

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, April 6, 2021**

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the April 6, 2021 agenda**
5. **Action to approve the minutes of March 23, 2021**
6. **Introduction of new employees**
7. **Monthly reports**
  - a. **Extension**
  - b. **Veterans Service Officer**
8. **Action on an annual request from Lutheran Church of our Redeemer to hold worship services at Memorial Park**
9. **Action to approve abatement applications**
  - a. **Record #560, Elmira Township, property owners qualify for assessment program, 1531.76**
  - b. **Record #6637, City of Watertown, property owner qualifies for assessment program, 392.96**
10. **Action to approve a plat resolution of the Lane Addition, located in Henry Township**
11. **Discussion/possible action to pass a resolution to enact a ban on open burning**
12. **Action to approve a letter of contract with Banner Associates for engineering services for Codington County haul road restoration within the NextEra, Crowned Ridge wind development project**
13. **Action/possible discussion on COVID-19 practices, procedures, policy**
14. **Action to approve claims for payment – salary claims**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
19. **Old Business**
20. **New Business**
21. **Open**
  - a. **Public Comments**
  - b. **Commission Comments**

**22. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**23. Action to adjourn until 9:00 a.m., Tuesday, April 13, 2021; at the Codington County Courthouse**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

April 6, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 6, 2021, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Auditor's Office Payroll Officer, Jodi Pearson, led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the April 6, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by VanDusen, to approve the minutes of March 23, 2021; all voted aye; motion carried.

**INTRODUCTION OF NEW EMPLOYEE**

Codington County Treasurer, Carol Maloney, introduced, to the Board, newly hired Treasurer Clerk, Cecelia Carlson.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board: April aerospace projects are ready for pick-up for the 43 participants who signed up and May projects will be based on horticulture; the last adult SDSU 2025 Vision listening session is scheduled for later this evening; Kid Kare will be held virtually this year beginning April 19<sup>th</sup>; Archery, BB Gun, Air Pistol, and Air Rifle will wrap up in April with the State Shoot scheduled for April 23-25 in Ft. Pierre; and the South Dakota State Fair book is now available on the SDSU website and will be printed for the 4-H Families. **Veterans Service Officer, Todd Rose**, updated the Board: the Watertown CBOC is providing COVID-19 one dose vaccinations by appointment and for those who received a two dose vaccination the process has been completed; the process to access the VBMS, VA secure software system, is now in place; 3 transports were conducted in March and there are now 10 qualified drivers with 2 in the process of certification; full payment, in the

Codington County, April 6, 2021

amount of \$12,119.00, has been made to the State Dept. of DAV for the new transport van; \$4,300.00 was received in donations towards the cost of the van resulting in a net cost to the county of \$7,819.00; a new phone and computer monitor has been purchased; neighboring counties will be contacted to see if there is any interest in taking the County's old DAV transport vehicle; work continues on a standard briefing to use when briefing local organizations or community groups; a public relations event will be scheduled when the new transport van arrives; and the American Legion is making plans for a Memorial Day event. The Veterans Service Officer recently met with Senator Round's representatives regarding VA affairs. Discussion was also held regarding the new Veteran's Cemetery located in Sioux Falls.

**LAKESIDE WORSHIP SERVICES AT MEMORIAL PARK**

Motion by Johnson, second by VanDusen, to allow the Lutheran Church of our Redeemer to conduct worship services at Memorial Park during the 2021 park season, from May 23<sup>rd</sup> through September 12, 2021; all voted aye; motion carried.

**ABATEMENT APPLICATIONS**

Motion by Johnson, second by Gabel to approve the following abatement application; all voted aye; motion carried.

<b><u>RECORD #</u></b>	<b><u>AMOUNT ABATED</u></b>
560	\$1,531.76

Motion by VanDusen, second by Gabel to approve the following abatement application; all voted aye; motion carried.

<b><u>RECORD #</u></b>	<b><u>AMOUNT ABATED</u></b>
6637	\$392.96

**LANE ADDITION PLAT RESOLUTION**

Zoning Officer, Luke Muller, presented the Board, for their approval, a plat of the Lane Addition. The Board adopted the following resolution:

**RESOLUTION #2021-11**

A Resolution to approve the platting of the Lane Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Lane Addition, located in the Southeast Quarter (SE1/4) of Section 17-T116N-R55W, of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 6<sup>th</sup> day of April, 2021, at Watertown, Codington County, South Dakota

Brenda Hanten

Commission Chair, Codington County South Dakota

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2021-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 6<sup>th</sup> day of April 2021, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

**LOT 1 RAWLINS ADDITION PLAT RESOLUTION**

The Board approved the Lot 1 Rawlins Addition Plat at a joint meeting of the Codington County Planning Commission and the Codington County Board of Commissioners at 8:25 a.m., on Tuesday, April 6<sup>th</sup>, 2021.

