

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Court House, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, April 20, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 20, 2021 agenda
5. Action to approve the April 13<sup>th</sup>, 2021, minutes of the Board of Codington County Commissioners
6. Discussion with Kari Johnston, Executive Director, Human Service Agency, regarding upcoming changes at the Human Service Agency
7. Monthly reports
  - a. Facilities Manager
  - b. Highway Superintendent
8. Action to accept a bid for bridge rehab project #15-240-155
9. Action to approved a change order for bridge project BRO 8015(38)
10. Action to approve a contract with Banner Associates for engineering services on bridge rehab project #15-240-155
11. Action to approve the 2021 road striping project with the SDDOT
12. Action to approve hiring seasonal employee for the Highway Dept.
13. Discussion/possible action to hire an engineering firm to inspect water issues around Long Lake
14. 1<sup>st</sup> Reading of Ordinance #72
15. Action to approve abatement applications
  - a. Record #2513, \$615.92, Lake Township
  - b. Record #10970, \$625.84, City of Watertown
  - c. Record #11045, \$120.10, City of Watertown
16. Action to create an ordinance to qualify for Historic Preservation grant funding
17. Discussion/possible action to pass a resolution to enact a ban on open burning
18. Action/possible discussion on COVID-19 practices, procedures, policy
19. Action to approve claims for payment
20. Action to approve automatic budget supplements
21. Action to approve personnel changes

22. Action to approve travel requests
23. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Lincoln Day Dinner, April 29<sup>th</sup>, 5:30 PM, 2<sup>nd</sup> Street Station
  - b. Sioux Valley Commissioners District meeting, 12:00 PM, May 12<sup>th</sup> at the Extension Center Complex
24. Old Business
25. New Business
26. Open
  - a. Public Comments
  - b. Commission Comments
27. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee’s representatives
  - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
28. Action to adjourn until 9:00 a.m., Tuesday, April 27, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Court House  
14 1<sup>st</sup> Ave SE**

April 20, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 20, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Human Service Agency Executive Director, Kari Johnston, led the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Gabel, to approve the April 20, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by Gabel, to approve the minutes of the April 13, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

**HUMAN SERVICE AGENCY UPDATE**

Human Service Agency Executive Director, Kari Johnston, met with the Board to provide an update on the upcoming changes scheduled for the Human Service Agency and to request a 3% increase to the annual funding the County provides to the Agency. Ms. Johnston noted the Agency was able to remain operational, for the most part, during COVID, with regards to providing therapy services and psychiatric services utilizing a Zoom platform. The Serenity Hills operation was affected, as new half-way house clients could not be brought in and detox had to be closed on a few occasions due to the need to observe social distancing. Plans continue to proceed with the building of a new Serenity Hills building, with a projected completion date of October 2022. The current Serenity Hills building will need to be vacated due to a pending sale of the property on June 1<sup>st</sup>.

**MONTHLY REPORTS**

**Facilities Manager, Steve Molengraaf**, updated the Board: patching and painting repairs and the cleaning of brass are taking place in the Court House along with regular maintenance activities; routine maintenance continues at the Detention Center; the flooring projects at the Extension Center Complex are finished and the installation of restroom stalls continues, rental events and activities continue at the complex; Memorial Park seasonal staffing is now in place, interviews have been held and positions offered; Memorial Park reservations have generated an excess of \$35,000.00 in revenue to date; weed spraying equipment is scheduled for installation and calibration is scheduled for the mosquito fogger; one seasonal Weed Dept. employee has been re-hired. **Highway Supt., Rick Hartley**, updated the board: crack sealing continues weather permitting; rip rap is being hauled to County road 23-4, which was built up in 2012 and now has water encroaching a section of the roadway; rip rap has also been applied to County road 10-2; the new trucks have been outfitted with boxes and pusher axels and are now in the possession of the Highway dept., Highway employees continue to prep the equipment with radios, plumbing for sanders, etc.; and all paperwork has been filed with FEMA for the flooding events from 2019.

**BRIDGE REHABILITATION PROJECT 15-240-155 BIDS**

The following bids were opened and announced, at the Board's meeting on April 13<sup>th</sup>, for Bridge Rehabilitation Project 15-240-155:

<b>BIDDER</b>	<b>BID AMOUNT</b>
Duininck, Inc. Watertown, SD	\$276,274.50
Prahn Construction, Inc. Slayton, MN	\$251,185.00
Swingen Construction Company Grand Forks, ND	\$295,691.00
A-G-E Corporation Fort Pierre, SD	\$309,302.00

Motion by VanDusen, second by Waterman, to accept the low bid of \$251,185.00 from Prahn Construction; all voted aye; motion carried.

