

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, April 27, 2021

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the April 27, 2021 agenda
5. Action to approve the April 20, 2021, minutes of the Board of Codington County Commissioners
6. 2nd reading, public hearing and action to adopt Ordinance #72
7. Action to approve a resolution of the Hlavacek Plat in Dexter Township
8. Monthly reports
 - a. Emergency Management Director
 - b. Sheriff
9. Action to approve a budgeted door lock project at the Detention Center
10. Action to declare a printer surplus to be destroyed
11. Action to approve a painting project in the Welfare Office
12. Discussion/possible action to coordinate with Brothers and Sisters Behind Bars for the lease of an apartment for emergency housing
13. Note payments for nameplate capacity and production tax for two wind energy projects
14. Action to approve an application for abatement of taxes - \$450.20, located in City of Watertown
15. Action to approve the 2021 County Board of Equalization minutes
16. Action to approved the 2021 Consolidated Board of Equalization minutes
17. Discussion/possible action to pass a resolution to enact a ban on open burning
18. Action/possible discussion on COVID-19 practices, procedures, policy
19. Action to approve claims for payment
20. Action to approve automatic budget supplements
21. Action to approve personnel changes
22. Action to approve travel requests
23. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Sioux River Clean Up, April 24th, 9:00 AM, along the Big Sioux River
 - b. Lake Kampeska Board meeting, April 27th, North Shore Chop House
 - c. Lincoln Day Dinner, April 29th, 5:30 PM, 2nd Street Station
 - d. Sioux Valley Commissioners District meeting, 12:00 PM, May 12th at the Extension Center Complex
24. Old Business

25. New Business

26. Open

- a. Public Comments
- b. Commission Comments

27. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

28. Action to adjourn until 9:00 a.m., Tuesday, May 4, 2021; at the Codington County Court House

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Court House
14 1st Ave SE**

April 20, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 20, 2021, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Human Service Agency Executive Director, Kari Johnston, led the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the April 20, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of the April 13, 2021 meeting of the Codington County Commissioners; all voted aye; motion carried.

HUMAN SERVICE AGENCY UPDATE

Human Service Agency Executive Director, Kari Johnston, met with the Board to provide an update on the upcoming changes scheduled for the Human Service Agency and to request a 3% increase to the annual funding the County provides to the Agency. Ms. Johnston noted the Agency was able to remain operational, for the most part, during COVID, with regards to providing therapy services and psychiatric services utilizing a Zoom platform. The Serenity Hills operation was affected, as new half-way house clients could not be brought in and detox had to be closed on a few occasions due to the need to observe social distancing. Plans continue to proceed with the building of a new Serenity Hills building, with a projected completion date of October 2022. The current Serenity Hills building will need to be vacated due to a pending sale of the property on June 1st.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, updated the Board: patching and painting repairs and the cleaning of brass are taking place in the Court House along with regular maintenance activities; routine maintenance continues at the Detention Center; the flooring projects at the Extension Center Complex are finished and the installation of restroom stalls continues, rental events and activities continue at the complex; Memorial Park seasonal staffing is now in place, interviews have been held and positions offered; Memorial Park reservations have generated an excess of \$35,000.00 in revenue to date; weed spraying equipment is scheduled for installation and calibration is scheduled for the mosquito fogger; one seasonal Weed Dept. employee has been re-hired. **Highway Supt., Rick Hartley**, updated the board: crack sealing continues weather permitting; rip rap is being hauled to County road 23-4, which was built up in 2012 and now has water encroaching a section of the roadway; rip rap has also been applied to County road 10-2; the new trucks have been outfitted with boxes and pusher axels and are now in the possession of the Highway dept., Highway employees continue to prep the equipment with radios, plumbing for sanders, etc.; and all paperwork has been filed with FEMA for the flooding events from 2019.

BRIDGE REHABILITATION PROJECT 15-240-155 BIDS

The following bids were opened and announced, at the Board's meeting on April 13th, for Bridge Rehabilitation Project 15-240-155:

<u>BIDDER</u>	<u>BID AMOUNT</u>
Duininck, Inc. Watertown, SD	\$276,274.50
Prahn Construction, Inc. Slayton, MN	\$251,185.00
Swingen Construction Company Grand Forks, ND	\$295,691.00
A-G-E Corporation Fort Pierre, SD	\$309,302.00

Motion by VanDusen, second by Waterman, to accept the low bid of \$251,185.00 from Prahn Construction; all voted aye; motion carried.

