

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, July 13, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the July 13, 2021 agenda
5. Action to approve the July 6, 2021, minutes of the Board of Codington County Commissioners
6. Monthly reports
 - a. Auditor
 - b. Director of Equalization
 - c. Welfare Director
7. Action to approve the Auditor's Acct. w/Treasurer and note Register of Deeds fees
8. Action to approve a lease agreement for Veterans Service and Welfare Offices
9. Review 2022 budget requests
10. Discussion/possible action to pass a resolution to lift the ban on open burning
11. Action to approve claims for payment
12. Action to approve automatic budget supplements
13. Action to approve personnel changes
14. Action to approve travel requests
15. Public Notices – a possible quorum of Commissioners could be in attendance at
16. Old Business
17. New Business
18. Open
 - a. Public Comments
 - b. Commission Comments
19. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
20. Action to adjourn until 9:00 a.m., Tuesday, July 20, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

July 13, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 13, 2021, at the Codington County Court House. Commission members present were: Charlie Waterman, Myron Johnson, and Troy VanDusen, Vice Chair Lee Gabel and Chair Brenda Hanten; were present virtually via teleconference and Zoom; Vice Chair Gabel presiding. Commissioner VanDusen led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Vice-Chair Gabel called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Johnson, to approve the July 13, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of the July 6, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board: The voter registration list maintenance process is underway; work continues on the County’s 2022 Provisional Budget along with normal monthly procedures. **Director of Equalization, Shawna Constant**, updated the Board: Appraisal staff continue the re-appraisal project in Lake and Rauville Townships, Office staff continues to update sales, splits, and new plats; several resolutions, previously adopted and pertaining to property assessments, need to be revised due to the Dept. of Revenue re-organizing Chapter 10-6 of the codified laws of South Dakota, the Director of Equalization will prepare those documents for presentation to the Board at a later date.

Welfare Director, Sara Foust, updated the Board with a summary of services for the month of June, including 53 services provided, with CARES housing and utilities making up the majority services, the Welfare Office has processed or is currently working on a total of 137 applications through CARES/ERA and \$3,900.00 has been received as reimbursement for 78 hours in June; ICAP provided 54.8 hours in June for office coverage, community meetings, client contact, documentation, etc. The Welfare Director also reported on office functions, welfare services, systems of care and a client highlight.

AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Waterman, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of June, 2021, all present voted aye; motion carried.

Cash on hand	\$	5,137.36
Checks in Treasurers’ possession less than 3 days	\$	31,748.41

Credit Card Charges	\$ 7,452.82
Cash Items	\$ 425.00
TOTAL CASH ASSETS ON HAND	\$ 44,763.59
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$41,327,019.25
INVESTMENTS	
SD Public Funds Investment	\$ 7,254.43
TOTAL CASH ASSETS	\$41,380,037.27
General Ledger Cash Balance by Funds:	
General	\$17,583,390.63
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 21,993,893.93
Custodial	\$ 1,302,752.71
(schools 383,183.08, townships 67,126.22; city/towns 52,257.19)	
TOTAL GENERAL LEDGER CASH	\$41,380,037.27

The Board noted Register of Deeds fees in the amount of \$55,329.15 were collected in the month of June 2021.

2022 BUDGET REVIEW

The Board reviewed the 2022 budget requests from the Auditor and Director of Equalization Offices.

OPEN BURNING BAN LIFTED

Emergency Management Director, Jamie Torstenson, met with the Board to discuss the burn ban resolution currently in place in Codington County. The Emergency Management Director has had contact with all fire departments in the County and all are in agreement to lift the open burning ban at this time. The issue will be re-visited weekly for time being. Motion by Hanten, second by Johnson, to approve Resolution 2021-22 rescinding the ban on open burning; all voted aye; motion carried.

