

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, November 23, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 23, 2021 agenda
5. Action to approve the November 16, 2021, minutes of the Board of Codington County Commissioners
6. Kari Johnson, Executive Director, Human Service Agency, presentation on Appropriate Regional Facility
7. Monthly reports
  - a. Emergency Management
  - b. Sheriff
8. Action to commit funding for Social Service Strategic Planning
9. Action to authorize grant application to Watertown Area Community Foundation for strategic planning funds
10. Action to approve change orders for Haul Road Restoration project
11. Action to approve a plat resolution of the Bauman Addition (Sheridan Township)
12. Action to approve 2021 Liquor License renewal applications
  - a. Rooster Sports Bar
  - b. Dakota Sioux Casino
  - c. County Road Barn
  - d. Southfork Lounge
13. Discussion/possible action to appoint an interim Emergency Management Director
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business

21. Open
  - a. Public Comments
  - b. Commission Comments
22. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
23. Action to adjourn until 9:00 a.m., Tuesday, December 7<sup>th</sup>, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Court House  
14 1<sup>st</sup> Ave SE**

November 23, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 23, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Kari Johnston, Executive Director, Human Service Agency, led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the November 23<sup>rd</sup>, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of the November 16<sup>th</sup>, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**HUMAN SERVICE AGENCY APPROPRIATE REGIONAL FACILITY**

Kari Johnston, Executive Director, Human Service Agency, met with the Board to present an overview of the proposed Human Service Agency, Appropriate Regional Facility building project. Ms. Johnston noted there will be a need for such a facility due to the upcoming closing of Serenity Hills. The Serenity Hills facility, which has a safe room, for which the County currently contributes funding, has been sold. The proposed Appropriate Regional Facility building project will provide Law Enforcement and clients immediate services and the option to by-pass the Emergency Room if a medical crisis is not present, which in turn, could reduce County costs for clients experiencing a behavioral health crisis. Ms. Johnston asked the Board to consider contributing funding towards this project if possible.

### **HAUL ROAD RESTORATION CHANGE ORDERS**

Highway Supt., Rick Hartley, and Waylon Blasius, Project Engineer with Banner Associates, met with the Board to review two change orders for the Haul Road Restoration Project. Mr. Blasius informed the Board the change orders are a result of sales tax not included in the original bid, and increases to bid items #11 - full depth reclamation, #20 – traffic control signs, #29 – base stabilization, #12 – asphalt concrete composite, and #14 – grind 6” transverse rumble strip in asphalt concrete. Motion by Waterman, second by Johnson, to approve change order #1 in the amount of \$202,220.87 and change order #2 in the amount of \$64,790.50; all voted aye; motion carried. The Board noted these change orders will not increase the bid price enough to exceed the amount of the second lowest bid for this project.

### **MONTHLY REPORTS**

**Emergency Management Director, Jamie Torstenson**, updated the Board on recent activities of the Emergency Management Office: Mr. Torstenson attended the annual Safety Benefits Conference; attended a virtual National Weather Service presentation; continued meetings with Codington County Search and Rescue, Community Partners, Regional/State Office; held an LEPC meeting; hosted a Lake Area Radio Klub (LARK) meeting; and received new printing equipment and updates for tracking apps from the State EM Office. The Emergency Management Office is assisting the Highway Dept. with the closeout of Disaster 4469 and continues to monitor COVID numbers within the County. Jamie expressed his thanks to the Board for the opportunity to serve as Codington County’s Emergency Management Director and noted, if allowed, he will continue to serve in the capacity of on-call back-up in time of need.

