

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 16, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 16, 2021 agenda
5. Action to approve the November 9, 2021, minutes of the Board of Codington County Commissioners
6. Monthly reports
 - a. Facilities Manager
7. Discussion regarding a request for release of County liens
8. Action to approve claims for payment
9. Action to approve automatic budget supplements
10. Action to approve personnel changes
11. Action to approve travel requests
12. ~~Public Notices – a possible quorum of Commissioners could be in attendance at:~~
 - a. Farm Business Appreciation Banquet, Thursday, November 18th, 5:30 PM, Studio 212 (former Shopko building)
13. Old Business
14. New Business
15. Open
 - a. Public Comments
 - b. Commission Comments
16. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
17. Action to adjourn until 9:00 a.m., Tuesday, November 23rd, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE

November 9, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 9, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten presiding. Commissioner Johnson led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 9th, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Waterman, second by Johnson, to approve the minutes of the November 2nd, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

MOMENT OF SILENCE

The Board observed a moment of silence to note the passing, on Sunday, November 7th, of Codington County Clerk of Courts, Connie Hartley, spouse of Codington County Highway Supt., Rick Hartley.

COUNTY ROAD 23-4 RIP RAP BIDS

The following bids were received and opened per a previous bid notice approved by the Board for approximately 8,500 tons of Class B rip rap on 23-4. Deputy Highway Supt., Lynn Solberg, was present for the opening of bids and awarding of same:

<u>BIDDER</u>	<u>BID AMOUNT</u>	<u>BOND</u>
Clausen & Sons Construction, LLC 1300 23 rd St SE, Watertown	\$381,430.00	yes
Deutsch Excavating 1105 18 th St NE, Watertown	\$474,000.00	yes

Deputy Highway Supt. Solberg and Commissioner Waterman reviewed the bids for accuracy and recommended acceptance of the bid from Clausen & Sons Construction, LLC. Motion by Waterman, second by Johnson, to accept the bid from Clausen & Sons Construction, LLC in the total amount of \$381,430.00; all voted aye; motion carried.

WATERTOWN BOYS AND GIRLS CLUB YOUTH DIVERSION PROGRAM

Liz Christianson, Watertown Boys and Girls Club Executive Director, and **Brooke Reidburn**, Youth Diversion Coordinator, met with the Board to review the Youth Diversion Program outcome numbers from 2019 through the present time. The JDAI program serves youth members 10 to 18 years old; numerous partnerships in the community contribute to the success of the program; and all youth would have gone through the juvenile justice system if the Diversion program in Codington County did not

exist. 2021 outcomes include: 157 cases referred to date (July 1, 2021 – current); \$21,282 of JJRI funds to be received from the County; 61.86% increase in cases over last year at this time; over 100 youth started Diversion/Teen Court; and 104 petitions filed from the State’s Attorney Office.

JUVENILE JUSTICE REINVESTMENT INITIATIVE FUNDS

Per a recommendation from Codington County States Attorney, Rebecca Morlock Reeves, a motion was made by Gabel, second by VanDusen, to remit JJRI Funds, which Codington County received from the State of South Dakota, in the amount of \$21,282.24, to the Youth Diversion Program administered through the Boys and Girls Club; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board: Levy calculations, for taxes payable in 2022, have been submitted to the SD Dept. of Revenue; Auditor’s staff attended the 2021 Election School presented by the SD Secretary of State; year-end budget balances are being monitored for compliance; the Auditor will be presenting at the SDATAT annual meeting in December; the Auditor was recently appointed to the Local Leadership Council of the U.S. Election Assistance Commission; and the Auditor recently received a Master Certificate of Leadership from the NACo Professional Development Academy upon completion of a 15 week program. **Director of Equalization, Shawna Constant**, updated the Board: The deadline for submission of applications for various assessment programs occurred on November 1st for the current assessment year; work will continue on building permits and identifying new construction; the Appraisal staff have completed fieldwork for the re-appraisal areas; and the Director of Equalization will begin the ratio study and preparing intentions for the upcoming assessment year. **Welfare Director, Sarah Foust**, updated the Board: 33 unique individuals were served in the month of October and there were 45 calls and visits; CARES/ERA October hours were 120/\$6,000.00; a vacated position, in the ICAP Office, has been filled to provide continued case management assistance in the Welfare Office; the Network of Care has been provided with the County’s information to start the process of building software for the collection of data; details of what is needed through the Community Health Worker Grant are being worked through; statute has been reviewed regarding what files the Welfare Office is required to keep and for how long; the Welfare Director is 8 weeks into the NACo Leadership course; a monthly Interagency meeting has been scheduled for November 18th; a Resilient Communities Stakeholder meeting was held; and the System of Care Steering Committee met and voted on which agency will complete the strategic planning. The Welfare Director has been invited to sit on the facilitating team for the implementation of “Momentum Family Court,” initiated by Judge Means to improve outcomes of family court cases related to child protection.

