

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 8, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the February 8, 2022, agenda**
5. **Action to approve the February 1, 2022, minutes of the Board of Codington County Commissioners**
6. **Public hearing and action to approve on-off sale malt beverage and on-off sale wine and cider application for Joy Ranch of South Dakota**
7. **Public hearings and action to approve Resolutions for re-issuance and issuance of economic development revenue bonds for Great Plains Lutheran Project and The Village of Harmony Hill, Inc.**
8. **Opening of bids for annual Highway Supplies and Weed chemicals, and action to accept bids**
9. **Monthly Reports**
 - a. **Auditor**
 - b. **Director of Equalization**
 - c. **Welfare Director**
10. **Action to approve job shadowing requests from LATC Community Health Worker students**
11. **Action to approve Auditor's monthly Acct. w/Treasurer and note monthly Register of Deeds fees**
12. **Action to approve a resolution authorizing travel for certain County officials**
13. **Note intent to hold a raffle by the Magic Needler's Quilt Guild**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Watertown Winter Farm Show, February 9 – 12, Codington County Extension Center Complex**
19. **Old Business**
20. **New Business**
21. **Open**
 - a. **Public Comments**

b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn until 9:00 a.m., Tuesday, February 15th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

February 8, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 8, 2022, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner VanDusen led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the February 8th, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of February 1st, 2022; all voted aye; motion carried.

JOY RANCH OF SOUTH DAKOTA ALCOHOLIC BEVERAGES APPLICATION

The Board held a public hearing, as previously advertised, to consider the applications from Joy Ranch of South Dakota, for a retail on-off sale malt beverage license and retail on-off sale wine and cider license. Joy Nelson, President of Joy Ranch of South Dakota, spoke to the applications and explained the rationale behind the applications. Joy Ranch is a conference center and the ability to sell malt beverages and wine and cider beverages will increase bookings for specific events held at the facility. Chair Hanten opened the public hearing at this time. Barbara Younger, Joy Ranch board of directors' member, spoke in favor of the approval of these licenses. The Chair closed the public hearing and turned to the Board for further action and discussion. Motion by VanDusen, second by Gabel, to approve the applications as submitted; all voted aye; motion carried.

PUBLIC HEARING ON REISSUANCE OF COUNTY BONDING AUTHORITY FOR THE BENEFIT OF GREAT PLAINS LUTHERAN HIGH SCHOOL ASSOCIATION PROJECT

The Board held a public hearing, as previously noticed, regarding the reissuance, by the County, of its revenue bonds. Todd Meierhenry, bond counsel for Great Plains Lutheran High School, informed the Board the reason for the reissuance of the bonds, originally issued on June 19, 2020, is due to a delay in the completion of the construction of the project and a need to delay the repayment, which then necessitates a reissuance of the Bonds under the IRS code. Chair Hanten opened the public hearing at this time. No comments were offered from the public. The Chair closed the public hearing at this time. The Board recognized the cause of the delay in the completion of the project and discussion was held on the process for the County to issue the bonds for the benefit of Great Plains Lutheran School. Motion by Gabel, second by Johnson to approve Resolution 2022-6; upon roll call vote all voted aye; motion carried.

RESOLUTION 2022-6

RESOLUTION GIVING APPROVAL TO RE-ISSUANCE OF ECONOMIC DEVELOPMENT REVENUE BONDS, SERIES 2022 (GREAT PLAINS LUTHERAN PROJECT) OF CODINGTON COUNTY, SOUTH DAKOTA AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN RELATED INSTRUMENTS.

WHEREAS, Codington County, South Dakota (the “County”) is a political subdivision and corporate body duly organized and existing under the Constitution and the laws of the State of South Dakota (the “State”); and

WHEREAS, the purpose of Chapter 9-54 of the South Dakota Codified Laws (the “Act”) as found and determined by the legislature is to promote the welfare of the State by the provision of necessary economic development facilities; and

WHEREAS, the County has been advised by representatives of the Corporation that there was a delay in the completion of the construction of the project which was approved and there is a need to delay the repayment which will cause a reissuance of the Bonds under the IRS code;

WHEREAS, prior to the reissuance of bonds, Section 147(f) of the Internal Revenue Code of 1986 (the “Code”) and SDCL 9-54-12 requires that the County conduct a public hearing on the Project and the proposed financing with at least 7 days’ advance notice of such hearing to be published on the County’s website (the “Public Hearing”), and such notice was published on the front page of the County’s website <https://codingtoncounty.org> .on January 28, 2022 (the “Notice of Public Hearing”), and said public hearing was held by the County, on behalf of the County, as issuer of the Series 2022 Bonds, at 9:00 a.m., or soon thereafter as practicable, on the date hereof in accordance with the Notice of Public Hearing; and

WHEREAS, the County desires to approve of the Project and authorize the reissuance of the Series 2022 Bonds and related documents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION AS FOLLOWS:

Section 1. Findings. In furtherance of the provisions of the Act, and in order to promote, stimulate and develop the general economic welfare and prosperity of the County and of the State through the promotion and advancement of commercial and industrial development and to encourage and assist in the expansion of business in said County and State by providing greater employment opportunities, thus promoting the general welfare of the citizens of said County and State, and based upon the information

available to this County Commission, it is necessary and advisable and in the best interest of said County to authorize the modifications to payment terms of the Codington County Industrial Development Revenue Bonds (Great Plains Lutheran Project), Series 2020 (the “Series 2020”).

