

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, May 4, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the May 4, 2021 agenda
5. Action to approve the April 27, 2021, minutes of the Board of Codington County Commissioners
6. Monthly reports
  - a. Extension
  - b. Veterans Service Officer
7. Action to declare patrol vehicles surplus to be traded
  - a. 2009 Impala            GEN01424
  - b. 2013 Explorer        GEN01582
  - c. 2015 Explorer        GEN01611
8. Action to hire a full time Criminal Support Coordinator to fill an upcoming vacancy
9. Discussion/possible action on cost share funding for Mass Vaccination Coordinator
10. Discussion/possible action to pass a resolution to enact a ban on open burning
11. Action/possible discussion on COVID-19 practices, procedures, policy
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Sioux Valley Commissioners District meeting, 12:00 PM, May 12<sup>th</sup> at the Extension Center Complex
17. Old Business
18. New Business
19. Open
  - a. Public Comments
  - b. Commission Comments
20. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn until 9:00 a.m., Tuesday, May 11, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Court House  
14 1<sup>st</sup> Ave SE**

May 4, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 4, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. County Auditor Administrative Support, Alissa Harte, led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the May 4, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by VanDusen, to approve the minutes of the April 27, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board: May Horticulture projects are ready to be sent out to the participants who signed up and information on June projects will be released soon; Jodi is teaching her last YQCA (Youth Quality Care Animals) class today; Kid Kare was held virtually this year; Archery, BB Gun, Air Pistol, and Air Rifle has wrapped up for the year and senior Allie Fischer received a \$750.00 Shooting Sports scholarship; teaching of "4-H Healthy Habits" at Waverly/South Shore is finishing up; Jodi will attend the 4-H Conference virtually next week; and planning for summer activities is underway. **Veterans Service Officer, Todd Rose**, updated the Board: Veteran medical appointment transports continue monthly; the Knights of Columbus provided \$1,000 in funding for the new van; emblems are being explored for those organizations that donated to the purchase of the new DAV van; neighboring Counties are being contacted to see if there is an interest in taking ownership of the old transport vehicles; Mr. Rose provided a reminder about not flying torn or tattered flags and noted there is a used flag drop box located on the south side of the Court House; briefing of the Military Officers Association of America took place in April; 2022 budget preparation continues; flags will be placed at Mt. Hope and St. Mary cemeteries on May 27<sup>th</sup>; and the American Legion will be conducting Memorial Day Ceremonies at Mt. Hope at 10:00 a.m.; the ceremony will also be aired on KXLG Radio station, there will be no luncheon following the program this year.

Codington County, May 4, 2021

**SURPLUS PATROL VEHICLES**

Motion by Gabel, second by VanDusen, to declare the following patrol vehicles, surplus to be traded:  
GEN01424 2009 Impala; trade value \$1,500.00  
GEN01582 2013 Explorer; trade value \$6,000.00  
GEN01611 2015 Explorer; trade value \$7,000.00  
Upon vote of the Board; all voted aye; motion carried.

**CRIMINAL/CIVIL SUPPORT COORDINATOR POSITION**

Motion by Gabel, second by Johnson, to hire a full time Criminal/Civil Support Coordinator to fill a pending June 30<sup>th</sup> vacancy due to the retirement of Kathy Young; all voted aye; motion carried.

**MASS VACCINATION COORDINATOR FUNDING**

Emergency Management Director, Jamie Torstenson, provided the Board with data outlining the County's costs for the mass vaccination events held in March and April. The County has provided man power hours and the use of a County facility at a cost of approximately \$12,000 for these events to date. At the time these events took place there was no signed contract for the services of the Coordinating Consultant. Discussions are underway to split the \$20,000.00 cost for the Coordinating Consultant between, Prairie Lakes Health Care, the City of Watertown, and Codington County. Mayor, Sarah Caron, and Assistant Fire Chief, Watertown Fire and Rescue, Don Rowland, were present for this discussion and addressed the Board. Mayor Caron indicated there could be possibly be some reimbursement for the costs associated with the vaccination events. Mayor Caron informed the Board the City will pay the consultants cost upfront and asked that the County and Prairie Lakes partner with the City for any costs not reimbursed. The Chair noted this is a preliminary discussion and an agreement between the parties would be appropriate to move forward.

**OPEN BURNING DISCUSSION**

Emergency Management Director, Jamie Torstenson, reported the County is in a moderate category for the grassland fire index for the next few days. Jamie noted the outlook for the summer season is "dry and hot" and the County should address the situation on a regular basis for the unforeseeable future. The Board reminded all citizens to call in planned/controlled burns to local dispatch. Assistant Fire Chief, Don Rowland, noted there have been 50-60 controlled burns a month in Codington County.

**TRAVEL REQUESTS**

Motion by Gabel, second by Johnson, to approve the following travel request upon receipt of additional information from Highway Supt., Rick Hartley: Highway Superintendent, safety and operations training of CAT equipment at the CAT Proving Grounds in Tuscan Arizona; all voted aye; motion carried.

**OTHER ITEMS**

The Board noted a letter has been received from a private individual regarding the Board's passage of Ordinance #72. The Board expressed thanks to Codington County Correctional Officers during this week of "National Correctional Officers appreciation week."

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:02 a.m., until 9:00 a.m., Tuesday, May 11<sup>th</sup>, 2021; all voted aye; motion carried.

ATTEST:

Alissa Harte

Codington County Auditor Administrative Support

Codington County, May 4, 2021

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