BRIDGE REPLACEMENT PROJECT BRO 8015(38) CHANGE ORDER

Motion by Gabel, second by Waterman, to approve construction change order No 2 on Project No. BRO 8015(38), a bridge replacement project on County road 4; with a net change decrease of \$23,358.93; all voted aye; motion carried.

BANNER ASSOCIATES CONTRACT FOR BRIDGE REHAB PROJECT 15-240-155

Motion by Gabel, second by VanDusen, to approve a contract, with Banner Associates, for engineering services during the construction phase of the bridge rehabilitation project 15-240-155 on County road 7-5; all voted aye; motion carried.

ROAD STRIPING ANNUAL AGREEMENT WITH THE SD DOT

Motion by Gabel, second by Waterman, to approve an agreement with the SD DOT for annual road striping at an estimated cost to the County in the amount of \$60,243.31; all voted aye; motion carried.

HIGHWAY DEPT. SEASONAL EMPLOYEE

Motion by Johnson, second by Gabel, to authorize the Highway Supt. to hire a seasonal employee as in previous years; all voted aye; motion carried.

LONG LAKE WATER ISSUES

Highway Supt., Rick Hartley, met with the Board to discuss the possibility of hiring an engineering firm to study water issues, around Long Lake, which may cause flooding on County roads to the north and east of the lake, and to offer possible solutions to the County. The Highway Supt. will secure proposals from engineering firms and return to the Board for possible action.

PROPERTY TAX ABATEMENT APPLICATIONS

Motion by Johnson, second by VanDusen, to approve the following property tax abatement applications:

<u>Record #</u>	<u>Abatement amount</u>
2513	\$615.92
10970	\$625.84
11045	\$120.10

Upon vote of the Board; all voted aye; motion carried.

HISTORIC PRESERVATION ORDINANCE

Motion by Waterman, second by VanDusen, to adopt a Historic Preservation ordinance, to allow the local Historic Preservation Commission to continue receiving Federal grant funding; all vote no; motion failed. Chair Hanten noted she has spoken to a local Historic Preservation official who indicated the discontinuance of this grant funding would not disrupt the work of the Codington County Historic Preservation Commission.

BURN BAN DISCUSSION

Emergency Management Director, Jamie Torstenson, reported the U.S. Drought Monitor situation report reflects that Codington County is now categorized as normal. Seasonal probabilities reflect a potential for normal precipitation and above average normal temperatures. The Board will continue to monitor for drought conditions, will re-visit this issue regularly, and urge any property owners who are considering a controlled burn to contact the appropriate authorities beforehand.

FIRST READING OF PROPOSED ORDINANCE #72

Zoning Officer, Luke Muller, gave the first reading of proposed Ordinance #72, an ordinance amending Article II Definitions; Section 3.04.01 Permitted Uses (Agricultural District) of Article III District Regulation; Section 3.04.02 Conditional Uses (Agricultural District) of Article III District Regulations; Section 3.04.03 Area Regulations/Easement/Waivers (Agricultural District) of Article III District Regulations; Section 3.07.02 Permitted Uses (Lake Park District) of Article III District Regulations; Section 3.10.01 Permitted Uses (Town District) of Article III District Regulations; Section 3.13.01 Permitted Uses (Rural Residential District) of Article III District Regulations; and adding Chapter 5.34 Shop-Style Dwellings and Chapter 5.35 Existing Farmstead Exemptions in Article V General Provisions, of Ordinance 65, an ordinance amending Ordinance 15, an ordinance establishing comprehensive zoning regulations for Codington County, South Dakota. The Zoning Officer gave a brief outline of the ordinance which will define parameters of structures allowed to be considered as a house/living quarters. The second reading, public hearing and action to adopt Ordinance #72 will be held at 9:00 a.m., Tuesday, April 27th, 2021, during the Board's regularly scheduled meeting.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following personnel changes: Steve Stahlke, Building Maintenance, anniversary step increase, step 7/\$18.97 per hour, effective 5/1/2021; Brent Solum, Sergeant Deputy Sheriff, anniversary increase, step 10/\$29.47 per hour, effective 5/15/2021; Steve DeVille, Memorial Park Building Maintenance, step 8/\$19.25 per hour, effective 4/19/2021; and John Engels, Seasonal Assistant Weed Supervisor, step 9/\$19.74 per hour, effective 4/15/2020. Upon vote of the Board; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Gabel, second by VanDusen, to approve the following travel requests: States Attorney and Deputies, DUI training and States Attorney's conference; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, April 27, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