SETTLEMENT OF CLAIM FOR INDIGENT MEDICAL EXPENSE

Welfare Director, Sara Foust and States Attorney, Rebecca Morlock Reeves, met with the Board to review a negotiated settlement with Avera Heart Hospital for a County resident’s hospitalization in 2016 and 2017. The initial claim was in the amount of \$15,598.62 and the negotiated settlement, offered by Avera Heart Hospital, is \$9,641.00. The resident is now deceased and was previously denied County assistance due to status of “indigent by design”. The States Attorney recommended this settlement as further litigation could result in expenses well above the \$9,641.00 negotiated settlement. Motion by VanDusen, second by Gabel, to approve a settlement in the amount of \$9,641.00 with Avera Heart Hospital, re: CIV20-179; all voted aye; motion carried.

ICAP – CODINGTON COUNTY CASE MANAGEMENT AGREEMENT

Motion by Gabel, second by Johnson, to approve an agreement with ICAP for on-going case management assistance up to 15 hours per week at an amount not to exceed \$500.00 per week; all voted aye; motion carried. The Welfare Director noted this agreement reflects a decrease in hours from the previous agreement and will cover the time period November 1, 2021 to October 31, 2022.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Waterman, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of October, 2021, all present voted aye; motion carried.

Cash on hand	\$ 20,250.56
Checks in Treasurers' possession	
less than 3 days	\$ 1,230,938.37
Credit Card Charges	\$ 15,752.58
Cash Items	\$ 325.00
TOTAL CASH ASSETS ON HAND	\$ 1,267,266.51
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,677.07
Reliabank Dakota	\$45,887,664.72
INVESTMENTS	
SD Public Funds Investment	\$ 1,677.07
TOTAL CASH ASSETS	\$47,163,862.73
General Ledger Cash Balance by Funds:	
General	\$18,758,051.84
General restricted cash	\$ 500,000.00
Sp. Revenue	\$16,656,970.42
Custodial	\$11,248,840.47
(schools 8,488,979.06, townships 128,588.76; city/towns 2,012,270.03)	
TOTAL GENERAL LEDGER CASH	\$47,163,862.73

The Board noted Register of Deeds fees in the amount of \$61,183.60 were collected in the month of October 2021.

EMERGENCY MANAGEMENT DIRECTOR LETTER OF RESIGNATION

Motion by Gabel to accept, with regret, the letter of resignation submitted by Emergency Management Director, Jamie Torstenson, effective December 2, 2021; second by Waterman; all present voted aye; motion carried. Mr. Torstenson expressed his thanks to the Board for the opportunity to serve in this position.

EMERGENCY MANAGEMENT DIRECTOR POSITION ADVERTISEMENT

Motion by Johnson, second by VanDusen, to authorize an announcement/advertisement for the position of Codington County Emergency Management Director.

NOVEMBER OFFICE CLOSURES

The Board noted the upcoming closures of County offices, per previously adopted policy: Veterans' Day, Thursday, November 11th; Thanksgiving day, Thursday, November 25th; and Friday November 26th. These office closures mirror the closure of State offices.