Section 2. Tax Exemption Agreement. The County does hereby authorize and approve the execution and delivery of a Tax Exemption Agreement relating to the tax-exempt series of the Series 2020 Bonds (the “Tax-Exempt Bonds”), dated as of the date of the issuance of the Tax-Exempt Bonds (the “Tax Exemption Agreement”), between the Corporation and the County; such Tax Exemption Agreement to be substantially in the form and content of the draft thereof on file with the County on this date, is hereby approved, with such changes therein as shall be approved by the Chairman or County Auditor with the advice of the County Attorney, and the execution thereof shall constitute conclusive evidence of their approval and the County’s approval of any changes or revisions therein from the form of Tax Exemption Agreement approved hereby.

Section 3. Authority of County Officers. The Chairman, County Auditor, County Attorney and other County officials shall be and they are hereby authorized to execute and deliver for and on behalf of the County any and all other modifications, agreements, instruments, certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the matters herein authorized and in the documents authorized and approved herein.

Section 4. Approval Pursuant to Section 147(f) of the Code. To the fullest extent required by Section 147(f) of the Code, the County hereby approves of the reissuance of the Series 2020 Bonds.

Section 5. Severability; Exhibits on File. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution. All documents herein referred to shall be maintained on file in the office of the County Auditor and is available for inspection by any interested party during normal business hours.

Section 6. Effective Date. This Resolution shall take effect following (i) the 20th day following its publication unless suspended by a referendum, and (ii) the holding of the Public Hearing to the satisfaction of the County Commissioners.

Adopted at Watertown, South Dakota this 8th day of February, 2022.

The above and foregoing resolution was moved for adoption and seconded, and upon roll call the Chairman declared the resolution to be duly passed and adopted.

(SEAL)

Brenda Hanten
Chairman

ATTEST:

Cindy Brugman
County Auditor

PUBLIC HEARING ON ISSUANCE OF COUNTY BONDING AUTHORITY FOR THE BENEFIT OF THE VILLAGE OF HARMONY HILL PROJECT

The Board held a public hearing, as previously noticed, regarding the issuance, by the County, of its revenue bonds. The bonds will be used by the Village of Harmony Hill, Inc., to finance a 32,111 square foot remodel of the existing monastery building and a 92,361 addition to the existing monastery and costs

incidental to the issuance of the Series 2022 Bonds. Toby Morris, Collier Securities, appeared before the Board to review the procedure for the issuance of these bonds for the project. Sister Barbara Younger, Communications Director of the Benedictine Sisters Monastery, spoke in favor of the project and reviewed the project with a power point presentation. The Chair opened the public hearing at this time. Joy Nelson, Board member for this project, spoke in favor of the project. There were no other comments from the public at this time. The Chair then closed the public hearing and turned to the Board for further comments/action. Motion by Gabel, second by VanDusen, to approve Resolution 2022-7; upon roll call vote of the Board; all voted aye; motion carried.

RESOLUTION 2022-7

RESOLUTION GIVING APPROVAL TO A PROJECT WITH THE VILLAGE OF HARMONY HILL, INC (THE “CORPORATION”), AND GIVING APPROVAL AND AUTHORIZATION FOR THE ISSUANCE OF ECONOMIC DEVELOPMENT REVENUE BONDS, SERIES 2022 (THE VILLAGE OF HARMONY HILL, INC) OF CODINGTON COUNTY, SOUTH DAKOTA, IN ONE OR MORE TAX-EXEMPT AND/OR TAXABLE SERIES, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$10,000,000 FOR THE PURPOSE OF PROVIDING FUNDS TO BE LOANED TO THE CORPORATION TO FINANCE THE PROJECT DESCRIBED HEREIN; APPROVING THE FORM OF BONDS, LOAN AGREEMENT AND OTHER DOCUMENTS WITH RESPECT TO SAID BONDS AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH DOCUMENTS, AND THE SALE OF SAID BONDS; MAKING CERTAIN FINDINGS AND DETERMINATIONS WITH RESPECT TO SAID PROJECT; APPROVING THE TAX-EXEMPT SERIES OF BONDS FOR PURPOSES OF SECTION 147(F) OF THE INTERNAL REVENUE CODE OF 1986; AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN RELATED INSTRUMENTS.

WHEREAS, Codington County, South Dakota (the “County”) is a political subdivision and corporate body duly organized and existing under the Constitution and the laws of the State of South Dakota (the “State”); and

WHEREAS, the purpose of Chapter 9-54 of the South Dakota Codified Laws (the “Act”) as found and determined by the legislature is to promote the welfare of the State by the provision of necessary economic development facilities; and

WHEREAS, the County Commission (the “County Commission”) has received from The Village of Harmony Hill, Inc., a South Dakota nonprofit corporation (the “Corporation”), a proposal that the County undertake to finance a Project (as hereinafter described) through the issuance of economic development revenue bonds (the “Series 2022 Bonds”) pursuant to the Act, the proceeds of which to be used by the Corporation; and

WHEREAS, the proceeds of the Series 2022 Bonds will be used to finance a 32,111 SF remodel of the existing monastery building and a 92,361 addition to the existing monastery and costs incidental to the issuance of the Series 2022 Bonds (collectively, the “Project”); and

WHEREAS, the County desires to facilitate the selective development of the community and help provide the range of services and employment opportunities required by its population, and the Project shall assist the County in achieving those objectives; and

WHEREAS, the County has been advised by representatives of the Corporation that conventional commercial financing to pay the costs of the Project is available only on a limited basis and at such high costs of borrowing that the economic feasibility of operating the Project would be significantly reduced, but the Corporation has also advised this County Commission that with the aid of County financing and its lower borrowing cost the Project is economically more feasible; and

