

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 28, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the December 28, 2021 agenda
5. Action to approve the December 21, 2021, minutes of the Board of Codington County Commissioners
6. Michelle Burkhart, SD Dept. Legislative Audit, opening audit conference
7. Action to approve a Strategic Planning consulting agreement with SLM Consulting
8. Action to allocate Commissioners Contingency Funds to budgets for compliance
 - a. County Park - \$1,405.77
 - b. Planning Board - \$964.60
 - c. Road & Bridge - \$101,032.01
9. Action to designate surplus cash
10. Action to approve claims for payment
11. Action to approve automatic budget supplements
12. Action to approve personnel changes
 - a. Appoint Emergency Management Director
13. Action to approve travel requests
14. Public Notices – a possible quorum of Commissioners could be in attendance at:
15. Old Business
16. New Business
17. Open
 - a. Public Comments
 - b. Commission Comments
18. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee’s representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
19. Action to adjourn until 9:00 a.m., Tuesday, January 4th, 2022; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

December 28, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 28, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Commissioner VanDusen led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the December 28th, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of the December 21st, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

SD DEPT. OF LEGISLATIVE OPENING AUDIT CONFERENCE

Michelle Burkhart, SD Dept. of Legislative Audit, met with the Board to review procedures that will be used during Codington County's regularly scheduled biennial audit for the years 2019 & 2020. Motion by Johnson, second by Gabel, to authorize the Chairman and Auditor to sign the audit letter of engagement, all voted aye; motion carried. Ms. Burkhart informed the Board the cost for this audit is \$75.00 per hour.

STRATEGIC PLANNING CONSULTANT AGREEMENT

Motion by VanDusen, second by Waterman, to approve an agreement, with SLM Consulting, for strategic planning services for social service agencies in the Community; all voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Gabel, second by VanDusen, to approve the following Commissioners' Contingency budget transfers:

	DEBIT	CREDIT
Commissioners Contingency Budget	103,502.38	
Memorial Park Budget		1,505.77
Planning Board Budget		964.60
Road & Bridge Budget		101,032.01

Upon vote of the Board; all voted aye; motion carried.

FUTURE BUILDING FUNDS DESIGNATED

Motion by Gabel, second by Johnson, to assign General Fund unassigned/undesignated cash, in the amount of \$10,987,081.00, to funds assigned for future building projects; all voted aye; motion carried.

CLAIMS

Motion by Gabel, second by Johnson, to approve for payment the following list of claims; all voted aye; motion carried: Clausen & Sons LLC 382,350.20 rip rap, Human Service Agency 50,000.00 building project.

PERSONNEL CHANGE

Human Resource Representative, Natalie Remund, introduced Andrew Delgado to the Board. Mr. Delgado has officially been offered the position of Codington County Emergency Management Director. Motion by Waterman, second by Johnson, to approve the following personnel change: Andrew Delgado, new hire, Emergency Management Director, step 1/\$31.97 per hour, effective 1/1/2022; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:24 a.m., until 9:00 a.m., Tuesday, January 4th, 2022; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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