CLAIMS APPROVED

Motion by Gabel, second by Waterman, to approve for payment the following claims; all voted aye; motion carried: A-OX WELDING 53.68 SUPPLIES, A&B BUSINESS SOLUTIONS 32.64 SUP, DARLA ADOLPHSEN 10.84 JURY, ADVANTAGE RV'S 2935.00 REP, AGTERRA TECHNOLOGIES, INC 70.00 SVC, ALCOHOL MONITORING SYSTEMS 397.00 SVC, AMERICINN FORT PIERRE 392.00 TRAV, ANNA AMMANN 12.52 JURY, MITCHELL ANDERSON 54.20 JURY, RACHEL ANDERSON 12.52 JURY, AP AUTO PROS 351.74 REP, JEFFREY ARGO 25.00 CELL, ARROW PAPER 231.72 SUP, STEVIE AUNE 23.00 REF, AUSTIN LAW OFFICES 8731.50 SVC, AUTOMATIC BUILDING CONTROLS 422.00 REP, AUTO VALUE

152.74 SUPPLIES, AUTOZONE 64.18 REPAIRS/MAINT., AVERA OCCUPATIONAL MEDICINE - 420.50 REPAIRS/MAINT., JUSTIN BACH 54.20 JURY, DAWN BAKKE 21.76 JURY, ALISON BAKKEN 40.00 CELL, BANNER ASSOCIATES, INC 33876.30 REPAIRS/MAINT., DEREK BARTON 10.00 JURY, BATTERIES UNLIMITED 110.00 REPAIRS/MAINT., BAUER LAW OFFICE PC 3845.90 SVC, BEACON CENTER 1000.00 PMT, ALLEN BENCK 25.00 CELL, GORDON BERTSCH 15.04 JURY, BITUMINOUS PAVING, INC 27007.50 REP, BRYAN BLEEKER 25.00 CELL, JON BLOCK 11.68 JURY, BORNS GROUP 3525.70 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRATLAND LAW 2772.00 SVC, VERNON BRENDEN 50.84 JURY, BRIAN'S GLASS & DOOR, INC. 1448.00 SUP, BRIAN'S GLASS & DOOR INC. 360.00 REPAIRS/MAINT., BROOKINGS COUNTY 108.00 TRAV, BROWNELLS, INC 1237.58 SUP, BROWNLEE CONSTRUCTION 14735.00 SUPPLIES, RONALD BUBLITZ 50.84 JURY, BURNS LAW OFFICE 3000.00 SVC, MEGAN BYER 54.20 JURY, CARTNEY BEARING & SUPPLY 6.53 SALARIES & WAGES, JEFF CASE 25.00 CELL, CASHWAY LUMBER INC. 175.73 REP, CENTURYLINK 694.60 UTIL, DARRIN CHRISTENSEN 54.20 JURY, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, CODINGTON COUNTY SHERIFF 146.00 PMT, COLE PAPERS, INC. 3810.48 SUP, JENNIFER COLLINS 19.24 JURY, CONNECTING POINT COMPUTER CENT 9826.00 REP, CONNECTING POINT 65.00 REPAIRS/MAINT., CONSOLIDATED CORRECTIONAL 12311.46 SUP, COUNTY FAIR FOODS 227.32 PMT, CREDIT COLLECTIONS BUREAU 604.39 PMT, CREDIT COLLECTIONS BUREAU 309.77 PMT, CRESCENT ELECTRIC SUPPLY CO. 200.45 SUP, CULLIGAN WATER CONDITIONING 159.00 SUP, ROBERT DAHL 10.84 JURY, BRYCE DAHLE 52.52 JURY, DAKOTA PORTABLE TOILETS, INC 500.00 RENT, MATTHEW DARGATZ 25.00 CELL, DATA TRUCK 29.99 UTIL, JESSY DEWALL 104.00 PMT, DUANE DOLEN 71.00 JURY, JAMIE DOLEN 25.00 CELL, PAMALA DORNBUSCH 23.44 JURY, DUDE SOLUTIONS 2701.10 MAINT, DUININCK INCORPORATED 45887.00 SVC, DUININCK INCORPORATED 1836310.66 OTHER IMPROVE., EIGHT TEN PROPERTIES, LLC 1740.00 RENT, JILL ENGELHART 14.20 JURY, MARIA ESCAMILLA 104.00 PMT, WILLIAM EUBANK 55.88 JURY, BENJAMIN EVEN 13.36 JURY, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 512.00 SVC, FARNAMS GENUINE PARTS 371.99 SUPPLIES, ROSEMARY FEMRITE 13.36 JURY, FIRST DISTRICT ASSN OF LCL GOV 4000.00 GRANT, TOWN OF FLORENCE-PEGGY LINDAHL 189.55 UTILITIES, TOWN OF FLORENCE 124.00 PMT, ALLISON FORBUSH 40.00 CELL, COURTNEY FORTIN 51.68 JURY, DAVID FUCHS 51.68 JURY, NATHAN GAST 12.52 JURY, BRADY GILLILAND 10.84 JURY, RUSSELL GILMOUR 11.68 JURY, GLASS PRODUCTS INC. 361.00 REP, TONI GOODALL 66.80 JURY, GRAINGER 102.48 SUP, GREAT AMERICA FINANCIAL SVC 277.19 RENT, GREEN, ROBY, OVIATT, 5563.01 SVC, WILLIAM GRIPENTROG 50.84 JURY, JUSTIN HALAJIAN 40.00 CELL, RYNAE HAMMERLY 11.68 JURY, ALISSA HARTE 52.00 TRAV, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, DAVID HEDDING 25.00 CELL, JAMES HEDGES 25.00 CELL, TOWN OF HENRY 141.00 PMT, TOWN OF HENRY 181.31 UTILITIES, TIFFANY HERZOG 16.72 JURY, HILLYARD/SIOUX FALLS 436.70 SUP, RICK HOLINKA 25.00 CELL, HOMETOWN BUILDING CENTER 142.50 REPAIRS/MAINT., HORN LAW OFFICE 217.80 SVC, SHAWN HORNING 50.84 JURY, LARRY HOWARD 20.00 CELL, HYVEE #1871 ACCTS RECEIVABLE 1869.01 SUP, I STATE TRUCK CENTER 226.16 SUPPLIES, INTERLAKES COMMUNITY ACTION 1836.43 SVC, JOHN DEERE FINANCIAL 96.01 REPAIRS/MAINT., ELI JONES 12.00 PMT, JURGENS PRINTING 219.00 SUP, JUSTICE FIRE & SAFETY 227.01 REP, MITCHELL KALLHOFF 25.00 CELL, MARK KATTERHAGEN 12.00 SVC, KENNEDY PIER LOFTUS & REYNOLDS 346.50, KIESLER POLICE SUPPLY 589.84 SUP, KIMBALL MIDWEST 118.75 SUPPLIES, MARCELLA KOHL 20.08 JURY, RICHARD KOHN 25.00 CELL, ADAM KRANZ 19.00 PMT, ALLEN KRANZ 11.68 JURY, TOWN OF KRANZBURG 86.00 PMT, JEFFREY KUEHN 15.88 JURY, GREGORY KURKOWSKI 12.52 JURY, LAKE AREA DOOR 4783.69 REPAIRS/MAINT., BRADLEY LANG 10.84 JURY, RANDALL LANTGEN 12.52 JURY, LEADS ONLINE 594.00 REP, KARI LEE 31.00 JURY, MARCIA LEEMHUIS 10.84 JURY, RODNEY LENNING 10.84 JURY, LEWIS & CLARK BHS 368.00 SVC, LEWNO LAW OFFICE 155.03 SVC,

