

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 26, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the October 26, 2021 agenda
5. Action to approve the October 19, 2021, minutes of the Board of Codington County Commissioners
6. Action to approve a contract for “Helpline Center Network of Care”
7. Action to authorize application for Department of Health Community Health Worker Grant funds
8. Monthly reports
 - a. Emergency Management Director
9. Action to approve a resolution for a plat of the Nick and Matt Kranz Pasture Addition (Sheridan Township)
10. Action to approve a notice to bidders for a Rip Rap project
11. Discussion regarding estimated cost to repair front end loader at the Highway Dept.
12. Action to declare an overhead door at the Highway Dept. surplus to be sold for scrap
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments
21. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee’s representatives

(4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

22. Action to adjourn until 9:00 a.m., Tuesday, November 2nd, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

October 26, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 26, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Commissioner Gabel led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the October 26, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Waterman, second by VanDusen, to approve the minutes of the October 19, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

RESOLUTION 2021-37 NICK AND MATT KRANZ PASTURE ADDITION

Zoning Officer, Luke Muller, presented to the Board and reviewed the plat of the “Nick and Matt Kranz Pasture Addition,” and noted the plat has been recommended for approval by the Codington County Planning and Zoning Board. The Board adopted the following plat resolution:

RESOLUTION #2021-37

A Resolution to approve the platting of the Nick and Matt Kranz Pasture Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Nick and Matt Kranz Pasture Addition, located in the Northwest Quarter (NW1/4) Section 15-T116N-R52W of the 5th Prime Meridian, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning

Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner VanDusen; all voted aye; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 26th day of October, 2021, at Watertown, Codington County, South Dakota

Brenda Hanten

Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2021-37, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 26th day of October 2021, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

MOU HELPLINE CENTER NETWORK OF CARE

Welfare Director, Sara Foust, presented the Board with a Partner Agency MOU, between Codington County and the Helpline Center Network of Care, for the provision of internet-based software serving as a single data point of reference that electronically links human service agencies through shared and protected client information with the goal of better serving clients, reducing duplication of efforts and services, and to decrease gaps in access to service. The Helpline Center Network of Care provides access to resource information used to quickly assist people in finding basic needs (housing, food, and clothing,) physical and mental healthcare, substance abuse treatment, and other human needs. The Helpline Center has received a grant which will allow for the expansion of their services. The grant will run through August 2024 and there will be no cost to Codington County during the grant period. The County will be responsible for payment of a user fee, currently \$30.00 per month, after August of 2024. Shauna Batcheller, Helpline Center Network of Care Manager and Tehra Nelson, Helpline Center Community Specialist, were present and participated in this discussion via Zoom. Motion by Johnson, second by Gabel, approve the MOU as presented, pending the County’s ability to comply with the provision of professional liability insurance coverage of not less than five hundred thousand (500,000.00) with Helpline Center named as a certificate holder per article 10 of the agreement; all voted aye; motion carried.

COMMUNITY HEALTH WORKER GRANT FUNDS

Welfare Director, Sara Foust, requested authorization to apply for a one-year grant, in the amount of \$50,000.00, with potential for a second year of funding, through the Community Health Worker Collaborative of South Dakota, for a Community Health Worker. A Community Health Worker would

primarily target high utilizers in the legal system to prevent recidivism and assist people to work out of the legal system eventually saving County funds. The Board would like to see what the cost would be to the County for the hiring of a full-time employee for this position. Motion by VanDusen, second by Gabel, to allow the Welfare Director to apply for the grant funds, recognizing that the grant, if awarded, would need additional action by this Board to accept; upon roll call vote of the Board; Gabel, Johnson, VanDusen and Hanten voted aye; Waterman voted no; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jamie Torstenson, updated the Board. The office responded to weather situations October 9 & 10; participated in Search and Rescue assistance to Hamlin and Clark counties; attended a County Partners meeting; hosted a County and City department head meeting with the WPD, FDP, and Sheriff's Office; and will host an upcoming LEPC meeting on November 16. The E.M. Director provided recent COVID numbers in Codington County and noted the recent drought monitor shows great improvement in Codington County. A brief discussion was held regarding an emergency generator for the Court House and the possibility of using American Rescue Plan funds for such a purchase.

