

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 2, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 2, 2021 agenda
5. Action to approve the October 26, 2021, minutes of the Board of Codington County Commissioners
6. Monthly reports
 - a. Extension
 - b. Veterans Service Officer
 - c. Sheriff
7. Action to approve 2022 wage increase for non-union employees
8. Action to register for a “Proposed Opioid Settlement” and sign-on to settlement
9. Mark Vaux, Executive Director Watertown Development Company, annual update
10. Action to approve FY2023 Weed Grant application
11. Discussion/possible action to purchase a 950 Wheel Loader
12. Action to approve a change order on Project BRO 8015(38)
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux Valley Commissioners Association meeting, 11/10/2021, 12:00 noon, Brookings County Outdoor Adventure Center
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments

21. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) **Preparing for contract negotiations with employees or employee’s representatives**
 - (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

22. **Action to adjourn until 9:00 a.m., Tuesday, November 9th, 2021; at the Codington County Court House**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

November 2, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 2, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Commissioner VanDusen led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 2nd, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of the October 26th, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: the annual 4H Recognition event was held recently; Jodi attended the SDSU Extension Conference, 4H will be sharing their 2022 – 2025 strategic plan via Town Hall meetings throughout the State; Clover Buds will begin for the new 4H year; Jodi will “virtually” attend, the National 4H Conference; and a Zoom meeting was held with the volunteers for the upcoming 4H Shooting Sports program. **Veterans Service Officer, Todd Rose**, reported: 2 DAV van transports in October and 3 scheduled for November; the delivery of the new transport van is being delayed due to a lack of computer chips for the vehicle; 8 certified drivers are currently available for transporting Veterans to medical appointments; the 2021 Veterans Day Ceremony is scheduled for 10:00 a.m., Thursday, November 11th, at the Watertown Civic Arena, the 2021 Veteran of the Year trophy will be presented to Jerry Denman at this event, a meal will be served at the VFW Post 750 following the ceremony starting at 12:00 p.m.; the Marine Corp. League’s “Toys for Tots” has officially kicked off; there will be a free Veteran Appreciation lunch for all Student Veterans at LATC on November 9th from 11:30 a.m. to 1:00 p.m., sponsored by the American Legion Post 17; and a mini training conference will take place in December or January. **Sheriff, Brad Howell**, provided the Board

with the following statistics, compiled from the month of September 2021, for the Detention Center and Sheriff's Office: fees collected in the amount of \$4,985.88 were retained by the County; 649 cases/calls for service; 8 accident reports completed; 84 warrants served; 151 sets of civil papers served; 6,299 transport miles; average daily inmate population 57.73 (high of 61 and low of 52); 17 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 54 individuals testing daily for PBT'S; 73 individuals reporting twice weekly for UA Drug testing; 2 individuals using sweat patches; 3 individuals using remote breathalyzers; 192 bookings; \$3,756.52 collected in fees for out of county prisoner contracts; \$800.00 collected in work release fees; \$9,303.00 collected in fees for the 24/7 program; and \$2,762.00 collected for SCRAM fees. The Sheriff's office hosted a Crisis Intervention Training in September; due to supply and demand issues the locks and cameras upgrade project, budgeted for 2021, has not yet taken place and may need to be pushed out to 2022; inmates are provided the option to be vaccinated for COVID during incarceration, 18 inmates have been vaccinated with another 3 scheduled for vaccinations this week; and currently 2 inmates have been quarantined due to positive tests for COVID.

NON-UNION EMPLOYEES WAGE COLA FOR PAY 2022

Motion by VanDusen, second by Waterman, to provide all non-union employees a COLA wage increase of 1.75% beginning January 1, 2022, per the recommendation of Human Resource Representative, Natalie Remund; all voted aye; motion carried. Employees covered by union contracts were provided the same increase upon ratification of those contracts earlier in 2021.

PROPOSED OPIOID SETTLEMENT SIGN-ON

The Board noted correspondence received from the office of the South Dakota Attorney General, encouraging Counties to register for a class action lawsuit for a "Proposed Opioid Settlement." Motion by Gabel, second by Johnson, to register Codington County for the aforementioned settlement; all voted aye; motion carried.