WHEREAS, prior to the issuance of bonds, Section 147(f) of the Internal Revenue Code of 1986 (the "Code") and SDCL 9-54-12 requires that the County conduct a public hearing on the Project and the proposed financing with at least 7 days' advance notice of such hearing to be published on the County's website (the "Public Hearing"), and such notice was published on the front page of the County's website <https://codingtoncounty.org> on January 28, 2022 (the "Notice of Public Hearing"), and said public hearing was held by the County, on behalf of the County, as issuer of the Series 2022 Bonds, at 9:00 a.m., or soon thereafter as practicable, on the date hereof in accordance with the Notice of Public Hearing; and

WHEREAS, the County desires to approve of the Project and authorize the issuance of the Series 2022 Bonds and related documents.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION AS FOLLOWS:

Section 7. Findings. In furtherance of the provisions of the Act, and in order to promote, stimulate and develop the general economic welfare and prosperity of the County and of the State through the promotion and advancement of commercial and industrial development and to encourage and assist in the expansion of business in said County and State by providing greater employment opportunities, thus promoting the general welfare of the citizens of said County and State, and based upon the information available to this County Commission, it is necessary and advisable and in the best interest of said County to loan the proceeds of the Series 2022 Bonds hereinafter described to the Corporation, to provide funds to pay certain costs in connection with the financing of the Project, and to issue for the aforesaid purposes the Economic Development Revenue Bonds (The Village of Harmony Hill, Inc.), Series 2022 of said County, in one or more tax-exempt or taxable series, in an aggregate principal amount not to exceed \$10,000,000. The Series 2022 Bonds shall be issued pursuant to the Resolution, and the proceeds of the Series 2022 Bonds shall be loaned to the Corporation to finance the Project pursuant to the Loan Agreement (the "Loan Agreement"), by and between the County and the Corporation. The governing body hereby finds and declares that the Project will promote the welfare of said County and the State. The Project constitutes properties, real and personal, used or useful in connection with one or more revenue-producing enterprises within the meaning of the Act; that the availability of the financing under the Act and willingness of the County to furnish such financing is a substantial inducement to the Corporation to undertake the Project; that, based upon representations of the Corporation, the Project would not be undertaken but for the availability of County revenue bond financing; and that the effect of the Project, if undertaken, shall promote the general welfare of the State.

Section 8. The Series 2022 Bonds. The Series 2022 Bonds, substantially in the form of the draft thereof on file with the County on this date shall be and the same is, in all respects, hereby authorized, approved and confirmed, and the Chairman, County Auditor, and other appropriate officials shall be and they are hereby authorized and directed to execute and seal the Series 2022 Bonds and to deliver the Series 2022 Bonds to the purchasers thereof, for and on behalf of the County, upon receipt of the purchase price, and to deposit the proceeds thereof in the manner provided for by the Loan Agreement .

Section 9. Sale of the Series 2022 Bonds; Bond Purchase Agreement. The County does hereby authorize the sale of the Series 2022 Bonds, such Series 2022 Bonds to be in one or more series, in an aggregate principal amount not to exceed \$10,000,000 to bond purchaser, to bear interest and to mature as set forth therein, at a purchase price of not less than 100% of the principal amount plus accrued interest. The County does hereby authorize and approve the execution and delivery of a Bond Purchase Agreement dated as of the date of the sale of the Series 2022 Bonds (the “Bond Purchase Agreement”), by and among the County, the Corporation and bond purchaser, such Bond Purchase Agreement to be substantially in the form and content of the draft thereof to be filed with the County when executed, and is hereby approved, with such changes therein as shall be approved by the Chairman or County Auditor, with the advice of the County Attorney, and the execution thereof shall constitute conclusive evidence of their approval and the County’s approval of any changes or revisions therein from the form of Bond Purchase Agreement approved hereby.

Section 10. Loan Agreement. The Loan Agreement and Note are pledged as security for the Series 2022 Bonds and the interest thereon, and the Loan Agreement shall be, and they are, in all respects, hereby authorized, approved and confirmed, and the Chairman and County Auditor shall be and they are hereby authorized and directed to execute and deliver said documents in the form and content of the draft thereof on file with the County on this date, with such changes therein as shall be approved by the Chairman or County Auditor with the advice of the County Attorney, and the execution thereof shall constitute conclusive evidence of their approval and the County’s approval of any changes or revisions therein from the form Loan Agreement approved hereby.

Section 11. Note. Pursuant to the Loan Agreement, the Corporation will issue to the County its Promissory Note dated as of the date of the issuance of the Series 2022 Bonds (the “Series 2022 Note”) to evidence its obligations under the Loan Agreement. The Series 2022 Note will be in a principal amount not less than the principal amount of the Series 2022 Bonds and have similar prepayment provisions, maturities and interest rates as the Series 2022 Bonds. The County hereby approves the assignment of the Series 2022 Note by the County for the benefit and security of the Series 2022 Bonds.

Section 12. Tax Exemption Agreement. The County does hereby authorize and approve the execution and delivery of a Tax Exemption Agreement relating to the tax-exempt series of the Series 2022 Bonds (the “Tax-Exempt Bonds”), dated as of the date of the issuance of the Tax-Exempt Bonds (the “Tax Exemption Agreement”), between the Corporation and the County; such Tax Exemption Agreement to be substantially in the form and content of the draft thereof on file with the County on this date, is hereby approved, with such changes therein as shall be approved by the Chairman or County Auditor with the advice of the County Attorney, and the execution thereof shall constitute conclusive evidence of their approval and the County’s approval of any changes or revisions therein from the form of Tax Exemption Agreement approved hereby.

