

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 17th, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the August 17, 2021 agenda
5. Action to approve the August 10, 2021, minutes of the Board of Codington County Commissioner
6. Monthly reports
 - a. Facilities Manager
 - b. Highway Supt.
7. Action to approve a resolution for the sale of tax deed property
8. Action to authorize the Auditor to issue a quit claim deed for tax deed property sold on 8/10/2021
9. Opening of bids for corrugated metal culverts and action to award
10. Action to apply for LEMP (Local Emergency Management Performance) Grant funds
11. Discussion/review of proposed ordinances #75, #76, & #77, regarding medical cannabis
12. Discussion/possible action to pass a resolution to enact a ban on open burning
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at
 - a. First District Assoc. Local Govts., “Meet the District”, 6:00 p.m., August 17, 2021
 - b. Sioux Valley Commissioner’s District meeting, August 18th in Redfield
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments

21. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

22. Action to adjourn until 9:00 a.m., Tuesday, August 24th, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

August 17, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 17, 2021, at the Codington County Court House. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen, and Brenda Hanten; Commissioner Lee Gabel was present via Zoom; Chair Hanten presiding. KXLG Radio News Director, Jeff Canfield, led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by VanDusen, to approve the August 17, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of the August 10, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, updated the Board: Courthouse – the parking lot project is scheduled to begin on 9/7, wiring is being installed for a court schedule TV monitor in the Clerk of Courts office; Detention Center – the sewer project is scheduled to begin on 9/27 and will take approximately 3 weeks to complete; Extension Center Complex – clean up from 4-H Achievement Days has been completed; Memorial Park – most weekends have been full this summer, 2021 revenue is at \$171,475.37 for reservations, \$4,037.00 for wood/propane sales, 1148 online reservations in 2021 compared to 717 in 2010, and 1924 total reservations in 2021 compared to 1902 in 2020; Weed Dept. – fall spraying should begin the week of 8/23, the State Weed Commission meeting and tour is scheduled for 9/15 & 9/16; West Nile – fogging has taken place due to positive pools in areas of the County.

Highway Supt., Rick Hartley, updated the Board: chip sealed roads have been broomed and are awaiting striping; County Road 7-5 will be closed until a bridge deck replacement project has been completed, approximately 1 month or longer; 11 miles of the reclamation roads (roads damaged by wind tower projects) have been de-paved and milling will be finished up later today; dig outs on County Roads 11, 6, & 3 should begin the week of 8/23; elevation levels on roads in the west side of the County indicate a need for additional build up.

Codington County, 17 August 2021

CORRUGATED METAL PIPE

Highway Supt., Rick Hartley, met with the Board for the opening of bids for corrugated metal pipe as previously advertised. Auditor, Cindy Brugman, advised the Board no bids were received for this bid letting. The Highway Supt. will attempt to gather quotes from available firms for the purchase of corrugated metal pipe. The original bid the County accepted on 2/23/2021, from True North Steel, will not be honored due to an extreme supply shortage caused by the Coronavirus pandemic, as notified by True North Steel.

TAX DEED SALE RESOLUTION

RESOLUTION 2021-25

APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale, on August 10th, 2021, the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor’s report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

<u>DESCRIPTION</u>	<u>PURCHASER</u>	<u>PRICE</u>
Lots 5 and 6, Block 15 Wallace Village Record #5275	Keller Cabinets Inc. PO Box 52 Wallace, SD 57272	\$165.00

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 17th day of August, 2021, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest a Quit Claim Deed to said real property in the name of said County, and deliver said Quit Claim Deeds to said purchaser conveying to said purchaser all of the right, title, and interest of said County therein.

Dated this 17th day of August, 2021

Motion by VanDusen, second by Johnson, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Brenda Hanten
Chair

ATTEST:

Cindy Brugman
Auditor

2022 LEMPG AGREEMENT

Motion by Gabel, second by VanDusen, to authorize the Chair to sign the 2022 LEMPG (Local Emergency Management Performance Grant) agreement between Codington County and the South Dakota Office of Emergency Management. This agreement provides financial support to County Emergency Management programs and is an annually renewing federal grant. Upon vote of the Board; all voted aye; motion carried.

OPEN BURNING

Emergency Management Director, Jamie Torstenson, provided the Board with data which indicates that a ban on open burning is not required at this time in Codington County. The Emergency Management Director advised a large portion of Codington County is has been upgraded to D-0 (abnormally dry) category on the drought monitor.

MEDICAL CANNABIS ORDINANCE #75, #76, #77

Zoning Officer, Luke Muller, presented the Board with three proposed Ordinances for the regulation of medical cannabis dispensaries. The Zoning Officer reviewed each proposed ordinance which if approved would amend the County's zoning ordinance and establish license provisions for cannabis establishments. The first reading of the proposed ordinances will take place at 9:00 a.m., Tuesday, August 24th, 2021, at the Board's regularly scheduled meeting.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes: Mary Fransen, Register of Deeds Administrative Specialist, step 14/\$25.25 per hour, effective 8/1/2021; Jacki Manning, Register of Deeds Deputy, step 12/\$24.73 per hour, effective 8/1/2021; and Shelly Dupont, Seasonal Memorial Park Custodian, step 1/\$15.00 per hour, effective 8/16/2021; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Waterman, to adjourn at 10:18 a.m., until 9:00 a.m., Tuesday, August 24th, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$ _____