

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, November 23, 2021**

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the November 23, 2021 agenda**
5. **Action to approve the November 16, 2021, minutes of the Board of Codington County Commissioners**
6. **Kari Johnson, Executive Director, Human Service Agency, presentation on Appropriate Regional Facility**
7. **Monthly reports**
  - a. **Emergency Management**
  - b. **Sheriff**
8. **Action to commit funding for Social Service Strategic Planning**
9. **Action to authorize grant application to Watertown Area Community Foundation for strategic planning funds**
10. **Action to approve change orders for Haul Road Restoration project**
11. **Action to approve a plat resolution of the Bauman Addition (Sheridan Township)**
12. **Action to approve 2021 Liquor License renewal applications**
  - a. **Rooster Sports Bar**
  - b. **Dakota Sioux Casino**
  - c. **County Road Barn**
  - d. **Southfork Lounge**
13. **Discussion/possible action to appoint an interim Emergency Management Director**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
19. **Old Business**
20. **New Business**
21. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**

**22. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**23. Action to adjourn until 9:00 a.m., Tuesday, December 7<sup>th</sup>, 2021; at the Codington County Court House**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Court House**  
**14 1<sup>st</sup> Ave SE**

November 16, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 16, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Chair Hanten led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the November 16<sup>th</sup>, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Waterman, to approve the minutes of the November 9<sup>th</sup>, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**MONTHLY REPORTS**

**Facility Manager, Steve Molengraaf**, updated the Board on activities within various County facilities and departments. Court House – floors are being stripped and re-waxed, several jury trials are scheduled for this week. Detention Center – cells are being regularly sanitized due to inmates who have contracted COVID, the new fob and camera system is currently being installed. Extension Center Complex – auctions and meetings continue to be held, the “Jordan Mack Calf Show” is scheduled for Saturday, November 27<sup>th</sup>. Memorial Park – Mr. Molengraaf provided the Board with a report of revenues in the total amount of \$211,129.37 from 2/16/2021 to 10/4/2021, Mr. Molengraaf will be presenting 2023 park rates to the Board in the near future and possible changes to the reservation policy. Weed Dept. – District meetings have been attended in the past month. Codington County Weed Dept. stats for the 2021 season were provided: 660 logged hours of spraying, 4583 miles sprayed, 835 gallons of 2-4D were used along with 377 gallons of Tordon and smaller amounts of miscellaneous chemicals. The price of some weed chemical is expected to increase significantly in 2022. West Nile – the County has applied for a grant award in the amount of \$5,000.00. Mr. Molengraaf attended the South Dakota Glacial Lakes annual meeting and the Safety Benefits annual conference.

**REQUEST FOR RELEASE OF COUNTY LIENS**

The Board noted correspondence from an individual who has incurred County liens and has requested forgiveness of the liens. The Board discussed the County’s policy of compromising liens in the amount of 70% for a one-time payment and full release. Correspondence will be mailed, to the individual requesting the release, with advice on the County’s policy for payment and release of liens.

**TRAVEL REQUEST**

Motion by Gabel, second by VanDusen, to approve the following travel request: Veterans Service Officer, annual Dept. of Veterans Affairs mini training conference; all voted aye; motion carried.

**NOVEMBER MEETING SCHEDULE**

The Board noted they will not meet on Tuesday, November 30<sup>th</sup>, 2021, the fifth (5<sup>th</sup>) Tuesday of the month, per previously adopted policy.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:35 a.m., until 9:00 a.m., Tuesday, November 23<sup>rd</sup>, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

## Social Services Strategic Planning Request

Codington County Welfare is leading the implementation of community wide System of Care for social service agencies in our community. The goal of this system is to provide coordinated services for individuals and families in our community. This proposal is the result of a Steering Committee working together to develop a plan to meet the needs of our community.

This request is for financial assistance to complete a strategic planning process for social service agencies in our community. The primary goal is to develop a community system of care that efficiently coordinates among organizations and agencies to effectively address social service needs of individuals in our community. The anticipated outcomes are:

- A comprehensive community assessment which identifies multiple (likely at least 3-4) social service priorities for Watertown;
- Establishing goals, methods, and a timeline (5-year plan) for each of those areas;
- Community involvement so the plan is “owned” by the community and not viewed as belonging to 1 or 2 entities;
- A community visioning process with coordinating mission and values statements for social services;
- Develop a concrete plan with specific, implementable actions that can carry on and withstand changes that may occur in staffing and the community;
- Completed in a time that allows for assessment and community involvement, but has a reasonable completion date (i.e. 3-4 months);
- Results in a community friendly report that can be easily understood.

The Steering Committee is requesting the funding for this project be a four-way partnership between the City of Watertown, Codington County, Watertown Community Foundation, and Prairie Lakes Healthcare System. The total cost of the bid from the consultant selected to do the strategic planning is \$10,000. Each entity is being asked to contribute \$2500. The Strategic Planning process is anticipated to start in January and last approximately 4-6 months.