**Sheriff, Brad Howell**, provided the Board with the following statistics, compiled from the month of October 2021, for the Detention Center and Sheriff’s Office: fees collected in the amount of \$5,051.00 were retained by the County; 756 cases/calls for service; 10 accident reports completed; 63 warrants served; 118 sets of civil papers served; 2,997 transport miles; average daily inmate population 57.52 (high of 71 and low of 50); 19 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 5 individuals using remote breathalyzers; 56 individuals testing daily for PBT’S; 68 individuals reporting twice weekly for UA Drug testing; 2 individuals using sweat patches; 214 bookings; \$11,318.17 collected in fees for out of county prisoner contracts; \$1,040.00 collected in work release fees; \$9,019.00 collected in fees for the 24/7 program; and \$3,766.00 collected for SCRAM fees. Sheriff Howell advised the Board the Sheriff’s office will be hosting an active shooter “ALICE” (alert, lockdown, informed, counter and evacuation) training on January 13<sup>th</sup>, 2022, for all County Employees and also State Employees with offices in the Court House; letters have been sent to local auto dealers for quotes for patrol cars as budgeted in 2022; there has been an outbreak of COVID among the inmate population in the Detention Center, 16 inmates were infected at one point and there is currently 1 inmate yet to recover; and a patrol vehicle is being repaired after recently colliding with a deer, the County’s insurance carrier has been notified. The Sheriff’s Office is sponsoring an “Operation Christmas Cheer” project to make Christmas a little brighter for residents of nursing homes and assisted living centers in Codington County. The Sheriff’s office will collect items such as: crossword/puzzle books, boxed greeting cards, postage stamps, hard candy, slippers/socks, nail polish, personal items, etc., for delivery to these facilities in Codington County. Items will be collected from November 30<sup>th</sup> through December 17<sup>th</sup>. Sheriff Howell noted that if extra funds are donated there is a possibility of purchasing iPads to be distributed to the facilities for use by the residents.

### **SOCIAL SERVICES STRATEGIC PLANNING REQUEST**

Welfare Director, Sara Foust, met with the Board to request that the County pledge financial assistance to complete a strategic planning process for social service agencies in the Community. The primary goal is to develop a community system of care that efficiently coordinates among organizations and agencies to effectively address social service needs of individuals in the community. The Steering Committee for this effort is requesting funding to be a four-way partnership between Codington County, the City of Watertown, Watertown Community Foundation and Prairie Lakes Healthcare Systems. The total cost for a consultant is \$10,000 with each entity being asked to provide \$2,500 to the project. Motion by Johnson,



**2022 LIQUOR LICENSES**

The Board reviewed the 2022 applications for renewal of Codington County held liquor licenses. Sheriff Brad Howell, who was present, advised the Board he has no objection to the renewals for these license holders. Motion by Johnson, second by VanDusen, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2021; all voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Robert & Brenda Boettcher d.b.a. Country Road Bard LLC; David Blutorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge. On-off sale wine and cider: Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino.

**INTERIM EMERGENCY MANAGEMENT DIRECTOR**

The Board held a discussion regarding appointing an interim Emergency Management Director from the period between December 2<sup>nd</sup> and the date of appointment of a new Director. Emergency Management Director, Jamie Torstenson, was present for this meeting. Motion by Johnson, second by Gabel, to designate Chair Hanten as the interim Emergency Management Director and to hire Jamie Torstenson as on-call back-up in the Emergency Management Office as needed; all voted aye; motion carried.

**CLAIMS APPROVED**

Motion by Johnson, second by Gabel, to approve a claim in the amount of \$22209.59 to the City of Watertown for September 911 surcharge collections; Gabel, Waterman, Johnson, and Hanten voted aye; VanDusen recused himself; motion carried. Motion by VanDusen, second by Gabel, to approve for payment the following claims: Sioux Valley Coop. 795.61 sup, Visa Reliabank 1564.61 sup/trav/rep; all voted aye; motion carried.

**EXECUTIVE SESSION**

Motion by VanDusen, second by Gabel, to enter into executive session at 10:32 a.m., to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:48 a.m. Human Resource Representative, Natalie Remund, was present for executive session. No action was taken following executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:48 a.m., until 9:00 a.m., Tuesday, December 7<sup>th</sup>, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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