date

_____ date
Codington County Veterans Services date

PERSONNEL TRANSACTION- NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Jeff Riley</i>		DATE <i>4-13-2022</i>
EFFECTIVE DATE <i>5-1-2022</i>	POSITION TITLE <i>Maintenance 1</i>	DEPARTMENT <i>Highway</i>
CURRENT-STEP <i>Step 1</i>	NEW STEP <i>Step 1</i>	
CURRENT PAY RATE <i>\$ 15.00</i>	NEWPAYRATE <i>\$ 15.06</i>	
REASONS FOR CHANGE <i>Seasonal Help</i>		

EMPLOYEE SIGNATURE _____

DEPARTMENT HEAD SIGNATURE *Rick Hartley* _____

DATE *4-13-2022* _____

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

APR 13 2022

CODINGTON COUNTY AUDITOR