RESOLUTION 2021-22 A RESOLUTION TO LIFT BURNING BAN ENACTED BY PRIOR RESOLUTION

WHEREAS, Resolution 2021-18 declared a fire danger emergency and banned open burning in the rural area of Codington County, and

WHEREAS, the County has received adequate moisture to temporarily reduce the immediate fire danger, and

NOW, THEREFORE BE IT RESOLVED, by the Codington County Board of Commissioners that the ban on open burning pursuant to Resolution 2021-18 is hereby rescinded.

Approved this 13th day of July, 2021

Brenda Hanten
Chair, County Commission

ATTEST:

Cindy Brugman

Codington County, 13 July 2021

Codington County Auditor

Chair Hanten was excused at 9:22 a.m.

CLAIMS

Motion by Johnson, second by VanDusen, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING SUPPLY 74.50 SUP, A-OX WELDING 20.83 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 927.83 MAINT, ADVANCE AUTO PARTS 5.03 REP, AGTERRA TECHNOLOGIES, INC 70.00 UTIL, MERCY AINSLIE 20.00 WIT, ALCOHOL MONITORING SYSTEMS 823.20 SVC, ALEX AIR APPARATUS, INC 580.00 REP, DOUGLAS ANDERSON 54.00 PMT, SCOTT ANDERSON 50.84 JURY, AP AUTO PROS 530.64 REP, JEFFREY ARGO 25.00 CELL, AUSTIN LAW OFFICES 4285.61 SVC, AUTO VALUE 113.42 REPAIRS/MAINT., ALISON BAKKEN 40.00 CELL, BANNER ASSOCIATES, INC 26129.00 REPAIRS/MAINT., BOB BARKER CO. 325.42 SUP, BATTERIES UNLIMITED 105.00 SUP, BATTERIES UNLIMITED 40.00 SUPPLIES, BAUER LAW OFFICE PC 2716.00 SVC, BEACON CENTER 3638.50 SVC, RAMONA BEARHILL 58.40 JURY, SUSAN BEAUDRY 18.40 JURY, ALLEN BENCK 25.00 CELL, BENDIX TECHNOLOGY CENTER 1715.99 REP, SHANNON BINSFIELD 11.68 JURY, BRYAN BLEEKER 25.00 CELL, BLUME FIREWOOD 1890.00 SUP, PAMELA BOLTON 10.84 JURY, BORNS GROUP 2763.58 POST, BORNS GROUP 103.78 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRATLAND LAW 400.50 SVC, RAMONA BREKKE 11.68 JURY, BRIAN'S GLASS & DOOR INC. 225.00 REPAIRS/MAINT., BROCK WHITE COMPANY 13440.00 SUPPLIES, BROTHERHOOD ARMS 186.89 SUP, JERRY BUNDE 50.84 JURY, VALERIE BURGHER 11.68 JURY, BURNS LAW OFFICE 3000.00 SVC, BUTLER MACHINERY 356.00 REPAIRS/MAINT., PAMELA CARPENTER 14.20 JURY, CARTNEY BEARING & SUPPLY 162.08 REPAIRS/MAINT., JEFF CASE 25.00 CELL, CENTURYLINK 1337.20 UTIL, LEXUS CHRISTENSEN 20.00 WIT, CODINGTON-CLARK ELECTRIC COOPE 71.15 UTILITIES, CODINGTON CO. HISTORICAL SOC. 1175.00 PMT, COLE PAPERS, INC. 3614.01 SUP, COLE'S PETROLEUM 2557.80 SUPPLIES, COMPASS COUNSELING 1800.00 SVC, CONNECTING POINT COMPUTER CENT 14980.00 SUP, CONNECTING POINT 35.00 TRAVEL & CONF., CONSOLIDATED CORRECTIONAL 13645.27 SUP, COUNTY FAIR FOODS 44.34 SUP, CREDIT COLLECTIONS BUREAU 1539.28 PMT, CREDIT COLLECTIONS BUREAU 370.69 PMT, BRYCE DAHLE 52.52 JURY, DAKOTA PLUMBING & HEATING 488.07 REP, MATTHEW DARGATZ 25.00 CELL, DATA TRUCK 109.99 UTIL, COURTNEY DAVIS 12.52 JURY, DECASTRO LAW OFFICE, PLLC 6576.80 SVC, LISA DEMERS 11.68 JURY, DONNA DETTMANN 12.52 JURY, DIGITAL-ALLY 354.00 EQUIP, JAMIE DOLEN 25.00 CELL, DOUG'S ANCHOR MARINE 291.34 REP, DUDE SOLUTIONS 1744.69 MAINT, DUININCK INCORPORATED 1211.63 SUPPLIES, DVL FIRE & SAFETY 91.95 REP, DYNOTUNE SPEED & PERFORMANCE 97.83 REP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTRIC MOTORS & MOORE INC 115.00 REP, ELLYSON LAW OFFICE 4667.11 SVC, ENGELSTAD ELECTRIC CO. 540.18 REP, MARIA ESCAMILLA 90.00 SVC, WILLIAM EUBANK 55.88 JURY, RANDALL G. FALVEY 25.00 CELL, FAMILY DENTAL CENTER 942.00 SVC, FARNAMS GENUINE PARTS 198.97 SUP, FARNAMS GENUINE PARTS 230.54 SUPPLIES, LUKE FAWCETT 10.84 JURY, LARRY FEUERHELM 13.36 JURY, FLINT HILLS RESOURCES 223018.90 OTHER EXP., TOWN OF FLORENCE-PEGGY LINDAHL 79.90 UTILITIES, FOLEY & FOLEY LAW OFFICE 2637.10 SVC, ALLISON FORBUSH 40.00 CELL, JAMIE FORMANEK 10.84 JURY, COURTNEY FORTIN 51.68 JURY, DAVID FUCHS 51.68 JURY, JULIE FUERSTENAU 12.52 JURY, GALLS, LLC 1560.60 SUP, GANNETT HOLDINGS LLC OHIO 409.82 SUB, GEOTEK ENGINEERING 265.00 REPAIRS/MAINT., GLASS PRODUCTS INC. 40.00 REP, BRENDA GLOVER 51.68 JURY, BECKY GOENS 52.09 MILE, GRAINGER 436.48 SUP, GINA GRANT 11.68 JURY, GREAT AMERICA FINANCIAL SVC 491.98 RENT, GREEN, ROBY, OVIATT, 5774.08 SVC, JUSTIN HALAJIAN 40.00 CELL, RICK HARTLEY 40.00 CELL, RON HARTLEY 25.00 CELL, DAVID HEDDING 25.00 CELL, TANNER HEISER 52.52 JURY, KEGAN