Ordinance #72

AN ORDINANCE ENTITLED, AN ORDINANCE AMENDING ARTICLE II DEFINITIONS, ARTICLE III DISTRICT REGULATIONS, AND ARTICLE V GENERAL REGULATIONS OF ORDINANCE 65, AN ORDINANCE AMENDING ORDINANCE 15, AN ORDINANCE ESTABLISHING COMPREHENSIVE ZONING REGULATIONS FOR CODINGTON COUNTY, SOUTH DAKOTA, AND PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENT THEREOF, PURSUANT TO SDCL 11-2, 1967, AND AMENDMENTS THEREOF, AND FOR THE REPEAL OF ALL RESOLUTIONS AND/OR ORDINANCES IN CONFLICT HERewith.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Article II Definitions, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following terms in bold and underline font:

Dwelling. Any building, including seasonal housing structures, or a portion thereof, which **include kitchen, bedroom, and bathroom facilities thereby being** is designed and used exclusively for residential purposes. This definition does not include a **shop-style house,** mobile home or manufactured home.

Dwelling, Farm. Any dwelling owned or occupied by the farm owners, operators, tenants, or seasonal or year-around hired workers.

Dwelling, Non-Farm. Any occupied dwelling which is not a farm dwelling.

Dwelling. One (1) or more rooms, containing sleeping quarters, in a dwelling occupied as separate living quarters by a single family.

Dwelling, Shop-style: A structure with a pole foundation, (non-corrugated) steel sided building used as a single-family dwelling. See Chapter 5.34.

Roof line: Either the edge of the roof or the top of the parapet, whichever forms the top line of the building silhouette; and where a building has several roof eaves, this roof or parapet shall be the one belonging to that portion of the building on whose wall a sign is located. (See roof-line figure below)

Roof Line Figure



BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.04.01 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following use highlighted in bold and underline font and removing the text highlighted in strikethrough font:

Section 3.04.01 Permitted Uses [Agricultural District]

2. One (1) single-family **non-farm** dwelling, including site-built homes, modular homes, **shop-style dwellings**, and Type A manufactured homes for each quarter-quarter section not already containing a farm dwelling or a non-farm dwelling.
3. Farm ~~dwellings and farm~~ buildings.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.04.01 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following use highlighted in bold and underline font and removing the text highlighted in strikethrough font:

Section 3.04.02 Conditional Uses [Agricultural District]

43. Existing Farmstead Exemption "A". See Section 5.35.02

44. Existing Farmstead Exemption "B". See Section 5.35.03

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.04.03 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the text highlighted in bold and underline font, and removing the following text highlighted in strikethrough font:

Section 3.04.03 Area Regulations/Easement/Waivers [Agricultural District]

7. **Reserved.** The Board of Adjustment may allow a smaller minimum lot requirement for the "A" Agricultural District under the following conditions:
 - a. Where a permit for an additional single family farm dwelling is requested on an existing farmstead, provided:
 1. The dwelling is located on the same legal description as the existing farmstead.
 2. The maximum number of dwelling units within the existing farmstead will not exceed two (2).
 3. The dwelling is occupied by employees or relatives of the farm owner.
 4. The additional single family farm dwelling shall be removed in the event the structure becomes a non-farm dwelling.
 - b. Where an existing farmstead is to be divided from adjacent farmland into a single separate parcel of five (5) acres or more.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.07.02 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following use highlighted in bold and underline font:

Section 3.07.02 Permitted Uses [Lake Park District]

9. **Shop-style dwellings provided written consent of one hundred (100) percent of adjacent landowners is obtained.**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.10.01 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following use highlighted in bold and underline font:

Section 3.10.01 Permitted Uses [Town District]

4. **Shop-style dwellings provided written consent of one hundred (100) percent of adjacent landowners is obtained.**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Section 3.13.01 of Article III District Regulations, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following use highlighted in bold and underline font:

Section 3.13.01 Permitted Uses [Rural Residential District]

