

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, March 15, 2022**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the March 15, 2022, agenda
5. Action to approve the March 8, 2022, minutes of the Board of Codington County Commissioners
6. Monthly Reports
  - a. Facility Manager
  - b. Highway Superintendent
7. Action to approve a contract with the SDDOT for 2022 weed spraying
8. Action to approve an Emergency Management Deputy Director job description
9. Action to approve a revised wage scale adding Emergency Management Deputy Director position
10. Action to approve application for HMEP Grant Funds
11. Action to declare a computer monitor surplus to be destroyed
12. Action to approve Delta Dental Insurance renewal rates and County/Employee splits
13. Action to approve abatement applications
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Sioux Valley Commissioners Association meeting, Wednesday, March 23, 2022, 12:00 Plymouth Congregational Church, Clark, SD
19. Old Business
20. New Business
21. Open
  - a. Public Comments
  - b. Commission Comments

**22. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**23. Action to adjourn until 9:00 a.m., Tuesday, March 22<sup>nd</sup>, 2022; at the Codington County Court House**  
**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

March 8, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 8, 2022, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Waterman led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the March 8<sup>th</sup>, 2022 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of March 1, 2022; all voted aye; motion carried.

**MONTHLY REPORTS**

**Auditor, Cindy Brugman**, updated the Board. The Auditor gave a presentation, on budgeting, at the State Weed Commission meeting; attended the local Weed and Townships meeting; preparation of the 2021 annual report is near completion; the final day to file petitions for the June Primary is March 29<sup>th</sup> and precinct combinations will be presented to the Board for approval after that date; and the Dept. of Revenue has notified the County of a 3% CPI for taxes payable in 2023. **Director of Equalization, Shawna Constant**, reported - assessment notices have been mailed to property owners and the office is busy fielding calls and visits regarding values, information on assessment programs was mailed with the assessment notices; Local Boards of Equalization begin March 21<sup>st</sup>, County and Consolidated Boards of Equalization begin on April 12<sup>th</sup>. **Welfare Director, Sara Foust, Welfare Director, Sara Foust**, updated the Board. 26 unique individuals were served in the month of February. The apartment designated for homeless clients is currently being utilized by 1 client and discussions, with Brother and Sisters Behind Bars, continue regarding community needs and the lease which expires on May 31, 2022. CARES/ERA February hours were 110 and \$5,500.00 in administrative fees has been reimbursed to the County. The Community Health Worker position has been offered and accepted. The Welfare office will host a LATC Human Services Technician student intern beginning in March. ICAP has provided 21 hours of case management and meetings in February. The Helpline Center Network of Care met and had the introduction to the software with the hope to go live in the next few weeks. The Welfare Director reviewed Systems of Care, including: An Interagency meeting, Strategic Planning meetings; the Helpline Center/211 Network of Care working group meeting; Resilient Communities meeting; and community presentations to Rotary and the Child Protection Team. The Welfare Office has been contacted by the Social Security office with a request for the Codington County Welfare Office to be a community outreach site to assist people with social security applications.

**LAKE AREA TECHNICAL COLLEGE INTERN AGREEMENT**

Motion by VanDusen, second by Gabel, to approve an agreement between Lake Area Technical College and the Codington County Welfare Office, effective from March 8<sup>th</sup>, 2022 to May 31<sup>st</sup>, 2022, for the

placement of a LATC Human Services Technician student intern in the Welfare Office; all voted aye; motion carried.

**LANDREE ADDITION PLAT RESOLUTION**

**Codington County Zoning Officer, Luke Muller**, presented the Board with a plat of the Landree Addition and reviewed the same. The Board adopted the following resolution:

**RESOLUTION #2022-9**

A Resolution to approve the platting of the Landree Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Landree Addition, located in the Southwest Quarter (SW1/4) of the Northwest Quarter (NW1/4) Section 29-T118N-R53W of the 5<sup>th</sup> Prime Meridian, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 8<sup>th</sup> day of March, 2022, at Watertown, Codington County, South Dakota

Brenda Hanten

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2022-9, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 8<sup>th</sup> day of March, 2022, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

**AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES**

Motion by VanDusen, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of February, 2022, all present voted aye; motion carried.

Cash on hand	\$ 11,245.87
Checks in Treasurers' possession	
less than 3 days	\$ 108,203.33
Credit Card Charges	\$ 7,910.08
Cash Items	\$ 368.25
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$ 127,727.53</b>
<b>RECONCILED CHECKING</b>	
Great Western Bank Checking (Memorial Park)	\$ 1,498.82
Reliabank Dakota	\$31,857,838.86
<b>INVESTMENTS</b>	
SD Public Funds Investment	\$ 7,254.43
<b>TOTAL CASH ASSETS</b>	<b>\$31,994,319.64</b>
<b>General Ledger Cash Balance by Funds:</b>	
General	\$16,223,217.56
General restricted cash	\$ 500,000.00
Sp. Revenue	\$13,724,310.06
Custodial	\$ 1,546,792.02
(schools 805,364.27, townships 63,549.44; city/towns 133,261.34)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$31,994,319.64</b>

The Board noted Register of Deeds fees, in the amount of \$44,210.75, were collected in the month of February 2022.

**ASSISTANT WEED SUPERVISOR POSITION**

Motion by Waterman, second by VanDusen, to rescind action taken by the Board on February 22, 2022, to approve a job description for an Assistance Weed Supervisor, and to advertise and hire for same; all voted aye; motion carried. Motion by Waterman, second by Johnson, to approve a job description for an Assistant Weed Supervisor and to fill the position; all voted aye; motion carried.

**DETENTION CENTER COMMISSARY CONTRACT**

Sheriff, Brad Howell, and Chief Correctional Officer, Matt Blackwelder, met with the Board regarding implementation of an inmate Commissary in the Detention Center. Sheriff Howell outlined the process to go forward with a Commissary. Motion by Gabel, second by VanDusen, to approve a Commissary Software, Hardware, and Fulfillment Contract with Prodigy Solutions, Inc.; all vote aye; motion carried.

**CLAIMS**

Motion by Gabel, second by VanDusen, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 21.76 SUPPLIES, ADVANCED HEALTH, SAFETY & SEC 40.00 REP, ALCOHOL MONITORING SYSTEMS 912.00 SVC, ALEX AIR APPARATUS, INC 110.77 SUP, KYLE ALVINE 10.00 JURY, DEBRA AMAN 50.84 JURY, STEVE ANDERSON 15.04 JURY, JEFFREY ARGO 25.00 CELL, ASHLAND APARTMENTS, LP 227.00 RENT, ASPEN TREE SERVICES, LLC 1250.00 REP, AUSTIN LAW OFFICES 5525.50 SVC, ALISON BAKKEN 40.00 CELL, JOAN BALO 50.84 JURY, BANNER ASSOCIATES, INC 2325.30 REPAIRS/MAINT., BATTERIES UNLIMITED 20.00 REPAIRS/MAINT., BAYMONT BY WYNDHAM PIERRE 87.99 TRAV, BEACON CENTER 1000.00 PMT, STEVEN BECK 63.44 JURY, ALLEN BENCK 25.00 CELL, MARK BERG 15.04 JURY, ROBERTA BERG 25.12 JURY, JANET BEVERS 7.56 JURY, TERRY BEYNON 2866.00 RENT, LUCY BJERKE 11.68 JURY, BRYAN BLEEKER 25.00 CELL,