Section 13. Offering Document. Any preliminary official statement and/or final official statement or other offering document which may be used in connection with the sale and issuance of the Series 2022 Bonds shall be in such form as shall be approved solely as to and for purposes of distribution by the Chairman, or any other official of the County named in Section 12 herein, with the advice of bond counsel. The Chairman and each other official of the County named in Section 12 herein shall be and hereby are authorized and directed to execute any such preliminary official statement and/or final official statement or other offering document relating to the Series 2022 Bonds.

Section 14. Bond Opinion. The County Auditor of the County shall obtain a copy of the proposed approving legal opinion of bond counsel for the Bond, such opinion to be rendered by Meierhenry Sargent LLP, Sioux Falls, South Dakota, and shall cause such opinion to be filed in the offices of the County Auditor.

Section 15. Limited Obligations. The Series 2022 Bonds, together with the interest thereon, shall be limited obligations of the County payable solely out of the payments, revenues and receipts received by the County pursuant to the Loan Agreement and Series 2022 Note, which payments, revenues and receipts are hereby and pursuant to the Loan Agreement pledged and assigned for the payment of the Series 2022 Bonds and shall be used for no other purpose than to pay the principal of and interest on the Series 2022 Bonds, except as may be otherwise expressly authorized in the Loan Agreement . The Series 2022 Bonds and the interest thereon shall not constitute an indebtedness of the County within the meaning of any constitutional provision or statutory limitation and shall not constitute or give rise to a pecuniary liability of the County or its officers, agents or employees, or a charge against the County's general credit or taxing power.

Section 16. Reimbursement Declaration. The Corporation has paid, and will continue to pay, certain costs of the Project prior to the date of issuance of the Bonds that it expects to reimburse with proceeds of the Bonds. The County hereby adopts a declaration of official intent with respect to the Corporation's reimbursement of such expenditures, in accordance with Section 1.150-2 of the United States Treasury Regulations. The maximum amount of Bonds to be used for such purpose shall not exceed \$10,000,000.

Section 17. Severability; Exhibits on File. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution. All documents herein referred to shall be maintained on file in the office of the County Auditor and is available for inspection by any interested party during normal business hours.

Section 18. Authority of County Officers. The Chairman, County Auditor, County Attorney and other County officials shall be and they are hereby authorized to execute and deliver for and on behalf of the County any and all other agreements, instruments, certificates, documents or other papers and to perform such other acts as they may deem necessary or appropriate in order to implement and carry out the matters herein authorized and in the documents authorized and approved herein.

Section 19. Approval Pursuant to Section 147(f) of the Code. To the fullest extent required by Section 147(f) of the Code, the County hereby approves of the issuance of the Tax-Exempt Bonds, in one or more series, pursuant to a plan of finance in an aggregate principal amount not to exceed \$10,000,000 and to finance the Project as described in the Notice of Public Hearing.

Section 20. Effective Date. This Resolution shall take effect following (i) the 20th day following its publication unless suspended by a referendum, and (ii) the holding of the Public Hearing to the satisfaction of the County Commissioners.

Adopted at Watertown, South Dakota this 8th day of February 2022.

The above and foregoing resolution was moved for adoption and seconded, and upon roll call the Chairman declared the resolution to be duly passed and adopted.

(SEAL)

Brenda Hanten
Chairman

ATTEST:

Cindy Brugman
County Auditor

ANNUAL BIDS – HIGHWAY SUPPLIES AND WEED CHEMICAL

This being the time and place set, as advertised, for the opening of bids for annual Highway supplies and Weed chemicals, bids were opened and announced. Motion by Johnson, second by VanDusen, to table all bid awards, for the Highway Dept., until the Board’s February 15th meeting; all voted aye; motion carried. Facilities Manager, Steve Molengraaf, opened and announced the following bids for the Weed Dept:

Weed Chemicals

VanDiest, Pierre, SD

- Aq. Glyphosate \$48.35 per gal (Corteva)
- Glyphosate \$35.80 per gal (Bayer)
- Plateau \$103.25 per gal (BASF); \$97.80 per gal (Panoramic)
- 2-4D Amine, no bid due to lack of availability
- 2-4D Ester, no bid due to lack of availability
- Tordon 22K \$48.30 per gal (Corteva); 2.5-gallon container
- Grazon Next \$47.90 per gal
- Non-Ionic Surfactant \$10.35 (Brewer 90/10); \$23.43 (Premier 90)

Facilities Manager, Steve Molengraaf, recommended acceptance of the bids from VanDiest, the only bids received. Motion by Gabel, second by Johnson, to accept the bids, from VanDiest, as recommended by the Facilities Manager; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the County’s biennial audit is nearing completion, voters have been from a portion of precinct A-3 to precinct C-1 following census calculations for Wards in the City of Watertown, the County’s annual report documents are being prepared, and legislative bills, pertaining to County tax work and elections are being tracked. The Auditor also provided the Board with the 2021 TIF Abatement Note Disclosure. **Director of Equalization, Shawna Constant**, provided the Board with an appeal process guide for Local, County, & Consolidated Boards of Equalization. This guide provides the Board with the dates of all Board’s of Equalization for appeals in 2022. Final assessment numbers are being finished up in preparation for the mailing of annual assessment notices later this month. April 12th will be the first day for County and Consolidated Board of Equalization meetings. **Welfare Director, Sara Foust**, updated the Board. 52 unique individuals were served in the month of December; applications have been received for 4 funerals with 3 approved; 2 bus tickets issued; 1 hotel room provided; and 1 mental health hospitalization approved. The apartment designated for homeless clients currently is being utilized by 2 men who are both close to having housing lined up. CARES/ERA January hours were 90 and \$4,525.00 in administrative fees has been reimbursed to the County. ICAP has provided 13 hours of case management in January and are working on defining case management and establishing a role for the new ICAP employee. The Helpline Center Network of Care has started the “build” and hope to be live within a month. Several applications have been received for the Community