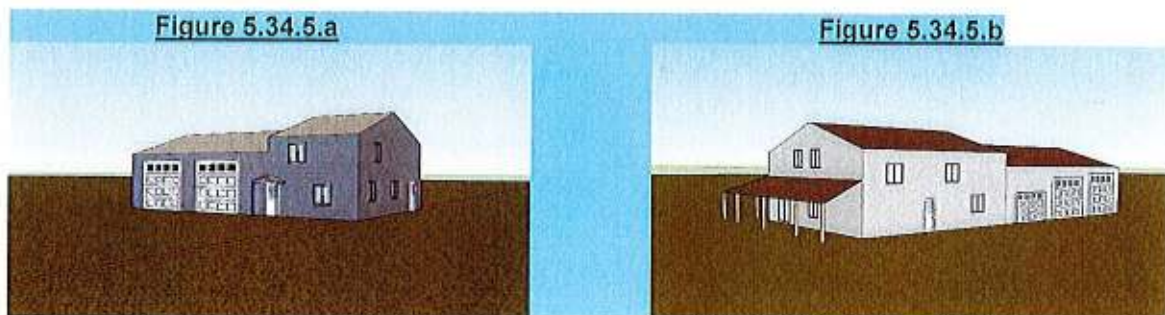
1. Site-built single-family **non-farm** dwelling, including modular homes, and Type A manufactured homes.
9. **Shop-style dwellings provided written consent of one hundred (100) percent of adjacent landowners is obtained.**

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA: that Article V GENERAL REQUIREMENTS, adopted by Ordinance #65, March 27, 2017, as amended, of the Zoning Ordinance of Codington County be amended by adding the following Chapters, highlighted in bold and underline font:

CHAPTER 5.34 SHOP-STYLE DWELLING STANDARDS.

Shop-style dwellings may only be permitted provided the following conditions are met:

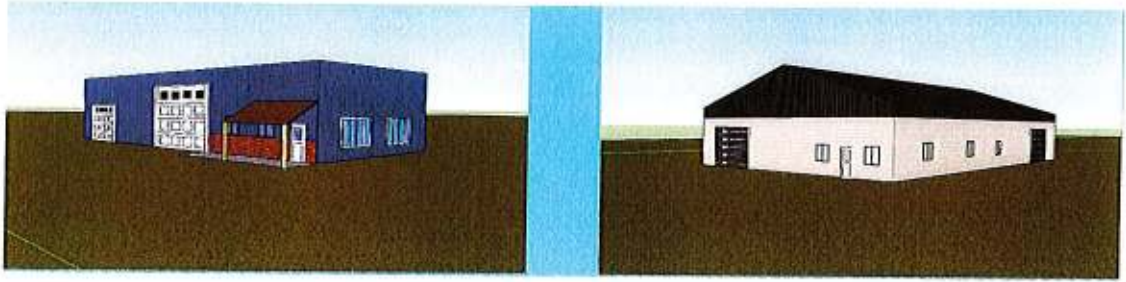
1. **The construction of shop-style dwellings shall meet the requirements of Chapter 5.18 Permanent Foundations Required for Dwellings.**
2. **Shop-style dwellings shall have a gross floor area of not less than fifty-five (55) percent of the structure dedicated to dwelling purposes.**
3. **Shop-style dwellings do not include structures with vertical siding, nor corrugated steel siding.**
4. **Shop-style dwellings shall include more than one roof-line.**
5. **Figures 5.34.5.a and 5.34.5.b (below) includes examples of dwellings which may meet the definition of "Shop-style dwellings" and the conditions of Chapter 5.34:**



6. **Figure 5.34.6.a and 5.34.6.b (below) includes examples of dwellings that either do not meet the definition of "Shop-style dwellings" or they do not meet all of the requirements of Chapter 5.34:**

Figure 5.34.6.a

Figure 5.34.6.b



CHAPTER 5.35. EXISTING FARMSTEAD EXEMPTIONS

Section 5.35.01 Existing Farmsteads.

- a. **An existing farmstead shall include a livable house occupied by the owner or tenant within the last three (3) years and shall have been existing on the site for at least five (5) years and the site shall have been used in the past as a farmstead for normal farming operation.**
- b. **Existing Farmsteads shall included sites meeting the following criterion:**
 1. **Evidence that the proposed site was once used for human habitation within the last fifty (50) years. This may be determined by existence of buildings/foundations.**
 2. **Evidence that the proposed site was used as a farmstead supporting normal farming operations prior to October 26, 1976.**
 3. **Information regarding the location of flood plain, access to roads and utilities, and other appropriate site information may be considered by the Board of Adjustment in determining the suitability of the parcel for development.**

Section 5.35.02 Existing Farmstead Exemption "A" as a Conditional Use.