CLAYTON BLOCKER 11.68 JURY, THERESA BOONE 29.32 JURY, QUINTON BORCHARDT 11.68 JURY, BORNS GROUP 10303.15 POST, BOYS & GIRLS CLUB 1625.00 PMT, PHILLIP BRAMER 10.84 JURY, SHEILA BRETSCHEIDER 12.52 JURY, BRIAN'S GLASS & DOOR, INC. 2038.46 REP, JESSE BRIGGS 12.52 JURY, MICHAEL BRIGGS 7318.85 RENT, LINDA BUBLITZ 10.84 JURY, BRETT BUETOW 51.68 JURY, BURNS LAW OFFICE 3000.00 SVC, MICHAEL BUSHEE 10.84 JURY, MEGAN BYER 54.20 JURY, CARTNEY BEARING & SUPPLY 172.22 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CENTURYLINK 692.60 UTIL, CHRISTIANSON APARTMENTS 762.00 RENT, CHUCK'S LOCK & KEYS 134.75 SUP, CITIWIIDE PROPERTY MANAGEMENT 15000.00 RENT, CLEAR LAKE BUILDING CENTER INC 625.00 SUPPLIES, CODINGTON-CLARK ELECTRIC COOPE 35.71 UTILITIES, CODINGTON TREASURER PETTY CASH 43.25 PMT, DIANA COLE 58.40 JURY, COLE PAPERS, INC. 2361.09 SUP, COMMUNITY TRANSIT OF WATERTOWN 35000.00 PMT, KEVIN COMPAAN 10.84 JURY, COMPASS COUNSELING 5400.00 SVC, CONNECTING POINT COMPUTER CENT 100.00 SUP, CONNECTING POINT 2350.00 UTILITIES, CONSOLIDATED CORRECTIONAL 27227.82 SUP, CRAWFORD-OSTHUS FUNERAL CHAPEL 6527.00 SVC, THOMAS & SANDRA CRAWFORD 17.11 REF, CREDIT COLLECTIONS BUREAU 473.56 PMT, CREDIT COLLECTIONS BUREAU 143.94 PMT, CROSSROADS 827.91 TRAV, C & S CHEMICAL 75.00 SUP, RONALD CURREY 10.84 JURY, KACY DANEK 50.84 JURY, MATTHEW DARGATZ 25.00 CELL, DATA TRUCK 29.99 UTIL, ANDREW DELGADO 82.00 TRAV, JULIE DENZER 51.68 JURY, LORI DEUTSCH 116.48 TRAVEL & CONF., TRAVIS DOBBERPUHL 13.36 JURY, JAMIE DOLEN 25.00 CELL, DVL FIRE & SAFETY 972.45 MAINT, DVL FIRE AND SAFETY 1136.45 REPAIRS/MAINT., EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELITE DRAIN & SEWER CLEANING 1755.00 REP, SHARON ELKINS 50.84 JURY, RYAN ELLIOTT 40.00 CELL, EMC INSURANCE 799.00 REPAIRS/MAINT., BILLY ERICKSON 10.84 JURY, MARIA ESCAMILLA 40.00 CELL, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 292.00 SVC, FARM & HOME PUBLISHERS, LTD 500.00 SUP, MARY FISH 50.00 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 82.45 UTILITIES, FOLEY & FOLEY LAW OFFICE 1833.70 SVC, ALLISON FORBUSH 40.00 CELL, TONI GOODALL 66.80 JURY, JAMES GOWER 3600.00 RENT, GRAINGER 357.92 SUP, GRANT COUNTY SHERIFF'S OFFICE 378.50 TRAV, MICHAEL GRAVES 10.84 JURY, GREAT AMERICA FINANCIAL SVC 258.15 RENT, GREEN, ROBY, OVIATT, 6149.11 SVC, WILLIAM GRIPENTROG 50.84 JURY, CHRISTINE HAFFNER 51.68 JURY, LARRY HAIDER 550.00 RENT, JUSTIN HALAJIAN 40.00 CELL, RICK HARTLEY 40.00 CELL, RON HARTLEY 91.00 PMT, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, DAINA HEEMEYER 16.72 JURY, DANIAL HESSLER 50.00 JURY, JOSEPH HEUER 13.36 JURY, HILLYARD/SIOUX FALLS 878.81 SUP, CARSTEN HIRTZ 17.00 REF, TIMOTHY HOAG 10.84 JURY, RICHARD HOFF 11.68 JURY, RICK HOLINKA 25.00 CELL, BRIAN HOMOLA 17.56 JURY, HORN LAW OFFICE 242.40 SVC, KRISTI HOWARD 11.68 JURY, HUMAN SERVICE AGENCY 100.00 SVC, CHELSEA HUNTER 10.84 JURY, HYVEE #1871 ACCTS RECEIVABLE 2800.02 SUP, I STATE TRUCK CENTER 232.62 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1457.11 SVC, JESSICA JAEGER 71.84 JURY, JEFF'S VACUUM CENTER 155.40 SUP, KRISTEN JENSEN 11.68 JURY, TYLER JOHNSON 15.88 JURY, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 85.50 SVC, GAIL KITTELSON 67.64 JURY, RICHARD KOHN 25.00 CELL, K&R MANAGEMENT 3080.61 RENT, BRANDON KRAUSE 11.68 JURY, DIANE KRIECH 12.52 JURY, JOSHUA KURKOWSKI 10.84 JURY, DANA LARSON 100.00 SVC, BRENDA LAWRENCE 54.20 JURY, LEGAL & LIABILITY RISK MGMT 150.00 TRAV, LEWIS & CLARK BHS 368.00 SVC, LEWNO LAW OFFICE 858.40 SVC, DEVIN LIKNESS 11.68 JURY, LINCOLN CO TREASURER 2176.41 SVC, DARCY LOCKWOOD 85.50 SVC, STEVEN LOWRY 40.00 CELL, MAC TOOLS 31.99 SUPPLIES, CAPITOL ONE TRADE CREDIT 11.10 REPAIRS/MAINT., KELLY MACK 10.84 JURY, LEE MACK 59.24 JURY, MACKSTEEL WAREHOUSE, INC. 20.85 REP, MACKSTEEL WAREHOUSE, INC. 31.44 SUPPLIES, JAMES MADSEN 18.40 JURY, MAINSTREAM REALTY 812.91 RENT, RICHARD MASLOSKI 10.84 JURY, MATHESON TRI-GAS INC. 95.46 SUPPLIES, RUSSELL MATHEWS 40.00 CELL,