Health Worker position with interviews possible next week; a search for office furniture, for this employee, is underway. The SDACWO will meet this week for planning of the Spring Conference. The Welfare Director has been invited to be the “Student” for a ½ day event at LATC later this month. The Welfare Director reviewed Systems of Care, including: An Interagency meeting this week; the first in person meeting of the Strategic Planning Steering Committee has been held with another meeting scheduled in March; the Helpline Center/211 Network of Care working group is meeting to start the process of building the Codington County Network of Care; and Resilient Communities is focusing on community training of Adverse Childhood Experiences.

WELFARE OFFICE JOB SHADOWING REQUESTS

Motion by VanDusen, second by Gabel, to approve 2 LATC Community Health Worker job shadowing students in the Welfare Office; all voted aye; motion carried.

AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Gabel, second by VanDusen, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of January, 2022, all present voted aye; motion carried.

Cash on hand	\$	7,812.62
Checks in Treasurers’ possession		
less than 3 days	\$	187,983.49
Credit Card Charges	\$	11,306.71
Cash Items	\$	325.00
TOTAL CASH ASSETS ON HAND	\$	207,427.82
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	1,538.82
Reliabank Dakota		\$33,610,350.98
INVESTMENTS		
SD Public Funds Investment	\$	7,254.43
TOTAL CASH ASSETS	\$	\$33,826,572.05
General Ledger Cash Balance by Funds:		
General	\$	16,617,328.97
General restricted cash	\$	500,000.00
Sp. Revenue		\$13,782,598.42
Custodial	\$	2,926,644.66
(schools 1,820,859.41, townships 121,301.77; city/towns 360,073.65)		
TOTAL GENERAL LEDGER CASH	\$	\$33,826,572.05

The Board noted Register of Deeds fees, in the amount of \$30,881.85, were collected in the month of January 2022.

TRAVEL AUTHORIZATION RESOLUTION

The Board discussed the current policy of approving travel requests for County officials and employees. The Board approved the following resolution:

**Resolution 2022-2
Resolution to Approve
Regularly Scheduled Travel**

WHEREAS, SDCL 7-7-25 states that the Board of County Commissioners, by resolution, may authorize county officials to attend educational conferences, meetings, and conventions held and conducted within or without the state of South Dakota pertaining to the betterment and advancement of county government:

THEREFORE, BE IT RESOLVED, that the county commissioners, county highway superintendent, auditor, treasurer, register of deeds, state's attorney, sheriff, county assessing officer (equalization director), and coroner be authorized to attend educational conferences, meetings, and conventions called for the purposes set forth in SDCL 7-7-25 and that the mileage and necessary expenses to attend such be allowed. This resolution shall be in force for the year 2022.

Motion by Gabel, second by VanDusen, to approve the above and foregoing resolution; all voted aye; motion carried.

Dated this 8th day of February, 2022

Brenda Hanten
Chair, County Commission

ATTEST:

Cindy Brugman
County Auditor

Discussion was also held regarding updating the County policies for travel authorization not covered by Resolution 2022-7, including but not limited to "training."

INTENT TO HOLD A RAFFLE

The Board noted correspondence from the Magic Needlers' Quilt Guild and their intent to hold a raffle from March 1, 2022 to October 2, 2022.

CLAIMS

Motion by Johnson, second by Waterman, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 21.76 SUPPLIES, NANCY ABERLE 26.80 JURY, AC PROPERTIES 2360.00 RENT, CYNTHIA ADKINS 106.72 JURY, AGTERRA TECHNOLOGIES, INC 800.00 SVC, ALCOHOL MONITORING SYSTEMS 675.60 SVC, MARTHA ALLSHOUSE 123.52 JURY, AMERICINN FORT PIERRE 447.96 TRAV, CAROLE ANDERSON 54.20 JURY, NATALIE ARENDSEE 10.84 JURY, JEFFREY ARGO 25.00 CELL, AUMENTEM TECHNOLOGIES 4697.23 MAINT, AUSTIN LAW OFFICES 7592.36 SVC, AUTO VALUE 76.79 REP, AUTO VALUE 186.91 SUPPLIES, AVERA ST LUKES 745.28 SVC, DEREK BAHR 11.68 JURY, JAMES BAKKE 102.00 TRAV, ALISON BAKKEN 40.00 CELL, BANNER ASSOCIATES, INC 6701.20 REPAIRS/MAINT., KATHY BARTHEL 10.84 JURY, TRINITE BARTON 10.84 JURY, BATTERIES UNLIMITED 715.00 REPAIRS/MAINT., BAUER LAW OFFICE PC 1633.50 SVC, BEACON CENTER 1000.00 PMT, SHARIE BEKAERT 11.68 JURY, ALLEN BENCK 25.00 CELL, LEEANN BENTHIN 29.32 JURY, ROCHELLE BESCH 20.00 WIT, RHONDA BLAIS 52.52 JURY, BRYAN BLEEKER 25.00 CELL, LISA BLUDORN 10.84 JURY, BORNS GROUP 7786.83 POST, BOYS & GIRLS CLUB 1625.00 PMT, BRIAN'S GLASS & DOOR INC. 360.00 REPAIRS/MAINT., LANDON BROEK 21.76 JURY, WALLY BROWNLEE 11.68 JURY, DAWN BUNDY 12.52 JURY, BURNS LAW OFFICE 3000.00 SVC, DOUGLAS BUTALA 11.68 JURY, MEGAN BYER 54.20 JURY, PATRICIA CABLER 52.52 JURY, JEFF CASE 25.00 CELL, CENTURYLINK 692.60 UTIL, CITIWIDE PROPERTY MANAGEMENT 2390.00 RENT, CODINGTON CLARK ELECTRIC 777.67 UTIL, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, COLE PAPERS, INC. 2791.81 SUP, COLE'S PETROLEUM 3650.63 SUPPLIES, TIMOTHY COMES 15.04 JURY, CONFIDENTIAL INVESTIGATIVE SVC 8274.79 SVC, REBECCA CONGER 51.68 JURY, CONNECTING POINT COMPUTER CENT 6918.00 SUP, CONNECTING POINT COMPUTER CENT 3065.40 SUP, CONSOLIDATED CORRECTIONAL 12428.73 SUP, CREDIT COLLECTIONS BUREAU 685.20 PMT, CREDIT COLLECTIONS BUREAU