DARCY LOCKWOOD 12.00 SVC, STEVEN LOWRY 40.00 CELL, MYRON MAASS 10.84 JURY, CAPITOL ONE TRADE CREDIT 52.75 SUP, CAPITOL ONE TRADE CREDIT 25.34 SUPPLIES, JUDY MACK 11.68 JURY, MAINSTREAM REALTY 650.00 RENT, THE MAINTENANCE SHOP 1109.76 REP, NICHOLE MARK 53.36 JURY, RUSSELL MATHEWS 40.00 CELL, MAXWELL FOOD EQUIPMENT 65.21 SUP, TIMOTHY MCELHANY 50.84 JURY, PAUL MCINTIRE 52.52 JURY, MCKESSON MEDICAL SURGICAL 472.97 SUP, DEBBIE MELVILLE 52.00 TRAV, MENARDS 758.92 SUP, MENARDS 257.30 SUPPLIES, MEND CORRECTIONAL CARE 14487.57 SVC, JUDY MICKEY 11.68 JURY, MIDCONTINENT COMMUNICATIONS 582.71 UTIL, BEVERLY MILLER 53.36 JURY, MINNEHAHA COUNTY AUDITOR 526.30 SVC, MOE OIL COMPANY 818.40 SUPPLIES, MARIA MOELLER 12.52 JURY, JULIA MOES 22.60 JURY, MICHAEL MORGAN 40.00 CELL, ALOYSIUS MOSZER 11.68 JURY, MULTI BUSINESS SOLUTIONS INC 3250.00 SVC, BRIAN MUMM 63.44 JURY, MUNICIPAL UTILITIES 9394.61 UTIL, MUNICIPAL UTILITIES 346.21 UTILITIES, NARTEC, INC 117.65 SUP, NEWMAN TRAFFIC SIGNS 349.38 SUP, NEWMAN TRAFFIC SIGNS 380.93 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHWESTERN ENERGY 185.69 UTILITIES, OFFICE PEEPS, INC. 2511.15 SUP, OFFICE PEEPS 196.00 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 36.15 UTILITIES, OVERHEAD DOOR CO 910.20 REP, MICHELLE PEDERSON 40.00 CELL, PERFORMANCE TOWING 85.00 SVC, PETERS DISTRIBUTING, INC 266.92 REP, PHARMCHEM INC 114.20 SUP, PHEASANTLAND INDUSTRIES 50.62 SUP, PMB 0112 267.00 UTIL, POMP'S TIRE SERVICE, INC. 25.34 REPAIRS/MAINT., PRAIRIE LAKES HEALTH CARE CENT 8513.84 SVC, PRINT 'EM NOW 208.00 SUP, MICHELLE RAML 52.52 JURY, ELIZABETH RANDALL 10.84 JURY, RC FIRST AID 112.50 SUPPLIES, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, REILLY REPAIR INC 462.49 REP, NANCY REISHUS 11.68 JURY, REYNOLDS LAW LLC 1593.90 SVC, DAWN RIEFFENBERGER 18.40 JURY, RISK STRATEGIES COMPANY 200.00 SUP, ROBYN RITER 25.00 CELL, KATHRYN ROETHLER 52.52 JURY, TERESA ROWLAND 50.00 JURY, RUNNINGS 17.98 SUP, RUNNING SUPPLY INC. 75.95 REPAIRS/MAINT., DAWN RUSSELL 40.80 SVC, DEAN SCHAEFER COURT REPORTING 114.00 SVC, TREVER SCHIMMEL 40.00 CELL, AARON SCHMILLEN 52.52 JURY, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 3688.00 PMT, SD DEPARTMENT OF HEALTH 4375.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPOR 87.48 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 253.00 SUP, SD SHERIFFS' ASSOCIATION 1316.81 DUES, SD STATE TREASURER 503560.26 NOVEMBER REMITTANCE, SDAO 375.00 SUP, SDACO 1022.00 PMT, SDML WORKERS COMPENSATION FUND 6506.05 PMT, SDML WORKERS COMPENSATION FUND 79504.95 PMT, SDN COMMUNICATIONS 1363.51 UTIL, MELISSA SEARS 40.00 CELL, SECURUS TECHNOLOGIES 2173.20 SUP, HEIDI SELCHERT 40.00 CELL, SERVICE PLUS 83.17 REP, SHARP ELECTRIC, LLC 289.48 REPAIRS/MAINT., SHERWIN WILLIAMS 352.91 REP, SIOUX EQUIPMENT 8254.49 REPAIRS/MAINT., SIOUX RURAL WATER SYSTEM 50.00 UTILITIES, SIOUX VALLEY COOP 4903.34 FUEL, SIOUX VALLEY COOP 113.40 SUPPLIES, BREANNA SOLBERG 11.68 JURY, LYNN SOLBERG 40.00 CELL, BRENT SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 187.00 PMT, DEBRA SOUTHWICK 71.00 JURY, BOBBIE SPIEKER 11.68 JURY, KIMBERLY SPURGIN 51.68 JURY, JAIMIE SPURRELL 12.52 JURY, STEVE STAHLKE 25.00 CELL, STAN HOUSTON 75.00 RENT, STAR LAUNDRY 2471.86 SUP, STAR LAUNDRY 105.12 SUPPLIES, JAIME STARZL 51.68 JURY, STATE BAR OF SOUTH DAKOTA 1530.00 DUES, KARISTA STEIN 18.40 JURY, LISA STERN 42.43 WIT, GARY STOLP 11.68 JURY, KEITH STOLP 21.00 REF, SUBWAY #31923-0 62.70 JURY, SUTTON LAW OFFICE PC 17916.67 SVC, SCOTT SWANSON 25.00 CELL, SYMBOLARTS, LLC 1900.25 UNIF, TEXAS REFINERY CORP 480.00 SUPPLIES, KIMBERLY THOMPSON 71.00 JURY, THOMSON REUTERS-WEST 273.71 SVC, PRODUCTIVITY PLUS ACCOUNT 381.02 REPAIRS/MAINT., T&M AUTOBODY 774.60 REP, DOUGLAS D. TORSTENSON 25.00 CELL, TRUGREEN 310.40 MAINT, TYLER TECHNOLOGIES, INC 63.00 SUP, JESSICA VANDENBERG 12.52 JURY, VAN DIEST SUPPLY COMPANY 3097.50 SUP, TYLER VARNIS 40.00 CELL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS

1367.42 UTIL, VERIZON 40.01 UTILITIES, GREAT WESTERN BANK 25.98 PMT, GREAT WESTERN BANK 245.98 PMT, GREAT WESTERN BANK 100.00 PMT, GREAT WESTERN BANK 408.96 PMT, GREAT WESTERN BANK 114.58 PMT, MARLONIE VOGELSANG 25.00 CELL, JOSHUA VOLKART 50.84 JURY, TOWN OF WALLACE 57.00 PMT, WALMART - CAPITAL ONE 380.80 SUP, WARNE PLUMBING 15827.15 REP, TODD B WARNE 40.00 CELL, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN CITY FINANCE OFFICE 23002.00 PMT, WATERTOWN FORD 70.70 REP, WATERTOWN PUBLIC OPINION 787.04 PUB, CODY WEATHERMAN 20.00 REF, WHEELCO 10.83 SUPPLIES, ANTHONY WIEGMAN 27.64 JURY, JON WILEY 53.36 JURY, RHONDA WINE 22.60 JURY, HEIDI WIRTJES 12.52 JURY, WATERTOWN LANDFILL 25.62 SVC, WW TIRE SERVICE INC 2772.48 REP, WW TIRE SERVICE INC. 29.90 REPAIRS/MAINT., XEROX CORPORATION 124.42 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, SHANE YOST 40.00 CELL, AMY YOUNG 50.84 JURY, TRAVIS ZIRBEL 51.68 JURY.