**CHANGE ORDER NO.: 1**

Owner: Codington County, South Dakota  
 Engineer: Banner Associates, Inc.  
 Contractor: Haul Road Restoration  
 Project: Agreement between Owner and Contractor for Construction Contract  
 Contract Name: Haul Road Restoration  
 Date Issued: Agreement between Owner and Contractor for Construction Contract

Owner's Project No.: N/A  
 Engineer's Project No.: 23517.00  
 Contractor's Project No.:

Effective Date of Change Order:

The Contract is modified as follows upon execution of this Change Order:

**Description:**

- Increase Bid Item No. 11 "Full Depth Reclamation" by 22825 SqYd to match installed quantity at a value of \$21,912.00 per Engineer and Owner Request
- Increase Bid Item No. 20 "Traffic Control Signs" by 758 SqFt to match installed quantity at a value of \$3,032.00 per Engineer and Owner Request
- Increase Bid Item No. 29 "Base Stabilization" by 22825 SqYd to match installed quantity at a value of \$47,932.50 per Engineer and Owner Request
- Add Applicable Sales Taxes not considered in bid at a value of \$129,344.37.

Change in Contract Price		Change in Contract Times	
Original Contract Price:	\$ 8,049,425.25	Original Contract Times:	
[Increase] from previously approved Change Orders No. 1 to No. [Number of previous Change Order]:	\$ Not Applicable	Substantial Completion:	Not Applicable
Contract Price prior to this Change Order:	\$ 8,049,425.25	Ready for final payment:	Not Applicable
[Increase] this Change Order:	\$ 202,220.87	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
Contract Price incorporating this Change Order:	\$ 8,251,646.12	Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
		Contract Times prior to this Change Order:	
		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
		[Increase] [Decrease] this Change Order:	
		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
		Contract Times with all approved Change Orders:	
		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable

**Recommended by Engineer**

By: Wayne Bl...  
 Title: Project Manager  
 Date: 08/31/2021

**Authorized by Owner**

\_\_\_\_\_  
 \_\_\_\_\_

**Accepted by Contractor**

By: [Signature]  
 Title: Contract Manager  
 Date: 9-1-21

**Approved by Funding Agency**

Not Applicable  
 Not Applicable  
 Not Applicable

**CHANGE ORDER NO.: 2**

Owner: Codington County, South Dakota      Owner's Project No.: N/A  
 Engineer: Banner Associates, Inc.      Engineer's Project No.: 23517.00  
 Contractor:      Contractor's Project No.:  
 Project: Haul Road Restoration  
 Contract Name: Agreement between Owner and Contractor for Construction Contract  
 Date Issued: October 27, 2021      Effective Date of Change Order: October 27, 2021

The Contract is modified as follows upon execution of this Change Order:

**Description:**

- Increase Bid Item No. 12 "Asphalt Concrete Composite" by 1210 Tons to match installed quantity at a value of \$63,222.50 per Engineer and Owner Request
- Increase Bid Item No. 14 "Grind 5" Transverse Rumble Strip in Asphalt Concrete" by 49 Ft to match installed quantity at a value of \$1,568.00

Change in Contract Price		Change in Contract Times	
Original Contract Price:		Original Contract Times:	
\$ 8,049,425.25		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
Increase from previously approved Change Order No. 1.		[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:	
\$ 202,220.87		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 8,251,646.12		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
Increase this Change Order:		[Increase] [Decrease] this Change Order:	
\$ 64,790.50		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 8,316,436.62		Substantial Completion:	Not Applicable
		Ready for final payment:	Not Applicable

**Recommended by Engineer**

By: Waylon Blain  
 Title: Project Manager - Banner Associates, Inc.  
 Date: 11/01/2021

**Authorized by Owner**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Accepted by Contractor**

By: Justin Zestra  
 Title: Contract Manager  
 Date: 11-1-21

**Approved by Funding Agency**

Not Applicable  
 Not Applicable  
 Not Applicable

EICDC® C-941, Change Order.

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# **Bauman Plat**

Bauman Addition located in the Southeast Quarter of Section 32, Township  
116 North, Range 52 West of the 5th Prime Meridian, Codington County, SD  
(Sheridan Township)