MAXWELL FOOD EQUIPMENT 78.34 SUP, JENNIFER MCELROY 12.52 JURY, MCKESSON  
 MEDICAL SURGICAL 55.35 SUP, DENISE MEIER 10.00 JURY, MENARDS 503.69 SUP,  
 MENARDS 292.72 SUPPLIES, MEND CORRECTIONAL CARE 14487.57 SVC, JASON MEYER  
 18.40 JURY, MIDCONTINENT COMMUNICATIONS 275.52 UTIL, MICAH MILLER 51.68 JURY,  
 MINNEHAHA COUNTY AUDITOR 394.84 SVC, MOE'S COMMERCIAL CLEANING 500.00 REP,  
 RON MOEHRING 147.20 TRAV, KATHLEEN MOES 62.60 JURY, MACKENZIE MOLENGRAAF  
 60.08 JURY, STEVE MOLENGRAAF 40.00 TRAV, MICHAEL MORGAN 40.00 CELL, COOPER  
 MOSS 10.84 JURY, MULTI BUSINESS SOLUTIONS INC 3250.00 SVC, MUNICIPAL UTILITIES  
 3335.70 UTIL, MUNICIPAL UTILITIES 5195.84 ASST, MUNICIPAL UTILITIES 14937.68 UTIL,  
 MUNICIPAL UTILITIES 1362.20 UTILITIES, NAPA CENTRAL 173.72 SUPPLIES, NATIONAL  
 SHERIFFS' ASSOCIATION 135.00 DUES, SHADA NIEMANN 14.20 JURY, SHAWN NILLS 40.00  
 CELL, NORTHWESTERN ENERGY 916.00 UTILITIES, THE OAKS, LLC 6475.00 RENT, OFFICE  
 PEEPS, INC. 1377.17 SUP, OFFICE PEEPS 156.11 SUPPLIES, CHRISTOPHER OLSON 13.36 JURY,  
 JANE OLSON 11.68 JURY, JERROD OLSON 40.00 CELL, KIMBERLY OLSON 14.20 JURY,  
 WENDY OLSON 14.20 JURY, CHAD ORTHAUS 52.52 JURY, CRISTIN ORTMEIER 15.88 JURY,  
 CHAD OSTHUS 60.08 JURY, OTTERTAIL POWER CO, 42.37 UTILITIES, OVERHEAD DOOR CO  
 351.53 REP, SUSAN PATRICK 2130.00 RENT, BEVERLY PAULSEN 65.12 JURY, SARA  
 PAULSON 50.84 JURY, MICHELLE PEDERSON 40.00 CELL, PEN PROPERTIES 2175.00 RENT,  
 PENNINGTON COUNTY JAIL 236.64 TRAV, PERFORMANCE TOWING 128.00 SUP, PETERS  
 DISTRIBUTING, INC 835.96 REP, PITNEY BOWES 194.04 RENT, PMB 0112 175.42 UTIL, POMP'S  
 TIRE SERVICE, INC. 592.16 SUPPLIES, PRAIRIE LAKES HEALTH CARE CENT 3317.53 SVC,  
 THOMAS PRICE INC 4800.00 SVC, PRO HYDRO-TESTING LLC 300.00 MAINT, SHAWN  
 PURINTUN 10.84 JURY, QUALITY INN & SUITES 77.00 ASST, RC FIRST AID 47.50 SUPPLIES,  
 POWERPLAN OIB 352.77 REPAIRS/MAINT., REDLINGER BROS. 50.40 REP, REDLINGER BROS.  
 29.40 SUPPLIES, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL,  
 MARK REIHE 50.84 JURY, REILLY REPAIR INC 216.00 REP, PRESLEY RHODY 10.84 JURY,  
 DIANE RIES 50.84 JURY, RACHEAL RIES 20.00 WIT, MICHAEL RITER 11.68 JURY, ROBYN  
 RITER 25.00 CELL, RON'S SAW SHOP 78.89 SUPPLIES, TERESA ROWLAND 50.00 JURY, CHAD  
 RUMPZA 12.52 JURY, RUNNING SUPPLY INC. 114.77 SUPPLIES, SANFORD HEALTH 2375.00  
 SVC, SANFORD HEALTH PATHOLOGY 343.20 SVC, SCHAFFER LAW OFFICE, LLC 1513.20  
 SVC, BRENT SCHAMENS 11.68 JURY, MARJORIE SCHAMENS 10.84 JURY, TREVER  
 SCHIMMEL 40.00 CELL, AARON SCHMILLEN 52.52 JURY, JACK SCHULTE 52.52 JURY,  
 SCHUMACHER ELEVATOR COMPANY 785.07 REP, BRAD SCHWINGER 25.00 CELL, SD  
 ATTORNEY GENERAL'S OFFICE 3405.00 PMT, SD DEPARTMENT OF HEALTH 1870.00 SVC, SD  
 DEPARTMENT OF PUBLIC SAFETY 2700.00 MAINT, SOUTH DAKOTA DEPT. OF TRANSPOR  
 3663.59 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 972.00 SUP, SD LAW REVIEW 35.00 SUP,  
 SD STATE TREASURER 523334.47 MARCH REMITTANCE, SDACC 2837.00 PMT, SDACC  
 1554.00 PMT, SDACO 842.00 PMT, SDEMA 30.00 DUES, SDN COMMUNICATIONS 1363.51 UTIL,  
 MELISSA SEARS 40.00 CELL, SECURUS TECHNOLOGIES 3212.93 SUP, HEIDI SELCHERT 40.00  
 CELL, SHARP AUTOMOTIVE 444.36 SUPPLIES, SHARP ELECTRIC, LLC 660.26  
 REPAIRS/MAINT., ELEANOR SHERMAN 10.84 JURY, SHERWIN WILLIAMS 119.42 REP,  
 WILLIAM SIMON 3000.00 RENT, SIOUX RURAL WATER SYSTEM 54.30 UTILITIES, SIOUX  
 VALLEY COOP 5479.09 SUP, SIOUX VALLEY COOP 4743.66 SUPPLIES, SIOUXLAND  
 PROPERTIES 3401.75 RENT, SLM CONSULTING, LLC 2500.00 SVC, LYNN SOLBERG 40.00  
 CELL, JANICE SOLUM 15.04 JURY, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE  
 GAZETTE 1056.56 PUB, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 3189.96 SUP, STAR  
 LAUNDRY 63.05 SUPPLIES, JAIME STARZL 51.68 JURY, LISA STERN 45.96 WIT, SUTTON  
 LAW OFFICE PC 19751.42 SVC, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST  
 583.13 SVC, PRODUCTIVITY PLUS ACCOUNT 385.56 REPAIRS/MAINT., DOUGLAS D.  
 TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, KRISTI TORSTENSON 20.00  
 REIMB, TRACTOR SUPPLY 319.99 REPAIRS/MAINT., TWO WAY SOLUTIONS, INC 233.20 SUP,

RICHARD VALBERG 11.68 JURY, VARI SALES CORPORATION 395.00 FURN, TYLER VARNS 40.00 CELL, VAST BUSINESS 79.99 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 1477.82 UTIL, VERIZON 40.01 UTILITIES, MARLONIE VOGELSANG 25.00 CELL, STEVEN VOGT 50.84 JURY, CLYDE WAEGE 11.68 JURY, ALICYN WAGER 51.68 JURY, BARBARA WALDRON 12.52 JURY, SUSAN WALKER 11.68 JURY, WALMART - CAPITAL ONE 132.41 SUP, WALMART COMMUNITY 20.92 SUPPLIES, WARNE PLUMBING 867.14 REP, TODD B WARNE 40.00 CELL, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN CITY FINANCE OFFICE 30.77 SUP, WATERTOWN MOBILE HOME PARK 5560.00 RENT, WATERTOWN PUBLIC OPINION 1204.65 PUB, WATERTOWN WHOLESALE 616.95 SUPPLIES, VENUS WERNKE 33.69 WIT, WHEELCO 34.97 REPAIRS/MAINT., DALLAS WHITLOCK 11.68 JURY, WILLIAM WIENTJES 25.12 JURY, WIGHT & COMES FUNERAL CHAPEL 5578.50 SVC, JUDY WIKA 14.20 JURY, JOE WILLIAMS 2550.00 RENT, GRANT WIRKUS 13.36 JURY, KENDRA WOLD 10.84 JURY, WW TIRE SERVICE INC 122.45 REP, XEROX CORPORATION 128.80 SUPPLIES, YANKTON CO. SHERIFF 200.00 SVC, YANKTON CO TREASURER 749.85 SVC, SHANE YOST 40.00 CELL, AMY YOUNG 50.84 JURY, CADEN YURKOVICH 15.04 JURY, LAKE AREA ZOOLOGICAL SOCIETY 22000.00 PMT.