Codington County, 13 July 2021

HENRICKSON 3.00 PMT, HILLYARD/SIOUX FALLS 579.53 SUP, BRUCE HOLIDA 17.56 JURY, HOLIDAY INN EXPRESS & SUITES 98.00 TRAV, RICK HOLINKA 25.00 CELL, LARRY HOWARD 20.00 CELL, KATY HUFFMAN 75.20 JURY, HUMAN SERVICE AGENCY 21954.75 SVC, JOHN HUSMANN 50.84 JURY, HYVEE #1871 ACCTS RECEIVABLE 2000.20 SUP, I STATE TRUCK CENTER 123713.06 EQUIPMENT, INTERLAKES COMMUNITY ACTION 4247.35 PMT, J&B SCREEN PRINTING 426.50 SUP, JOHN DEERE FINANCIAL 32.71 SUP, JOHNSON CONTROLS, INC. 5972.00 MAINT, ELVINA JOHNSON 12.52 JURY, JURGENS PRINTING 657.05 SUP, MITCHELL KALLHOFF 25.00 CELL, BRYAN KJETLAND 51.68 JURY, DAN KNOX 86.00 REF, RICHARD KOHN 25.00 CELL, YOLANDA KOUF 12.52 JURY, MICHAEL KUNO 58.40 JURY, MEGAN LAFROMBOISE 40.00 CELL, LAKE AREA DOOR 451.02 REPAIRS/MAINT., PAMELA LANGENFELD 15.88 JURY, KELLI LARDY 56.60 SVC, LEWIS & CLARK BHS 784.00 SVC, JODI LOEHRER 71.36 TRAV, STEVEN LOWRY 40.00 CELL, JEFFREY LUBBERS 53.36 JURY, CAPITOL ONE TRADE CREDIT 71.26 SUP, CAPITOL ONE TRADE CREDIT 130.33 SUPPLIES, ROBERT MACK 12.52 JURY, MACKSTEEL WAREHOUSE, INC. 461.92 REPAIRS/MAINT., MAINSTREAM REALTY 650.00 RENT, NICHOLE MARK 53.36 JURY, RUSSELL MATHEWS 40.00 CELL, MAXWELL FOOD EQUIPMENT 191.00 SUP, TIMOTHY MCELHANY 50.84 JURY, MCKESSON MEDICAL SURGICAL 81.61 SUP, MENARDS 834.04 SUP, MENARDS 38.86 SUPPLIES, MEND CORRECTIONAL CARE 14203.50 SVC, MIDCONTINENT COMMUNICATIONS 416.35 UTIL, STEPHANIE MOEN & ASSOCIATES 64.50 SVC, MICHAEL MORGAN 40.00 CELL, MUNICIPAL UTILITIES 15540.36 UTIL, MUNICIPAL UTILITIES 409.86 UTILITIES, PATRICK MURPHY 52.52 JURY, JASON MURRAY 51.68 JURY, WILLIAM NEITZEL 11.68 JURY, NEWMAN TRAFFIC SIGNS 291.45 SUPPLIES, SHAWN NILLS 40.00 CELL, LUCAS NOGELMEIER 50.84 JURY, NORTHERN CON-AGG 34046.40 SUPPLIES, NORTHWESTERN ENERGY 230.73 UTILITIES, NTOA 50.00 DUES, OFFICE PEEPS, INC. 2678.43 SUP, OFFICE PEEPS 49.32 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 42.16 UTILITIES, MICHELLE PEDERSON 40.00 