

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, August 24<sup>th</sup>, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 24, 2021 agenda
5. Action to approve the August 17, 2021, minutes of the Board of Codington County Commissioner
6. 9:00 a.m., First Reading of Ordinances #75, #76, & #77, regarding medical cannabis
7. Monthly reports
  - a. Sheriff
8. Action to approve updated Welfare guidelines
9. Note the Board will not meet on 8/31 due to previously adopted policy
10. Note County surplus auction sale, September 25<sup>th</sup>, Extension Center Complex
11. Discussion regarding engineers' elevations
12. Action to approve purchase of iPad for Highway Dept.
13. Discussion/possible action to pass a resolution to enact a ban on open burning if necessary
14. Action to approve claims for payment
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at
  - a. SDACC annual conference 9/13 – 9/14, Rapid City
19. Old Business
20. New Business
21. Open
  - a. Public Comments
  - b. Commission Comments

22. **Action to enter into Executive session per SDCL 1-25-2**
  - (1) **Discussion of personnel issues**
  - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
  - (3) **Preparing for contract negotiations with employees or employee’s representatives**
  - (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
  
23. **Action to adjourn until 9:00 a.m., Tuesday, September 7<sup>th</sup>, 2021; at the Codington County Court House**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Court House  
14 1<sup>st</sup> Ave SE**

August 24, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 24, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Chair Hanten presiding. Commissioner Waterman led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the August 24, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by VanDusen, to approve the minutes of the August 17, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**FIRST READING OF ORDINANCES #75, #76, & #77 REGARDING MEDICAL CANNABIS**

**Zoning Officer, Luke Muller**, gave the first reading of the following ordinances: Ordinance #75, an ordinance entitled, an ordinance to amend article II, definitions; section 3.05.01, “permitted uses” (C – commercial district); section 3.06.01 “permitted uses” (I – industrial district); and article V “supplemental regulations”; adopted by Ordinance #65, as amended of the zoning ordinance of Codington County. Ordinance #76, an ordinance entitled, an ordinance to amend article II, definitions adopted by Ordinance 61, as amended, of the joint zoning ordinance for Codington County and the City of Watertown. Ordinance #77, an ordinance establishing licensing provisions for cannabis establishments to the revised ordinances of Codington County. The 2<sup>nd</sup> reading, public hearing, and action to adopt these ordinances will take place on Tuesday, September 7, 2021, 5:30 p.m., at Watertown City Hall during a joint meeting of the Codington County Commissioners and Watertown City Council.

**MONTHLY REPORTS**

Commissioner Gabel presented the Board with the following statistics, compiled for the month of July 2021, for the Detention Center and Sheriff’s Office: 728 cases/calls for service; 22 accident reports

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completed; 90 warrants served; 168 sets of civil papers served; 5,072 transport miles; average daily inmate population 76.84 (high of 86 and low of 69); 16 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 41 individuals testing daily for PBT'S; 58 individuals reporting twice weekly for UA Drug testing; 3 individuals using sweat patches; 214 bookings; \$7,374.49 collected in fees for out of county prisoner contracts; \$1,700.00 collected in work release fees; \$8,030.00 collected in fees for the 24/7 program; and \$2,884.00 collected for SCRAM fees.

#### **COUNTY SURPLUS EQUIPMENT SALE**

The Board noted a County surplus equipment sale will be held on September 25<sup>th</sup> at the Codington County Extension Center Complex. The City of Watertown will also sell surplus items at this sale.

#### **WELFARE GUIDELINES UPDATED**

**Welfare Director, Sara Foust**, presented the Board with updates to the Poor Relief Guidelines for Codington County. Motion by Johnson, second by Waterman, to approve the updated guidelines as presented by the Welfare Director; all voted aye; motion carried. A copy of the guidelines will be posted the Welfare Director's section on the County's website.

#### **COUNTY ROADS ELEVATION REPORT**

**Highway Supt., Rick Hartley**, provided the Board with a report of current water elevations on County Road's 10-1 (170<sup>th</sup> St.), 8-1 (167<sup>th</sup> St.), and 23-4 (442<sup>nd</sup> Ave). The Highway Supt. advised the Board that sections of all three roads will need to be raised to preserve access to homes in the area. Mr. Hartley noted that in talks with the SD DENR draining is not an option in these areas. County road 23-4 is a priority at this time.

#### **ELECTRONIC EQUIPMENT PURCHASE FOR HIGHWAY DEPT.**

Motion by Gabel, second by VanDusen, to approve the purchase of an iPad or other such electronic equipment for the Highway Dept., as requested by the Highway Supt.; all voted aye; motion carried. The primary purpose of this purchase is to track inventory of various items at the Highway Dept.

#### **HB1259 (SDCL 31-34) RURAL ACCESS INFRASTRUCTURE PROGRAM**

Highway Supt., Rick Hartley, advised the Board that a meeting will be held on Monday, August 30<sup>th</sup>, at 6:00 PM, at the Codington County Extension Center Complex, regarding the Rural Access Infrastructure Program created by the SD Legislature in 2021. This program will provide grant funding for the inventory of small structures on Township roads and County secondary roads and the development of plans for improvements to said small structures. The purpose of this meeting is to inform Township officials of the process/requirements to qualify for funding for the program. A quorum of Commissioners may be present for this meeting.

#### **CLAIMS APPROVED**

Motion by Gabel, second by Waterman, to approve payment, in the amount of 22567.17, to the City of Watertown for June 911 surcharge collections; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen abstained; motion carried. Motion by VanDusen, second by Gabel, to approve the following payments: VISA Reliabank 2238.23 sup/trav; all voted aye motion carried.

#### **TRAVEL REQUESTS**

Motion by Waterman, second by Gabel, to approve the following travel requests; all voted aye; motion carried: Extension Administrative Support, State Fair booth set up; Highway Supt., Local Road Conference; and Emergency Management Director, State EM 103 Class.

**EXECUTIVE SESSION**

Motion by Gabel, second by VanDusen, to enter into executive session at 9:39 a.m., to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:05 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:05 a.m., until 9:00 a.m., Tuesday, September 7<sup>th</sup>, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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