#### **AUTOMATIC BUDGET SUPPLEMENT**

Motion by Gabel, second by VanDusen, to approve an automatic budget supplement in the amount of \$39,010.21 to the Welfare expenditure budget with ERA Grant Funds; all voted aye; motion carried.

#### **PERSONNEL CHANGES**

Motion by Johnson, second by Gabel, to accept the letter of retirement from Veteran Service Office Administrative Specialist, Peg Raml, effective 7/31/2022; and approve new hire, Nicole LaVallie, Community Care Coordinator; Grade 25/step 1 \$19.58 per hour, effective 3/22/2022; all voted aye; motion carried.

#### **OTHER BUSINESS**

Chair Hanten advised the Board that she and Commissioner VanDusen attended a meeting with Watertown City Officials regarding the possibility of co-locating County Highway Dept. services. Commissioner VanDusen reiterated these discussions are very preliminary at this point.

#### **EXECUTIVE SESSION**

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2 (1), at 9:44 a.m., to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 9:58 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

#### **ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 9:58 a.m., until 9:00 a.m., Tuesday, March 15<sup>th</sup>, 2022; all voted aye; motion carried.

ATTEST:

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Cindy Brugman  
Codington County Auditor



Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_



## Department of Transportation

### Watertown Area Office

5000 9<sup>th</sup> Avenue SE

Watertown, South Dakota 57201 (605)882-5166

Fax: (605) 882-5117

March 4, 2022

Mr. Steve Molengraaf  
Codington County Weed & Pest Board  
1910 West Kemp  
Watertown, SD 57201

#### **Re: Noxious Weed Control, 2022**

Dear Mr. Molengraaf:

It is time again to plan for noxious weed control during the upcoming growing season. With the success of this program in the past, it is hoped that you will be able to continue the control of weeds within the state highway right-of way.

Enclosed is a contract for the "2022" weed spraying. Please fill out and return the contract in its entirety to this office. **Like last year, we need to have form DOT-967 completed and signed. It is required that a copy of the County Commission minutes or resolution authorizing the execution of the agreement be attached as Exhibit D. Also form Dot-967 needs to be signed by the County Commission Chairperson and have the signature notarized.**

We appreciate your county for doing weed spraying for the Department of Transportation and thank you for a job well done.

Sincerely,

#### **DEPARTMENT OF TRANSPORTATION**

Matthew R. Brey  
Watertown Area Engineer

cc: Mark Peterson – Aberdeen Region Engineer  
Calvin Esche, Highway Maintenance Supervisor

**STATE OF SOUTH DAKOTA  
DEPARTMENT OF TRANSPORTATION  
JOINT POWERS AGREEMENT  
FOR WEED SPRAYING SERVICES BY COUNTY**

This Joint Powers Agreement (Agreement) is entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and Codington County, South Dakota, referred to in this Agreement as the "COUNTY."

**BACKGROUND:**

1. The STATE is the owner of real property located in Codington County, South Dakota.
2. The STATE wants the COUNTY to control the growth of declared noxious weeds within the right of way of state highway routes.
3. The COUNTY is willing to provide weed spraying services to the STATE.

**THE STATE AND THE COUNTY MUTUALLY AGREE AS FOLLOWS:**

**I. JOINT POWERS**

This Agreement does not establish a separate legal entity, as contemplated by SDCL 1-24-5. The cooperative undertaking described in this Agreement will be financed and conducted under the provisions of this Agreement by the COUNTY and the STATE. Each party has responsibilities under the terms of this Agreement and no joint board or administrator will be used. No real property will be purchased for use in connection with this Agreement.

**II. THE COUNTY**

- A. The COUNTY services under this Agreement will commence May 1, 2022, and will end April 30, 2023, unless terminated earlier pursuant to the terms of this Agreement.
- B. The COUNTY will provide services in compliance with the Americans with Disabilities Act of 1990, and any amendments.
- C. The COUNTY will:
  1. Furnish the necessary equipment, materials, and labor to control the growth of declared noxious weeds in accordance with the bid proposal attached to this Agreement as Exhibit A.
  2. Ensure that the weed spraying is accomplished by personnel properly licensed by the South Dakota Department of Agriculture.
  3. Advise the STATE'S local maintenance shop of the COUNTY'S intent to spray, at least forty-eight (48) hours prior to spraying.
  4. Ensure the COUNTY'S spraying vehicles are equipped with a flashing amber warning light which must be in operation while spraying highway right of way. The COUNTY will not stop its vehicle(s) on the roadway, driving lanes, or shoulders on the Interstate highway system.
  5. Complete form DOT-820 Daily Pesticide Application Record, furnished by the STATE, a copy of which is attached to this Agreement as Exhibit B. The COUNTY will complete this form on a daily basis after completion of the spraying.
  6. Provide the STATE with a completed copy of the DOT-820 Daily Pesticide Application Records within one (1) week after completion of the spraying.

7. Submit an invoice for payment to the STATE. The invoice will be accompanied by the completed original DOT-820 daily form(s). The COUNTY may submit separate invoices for the spring and fall spraying, if the COUNTY desires to do so.
8. Supply the STATE with visible proof the spraying operations are effectively killing noxious weeds. If the spraying operations do not effectively kill the noxious weeds, the COUNTY will not be paid for that portion of the spraying operations the STATE determines were ineffective.

II. THE STATE will:

- A. Pay the COUNTY the actual costs for services as set out below. Payment will be made pursuant to itemized invoices submitted by the COUNTY, and accompanied by the required form DOT-820 Daily Pesticide Application Records.
- B. Reimburse the COUNTY for all labor required to satisfactorily complete the work contemplated by this Agreement based on the hourly rate per employee as stipulated in the attached Exhibit B.
- C. Reimburse the COUNTY for all pesticides and equipment required to satisfactorily complete the work contemplated by this Agreement based on the costs as stipulated in the attached Exhibit B.
- D. Furnish the COUNTY with form DOT-820 Daily Pesticide Application Records.

III. AMENDMENT PROVISION

This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement, and be signed by an authorized representative of each of the parties.

IV. TERMINATION PROVISION

Either party may terminate this Agreement by providing thirty (30) days' written notice to the other. If the COUNTY breaches any term or condition of this Agreement, the STATE may terminate this Agreement with or without notice. If the STATE terminates this Agreement due to the COUNTY'S default, the STATE may adjust any payment due to the COUNTY at the time of termination to cover any additional costs to the STATE due to the COUNTY'S default. Upon termination, the STATE may take over the work and may award another party an agreement to complete the work under this Agreement. If, after the STATE terminates for a default by the COUNTY, it is determined the COUNTY was not at fault, then the COUNTY will be paid for eligible services rendered and expenses incurred up to the date of termination.

V. FUNDING PROVISION

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If, for any reason, the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, this Agreement may be terminated by the STATE. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

VI. INDEPENDENT CONTRACTOR PROVISION

While performing services under this Agreement, the COUNTY is an independent contractor and not an officer, agent, or employee of the STATE.