WATERTOWN DEVELOPMENT COMPANY ACTIVITIES UPDATE

Mark Vaux, Executive Director, Watertown Development Company, appeared before the Board to give an update on the past year's activities of the company. Mr. Vaux briefly reviewed the following project activity: Dakota Tube expansion; Home Program, a housing incentive program for the provision of funds for affordable housing; Downtown Development with over \$50,000,000 in new development in the past three years; Urban Renewal Fund with approval of over \$60,000 in projects; Merry & Bright Christmas and Carnival on Kemp programs; Community Development – ice arena project and development in the area of the proposed ice arena; and Workforce initiatives – partnering with local business' to offer incentives to bring new people to the community. Mr. Vaux also reported in the past year the Development Company has worked on 66 projects, answered 34 requests for information; and closed 7 projects. These numbers are on par for pre-COVID average numbers.

ANNUAL WEED GRANT APPLICATION

Motion by Gabel, second by Johnson, to authorize Weed Supervisor, Steve Molengraaf, to apply for annual weed grant funds through the SD Dept. of Ag. and Natural Resources; all voted aye; motion carried.

CATERPILLAR 950 FRONT WHEEL LOADER PURCHASE

Highway Supt., Rick Hartley, met with the Board to discuss options for the purchase of a loader budgeted for 2022. The County's current loader is being repaired pending availability of bearings needed for the repair job. Mr. Hartley noted the rental rate for a loader from Butler Machinery is \$7500 per month and RDO rental rates are \$8,000 per month. The County could, with the promise of the purchase of a new loader from Butler, as budgeted in 2022, receive the use of a loader, from Butler, free of charge until the new loader could be delivered. Butler Machinery representative, Chad Morgan, was present for

this meeting. Mr. Hartley noted Butler Machinery will give the County a trade-in credit of \$46,050.00, for the Caterpillar 950H Loader, purchased in 2006 and currently being repaired, plus the cost of any repairs incurred by the County, towards the purchase of a Caterpillar 950M Wheel Loader with a base selling price of \$313,062.28. Mr. Hartley's recommendation is to purchase the 2022 Caterpillar 950M Wheel Loader utilizing a Butler bid listed with Sourcewell. Commissioner Waterman stated he would like to see this item placed up for bids due to the number of different front-end loaders available from different dealers. Motion by VanDusen, second by Gabel, to purchase the 2022 Caterpillar 950M Wheel Loader, from Butler Machinery utilizing the Sourcewell bid award, base bid \$313,062.28, trade-in credit of \$46,050 plus any costs incurred to the repair of the 950H Caterpillar Loader, and as budgeted in 2022. Further discussion was held regarding the bidding process and comparative pricing of loader models/brands. Upon roll call vote of the Board; Gable, Johnson, VanDusen, and Hanten voted aye; Waterman voted no; motion carried.

CHANGE ORDER 3F BRO 8015(38) BRIDGE ON COUNTY ROAD 4

Highway Supt., Rick Hartley, presented the Board with a change order on Project BRO 8015(38), a 2020 bridge replacement project on County Road 4. Piling calculations were incorrect and the correct costs are reflected in the change order. Motion by VanDusen, second by Gabel, to approve change order 3F on Project BRO 8015(38), in the amount of \$1,020.00 (increase); all voted aye; motion carried.

INTER-LAKES COMMUNITY ACTION CHIEF EXECUTIVE OFFICER APPOINTMENT

The Board noted correspondence from Inter-Lakes Community action regarding the pending retirement of Chief Executive Officer, Cindy Dannenbring, effective January 6th, 2022. Eric Kunzweiler has been selected by the Inter-Lakes Community Action Board of Directors to assume the position of Chief Executive Officer effective January 7, 2022.

ADJOURNMENT

There being no further business to come before the Board a motion was made by VanDusen, second by Gabel, to adjourn at 10:10 a.m., until 9:00 a.m., Tuesday, November 9th, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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