151.92 PMT, CULLIGAN WATER CONDITIONING 128.50 SUP, DAVID CURTIS 102.00 TRAV,
 DAKOTA PUMP & CONTROL 4892.87 REPAIRS/MAINT., MATTHEW DARGATZ 25.00 CELL,
 DATA TRUCK 29.99 UTIL, CAROL DAVIS 10.84 JURY, JEFFEREY DAVIS 11.68 JURY, JAMIE
 DOLEN 25.00 CELL, DUININCK INCORPORATED 12935.02 SUP, CHRISTOPHER
 DUTENHOEFFER 10.00 JURY, BRUCE EGERSTROM 115.12 JURY, EIGHT TEN PROPERTIES,
 LLC 1740.00 CELL, RYAN ELLIOTT 40.00 CELL, ELLYSON LAW OFFICE 2903.67 SVC,
 EMBLEM ENTERPRISES, INC 809.71 UNIF, ENGELSTAD ELECTRIC CO. 919.03 REP, MARIA
 ESCAMILLA 40.00 CELL, EVERBRIDGE, INC 2185.45 SVC, RANDALL G. FALVEY 25.00 CELL,
 FARNAMS GENUINE PARTS 334.84 SUPPLIES, FASTENAL COMPANY 242.34 SUPPLIES, FIRST
 DISTRICT ASSN OF LCL GOV 14155.68 SVC, ROBIN FLEMMING 63.44 JURY, ALLISON
 FORBUSH 40.00 CELL, JEREMY FRENKO 11.68 JURY, HAYLEY GAIKOWSKI 10.00 JURY,
 GANNETT HOLDINGS LLC OHIO 204.91 SUP, SARAH GILLILAND 10.84 JURY, GLACIAL
 LAKES & PRAIRIES TOUR. 1040.00 SVC, BONNIE GLINES 10.00 JURY, VICTOR GODFREY
 12.52 JURY, DAVID GOFF 156.08 WIT, TONI GOODALL 66.80 JURY, GRAINGER 250.80 REP,
 GREAT AMERICA FINANCIAL SVC 321.15 RENT, GREEN APPLE SEPTIC TANK SERVICE
 300.00 REPAIRS/MAINT., GREEN, ROBY, OVIATT, 5440.00 SVC, AARON GREENE 20.00 WIT,
 VICTORIA GREENE 20.00 WIT, LINDA GREWING 11.68 JURY, WILLIAM GRIPENTROG 50.84
 JURY, JUSTIN HALAJIAN 40.00 CELL, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00
 CELL, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, MICHAEL HENRICHS 72.68
 JURY, TOWN OF HENRY 181.31 UTILITIES, MORGAN HERBERT 10.00 JURY, JEREMY
 HERMOE 20.92 JURY, RICHARD HERRICK 14.20 JURY, BRADY HERSHMAN 10.84 JURY,
 BROCK HEYDUK 125.20 JURY, SUZETTE HIEDEMAN 10.00 JURY, HILLYARD/SIOUX FALLS
 1141.04 SUP, CHRISTINE HOFFMAN-KELLER 35.20 JURY, RICK HOLINKA 25.00 CELL, HYVEE
 #1871 ACCTS RECEIVABLE 1103.36 SUP, I STATE TRUCK CENTER 232.62 REPAIRS/MAINT.,
 THERESA IGO 11.68 JURY, INTERLAKES COMMUNITY ACTION 2305.80 SVC,
 INTOXIMETERS 230.50 SUP, NANCY IVERSON 10.84 JURY, JASON JACOBSON 21.00 REF,
 DALE JERDE 17.56 JURY, JOHN DEERE FINANCIAL 45.36 REPAIRS/MAINT., JESSICA
 JOHNSON 18.40 JURY, MATTHEW JOHNSON 10.84 JURY, JAMES JONES 11.68 JURY, SCOTT
 JONGBLOED 1500.00 GRANT, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN
 6.00 SVC, KIESLER POLICE SUPPLY 589.84 SUP, KIL-RAD, INC 3815.00 RENT, RICHARD
 KOHN 25.00 CELL, ROGER KONRADY 14.20 JURY, K&R MANAGEMENT 4150.69 RENT,
 KEVIN KRANZ 58.40 JURY, LARRY KRIESEL 10.84 JURY, WAYNE KRUGER 14.20 JURY,
 JACQUALINE LAGE 15.88 JURY, LAKE AREA DOOR 263.27 REPAIRS/MAINT., KELLI LARDY
 44.20 SVC, LEWIS & CLARK BHS 368.00 SVC, LEWNO LAW OFFICE 112.25 SVC, DARCY
 LOCKWOOD 6.00 SVC, JODI LOEHRER 73.09 TRAV, STEVEN LOWRY 40.00 CELL, JAMES
 MAAG 11.68 JURY, RACHAEL MAAG 10.84 JURY, CAPITOL ONE TRADE CREDIT 51.97 SUP,
 CAPITOL ONE TRADE CREDIT 139.13 SUPPLIES, CHARLES MACK 53.36 JURY, JOAN MACK
 10.84 JURY, TERRI MACK 10.00 JURY, MACKSTEEL WAREHOUSE, INC. 247.14
 REPAIRS/MAINT., JANE MADSEN-HILLBERG 25.12 JURY, ROBERT MAGSTADT 11.68 JURY,
 MAINSTREAM REALTY 650.00 RENT, JESUS MALDONADO GUZMAN 11.68 JURY, DAVID
 MARSH 110.08 JURY, RUSSELL MATHEWS 40.00 CELL, ELIZABETH MATTSON 14.20 JURY,
 MAXWELL FOOD EQUIPMENT 39.84 SUP, LES MCELHANY PROPERTIES 4500.00 RENT,
 DAVID MCGUIRE 1650.00 RENT, PAUL MCINTIRE 52.52 JURY, MCKESSON MEDICAL
 SURGICAL 407.17 SUP, MCLEOD'S PRINTING & OFFICE SUP 2105.00 SUP, MENARDS 502.45
 SUP, MENARDS 307.46 SUPPLIES, MEND CORRECTIONAL CARE 14487.57 SVC, JASON
 MENGWASSER 14.20 JURY, MARLIN MENNENGA 12.52 JURY, ALEXANDRA MERKEL 10.84
 JURY, DENISE MERRIGAN 100.00 JURY, DOUGLAS MEYER 10.84 JURY, MIDCONTINENT
 COMMUNICATIONS 362.29 UTIL, M&M INVESTING 3500.00 RENT, MOCIC 100.00 DUES,
 KATHLEEN MOES 62.60 JURY, DENNIS MOLENGRAAF 10.00 JURY, MICHAEL MORGAN 40.00
 CELL, BONNIE MORGANS 10.84 JURY, MOTOROLA SOLUTIONS, INC 27290.30 GRANT,
 MULTI BUSINESS SOLUTIONS INC 3250.00 SVC, MUNICIPAL UTILITIES 2907.05 UTIL,