**Plat Approval**

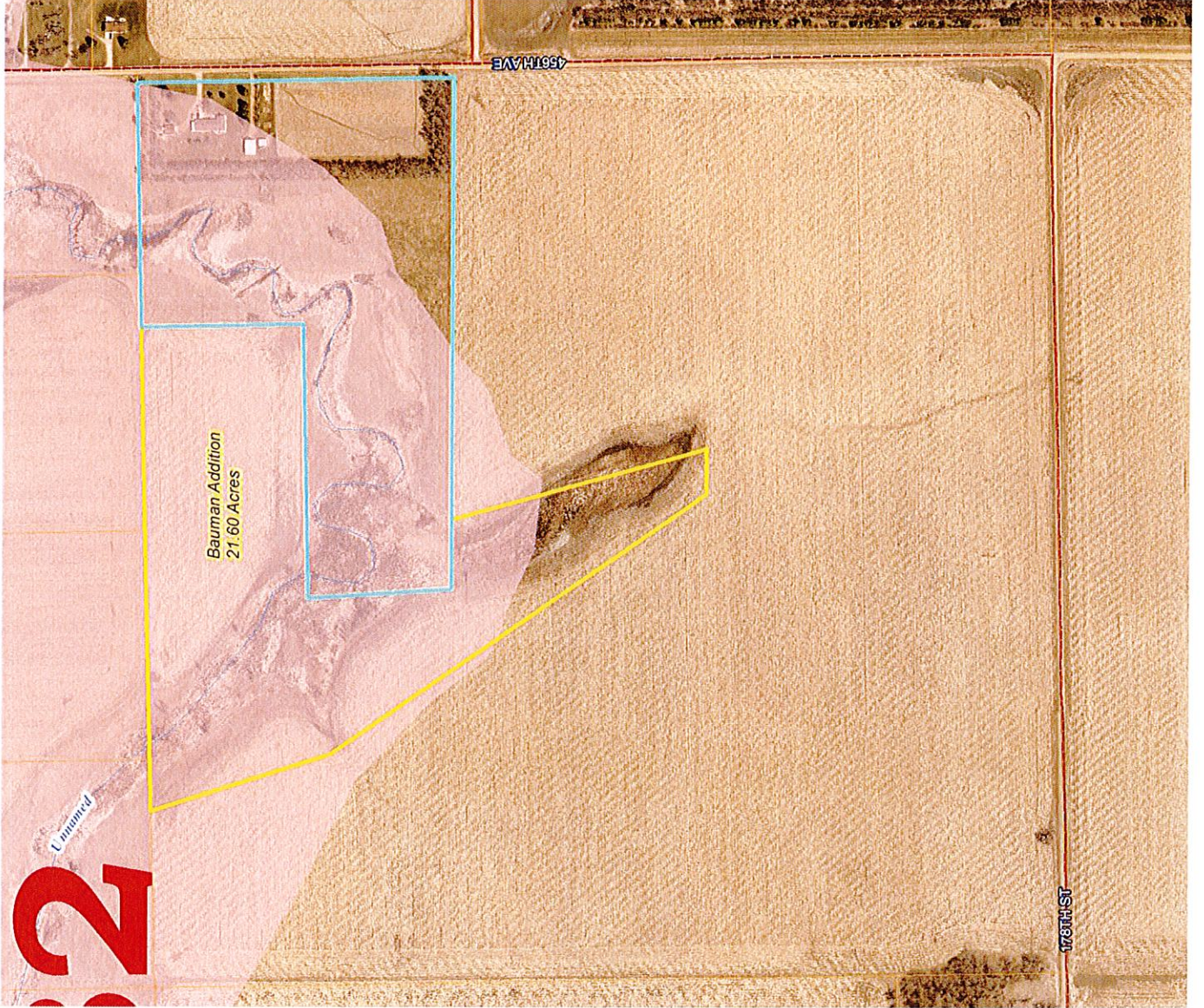




# Plat of Bauman Addition

**Legend**

- Concrete Road
- Asphalt Road
- Gravel Road



**BAUMAN ADDITION**

Located in the Southeast Quarter of Section 32, Township 116 North, Range 52 West of the 5th P.M., Codington County, South Dakota.

Ingress and Egress to Bauman Addition shall be granted through Junso Addition.

**BAUMAN ADDITION**  
21.60 Acres

N 89°16'48" E  
1392.0'

Quarter Line  
695.7'

East Quarter Corner  
32-116-52

S 00°30'48" W  
467.9'

N 89°52'55" W  
790.2'

S 02°10'47" E  
429.7'

S 89°53'33" E  
258.7'

N 89°53'33" W  
1222.9'

N 36°13'31" W  
1328.4'

S 17°19'49" E  
739.1'

S 89°59'38" W  
130.0'

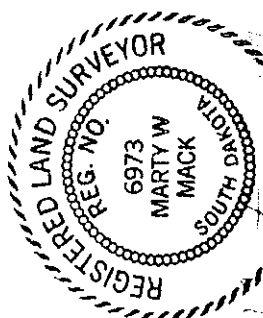
Junso Addition

456th Avenue

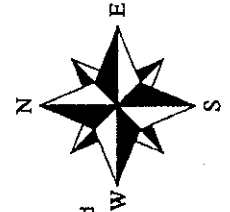
R.O.W. Line  
Section Line

32-116-52  
SE 1/4

32-116-52  
SE 1/4



Registered Land Surveyor



November 2021  
Scale: 1"=250'  
Monument Recovered  
Monument Set

Marty Mack  
Registered Land Surveyor  
Certified National Surveyor

**MACK**  
Land Surveying, LLC

Cell: (605) 880-3108 • Phone: (605) 878-2007  
808 South Maple • Watertown, SD 57201  
macklandsurveying@gmail.com