The Board of Adjustment may, in accordance with Section 4.05.01, issue a conditional use permit authorizing a second residence on a single lot in the "A" Agricultural District under the following conditions:

- a. **Where a permit for a manufactured home is requested on an existing farmstead already containing a single family dwelling, provided:**
 1. **The manufactured home is located on the same legal description as the existing farmstead.**
 2. **The maximum number of residences within the existing farmstead will not exceed two (2).**
 3. **The dwelling is occupied by employees or relatives of the farm owner.**

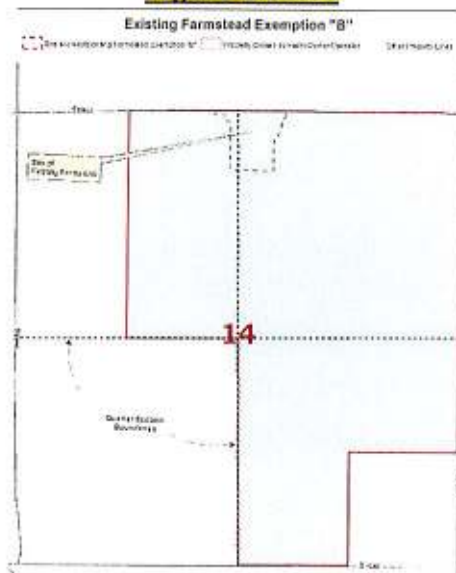
4. The additional manufactured home shall be removed in the event the structure is no longer operated by an employee of the farm or relative of the farm owner.

Section 5.35.03 Existing Farmstead Exemption "B" as a Permitted Special Use.

The Board of Adjustment may, in accordance with Section 4.05.01, issue a conditional use permit authorizing the construction of one (1) single family residence on a lot containing less than thirty-five (35) acres in the "A" Agricultural District under the following conditions:

1. The lot, as defined herein, contains five (5) acres or more;
2. The lot is located in the same section as an existing farmstead;
3. The lot and existing farmstead are under contiguous ownership of the applicant(s) at the time of creation (see Figure 5.35.03 below);

Figure 5.35.03



4. The applicant agrees to transfer the "Existing Farmstead Exemption" authorizing a minimum five (5) acre lot from the location of the existing farmstead to the newly created lot.

Passed and adopted this ___ day of _____, 2021.