**BRIDGE REPLACEMENT PROJECT BRO 8015(38) CHANGE ORDER**

Motion by Gabel, second by Waterman, to approve construction change order No 2 on Project No. BRO 8015(38), a bridge replacement project on County road 4; with a net change decrease of \$23,358.93; all voted aye; motion carried.

**BANNER ASSOCIATES CONTRACT FOR BRIDGE REHAB PROJECT 15-240-155**

Motion by Gabel, second by VanDusen, to approve a contract, with Banner Associates, for engineering services during the construction phase of the bridge rehabilitation project 15-240-155 on County road 7-5; all voted aye; motion carried.

**ROAD STRIPING ANNUAL AGREEMENT WITH THE SD DOT**

Motion by Gabel, second by Waterman, to approve an agreement with the SD DOT for annual road striping at an estimated cost to the County in the amount of \$60,243.31; all voted aye; motion carried.

**HIGHWAY DEPT. SEASONAL EMPLOYEE**

Motion by Johnson, second by Gabel, to authorize the Highway Supt. to hire a seasonal employee as in previous years; all voted aye; motion carried.

**LONG LAKE WATER ISSUES**

Highway Supt., Rick Hartley, met with the Board to discuss the possibility of hiring an engineering firm to study water issues, around Long Lake, which may cause flooding on County roads to the north and east of the lake, and to offer possible solutions to the County. The Highway Supt. will secure proposals from engineering firms and return to the Board for possible action.

**PROPERTY TAX ABATEMENT APPLICATIONS**

Motion by Johnson, second by VanDusen, to approve the following property tax abatement applications:

<u>Record #</u>	<u>Abatement amount</u>
2513	\$615.92
10970	\$625.84
11045	\$120.10

Upon vote of the Board; all voted aye; motion carried.

**HISTORIC PRESERVATION ORDINANCE**

Motion by Waterman, second by VanDusen, to adopt a Historic Preservation ordinance, to allow the local Historic Preservation Commission to continue receiving Federal grant funding; all vote no; motion failed. Chair Hanten noted she has spoken to a local Historic Preservation official who indicated the discontinuance of this grant funding would not disrupt the work of the Codington County Historic Preservation Commission.

**BURN BAN DISCUSSION**

**Emergency Management Director, Jamie Torstenson**, reported the U.S. Drought Monitor situation report reflects that Codington County is now categorized as normal. Seasonal probabilities reflect a potential for normal precipitation and above average normal temperatures. The Board will continue to monitor for drought conditions, will re-visit this issue regularly, and urge any property owners who are considering a controlled burn to contact the appropriate authorities beforehand.

**FIRST READING OF PROPOSED ORDINANCE #72**

**Zoning Officer, Luke Muller**, gave the first reading of proposed Ordinance #72, an ordinance amending Article II Definitions; Section 3.04.01 Permitted Uses (Agricultural District) of Article III District Regulation; Section 3.04.02 Conditional Uses (Agricultural District) of Article III District Regulations; Section 3.04.03 Area Regulations/Easement/Waivers (Agricultural District) of Article III District Regulations; Section 3.07.02 Permitted Uses (Lake Park District) of Article III District Regulations; Section 3.10.01 Permitted Uses (Town District) of Article III District Regulations; Section 3.13.01 Permitted Uses (Rural Residential District) of Article III District Regulations; and adding Chapter 5.34

Shop-Style Dwellings and Chapter 5.35 Existing Farmstead Exemptions in Article V General Provisions, of Ordinance 65, an ordinance amending Ordinance 15, an ordinance establishing comprehensive zoning regulations for Codington County, South Dakota. The Zoning Officer gave a brief outline of the ordinance which will define parameters of structures allowed to be considered as a house/living quarters. The second reading, public hearing and action to adopt Ordinance #72 will be held at 9:00 a.m., Tuesday, April 27<sup>th</sup>, 2021, during the Board's regularly scheduled meeting.

**PERSONNEL CHANGES**

Motion by Johnson, second by Gabel, to approve the following personnel changes: Steve Stahlke, Building Maintenance, anniversary step increase, step 7/\$18.97 per hour, effective 5/1/2021; Brent Solum, Sergeant Deputy Sheriff, anniversary increase, step 10/\$29.47 per hour, effective 5/15/2021; Steve DeVille, Memorial Park Building Maintenance, step 8/\$19.25 per hour, effective 4/19/2021; and John Engels, Seasonal Assistant Weed Supervisor, step 9/\$19.74 per hour, effective 4/15/2020. Upon vote of the Board; all voted aye; motion carried.

**TRAVEL REQUESTS**

Motion by Gabel, second by VanDusen, to approve the following travel requests: States Attorney and Deputies, DUI training and States Attorney's conference; all voted aye; motion carried.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, April 27, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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