MUNICIPAL UTILITIES 14660.42 UTIL, MUNICIPAL UTILITIES 1627.70 UTILITIES, PATRICK MURPHY 101.68 JURY, SANDRA NELSON 14.20 JURY, DONNA NEUBERGER 10.84 JURY, NEWMAN TRAFFIC SIGNS 66.40 SUPPLIES, TASHA NILES 14.20 JURY, SHAWN NILLS 40.00 CELL, NORTHERN SAFETY TECHNOLOGY 27.06 EQUIP, JESSICA NYGAARD 101.68 JURY, TRACI NYGAARD 101.68 JURY, CYNTHIA O'DONNELL 101.68 JURY, OFFICE PEEPS, INC. 5182.74 SUP, OFFICE PEEPS 139.36 SUPPLIES, CHERYL OLSON 14.20 JURY, JERROD OLSON 40.00 CELL, O'REILLY AUTO PARTS 44.97 REPAIRS/MAINT., OTIS ELEVATOR COMPANY 2178.60 MAINT, OTTERTAIL POWER CO, 72.30 UTILITIES, RODNEY PARMELY 10.00 JURY, CHANCE PAULSON 11.68 JURY, MICHELLE PEDERSON 40.00 CELL, OCTAVIUS PELTIER 275.00 REF, PETERS DISTRIBUTING, INC 530.33 REP, BRANDON PETERSON 100.00 JURY, JERIKA PETRICH 13.36 JURY, PMB 0112 180.21 UTIL, KATHERINE POMMIER 25.12 JURY, POMP'S TIRE SERVICE, INC. 105.99 REPAIRS/MAINT., PPWIX WEBSITE SERVICES 95.00 SVC, PRAIRIE LAKES HEALTH CARE CENT 3229.01 SVC, PRINT 'EM NOW 1554.00 SUP, KEITH RAHLF 10.84 JURY, RANDALL RAKNESS 5459.80 RENT, ANJALI A RANADIVE 2100.00 SVC, PATRICIA RASMUSSEN 10.84 JURY, RC FIRST AID 80.00 SUPPLIES, TIMOTHY REDLIN 11.68 JURY, BRADLEY REDMOND 11.68 JURY, REDWOOD TOXICOLOGY LABORATORY 1777.50 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, REILLY REPAIR INC 506.83 REP, CAROL RINEHART 18.40 JURY, MELISSA RINGGENBERG 12.52 JURY, EDWARD ROBERTSON 20.08 JURY, CAROL RODIEK 5000.00 RENT, RON'S SAW SHOP 686.63 SUPPLIES, MARCENE ROSSOW 28.48 JURY, DON ROWLAND 1500.00 GRANT, TERESA ROWLAND 50.00 JURY, RUNNING SUPPLY INC. 1223.61 SUPPLIES, DAWN RUSSELL 819.60 SVC, SAFETY BENEFITS 195.00 TRAV, SANFORD HEALTH 2759.39 SVC, DEAN SCHAEFER COURT REPORTING 192.00 SVC, TREVOR SCHIMMEL 40.00 CELL, AARON SCHMILLEN 52.52 JURY, BRAD SCHWINGER 25.00 CELL, BRUCE SCHWINGER 26.80 JURY, SD ATTORNEY GENERAL'S OFFICE 4334.00 PMT, SD DEPARTMENT OF HEALTH 2955.00 SVC, SD DEPARTMENT OF PUBLIC SAFETY 240.00 MAINT, SOUTH DAKOTA DEPT. OF TRANSPOR 948.27 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 1957.00 SUP, SD STATE TREASURER 585870.07 FEBRUARY REMITTANCE, SD ASSOCIATION OF COUNTY HIGHWAY 100.00 TRAVEL & CONF., SDACO 812.00 PMT, SDEMA 30.00 DUES, SDN COMMUNICATIONS 1363.51 UTIL, SDSU EXTENSION 21136.53 PMT, MELISSA SEARS 40.00 CELL, SECURUS TECHNOLOGIES 4071.81 SUP, HEIDI SELCHERT 40.00 CELL, SERVICE PLUS 64.50 REP, AUSTIN SHEEHAN 640.97 REIMB, SIOUX RURAL WATER SYSTEM 54.30 UTILITIES, SIOUX VALLEY COOP 6205.50 SUP, SIOUX VALLEY COOP 2323.20 SUPPLIES, SIRCHIE ACQUISITION COMPANY 170.82 SUP, MELISSA SODERHOLM 10.84 JURY, LYNN SOLBERG 40.00 CELL, SOUTH SHORE GAZETTE 620.81 PUB, KELLEY SOUTHWICK 35.20 JURY, JULIE SPARTZ 17.56 JURY, STEVE STAHLKE 25.00 CELL, STAN HOUSTON EQUIPMENT 475.00 SUPPLIES, STAR LAUNDRY 2286.63 SUP, STAR LAUNDRY 126.10 SUPPLIES, JAIME STARZL 51.68 JURY, STATE 4H OFFICE 54.50 SUP, MICHAEL STURM 59.24 JURY, SUTTON LAW OFFICE PC 20155.27 SVC, SCOTT SWANSON 25.00 CELL, CRAIG SWARTHOUT 110.08 JURY, RUTH SWENSON 10.84 JURY, NOLA SWIER 11.68 JURY, TOMMY TARNOWSKI 18.40 JURY, SEAN TENNIS 17.56 JURY, LEAH THOMAS 10.84 JURY, THOMSON REUTERS-WEST 583.13 SVC, NATHAN THYEN 26.80 JURY, ROBERT TIMM 10.84 JURY, PRODUCTIVITY PLUS ACCOUNT 857.06 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 CELL, JAMES TORSTENSON 20.00 CELL, TRANSOURCE 65.03 REPAIRS/MAINT., CURTIS TREGO 14.20 JURY, TYLER TECHNOLOGIES, INC 5895.06 MAINT, ULINE 168.56 SUP, AUDREY URBAN 10.84 JURY, ETHAN URBAN 10.00 JURY, NANCY VANDENBERG 10.84 JURY, STEVEN VANHEE 15.04 JURY, TYLER VARNIS 40.00 CELL, VAST BUSINESS 79.99 UTIL, VAST BROADBAND 49.95 UTILITIES, JESSI VAVRUSKA 10.84 JURY, VERIZON WIRELESS 1660.85 UTIL, VERIZON 40.01 UTILITIES, GREAT WESTERN BANK 74.39 PMT, GREAT WESTERN BANK 227.91 PMT, GREAT WESTERN BANK 1152.76 TRAVEL & CONF., MAURICE VOCKRODT 12.52 JURY, MARLONIE VOGELSANG 25.00 CELL, BRENT VOLESKY 11.68 JURY,