CELL, PENNINGTON COUNTY JAIL 236.64 TRAV, PERFORMANCE TOWING 85.00 SVC, MARILYN PETERSEN 51.68 JURY, PHARMCHEM INC 114.20 SUP, PITNEY BOWES 210.00 RENT, PMB 0112 377.09 UTIL, POMP'S TIRE SERVICE, INC 22.01 REP, POPHAM CONSTRUCTION LLC 325.00 REP, PPWIX WEBSITE SERVICES 360.00 SVC, PRAIRIE LAKES HEALTH CARE CENT 8887.83 SVC, THOMAS PRICE INC 2400.00 SVC, PRINT EM NOW 435.00 SUPPLIES, PROF DEVELOPMENT ACADEMY 1645.00 TRAV, MELDA RAML 25.12 JURY, MICHELLE RAML 52.52 JURY, JULIA RAUSCH 65.12 JURY, RC FIRST AID 50.00 SUPPLIES, REDLINGER BROS. 23.08 REPAIRS/MAINT., ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 146.46 PMT, ROBYN RITER 25.00 CELL, RJC CONSTRUCTION, INC 4471.98 REP, JAMES ROBBINS 57.56 JURY, ROBERT RONDELL 54.20 JURY, RON'S SAW SHOP 212.99 SUP, PAM RUDEBUSCH 85.00 REF, RUNNINGS 192.08 SUP, RUNNING SUPPLY INC. 134.96 SUPPLIES, SANFORD HEALTH 2340.00 SVC, SANFORD HEALTH 280.00 SVC, TREVER SCHIMMEL 40.00 CELL, BRAD SCHWINGER 25.00 CELL, SD ATTORNEY GENERAL'S OFFICE 3859.00 PMT, SD DEPARTMENT OF HEALTH 3840.00 SVC, SD DEPT OF LABOR & REGULATIONS 1968.00 PMT, SOUTH DAKOTA DEPT. OF TRANSPOR 36.40 REPAIRS/MAINT., SD HOUSING DEVELOPMENT 50.00 TRAV, SD STATE TREASURER 787045.10 JULY REMITTANCE, SDACC 23.00 SUPPLIES, SDACO 1438.00 PMT, SDN COMMUNICATIONS 1363.51 UTIL, SDVSOA 100.00 PMT, MELISSA SEARS 40.00 CELL, SECURUS TECHNOLOGIES 4405.40 SUP, HEIDI SELCHERT 40.00 CELL, SHERWIN WILLIAMS 479.73 SUP, SIGNPRO 480.00 REP, LARRY SINGREY 10.84 JURY, SIOUX RURAL WATER SYSTEM 48.00 UTILITIES, SIOUX VALLEY COOP 4616.05 SUP, DIANE SOGGE 50.84 JURY, LYNN SOLBERG 40.00 CELL, BRENT SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 1078.61 PUB, STEVE STAHLKE 25.00 CELL, STAN HOUSTON EQUIPMENT 240.00 REPAIRS/MAINT., STAR LAUNDRY 2567.64 SUP, STAR LAUNDRY 105.12 SUPPLIES, STATE 4H OFFICE 55.00 TRAV, JULIE STEPHENS 14.20 JURY, SUTTON LAW OFFICE PC 18297.22 SVC, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 569.09 SVC, DOUGLAS D.

