

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 15, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the March 15, 2022, agenda**
5. **Action to approve the March 8, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Facility Manager**
 - b. **Highway Superintendent**
7. **Action to approve a contract with the SDDOT for 2022 weed spraying**
8. **Action to approve an Emergency Management Deputy Director job description**
9. **Action to approve a revised wage scale adding Emergency Management Deputy Director position**
10. **Action to approve application for HMEP Grant Funds**
11. **Action to declare a computer monitor surplus to be destroyed**
12. **Action to approve Delta Dental Insurance renewal rates and County/Employee splits**
13. **Action to approve abatement applications**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Sioux Valley Commissioners Association meeting, Wednesday, March 23, 2022, 12:00 Plymouth Congregational Church, Clark, SD**
19. **Old Business**
20. **New Business**
21. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn until 9:00 a.m., Tuesday, March 22nd, 2022; at the Codington County Court House Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Courthouse
14 1st Ave SE
Watertown, SD 57201**

March 15, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 15, 2022, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, and Brenda Hanten; Commissioner Lee Gabel appeared via Zoom; Commissioner Troy VanDusen, absent; Chair, Brenda Hanten, presiding. Commissioner Johnson led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Gabel, second by Johnson, to approve the March 15th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of March 8, 2022; all voted aye; motion carried.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, reported. Preliminary 2023 budget prep is underway for Courthouse purchases. The notice to bidders, for the Courthouse roof repair, should be ready for Board action on March 22nd. The County's current phone system contract is expiring and a new system will be investigated in the near future. The Detention Center roof has had a few leaks in the old section of roof. Many events continue to be held at the Extension Center Complex. The firewall system at the Extension Center is in need of updating. The State Weed Conference and Local Weed Meeting were both held in February. A contract will be sent to the SDDOT for 2022 weed spraying along State roadways. Weed spraying contracts have also been sent to the County Townships. Memorial Park has received 110 online reservations since February 1st. The mosquito fogger will be calibrated sometime in the next few months. **Highway Supt., Rick Hartley**, updated the Board. Road load limits are being put in place today; work continues to smooth out gravel roads during the warmer weather; crack sealing continues as weather permits; the Highway Dept. will host a LTAP crack sealing class; signs are being identified with the use of an application from First District; a meeting regarding the bridge on 14th Ave was held with the SDDOT, plans for bridge repair on County Road 2 have been sent to the SDDOT, and a bridge on

County Road 20 will also be submitted for repairs. A safety meeting was held at the Highway Dept. on March 8th.

SD DOT NOXIOUS WEED CONTROL CONTRACT

Motion by Johnson, second by Waterman, to authorize the Chairman to sign a contract with the SDDOT to authorize the County Weed Dept. to provide noxious weed control in 2022 within the State highway right of way for an estimated cost of \$24,960.00; all voted aye; motion carried.

EMERGENCY MANAGEMENT DEPUTY DIRECTOR JOB DESCRIPTION

Motion by Johnson, second by Waterman, to approve a job description for the position of Emergency Management Deputy Director; all voted aye; motion carried.

REVISED WAGE SCALE

Motion by Waterman, second by Gabel, to approve a revised wage scale for the addition of Emergency Management Deputy Director to Grade 40; all voted aye; motion carried.

HMEP GRANT FUNDS

Motion by Johnson, second by Gabel, to approve the application of HMEP (Hazardous Materials Emergency Preparedness) Grant funds; all voted aye; motion carried.

SURPLUS COMPUTER MONITOR

Motion by Waterman, second by Gabel, to declare a HP computer monitor, s/n CNC141Q4LZ, surplus to be destroyed; all voted aye; motion carried.

DELTA DENTAL INSURANCE PREMIUM RENEWAL

The Board noted correspondence regarding the County's renewal premiums for insurance with Delta Dental of South Dakota. The County's group claims experience and trends analysis suggests a 3.1% increase in rates. Delta Dental will limit the County's rate increase to 1.8%. The County has not had a rate increase since 2019. Motion by Gabel, second by Waterman, to approve the following rates and cost share for employee dental insurance coverage for the time period beginning June 1, 2022 through May 31, 2023, all voted aye; motion carried:

Single coverage premium: \$43.26 – paid by the County

Two party coverage premium: \$77.90 – County share \$38.95 Employee share \$38.95

Family coverage premium: \$113.40 – County share \$56.70, Employee share \$56.70

PROPERTY TAX ABATEMENT

Motion by Johnson, second by Gabel, to approve a property tax abatement on record #20052, in the amount of \$32.23; all voted aye; motion carried.

CLAIMS

Motion by Gabel, second by Johnson, to approve the following claims: Clark County \$60.00 reg. and Codington County Sheriff \$15,000.00 inmate trust account; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Gabel, second by Waterman, to approve the following personnel change: Cheri Howell, Emergency Management Administrative Specialist, promoted to Emergency Management Deputy Director; Grade 40/step 1, \$25.11 per hour; effective 4/1/2022; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Director of Equalization and Appraisal staff, SDAAO School and NCRAAO/SDAAO

Conference; Welfare Director, 2022 SDACWO Spring Meeting; Facilities Manager, Bio-Control meeting; and Emergency Management Director, Floodplain Management, EM 101 and Em102 training.

OTHER BUSINESS

Commissioner Gabel advised the Board that updated Commissioner precinct maps are now posted to the Commissioners page on the County's website.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:42 a.m., until 9:00 a.m., Tuesday, March 22nd, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____