**RESOLUTION #2021-14**

A Resolution to approve the platting of Lot 1 Rawlins Addition in the County of Codington, South Dakota

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Lot 1 Rawlins Addition, located in the South Half (S1/2) of the Southwest Quarter (SW1/4) of Section 30-T117N-R55W, of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner Johnson; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 6<sup>th</sup> day of April, 2021, at Watertown, Codington County, South Dakota

Brenda Hanten

Commission Chair, Codington County, South Dakota

Codington County, April 6, 2021



**CODINGTON COUNTY HAUL ROAD RESTORATION**

Motion by Gabel, second by Waterman, to authorize the Chair to sign a letter of contract, with Banner Associates, Inc., in the estimated amount of \$227,000.00, for engineering services for Codington County Haul Road Restoration services within the Crowned Ridge wind development project; all voted aye; motion carried.

**SALARY CLAIMS**

Motion by Gabel, second by VanDusen, to approve for payment the following salary claims for the month of March, 2021; all voted aye; motion carried: Commissioners: 10,595.07 total salaries. Auditor: 21,841.60 total salaries. Co. Treasurer: 28,140.55 total salaries. States Attorney: 41,735.11 total salaries. Gov. Buildings: 19,863.20 total salaries. Dir. Equalization: 44,871.83 total salaries. Reg. of Deeds: 22,907.77 total salaries. Veterans Service: 10,623.88 total salaries. Sheriff: 87,635.22 total salaries; Steven Lowry 4,668.42 step increase. Co. Jail: 120,270.43 total salaries Tasha Volken 19.02 per hr. step increase; Ryan Elliott 19.62 per hr. step increase; Raistlan Tschetter 3,225.96 new hire; Julie Gallisath 3,775.80 step increase; Amalia Barrientos 3,687.06 bilingual pay; Maria Escamilla 4,443.96 bilingual pay. Welfare: 10,036.07 total salaries; Kari Kraayenbrink 16.74 per hr.; Sara Foust 4,372.62 new hire. County Nurse: 5,099.28 total salaries. Ag. Bldg.: 9,677.51 total salaries. Co. Extension: 10,154.56 total salaries. Weed: 750.42 total salaries. Planning Board: 410.42 total salaries. Road & Bridge: 99,456.36 total salaries. Emergency Management: 12,193.16 total salaries. Crime Victim: 7,003.36 total salaries. W.I.C.: 4,751.48 total salaries. Total 568,017.28. Breakdown of withholding amounts which are included in the above: S.D. Retirement 52,203.32; S.D. Retirement 69.79 spouse option; S.D. Supplemental Retire. 3,210.00 suppl. retire.; Sanford 78,355.24 ins.; Reliance Standard Life Insurance 731.02 life ins.; Delta Dental 6,176.82 ins.; Avesis 882.40 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 526.90 employee union dues; AFLAC 3,959.45 ins.; John Hancock 5,390.00 suppl. retire.; AFLAC 696.67 ins.; Watertown United Way 70.00 employee contributions; Office of Child Support 435.00 employee payments; Sioux Valley Credit Union 25,103.00 employee payments; SDRS Supplemental Retirement 3,880.00 Roth retirement; Teamsters Local Union 120 394.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 38,854.29 federal withholding; ReliaBank Dakota 63,920.96 social security; Barbara Curtis 800.00 employee payment.

**EXECUTIVE SESSION**

Motion by Waterman, second by Gabel, to enter into executive session at 9:45 a.m., to discuss personnel issues, contract negotiations, and security matters; all voted aye; motion carried. The Board returned to regular session at 11:00 a.m., no action was taken. Human Resource Representative, Natalie Remund was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 11:00 a.m., until 9:00 a.m., Tuesday, April 13, 2021; all voted aye; motion carried.

ATTEST:

Jodi Pearson

Codington County Payroll Officer

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

Codington County, April 6, 2021