NOTICE TO BIDDERS COUNTY ROAD 23-4 RIP RAP PROJECT

Motion by VanDusen, second by Waterman, to authorize a notice to bidders for a rip rap project on County Road 23-3, as presented and requested by Highway Supt., Rick Hartley; and to require that the successful bidder provide the County with certification stating that all materials meet specifications as listed in "The South Dakota Department of Transportation's Standard Specifications for Roads and Bridges"; all voted aye; motion carried. A bid letting for the project will take place during the Board's meeting scheduled for Tuesday, November 9th, 2021.

FRONT END LOADER REPAIR

Highway Supt., Rick Hartley, provided the Board with a service repair quote, from Butler Cat, for the County's 950H wheel loader, in the amount of \$27,754.33. The loader has been examined by Butler and it has been determined that the transmission needs to be replaced. The Highway Supt., noted this loader was purchased in 2006, funds have been budgeted to replace the machine in 2022, and Butler will apply the cost of the repairs to the current machine towards the cost of a new loader. Motion by Waterman, second by Gabel, to approve the repairs to the loader; all voted aye; motion carried.

HIGHWAY DEPT. OVERHEAD DOOR DECLARED SURPLUS

Motion by Waterman, second by VanDusen, to declare an overhead door at the Highway Dept. surplus to be sold. This door was replaced with a new door by action of the Board at their meeting on October 19, 2021. Upon vote of the Board; all voted aye; motion carried.

OCTOBER SALARY CLAIMS

Motion by Gabel, second by Johnson, to approve October salary claims; all voted aye; motion carried:
Commissioners: 10,595.07 total salaries. Auditor: 22,779.70 total salaries. Co. Treasurer: 34,018.37 total salaries. States Attorney: 36,495.03 total salaries. Gov. Buildings: 20,850.04 total salaries. Director of Equalization: 46,204.67 total salaries. Reg. of Deeds: 24,918.13 total salaries. Veterans Service: 16,299.58 total salaries. Sheriff: 102,274.01 total salaries. Co. Jail: 126,467.75 total salaries Welfare: 11,785.73 total salaries; Kari Kraayenbrink F/T 3516.54. County Nurse: 5,164.53 total salaries. Co. Park: 3,468.91 total salaries. Ag. Bldg.: 10,129.64 total salaries. Co. Extension: 10,443.28 total salaries. Weed: 8,061.48 total salaries. Planning Board: 549.73 total salaries. Road & Bridge: 102,307.49 total salaries. Emergency Management: 16,595.16 total salaries. Crime Victim: 7,252.52 total salaries. W.I.C.: 4,834.54 total salaries. Total 621,495.36. Breakdown of withholding amounts which are included in the above: S.D. Retirement 57,858.22; S.D. Retirement 72.87 spouse option; S.D. Supplemental Retire. 3,365.00 suppl. retire.; Sanford 83,035.19 ins.; Reliance Standard Life Insurance 772.23 life ins.; Delta Dental

6,424.20 ins.; Avesis 888.55 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 526.90 employee union dues; AFLAC 4,180.59 ins.; John Hancock 7,746.98 suppl. retire.; AFLAC 927.46 ins.; Watertown United Way 60.00 employee contributions; Office of Child Support 435.00 employee payments; Sioux Valley Credit Union 25,006.00 employee payments; SDRS Supplemental Retirement 4,010.00 Roth retirement; Teamsters Local Union 120 394.00 employee union due; Codington County Deputy Sheriff's Association 135.00 employee union dues; ReliaBank Dakota 42,680.97 federal withholding; ReliaBank Dakota 70,498.40 social security.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests: Emergency Management Director and Senior Maintenance Tech., Joint Safety & Loss Control Conference; and Weed Board member, District meeting; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:01 a.m., until 9:00 a.m., Tuesday, November 2nd, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____