No employee of the COUNTY engaged in the performance of services required under this Agreement will be considered an employee of the STATE. No claim under the South Dakota Workers' Compensation Act on behalf of said employee or other person while so engaged and no claim made by any third party as a consequence of any act or omission by the COUNTY will be the STATE'S obligation or responsibility.

#### VII. EMPLOYEE STATUS PROVISION

Any officer, employee, or agent engaged in joint action under this Agreement will remain an employee with his or her agency during participation in joint action under this Agreement. Each agency will retain exclusive responsibility for its officers, agents, and employees while these officers, agents, and employees are engaged in joint action under this Agreement, including but not limited to responsibility for regular and overtime wages and salaries, unemployment benefits, workers' compensation coverage, health insurance, or other benefits, and liability coverage and indemnity, except as otherwise specifically provided in this Agreement.

#### VIII. COMPLIANCE PROVISION

The COUNTY will comply with all federal, state and local laws, together with all ordinances and regulations applicable to the work and will be solely responsible for obtaining current information on such requirements. The COUNTY will procure all licenses, permits, or other rights necessary for the fulfillment of its obligation under the Agreement.

#### IX. INDEMNIFICATION PROVISION

The COUNTY will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings that may arise as the result of performing services under this Agreement. This section does not require the COUNTY to be responsible for or defend against claims or damages arising from errors or omissions of the STATE, its officers, agents, or employees.

#### X. CONTROLLING LAW PROVISION

This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement will be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

#### XI. SEVERABILITY PROVISION

If any court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, such holding will not invalidate or render unenforceable any other provision of this Agreement.

#### XII. SUPERCESSION PROVISION

All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and except as specifically provided in this Agreement, this Agreement constitutes the entire agreement with respect to the subject matter.

#### XIII. The COUNTY has designated its County Commission Chairperson as the COUNTY'S authorized representative and has empowered the Chairperson with the authority to sign this Agreement on behalf of the COUNTY. A copy of the COUNTY'S Commission minutes or resolution authorizing the execution of this Agreement by the Chairperson as the COUNTY'S authorized representative is attached to this Agreement as Exhibit D.

By signature of their representatives below, each party certifies that approval of this Agreement by ordinance, resolution, or other appropriate means has been obtained by that party's governing body or officer pursuant to SDCL § 1-24-3 and § 1-24-6.

Codington County, South Dakota

By: \_\_\_\_\_

Its: County Commission Chairperson

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
County Auditor/Clerk

(COUNTY SEAL)

State of South Dakota  
Department of Transportation

By: \_\_\_\_\_

Its: Secretary

Date: \_\_\_\_\_

Recommended By:

\_\_\_\_\_  
Construction/Maintenance Engineer

## Exhibit A

CODE	PROJECT			MAINT UNIT	CONTROL REFERENCE	AFE	FUNCTION	BEGIN MRM	END MRM
	PRE	ROUTE	AGR						
		000I		171		i6qq	2305		
		000N		171		i6qr	2305		
		000P		171		i6qt	2305		

COUNTY: Codington BUDGET SOURCE: FY2022 Contract Maintenance

FEDERAL TAX ID NUMBER: \_\_\_\_\_

FINALS ENGINEER REVIEW REQUIRED: ☐ YES ☒ NO

REGION MATERIALS CERTIFICATION REQUIRED: ☐ YES ☒ NO

CERTIFIED INSPECTORS/TESTERS REQUIRED: ☐ YES ☒ NO

TO BE INSTALLED ON CM&P: ☒ YES ☐ NO

TYPE OF WORK: Weed Spraying

PURPOSE OF WORK: Control Noxious Weeds

LOCATION OF WORK: Within the jurisdictional areas of the Watertown Shop

ESTIMATE OF QUANTITIES AND COST:

[illegible]

"Contract" Daily Pesticide Application Record

Date: \_\_\_\_\_ Contact No: \_\_\_\_\_

Customer: \_\_\_\_\_

Contractor: \_\_\_\_\_

SPRAYING ON THIS DATE WAS ACCOMPLISHED ON: INDICATE WHICH DITCH

Highway No: \_\_\_\_\_ From MRM \_\_\_\_\_ To MRM \_\_\_\_\_ N S E W OR MEDIAN

Highway No: \_\_\_\_\_ From MRM \_\_\_\_\_ To MRM \_\_\_\_\_ N S E W OR MEDIAN

Highway No: \_\_\_\_\_ From MRM \_\_\_\_\_ To MRM \_\_\_\_\_ N S E W OR MEDIAN

Highway No.	Type of Pesticide	Amount Used	Cost/Unit	Cost
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____

Highway No.	Employee Name	Hours Worked	Rate	Cost
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____

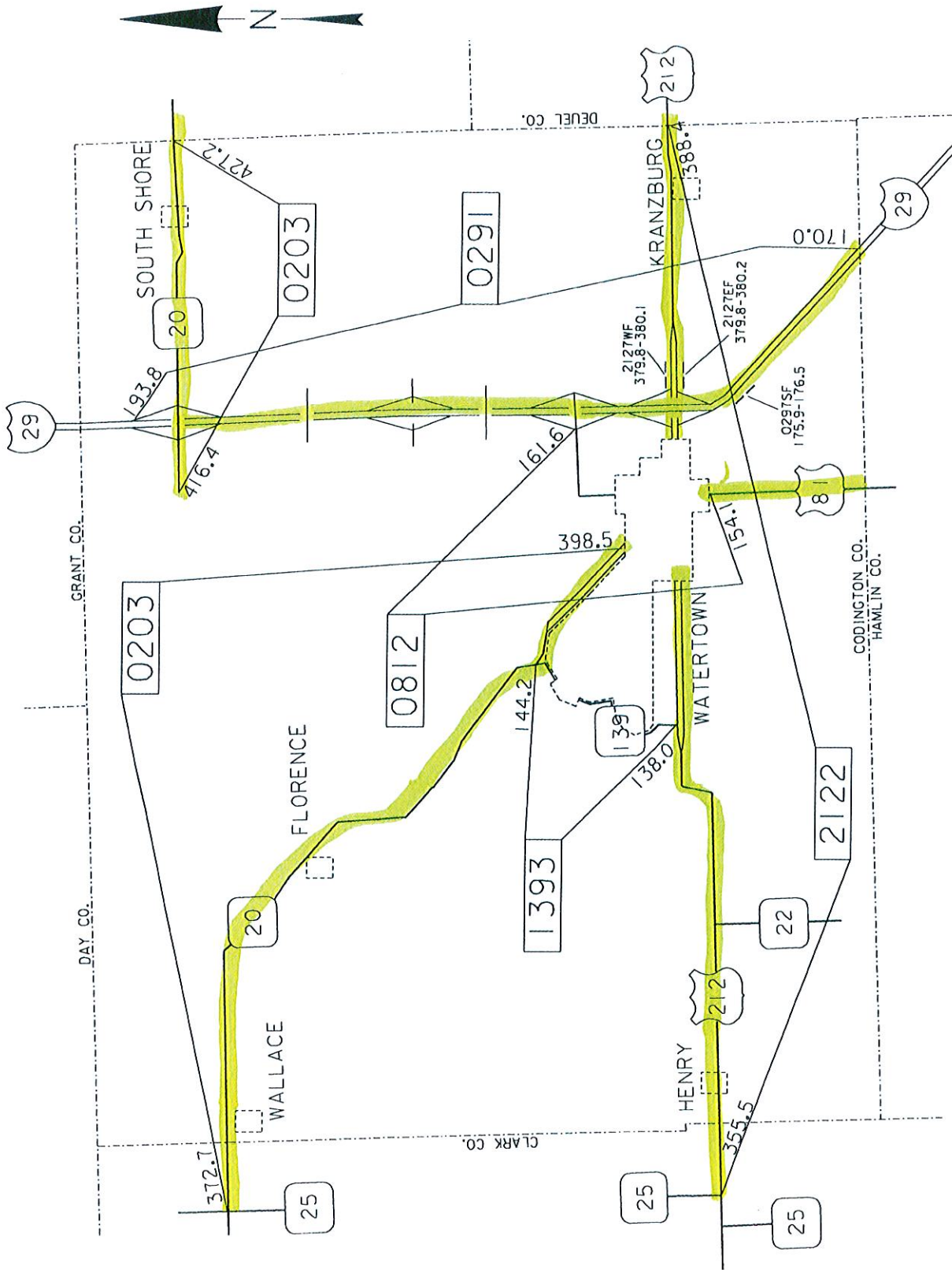
Highway No.	Equipment	Miles or Hours Worked	Rate	Cost
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____
_____	_____	X _____	= _____	_____
			Total Cost	= _____