Chairperson

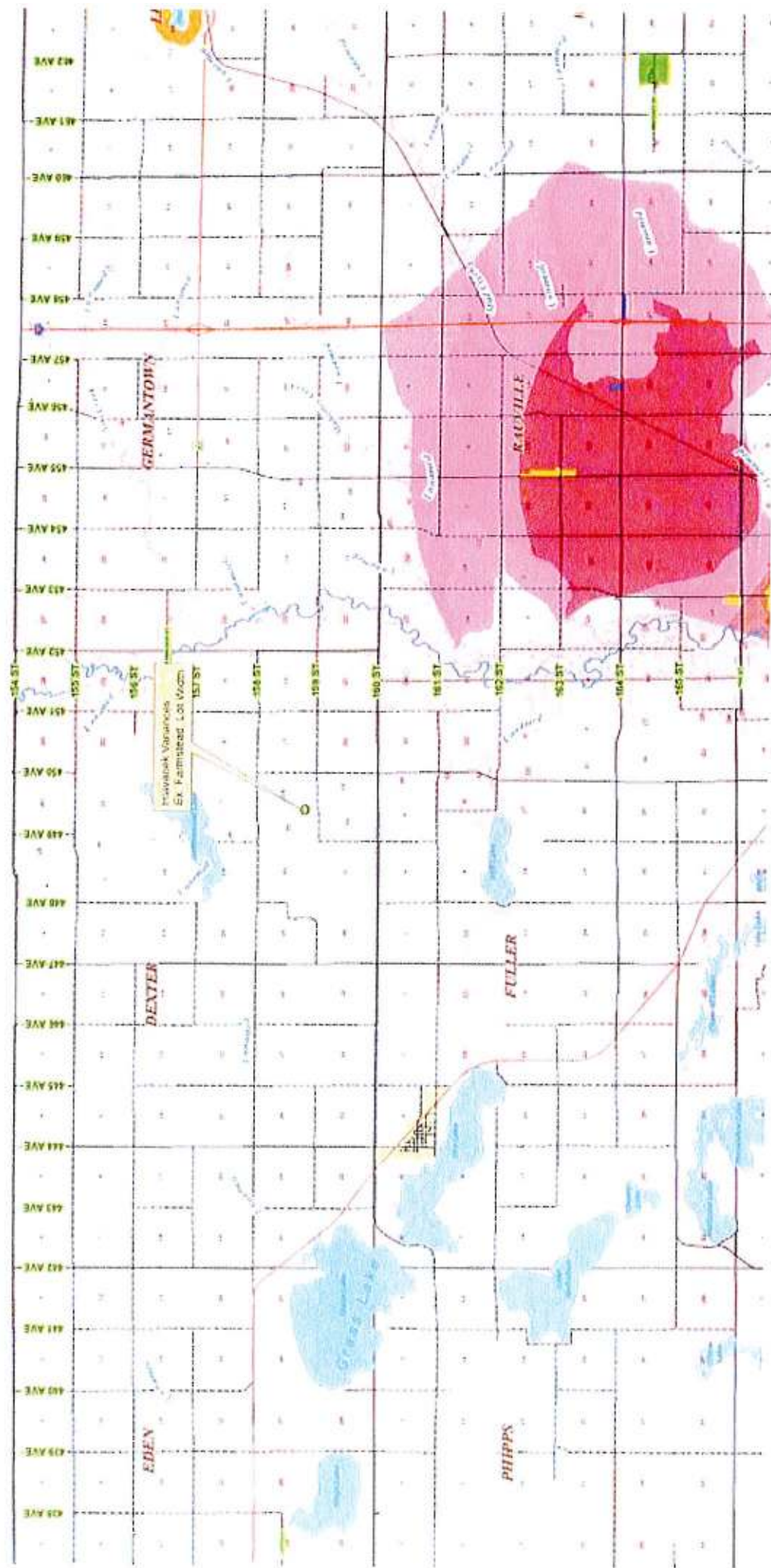
Auditor

Dated this ___ day of ____, 20__
Auditor, Codington County, South Dakota

Hlavacek Plat

Hlavacek Addition located in Government Lots 3 and 4 in the SW1/4 of Section 18-T119N-R52W, in the Sisseton and Wahpeton Indian Reservation, Codington County, SD (Dexter Township)

