

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, April 27, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 27, 2021 agenda
5. Action to approve the April 20, 2021, minutes of the Board of Codington County Commissioners
6. 2nd reading, public hearing and action to adopt Ordinance #72
7. Action to approve a resolution of the Hlavacek Plat in Dexter Township
8. Monthly reports
 - a. Emergency Management Director
 - b. Sheriff
9. Action to approve a budgeted door lock project at the Detention Center
10. Action to declare a printer surplus to be destroyed
11. Action to approve a painting project in the Welfare Office
12. Discussion/possible action to coordinate with Brothers and Sisters Behind Bars for the lease of an apartment for emergency housing
13. Note payments for nameplate capacity and production tax for two wind energy projects
14. Action to approve an application for abatement of taxes - \$450.20, located in City of Watertown
15. Action to approve the 2021 County Board of Equalization minutes
16. Action to approved the 2021 Consolidated Board of Equalization minutes
17. Discussion/possible action to pass a resolution to enact a ban on open burning
18. Action/possible discussion on COVID-19 practices, procedures, policy
19. Action to approve claims for payment
20. Action to approve automatic budget supplements
21. Action to approve personnel changes
22. Action to approve travel requests
23. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux River Clean Up, April 24th, 9:00 AM, along the Big Sioux River

- b. Lake Kampeska Board meeting, April 27th, North Shore Chop House
- c. Lincoln Day Dinner, April 29th, 5:30 PM, 2nd Street Station
- d. Sioux Valley Commissioners District meeting, 12:00 PM, May 12th at the Extension Center Complex

24. Old Business

25. New Business

26. Open

- a. Public Comments
- b. Commission Comments

27. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

28. Action to adjourn until 9:00 a.m., Tuesday, May 4, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

April 27, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 27, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. County Auditor, Cindy Brugman, led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the April 27, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of the April 20, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

ORDINANCE #72 2ND READING, PUBLIC HEARING, AND ACTION TO ADOPT

The Board held the second reading and public hearing on proposed Ordinance #72. Zoning Officer, Luke Muller, gave the second reading of the Title of the proposed ordinance. Motion by Johnson, second by VanDusen, to adopt Ordinance #72. Zoning Officer Muller and Planning and Zoning/Board of

Codington County, April 27, 2021

Adjustment Chairman, Bob Fox, reviewed the process that has led to this proposed ordinance, including but not limited to: the possibility of the remodeling of any accessory building as a dwelling unit without first obtaining a building permit and also safety concerns for using these types of buildings as living residences in addition to shop functions. Chair Hanten opened the public hearing at this time. The following spoke in opposition to the proposed ordinance: Casey Witt, Shane Spooner, and Zack Wipf. The testimony from the three opponents, present for this public hearing, included but was not limited to: the ordinance is a violation of the rights of private property owners relating to style, siding, garage size, etc.; government over-regulation of buildings property owners can live in; and there is a lack of a definition for an accessory building. The Chair closed the public hearing at this time and turned to the Board for further discussion. The Board's discussion included but was not limited to: over regulation by government; the issue of public safety and firewalls; regulation of code; the lack of a requirement for building permits for interior remodel; the lack of public participation during the last 6 months of discussion on this issue during Planning Board meetings; etc. Upon roll call vote of the Board; Gabel, Johnson and Hanten voted aye; Waterman and VanDusen voted no; motion carried and Ordinance #72 is so adopted.

HLAVACEK ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, requested the Board's action on Resolution 2021-15, a resolution approving the plat of the Hlavacek Addition in Dexter Township. The Zoning Officer reviewed the plat and the Board adopted Resolution 2021-15.

