

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 1, 2022

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297, and in person**
3. **Conflict of interest items**
4. **Action to approve the February 1, 2022, agenda**
5. **Action to approve the January 25, 2022, minutes of the Board of Codington County Commissioners**
6. **Monthly Reports**
 - a. **Extension**
 - b. **Veterans Service Officer**
7. **Action to approve a Rangeland Fire Assistance resolution**
8. **Action to approve a second amendment to the FY22 WIC clerical contract**
9. **Action to approve an agreement between Codington County and the SD Dept. of Public Safety for a grant to update the current Codington County Pre-Disaster Mitigation (PDM) Plan**
10. **Action to approve a letter of agreement between Codington County and First Dist. Assoc. of Local Govts. for the development of the Codington County Pre-Disaster Mitigation Plan**
11. **Clarification of Community Health Worker grant funding**
12. **Action to approve a job description for Community Health Worker position**
13. **Action to approve abatement applications**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Watertown Winter Farm Show, February 9 – 12, Codington County Extension Center Complex**
19. **Old Business**
20. **New Business**
21. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**

22. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) **Preparing for contract negotiations with employees or employee's representatives**
 - (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. **Action to adjourn until 9:00 a.m., Tuesday, February 8th, 2022; at the Codington County Court House**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

February 1, 2022

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 1, 2022, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Gabel led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the February 1st, 2022 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of January 25th, 2022; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported: 4-H'er, Allison Fischer, attended the national CDM (Consumer Decision Making) Skillathon, contest in Denver, where her team took 2nd place in the nation; the Watertown Winter Farm Show is scheduled for February 9 – 12 and there will be two 4-H lunch counters in operation; 4-H Leaders have arranged for 4-H exhibits in the Field House during the Farm Show; Shooting Sports is well underway; the NE 4-H Advisors are planning a regional 4-H teen series to be held at LATC and a \$1200.00 grant was received from the South Dakota 4-H Leaders Association for this event; virtual Kids Kare will be conducted again; and "The Positive Shift" will be the subject of a book read, to be held via ZOOM, for 4-H Professionals, participating from South Dakota, North Dakota, Iowa and Kansas. **Veterans Service Officer, Todd Rose**, reported: 2 DAV transports were conducted in January and 1 has been scheduled for February; an email has been received from the State DAV noting the Codington County DAV van is being retrieved from the National headquarters on February 3rd; a few maintenance issues are being taken care of on the Explorer, the Coroner has been contacted about making use of that vehicle when the new van arrives; Watertown Community Transit is receiving a grant and will soon establish "Rides to Wellness" to provide free rides for Veterans attending

VA appointments. The Veterans Service Officer has reach out to Chief Toomey and Sheriff Howell regarding persons with Disabled Veterans Plates and the legality of those vehicle owners parking in spots reserved for disabled persons. Research and contact with the Department of Revenue has resulted in information that owners of these vehicles do qualify to park in spots reserved for disable persons. City Attorney Matt Roby concurred with this research and answer. Works continues to digitize records in the office along with updating the database.

RANGELAND FIRE ASSISTANCE RESOLUTION/FIRE PROTECTION AGREEMENT

The Board received correspondence from the SD Dept. of Agriculture addressing a need for updated contact information regarding the County’s designee for obligating funds in the event of a County request for fire suppression assistance. Motion by VanDusen, second by Waterman, to approve Resolution 2022-5; all present voted aye; motion carried.

RESOLUTION 2022-5

“BE IT HEREBY RESOLVED, that the list of individuals set forth below, are hereby authorized to request rangeland fire assistance, on behalf of Codington County as specified in SDCL 41-20A-11. The authority to request assistance as provided shall continue in full force and effect until terminated or modified by resolution of the Codington County Board of Commissioners.

Effective Date: February 1, 2022
 County Fire Assistance Authorization List:

Name	Position	Daytime Phone	Emergency or Cell Phone
Andrew Delgado	Emergency Management Director	605-882-6272	605-520-6272
Brenda Hanten	County Commission	605-880-6124	605-880-6124
Cheri Howell	Emergency Management Secretary	605-882-6272	605-956-0609

“BE IT HEREBY RESOLVED, that Andrew Delgado, Codington County Emergency Management Director, is appointed County Rural Fire Coordinator for Codington County, South Dakota. The Codington County Rural Fire Coordinator is hereby authorized to act as a single point of contact, on behalf of Codington County, in dealing with administrative matters such as burn bans, billings, or questions about this Rangeland Fire Agreement specific to Codington County. This authority shall continue in full force and effect until terminated or modified by resolution of the Codington County Commissioners.

Dated this 1st day of February, 2022

Brenda Hanten
 Chair Codington County Commission

ATTEST:

Cindy Brugman
 County Auditor

Codington County, 1 February 2022

WIC FY2022 COUNTY CLERICAL CONTRACT AMENDMENT II

Motion by Johnson, second by Gabel, to approve Amendment II to the FY2022 WIC County Clerical Contract to adjust the period of performance and total contract amount allocated to 2 different FAIN numbers in relation to Amendment I dated September 10, 2021. This amendment will not change any amounts or terms of the contract, and payments will not be interrupted. Upon vote of the Board; all voted aye; motion carried.

BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES GRANT

Codington County has received notice from the SD Dept of Public Safety regarding a grant award through the BRIC (Building Resilient Infrastructure and Communities) grant. This award will be used to update the Codington County Pre-Disaster Mitigation (PDM) plan. Total grant amount is \$17,650.00, with \$13,237.50 provided by the State and \$4,412.50 to be matched by the sub-recipient. Motion by VanDusen, second by Gabel, to approve the sub-recipient agreement between the State of South Dakota, Dept. of Public Safety, and Codington County, for grant funding to update the County's PDM plan; all voted aye; motion carried.

1ST DIST. ASSOC. LOCAL GOVTS. PRE-DISASTER MITIGATION PLAN DEVELOPMENT

Motion by Gabel, second by Johnson, to approve an agreement with First District Association of Local Governments for the updating of the Codington County Pre-Disaster Mitigation Plan. The District will develop and deliver the PDM Plan for submission to the South Dakota Dept. of Emergency Management and FEMA on or before December 1, 2022. The contract cost is \$17,650.00. HMGP grant funds will cover \$13,237.50 of the cost and \$4,412.50 of the County's 2023 annual dues to the District will be applied towards this project. Upon vote of the Board; all voted aye; motion carried.

COMMUNITY HEALTH WORKER GRANT CLARIFICATION

Welfare Director, Sara Foust, met with the Board to clarify and review the Codington County Community Health Worker Department of Health Grant for which the Board took action to accept on January 25, 2022. The Welfare Director gave the Board an outline of the target population, goals, methodology, evaluation model development, and costs associated with the grant. The Welfare Director noted the grant will not cover employee costs for annual leave, sick leave, and holiday pay, approximately 36 days at an approximate cost to the County of \$8,100.00.

COMMUNITY CARE COORDINATOR POSITION

Welfare Director, Sara Foust, presented the Board with a job description for a Community Care Coordinator. This position will be funded with grant funds through May 31, 2023 in conjunction with the Community Health Worker grants funds accepted by the Board on January 25, 2022. Motion by VanDusen, second by Gabel, to approve the job description for a Community Care Coordinator; all voted aye; motion carried.

OPEN

Commissioner Johnson reported on an annual assessment report he received from the County Catastrophic Poor Relief Committee. Commissioner Johnson noted the 2022 assessment to Codington County, as a participating County, will not increase over the amount paid in 2021.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 9:36 a.m., until 9:00 a.m., Tuesday, February 8, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____