Plat Approval

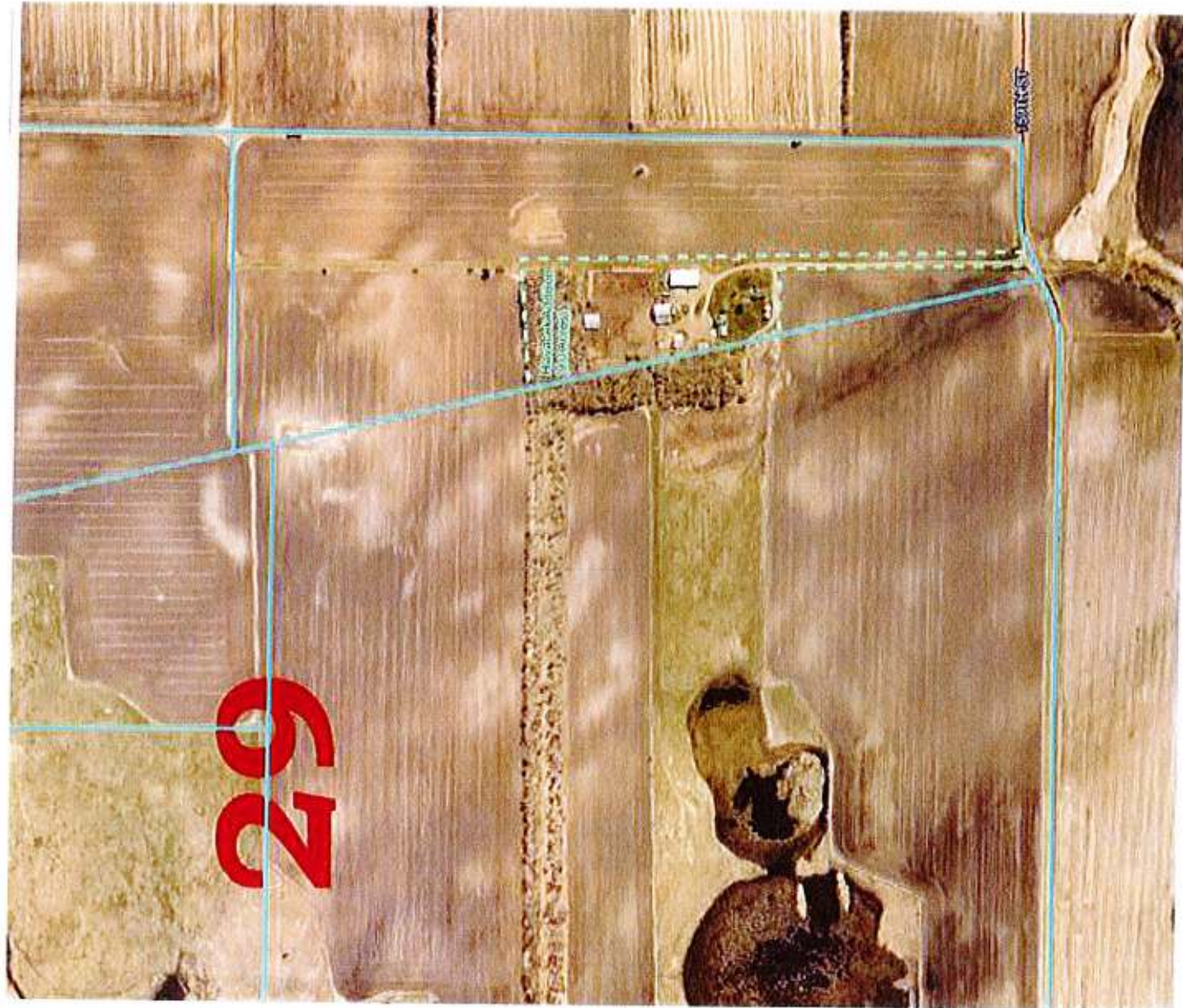




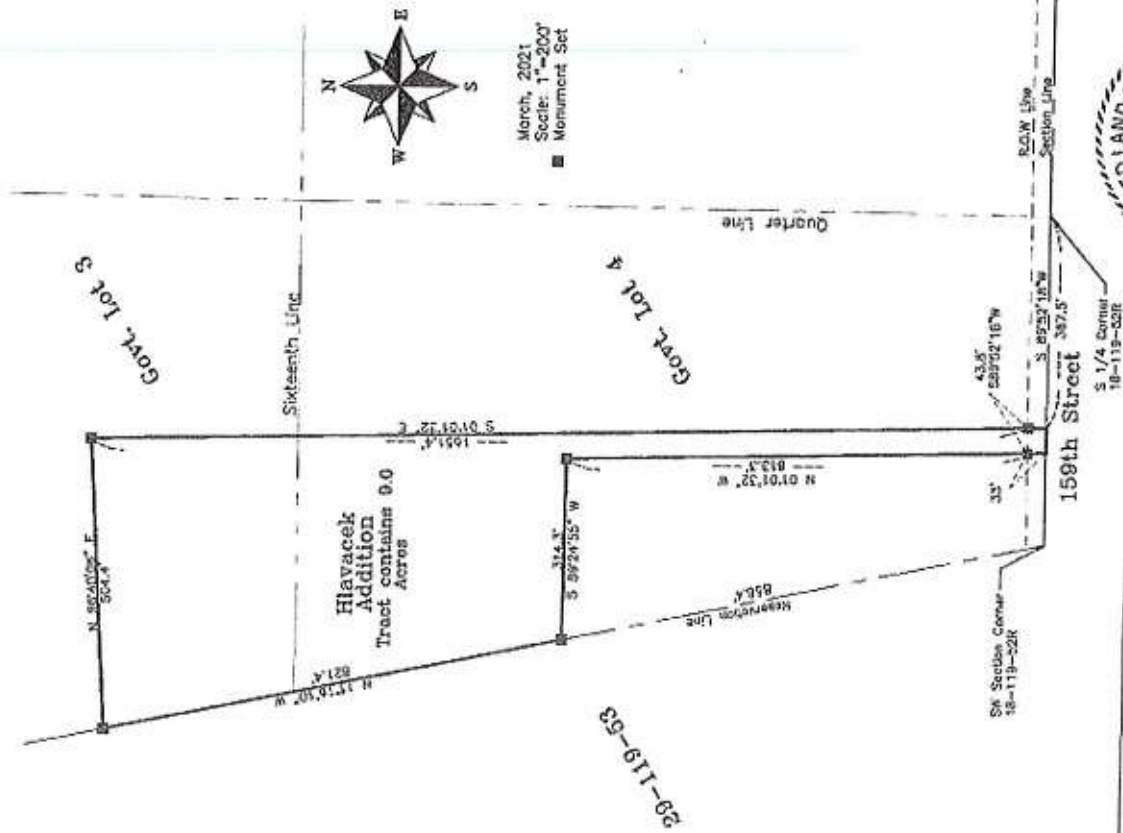
Hlavacek Variances: Ex Farmstead; Lot Width