RESOLUTION #2021-15

A Resolution to approve the platting of the Hlavacek Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Hlavacek Addition, located in Government Lots 3 and 4 in the South West Quarter (SW1/4) of Section 18-T119N-R52W of the 5th P.M., in the Sisseton and Wahpeton Indian Reservation, in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner Johnson; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 27th day of April, 2021, at Watertown, Codington County, South Dakota

Brenda Hanten
Commission Chair, Codington County, South Dakota

STATE OF SOUTH DAKOTA

Codington County, April 27, 2021

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COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2021-15, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 27th day of April 2021, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Emergency Management Director, Jamie Torstenson, updated the Board: a number of fires were responded to in the month of April including a structure fire on April 5th, precipitation in the amount of 2.43" has been received in April in the County, work continues to update the County's current burn ban ordinance, weather siren testing will take place each Friday through September 24, a virtual weather spotting class was held on April 14, a tour of the Patrick J. Culhane Center was provided per a request of the Watertown Chamber of Commerce, a meeting was held with the regional Emergency Management coordinator for updating of the Emergency Management reporting of the local performance grant, meetings with County partners will continue on a monthly basis regarding the pandemic, weather situations, etc., the Emergency Management Office continues to provide logistical support at mass vaccination events, and at this time first dose vaccinations will not be offered at these events moving forward. The Emergency Management Director expressed thanks to all those who have participated/volunteered at these events. **Sheriff, Brad Howell**, provided the Board with the following statistics, compiled for the month of March 2021, for the Detention Center and Sheriff's Office: fees collected in the amount of \$4,655.00 were retained by the County; 485 cases/calls for service; 9 accident reports completed; 81 warrants served; 202 sets of civil papers served; 4,006 transport miles; average daily inmate population 53.61 (high of 59 and low of 48); 23 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 39 individuals testing daily for PBT'S; 51 individuals reporting twice weekly for UA Drug testing; 5 individuals using sweat patches; 210 bookings; \$12,256.23 collected in fees for out of county prisoner contracts; \$0.00 collected in work release fees due to a temporary suspension of the program; \$9,026.00 collected in fees for the 24/7 program; and \$5,182.00 collected for SCRAM fees. Sheriff Howell reported: Kathy Young, Criminal Civil Support Coordinator, in the Sheriff's office will retire at the end of June after 23 years of service to the County, the Sheriff's office is working with the SD Dept. of Labor and LATC regarding the development of an adult education program for inmates, and planning continues for the development of a Commissary program in the Detention Center.

DETENTION CENTER DOOR LOCK SYSTEM

Motion by VanDusen, second by Waterman, to approve a budgeted project to replace the keyless entry system in the Detention Center, phase 1, of a 2-phase project. A proposal for this project has been received from Integrated Technology & Security, in the amount of \$43,800.47. Upon vote of the Board; all voted aye; motion carried.

SURPLUS PRINTER EQUIPMENT

Motion by VanDusen, second by Gabel, to declare a Brother printer, in the Director of Equalization office, s/n U64186H6N373348, surplus to be destroyed; all voted aye; motion carried.

WELFARE OFFICE PAINTING PROJECT

Motion by VanDusen, second by Gabel, to approve a project for the painting of the walls in the Welfare Office, per a request from Welfare Director, Sara Foust; all voted aye; motion carried.

EMERGENCY HOUSING APARTMENT

Welfare Director, Sara Foust, and Brothers and Sisters Behind Bars representative, Stacy Hendricks, met with the Board to outline a coordinating project for short term housing of those in need. Motion by Johnson, second by VanDusen, to authorize the Welfare Director to move forward with this project and return with documentation for the Board's approval at a future meeting; all voted aye; motion carried.

ALTERNATIVE ANNUAL TAX ON WIND FARM PROPERTY

The Board noted payment, in the amount of \$552,414.05, has been received from the State of South Dakota for 2020 nameplate capacity tax and production tax from Crowned Ridge Wind, LLC and Crowned Ridge 2 Wind, LLC. The following payments will be made with monthly tax apportionment remittances in May:

Codington County	\$193,344.91
Watertown School	\$ 2,112.86
Waverly School	\$274,094.17
Germantown Township	\$ 6,963.73
Kranzburg Township	\$ 1,609.02
Leola Township	\$ 20,891.19
Rauville Township	\$ 4,642.49
Waverly Township	\$ 48,755.68

PROPERTY TAX ABATEMENT APPLICATIONS

Motion by VanDusen, second by Gabel, to approve the following property tax abatement application:

<u>Record #</u>	<u>Abatement amount</u>
7580	\$450.20

Upon vote of the Board; all voted aye; motion carried.