STEVEN VOGT 50.84 JURY, WALMART - CAPITAL ONE 374.12 SUP, CAMILLE WARNE 11.68 JURY, TODD B WARNE 40.00 CELL, LYNDON WATERS 101.68 JURY, WATERTOWN AMBULANCE 750.00 SVC, WATERTOWN DEVELOPMENT COMPANY 45000.00 SVC, WATERTOWN FORD 64.20 REP, WATERTOWN FORD 9.02 REPAIRS/MAINT., WATERTOWN PUBLIC OPINION 933.52 SUP, WATERTOWN VOLUNTEER CENTER 2500.00 SVC, WHEELCO 137.54 REPAIRS/MAINT., JEFFREY WHITE 101.68 JURY, JOE WILLIAMS 2500.00 RENT, KIMBERLY WORTHINGTON 11.68 JURY, WW TIRE SERVICE INC 394.01 REP, XEROX CORPORATION 135.60 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO TREASURER 250.00 SVC, SHANE YOST 40.00 CELL, AMY YOUNG 50.84 JURY, DONNA ZAUG 20.92 JURY, KARA ZAUG 60.92 JURY, GRACE ZUBKE 26.80 JURY.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by VanDusen, to approve an automatic budget supplement in the amount of \$36,178.56 to the Welfare expenditure budget with ERA Grant Funds; all voted aye; motion carried.

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve the following personnel change: Megan Swanson, full time new hire; Sheriff's Public Safety Support Tech.; grade 25/step 1/\$19.58 per hour; effective February 1, 2022; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Auditor – State Weed Commission Conference presenter; Director of Equalization – SDAAO Education Committee meeting; Extension Admin. Specialist – 4-H Online & Fair Entry training; Highway Superintendent – NACE Conference; and Emergency Management Director – Emergency Management training.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:55 a.m., until 9:00 a.m., Tuesday, February 15, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____