

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, November 16, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 16, 2021 agenda
5. Action to approve the November 9, 2021, minutes of the Board of Codington County Commissioners
6. Monthly reports
  - a. Facilities Manager
7. Discussion regarding a request for release of County liens
8. Action to approve claims for payment
9. Action to approve automatic budget supplements
10. Action to approve personnel changes
11. Action to approve travel requests
12. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Farm Business Appreciation Banquet, Thursday, November 18<sup>th</sup>, 5:30 PM, Studio 212 (former Shopko building)
13. Old Business
14. New Business
15. Open
  - a. Public Comments
  - b. Commission Comments
16. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee’s representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
17. Action to adjourn until 9:00 a.m., Tuesday, November 23<sup>rd</sup>, 2021; at the Codington County Court House

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Court House  
14 1<sup>st</sup> Ave SE**

November 16, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 16, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Chair Hanten led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the November 16<sup>th</sup>, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of the November 9<sup>th</sup>, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, updated the Board on activities within various County facilities and departments. Court House – floors are being stripped and re-waxed, several jury trials are scheduled for this week. Detention Center – cells are being regularly sanitized due to inmates who have contracted COVID, the new fob and camera system is currently being installed. Extension Center Complex – auctions and meetings continue to be held, the “Jordan Mack Calf Show” is scheduled for Saturday, November 27<sup>th</sup>. Memorial Park – Mr. Molengraaf provided the Board with a report of revenues in the total amount of \$211,129.37 from 2/16/2021 to 10/4/2021, Mr. Molengraaf will be presenting 2023 park rates to the Board in the near future and possible changes to the reservation policy. Weed Dept. – District meetings have been attended in the past month. Codington County Weed Dept. stats for the 2021 season were provided: 660 logged hours of spraying, 4583 miles sprayed, 835 gallons of 2-4D were used along with 377 gallons of Tordon and smaller amounts of miscellaneous chemicals. The price of some weed chemical is expected to increase significantly in 2022. West Nile – the County has applied for a grant award in the amount of \$5,000.00. Mr. Molengraaf attended the South Dakota Glacial Lakes annual meeting and the Safety Benefits annual conference.

**REQUEST FOR RELEASE OF COUNTY LIENS**

The Board noted correspondence from an individual who has incurred County liens and has requested forgiveness of the liens. The Board discussed the County’s policy of compromising liens in the amount of 70% for a one-time payment and full release. Correspondence will be mailed, to the individual requesting the release, with advice on the County’s policy for payment and release of liens.

**TRAVEL REQUEST**

Motion by Gabel, second by VanDusen, to approve the following travel request: Veterans Service Officer, annual Dept. of Veterans Affairs mini training conference; all voted aye; motion carried.

**NOVEMBER MEETING SCHEDULE**

The Board noted they will not meet on Tuesday, November 30<sup>th</sup>, 2021, the fifth (5<sup>th</sup>) Tuesday of the month, per previously adopted policy.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:35 a.m., until 9:00 a.m., Tuesday, November 23<sup>rd</sup>, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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