\_\_\_\_\_  
Sprayer Operator Signature

D.O.A. License Number: \_\_\_\_\_

THIS FORM WILL BE COMPLETED IN TRIPLICATE. ONE COPY WILL BE FORWARDED TO THE LOCAL MAINTENANCE UNIT FOREMAN, ONE TO BE RETAINED ON FILE BY THE COUNTY, AND ONE (ORIGINAL) TO ACCOMPANY THE COUNTY'S INVOICE TO THE STATE FOR PAYMENT.





# 176-WATERTOWN



## **Codington County, South Dakota**

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**Job Title:** Emergency Management Deputy Director

**Reports To:** Emergency Management Director

**FLSA Status:** Non-Exempt

### **SUMMARY**

Under the direct supervision of the Emergency Management Director, the Deputy Director is responsible for assisting the Director with the daily operation, supervision, and administration of the Codington County Emergency Management Office.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES include the following, but are not limited to:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Assist in coordinating the daily workflow, record keeping, and office correspondence to ensure the responsibilities and expectations of the Emergency Management Office are met or exceeded.
- Assist in planning, organizing, and directing the County's Emergency Management programs and County activities.
- Assists in preparing and monitoring the budget and preparing special reports as required.
- Responds and reports to the emergency operations center and/or to the scene of an emergency as required.
- Serves as acting director in the absence of the Director.
- Assist in applying for financial assistance and grant programs relative to administration, emergency operations and warning systems.
- Prepare correspondence to include memos, claims, invoices, vouchers, requisitions, and time sheets for review by the Director.
- Responsible for the preparation of office reports to include daily, monthly, quarterly, and yearly Federal, State, and County report as needed.
- Assist in advising the Codington County Commission and municipalities on matters pertaining to response, recovery, mitigation, preparedness, and other Emergency Management issues.

Emergency Management Deputy Director



## **Codington County, South Dakota**

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- Assist in the development of a Local Emergency Operations Plan, a Pre-Disaster Mitigation Plan, and the Codington County Hazardous Materials Plan and assist with updating the plans on a regular basis.
- Assist in the development of a volunteer force of personnel to assist during times of emergency.
- Assist in coordinating activities of departments and agencies responsible for carrying out emergency and disaster operations within Codington County.
- Assist in preparing and coordinating exercise and training for the emergency response agencies within Codington County.
- Address interested civil, social, and other groups concerning the role of Emergency Management and provides information related to Emergency Management as needed.
- Act as Emergency Management "On-Call" personnel in the evenings and on weekends an average of one week and one weekend per month. Additional weekend "On-Call" responsibilities would be compensated extra as per the Employee Personnel Manual.

### **SECONDARY DUTIES AND RESPONSIBILITIES:**

- Serve as department receptionist, in the absence of the Secretary, including answering phones, greeting the public, and answering questions and inquiries regarding departmental procedures.
- Maintain inventory and office supplies.
- Attend training sessions, conferences, and meetings as required by the State and County.
- Wear personal protective equipment as deemed necessary.
- Attend appropriate seminars and training courses as deemed necessary.
- Perform duties in a manner consistent with safe practices and policies.
- Perform other such duties and functions as deemed necessary.

### **MINIMUM QUALIFICATIONS and SKILLS:**

- High School Diploma or G.E.D. Certification. Associates' degree preferred.
- No less than two years' experience in emergency services or an equivalent combination of education and experience may be acceptable.
- Considerable knowledge of the principles and practices of emergency management, Incident Command Systems programs, public administration, emergency planning, mitigation, and coordinated response to emergencies.
- Demonstrated proficiency in operating computer systems and software such as Microsoft Word, Excel, Outlook, copy machine, fax machine, calculator, and Internet.
- Consistently demonstrated proficiency in communication, teamwork, organization, prioritization, and customer service skills.

Emergency Management Deputy Director



## **Codington County, South Dakota**

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- Ability to work with a variety of personalities and maintain a high level of professionalism to cope with unpleasant situations, co-workers, and the public.
- Willingness and ability to undertake specialized training and/or education as may be needed to effectively perform the duties and responsibilities as required.
- Ability to work long hours and have flexible schedule during emergencies, training, and other events.
- Working knowledge of emergency services and general knowledge of weather storm patterns, communication equipment, and other various emergency equipment.
- Ability to function effectively in a dangerous or high stress environment.

### **EXAMINATION, TESTING, AND CERTIFICATION**

- Must possess a valid social security number and a valid driver's license.
- Pass all courses in the FEMA Professional Development Services and become a Certified Emergency Manager.
- Other such exams as deemed appropriate and necessary by the county.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The employee frequently is required to use their hands to complete fine, gross, and complex movements.
- The employee frequently is required to stand; walk; sit, reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.
- The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 25 pounds.
- Employee must be able to work odd shifts, holidays, weekend, and during emergencies.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is occasionally exposed to outside severe weather conditions and emergencies.
- Employee is occasionally exposed to wet/humid conditions, moving mechanical parts, fumes, or airborne particles, toxic or caustic chemicals, and



## Codington County, South Dakota

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risk of electrical shock.

- The noise level in the work environment is usually low, but may at times be moderate to loud.

### CONCLUSION

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. This is not an all-inclusive list of responsibilities, duties, and skills required of personnel. Further, this job description is not intended to limit or in any way modify the right of any supervisor to assign, direct, and amend the work of any employee under his/her supervision. I understand that employment is at the will of the employer and either the employer or the employee may terminate the employment with or without cause at any time.

I have received, reviewed and fully understand the Job Description for Emergency Management Deputy Director. I further understand that I am responsible for the satisfactory execution of the essential duties and responsibilities as listed herein.