AUTOMATIC BUDGET SUPPLEMENTS

Motion by Gabel, second by VanDusen, to approve the following automatic budget supplements; all voted aye; motion carried: States Attorney expenditure budget, 101 151 429.50, \$21,282.24 JJRI funds; Highway expenditure budget 204 311 433.10 and revenue budget 204 343.91, \$1,836,310.66 haul road restoration funds.

PERSONNEL CHANGE

Motion by Johnson, second by Waterman, to approve a personnel change for part time Correctional Officer, Brittany Schliesman; required number of hours met for increase; to step 5/\$20.89 per hour; effective 8/18/2021 through 8/31/2021; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Johnson, second by Gabel, to approve a travel request for the Welfare Director to attend ACEs & Resiliency Train the Trainer training; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, November 16th, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Veteran Service Office

Name of traveling employee Todd Rose

Employee title VSO Employee status exempt nonexempt

Purpose of travel South Dakota Dept of Veterans Affair Mini Training Conference

Method of transportation Privately Owned Vehicle

Destination Sioux Falls, SD (Alliance Bldg)

Departure date and time 7DEC21/0730 Destination arrival date and time 7DEC21/0900

Return departure date and time 9DEC21/1600 Return arrival date and time 9DEC21/1730

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) POV mileage = 200
 miles x .575 = \$115.00

Lodging expense \$192.00 7-9DEC21 – Holiday Inn Express on Russel close to Alliance Bldg

Meals \$94 Registration \$0

Other costs None

Overtime costs involved in the requested travel None

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? N/A

Yes No If no, why _____

Is this travel a budgeted item? Yes No

County Commission

Travel request approved: yes no Comments _____

Commission Chairman, _____ Date _____