TORSTENSON 25.00 CELL, JAMES TORSTENSON 60.00 TRAV, THE TREE FARM INC 186.00 SUP, TRUGREEN 310.40 MAINT, NATHAN TSCHAKERT 66.80 JURY, TURBAK LAW OFFICE, P.C. 1072.17 SVC, TWO WAY SOLUTIONS, INC 70.00 REP, TWO WAY SOLUTIONS, INC 359.82 SUPPLIES, US RECORDS MIDWEST LLC 1827.15 SUP, VANDER HAAG'S 10403.00 EQUIPMENT, VAN DIEST SUPPLY COMPANY 4325.55 SUP, TYLER VARNS 40.00 CELL, VAST BUSINESS 79.99 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 1491.15 UTIL, GREAT WESTERN BANK 570.00 PMT, GREAT WESTERN BANK 154.45 PMT, GREAT WESTERN BANK 141.00 PMT, GREAT WESTERN BANK 734.66 PMT, GREAT WESTERN BANK 47.00 PMT, GREAT WESTERN BANK 302.85 TRAVEL & CONF., MARLONIE VOGELSANG 25.00 CELL, JOSHUA VOLKART 50.84 JURY, GAIL WAHL 3000.00 PMT, WALMART - CAPITAL ONE 100.30 SUP, WARNE PLUMBING 7377.23 REP, TODD B WARNE 40.00 CELL, WATERTOWN AMBULANCE 500.00 SVC, WATERTOWN LAWN & GARDEN 58.50 REP, WATERTOWN MOTOR COMPANY 22135.00 EQUIP, WATERTOWN POLICE DEPARTMENT 1364.00 SVC, WATERTOWN PUBLIC OPINION 694.70 PUB, JOSHUA WEYH 11.68 JURY, CHAD WOJAHN 10.84 JURY, WATERTOWN LANDFILL 43.79 SVC, WATERTOWN REGIONAL LANDFILL 17.22 REPAIRS/MAINT., WW TIRE SERVICE INC 1099.53 REP, XEROX CORPORATION 255.83 SUPPLIES, YANKTON CO TREASURER 125.00 SVC, SHANE YOST 40.00 CELL

PERSONNEL CHANGES

Motion by Johnson, second by Waterman, to approve the following personnel change: Darce Curtis, New Hire, part-time Legal Secretary, States Attorney Office, step 1/\$17.50 per hour, effective July 8, 2021; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by VanDusen, second by Johnson, to enter into executive session at 9:27 a.m., to discuss employee contract negotiations; all voted aye; motion carried. The Board returned to regular session at 10:08 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by VanDusen, second by Johnson, to adjourn at 10:08 a.m., until 9:00 a.m., Tuesday, July 20th, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$ _____