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Employee Signature

Date Signed

---

Department Head Signature

Date Signed

---

Commissioner Chair

Date Signed

Emergency Management Deputy Director

[illegible]



March 8, 2022

Jodi Pearson  
Codington County  
14 1st Ave SE  
Watertown, SD 57201

Dear Jodi,

Welcome to another year of healthy smiles! We determine your dental rates based on your group's claims experience and trends in dental costs. Our rate renewal analysis suggests a 3.1% increase in rates. However, we take a long-term approach to rate setting and are committed to keeping rates as stable as possible. In support of these values, we have limited your rate increase to 1.8%. Your last rate increase was in 2019. Your plan rates for the coming benefit year are:

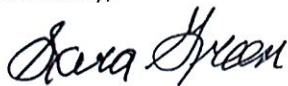
**June 2022 – May 2023 Rates (42<sup>nd</sup> year)**

Single	\$43.26 (increase of \$.76)
Two Party	\$77.90 (increase of \$1.38)
Three or More	\$113.40 (increase of \$2.00)

The COVID-19 pandemic has impacted dental claims. The additional safety measures implemented by dental offices have resulted in higher than usual dental fee increases; treatment delays have resulted in more extensive and costly damage; and persistent stress has resulted in more fractured teeth requiring crowns, bridges, or implants. We expect our additional investment in preventive dental care to eventually offset most of these higher treatment costs, but it will take a few years.

Thank you for choosing Delta Dental of South Dakota. Should you have any questions, please do not hesitate to contact me at [sara.green@deltadentalsd.com](mailto:sara.green@deltadentalsd.com).

Sincerely,



Sara Green  
Director of Underwriting & Provider Compensation

Email: Todd Freimark

## Summary of Benefits

Refer to the Dental Benefits Handbook for more details.

### Preventive Care — 100% Paid By Delta Dental

*These services do not apply to the Annual Maximum Benefit.*

- Routine exams and cleanings - two per coverage year.
- Bitewing x-rays - two per coverage year up to age 19, and once per coverage year age 19 and over.
- Full mouth/panoramic x-rays - once every five years.
- Fluoride applications - two per coverage year up to age 19.
- Space maintainers on primary back teeth up to age 14.
- Dental sealants for unrestored 1st and 2nd permanent molars up to age 16.

### Fillings and Extractions — 80% Paid By Delta Dental

- Silver and tooth-colored fillings. If a tooth-colored filling is used to restore back teeth, benefits are limited to the amount paid for a silver filling.
- Stainless-steel crowns.
- Extractions and other oral surgery.
- Emergency treatment for relief of pain.

### Root Canals and Gum Disease — 80% Paid By Delta Dental

- Root canals.
- Treatment of diseases of the tissues supporting the teeth.
- Periodontal maintenance cleanings. *These cleanings do not apply to the Annual Maximum Benefit.*

### Crowns and Prosthetics — 80% Paid By Delta Dental

- Crowns, bridges, dentures and implants.

### Braces and Teeth Alignment — 80% Paid By Delta Dental

- Treatment necessary for the proper alignment of teeth.

Lifetime Orthodontic Benefit: \$1,000 per person

### Deductible

There is no deductible under this plan.

### Annual Maximum Benefit

\$1,000 per person per coverage year. All services (except Preventive Care and Braces) are subject to the Annual Maximum Benefit and will not be paid if your Annual Maximum Benefit has been reached.

### Coverage Year

June - May

New employees will be eligible on the first day of the month following 30 days of employment. Terminated employees will be covered through the last day of the month in which they are employed.

Dependent children are covered to age 26.

#### Health *through* Oral Wellness®

Visit a participating dentist to take an oral health risk assessment. You may be eligible for additional benefits for preventive care.

#### Prevention Pays

Many preventive care services are still covered even when the plan's annual maximum benefit has been reached.

#### Balance Billing Protection

In-network dentists may not charge the difference if the fee for a covered service is higher than the plan's allowed amount.





### Health *through* Oral Wellness®

Health *through* Oral Wellness® is a unique, patient-centered program that adds benefits to a Delta Dental plan based on individual oral health needs. A Delta Dental network dentist trained in Health *through* Oral Wellness® will conduct a clinical risk assessment during a regular preventive visit. The assessment measures the risk and severity of periodontal disease, and the risk of tooth decay.

If the assessment determines a member is at risk for tooth decay, additional benefits include fluoride treatments, sealants, and oral hygiene instruction. If a member is at risk for periodontal (gum) disease, has periodontal disease or has had periodontal surgery, the member will be eligible for two additional cleanings\* and four fluoride treatments.

If a member has any of the following health conditions, they are eligible for additional benefits.

- Diabetes (2 additional cleanings\*)
- High-risk cardiac care (2 additional cleanings\*)
- Kidney failure or dialysis (2 additional cleanings\*)
- Cancer-related treatment - chemotherapy or radiation (2 additional cleanings\* and 2 applications of fluoride varnish)
- Suppressed immune system (2 additional cleanings\* and 2 applications of fluoride varnish)
- Rheumatoid arthritis (2 additional cleanings\*)
- Stroke (2 additional cleanings\*)
- Pregnancy (1 additional cleaning\* during the time of pregnancy)

*\* Cleanings can either be a general cleaning (prophylaxis) or a periodontal maintenance cleaning. Periodontal maintenance cleanings are typically covered under the "Root Canals and Gum Disease" category, not the "Preventive Care" category.*

### Prevention Pays

The Prevention Pays feature exempts preventive care and some gum disease (periodontal) services from the calculation of the plan's annual maximum benefit. That means preventive services like exams, cleanings, x-rays, and periodontal maintenance cleanings are covered when the plan's annual maximum benefit has been reached. It also means more benefits are available to help pay for treatment procedures like cavity fillings, crowns, and root canals.

### Balance Billing Protection

Your Delta Dental of South Dakota plan protects you from balance billing. Balance billing is what happens when a dentist's fee for a certain service is more the plan's allowed amount, and the dentist bills you for the difference.

Delta Dental's network dentists have agreed to set fees, so you shouldn't be balance billed while visiting a dentist in your plan's network. However, you are still responsible for paying any applicable deductibles, coinsurance, amounts over your annual maximum, and charges for non-covered services. You may be balance billed if you visit a dentist outside of Delta Dental's networks.



### Delta Dental of South Dakota

P.O. Box 1157  
720 N Euclid Ave  
Pierre, SD 57501

Telephone: (605) 224-7345  
Toll Free: (877) 841-1478  
Fax: (605) 224-0909

deltadentalsd.com  
customer.service@deltadentalsd.com



APPLICATION FOR ABATEMENT OR REFUND OF TAXES  
under the provisions of SDCL 10-18-1  
TO THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA

NAME Julie Philips 605-237-4220  
MAILING ADDRESS 1809 12<sup>th</sup> Ave SE  
CITY Wtn STATE SD ZIP CODE 57201  
Record # 20052 Legal Description of Property  
Town & Country Lot 21

Application for an abatement / refund of taxes if being presented due to the following reason (check applicable provision).

- ☐ An error has been made in any identifying entry of description of the real property; in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- ☐ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- ☐ The complainant or the property is exempt from the tax;
- ☐ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;
- ☐ Taxes have been erroneously paid or error made in
- ☐ The same property has been assessed against the complainant produces satisfactory evidence that the tax for the year
- ☒ A loss occurred because of flood, fire, storm, or other cause.  
Date of Loss 2-15-21
- ☐ Structures have been removed after the assessment.  
Date structures removed \_\_\_\_\_
- ☐ Applicant, having otherwise qualified for the Assessment, has failed to pay the taxes due on the real property as prescribed in § 10-6A-4.
- ☐ Applicant, having otherwise qualified for classification, has failed to pay the taxes due on the real property as prescribed by law due to temporary duty.
- ☐ Other / Comments \_\_\_\_\_

2021 Assessed  
value of MH  
2260  
x 12 mo  
188  
x 11 mo  
2068 Assessed value  
on MH only to be abated  
payable 2022.