2021 BOARD OF EQUALIZATION MINUTES

Motion by VanDusen, second by Gabel, to approve the 2021 County Board of Equalization minutes; all voted aye; motion carried. Motion by Johnson, second by Waterman, to approve the 2021 Consolidated Board of Equalization minutes; all voted aye; motion carried.

CLAIMS APPROVED

Motion by VanDusen, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: Terry Ingalls 500.00 desk, Visa Reliabank 3835.51 sup/trav, Watertown City 21709.83 Feb. 911 surcharge collections.

SALARY CLAIMS

Motion by Gabel, second by Waterman, to approve April salary claims; all voted aye; motion carried: Commissioners: 10,595.06 total salaries. Auditor: 21,841.60 total salaries. Co. Treasurer: 32,514.48 total salaries; Cecilia Carlson 3034.24 new hire. States Attorney: 41,666.74 total salaries. Gov. Buildings: 19,438.82 total salaries. Dir. Equalization: 44,871.84 total salaries. Reg. of Deeds: 22,907.74 total salaries. Veterans Service: 10,623.89 total salaries. Sheriff: 101,248.54 total salaries; Ryan Elliott 3815.82 new hire. Co. Jail: 122,846.06 total salaries; Chandler Flowers 3208.56 new hire. Coroner: 2,153.00 total salaries. Welfare: 7,580.65 total salaries. County Nurse: 5,099.29 total salaries. Ag. Bldg.: 9,677.51 total salaries. Co. Extension: 10,213.88 total salaries; Kim Johnson 3509.58 step increase. Planning Board: 345.32 total salaries. Road & Bridge: 98,707.03 total salaries. Emergency Management:

12,193.15 total salaries. Crime Victim: 7,003.35 total salaries. W.I.C.: 4,751.48 total salaries. Total 586,279.43. Breakdown of withholding amounts which are included in the above: S.D. Retirement 54,226.58; S.D. Retirement 69.79 spouse option; S.D. Supplemental Retire. 3,210.00 suppl. retire.; Sanford 82,257.79 ins.; Reliance Standard Life Insurance 763.98 life ins.; Delta Dental 6,346.82 ins.; Avesis 910.87 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 526.90 employee union dues; AFLAC 4,116.77 ins.; John Hancock 5,420.00 suppl. retire.; AFLAC 823.42 ins.; Watertown United Way 70.00 employee contributions; Office of Child Support 435.00 employee payments; Sioux Valley Credit Union 24,693.00 employee payments; SDRS Supplemental Retirement 3,880.00 Roth retirement; Teamsters Local Union 120 394.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 39,568.76 federal withholding; ReliaBank Dakota 65,886.84 social security.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes: Dave Curtis, Court House Security Officer, anniversary step increase, step 7/\$22.30 per hour, effective 4/15/2021; Colton Ramsey, new hire, seasonal Memorial Park Building Maintenance, step 1/\$15.81 per hour, effective 4/28/2021; Larry Hanson, new hire, seasonal Memorial Park Building Maintenance, step 3/\$16.74 per hour, effective date 4/28/2021; and Doug Torstenson, Highway Maint. II, anniversary step increase, step 7/\$22.76 per hour, effective date 5/1/2021. Upon vote of the Board; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Gabel, second by VanDusen, to approve the following travel request: Highway Office Manager, SDACHS workshop, all voted aye; motion carried. The Board reviewed a travel request for the Highway Superintendent and requested additional detailed information before taking action on the request. The Board will address this request on May 4th.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 10:53 a.m., for the purpose of discussing safety/security issues; all voted aye; motion carried. The Board returned to regular session at 10:56 a.m., no action was taken. Human Resource Representative, Natalie Remund, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:56 a.m., until 9:00 a.m., Tuesday, May 4th, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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