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Julie Philips  
Applicant's Signature

Subscribed and sworn to, before me this 28 day of February, 2022.  
Sarah Tesch  
Notary / Auditor / Deputy Auditor / Director of Equalization

ABATEMENT NO \_\_\_\_\_  
DATE \_\_\_\_\_  
AMOUNT \$ \_\_\_\_\_

Date received in the County Auditor's Office 3-8-2022 Received by Alissa Harte  
Taxes due in 2022 Total Taxable Value 2,281 Total Taxes Due 36.93  
Tax levy 16.197 Property classification NA  
Taxable Value Abated 1,991 Amount Abated 32.23 Amount Refunded \_\_\_\_\_



03/10/2022  
Opt #14

CODINGTON COUNTY  
VERIFIED CLAIMS

Page 1

Entry#	Recipient	Description	Amount
For: COMMISSIONERS*****	*****		
2	CLARK COUNTY	S.V. DIST MEETING 3/23/2022	24.00
			24.00 *
For: AUDITOR*****	*****		
2	CLARK COUNTY	S.V. DIST MEETING 3/23/2022	12.00
			12.00 *
For: TREASURER*****	*****		
2	CLARK COUNTY	S.V. DIST MEETING 3/23/2022	12.00
			12.00 *
For: REGISTER OF DEEDS***	*****		
2	CLARK COUNTY	S.V. DIST MEETING 3/23/2022	12.00
			12.00 *
For: COUNTY JAIL*****	*****		
1	CODINGTON COUNTY SHERIFF	INMATE COMMISSARY TRUST ACCT.	15,000.00
			15,000.00 *
		TOTAL CHECKS	15,060.00 *

**PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS**

EMPLOYEE NAME  Cheri Howell		DATE  3/8/2022
EFFECTIVE DATE  4/1/2022	POSITION TITLE Deputy Director of Emergency Management	DEPARTMENT  Emergency Management
CURRENT STEP  Step 2 Grade 30	NEW STEP  Step 1 Grade 40	
CURRENT PAY RATE  \$21.08 / \$3,667.92	NEW PAY RATE  \$25.11 / \$4,369.14	
REASONS FOR CHANGE  <p>In light of her vast knowledge, experience, education, and performance, Cheri Howell has been promoted to the position of Deputy Director of Emergency Management.</p>		

EMPLOYEE SIGNATURE Cheri Howell

DEPARTMENT HEAD SIGNATURE [Signature]

DATE 3/8/2022

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Director of Equalization Office  
Name of traveling employee Shaundra Constant, Michelle Pederson, Heidi Selchert, Melissa Sears + Allison Forbush  
Employee title Director, Database Coordinator, Appraiser II Employee status exempt ☒ nonexempt ☒  
Purpose of travel SDAAO School - postponed from last September.  
Method of transportation County Vehicles  
Destination

Departure date :

Return departur

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.)

Lodging expense \$ 3250

Meals \$ 900 Registration Paid last September

Other costs

Overtime costs involved in the requested travel

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes ☒ No ☐ If no, why

Is this travel a budgeted item? Yes ☒ No ☐

**County Commission**

Travel request approved: yes ☐ no ☐ Comments

Commission Chairman,

Date

**FILED**

MAR - 9 2022

CODINGTON COUNTY AUDITOR

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Director of Equalization Office  
Name of traveling employee Shauna Constant, Michelle Pederson, Heidi Selbert, Melissa Sears & Allison Forbush  
Employee title Director of Equalization, Database Coordinator & Appraiser II Employee status exempt ☐ nonexempt ☒

Purpose of travel NCRAAO/SDAAO Conference

Method of transportation County Vehicles

Des. \_\_\_\_\_

Depa \_\_\_\_\_

Return \_\_\_\_\_

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \_\_\_\_\_

Lodging expense \$2600

Meals \$800 Registration \$1625

Other costs \_\_\_\_\_

Overtime costs involved in the requested travel \_\_\_\_\_

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes ☒ No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes ☒ No \_\_\_\_\_

**County Commission**

Travel request approved: yes \_\_\_\_\_ no \_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_

**FILED**

MAR - 9 2022

**CODINGTON COUNTY AUDITOR**

**CODINGTON COUNTY**

## INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Welfare

Name of traveling employee Sara Foust

Employee title Director Employee status exempt      nonexempt X

Purpose of travel 2022 SDACWO Spring Meeting

Method of transportation	Vehicle
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Departure .

Return de

### Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$125 mileage

Lodging expense	\$90
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Meals \$50.00 maximum Registration 50

Other costs	n/a
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Overtime costs involved in the requested travel not anticipated

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? \_\_\_\_\_

Yes X No \_\_\_\_\_ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No

**County Commission**

Travel request approved: yes\_\_\_\_\_no\_\_\_\_\_ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department                     Weed & Pest                    

Name of traveling employee                     Steve Molengraaf                    

Employee title Director of Facilities      Employee status   exempt X nonexempt     

Purpose of travel                     Bio-control Meeting                    

Method of transportation                     County vehicle                    

Destination                     

Departure date and time 4

Return departure date an

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.)                     fuel                    

Lodging expense                     

Meals     \$14          Registration     \$0    

Other costs                     

Overtime costs involved in the requested travel                     

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes   X   No              If no, why                     

Is this travel a budgeted item? Yes   X   No     

**County Commission**

Travel request approved:   yes              no                   Comments                     

Commission Chairman,                           Date



**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Emergency Management

Name of traveling employee Andrew Delgado

Employee title Director Employee status exempt ☐ nonexempt ☒

Purpose of travel Floodplain Management and EM 101 training.

Method of transportation EM Vehicle

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F

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) County Vehicle

Lodging expense Hotel, 1 night

Meals 2 lunch, 2 supper Registration No cost

Other costs N/A

Overtime costs involved in the requested travel Overtime will be flexed or added to comp bank

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes XX No ☐ If no, why ☐

Is this travel a budgeted item? Yes ☒ No ☐

**County Commission**

Travel request approved: yes ☐ no ☐ Comments ☐

Commission Chairman, ☐ Date ☐

**FILED**

**MAR 04 2022**

**CODINGTON COUNTY AUDITOR**

**CODINGTON COUNTY**

**INDIVIDUAL EMPLOYEE TRAVEL REQUEST**

Department Emergency Management

Name of traveling employee Andrew Delgado

Employee title Director Employee status exempt ☐ nonexempt ☒

Purpose of travel EM 102 training.

Method of transportation EM Vehicle

Destination San Diego

Departure date 11/15/11

Return date 11/16/11

**Costs of travel**

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.): County Vehicle

Lodging expense: None.

Meals Breakfast, Lunch, Supper Registration No cost

Other costs N/A

Overtime costs involved in the requested travel Overtime will be flexed or added to comp bank

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes XX No ☐ If no, why \_\_\_\_\_

Is this travel a budgeted item? Yes X No ☐

**County Commission**

Travel request approved: yes ☐ no ☐ Comments \_\_\_\_\_

Commission Chairman. \_\_\_\_\_ Date \_\_\_\_\_