Legend

- 100' lot width
- 100' lot width
- 100' lot width
- 100' lot width



Hlavacek Addition
 Located in Government Lots 3 and 4 in the
 Southwest Quarter of Section 18, Township 119
 North, Range 52 West of the 5th P.M., in the
 Sisseton and Wahpeton Indian Reservation, Codington
 County, South Dakota.



MACK
 Land Surveying, Inc.
 Mary Mack
 Registered Land Surveyor
 No. 6873
 Cell: 605-833-2211 • Phone: 605-833-2200
 2700 South Maple • Sisseton, SD 57201
 macklandsurveying@gmail.com



26508 465th Ave, Hartford, SD 57033
 (605) 526-4102
 www.itstechsystems.com
 sales@itstechsystems.com

Codington County
 119 S Maple
 Watertown, SD 57201

Proposal

Date: 2/25/2021
 Proposal: Q-8525
 Terms: Net 30

Project: Access Control Upgrade

MPN	Description	Qty	Rate	Total
2A8943	Gallagher Door License (Per Door)	34	94.80	3,223.20
C300100	Gallagher Controller 6000	4	1,023.60	4,094.40
C300182	Gallagher 8H Module	4	790.80	3,163.20
C300430	Gallagher T11 Multi Tech Reader, Black	7	210.00	1,470.00
C300480	Gallagher T15 Multi Tech Reader, Black	3	210.00	630.00
	Gallagher T30 Reader with Keypad	35	358.80	12,558.00
C305760	Gallagher Controller Mounting Bracket	4	51.60	206.40
FPO150-B100D	Life Safety E4 Cabinet, 150 watt dual power supply	2	427.69	855.38
8PE4				
PW-PS1270	Battery - 12V 7AH SLA	4	15.59	62.36
	3/4" Recessed Door Contact	34	9.38	318.92
HES	HES 5000 Complete - 501/501A FP	1	118.30	118.30
5000C-12/24D-630				
444381	22-04 Unshielded Plenum	5,400	0.154	831.60
442362	18-02 Unshielded Plenum	5,400	0.154	831.60
442385	18-04 Unshielded Plenum	2,600	0.238	618.80
	Mounting Hardware, Surface Conduit, Connectors, etc.	1	500.00	500.00
	Gallagher Certified Labor Rate	1	11,865.00	11,865.00
	Use/Excise Tax	1	2,453.31	2,453.31

Scope of work: Replace existing keyless entry system with Gallagher enterprise access control system. We will replace all cabling and install new control panels. Please see attached list for readers/keypads/door schedule.

Proposal is valid for 30 days. A monthly service charge of 1.5% may be added to past due amounts. Please contact us with any questions.

Total \$43,800.47



Certified Security Partner



milestone
 The open platform company



SOUTH DAKOTA DEPARTMENT OF REVENUE

445 East Capitol Avenue • Pierre, SD 57501
(605) 773-3311 • dor.sd.gov

April 15, 2021

Codington County Auditor
Cindy Brugman
14 1st Ave SE
Watertown, SD 57201-3695

RE: 2021 wind energy payment from Crowned Ridge Wind, LLC

Dear Ms. Brugman,

Enclosed is a check for \$533,885.91. This is for the 2020 nameplate capacity tax and production tax from Crowned Ridge Wind, LLC. This is an alternative tax as defined in SDCL 10-35-17. I have included a copy of this statute.

10-35-17. Alternative annual tax on wind farm property. Any company owning or holding under lease, or otherwise, real or personal property used, or intended for use, as a wind farm producing power for the first time on or after July 1, 2007, and prior to April 1, 2015, shall pay the alternative annual taxes provided in §§ 10-35-18 and 10-35-19. A wind farm that produces power for the first time on or after April 1, 2015, shall pay the alternative annual taxes provided in §§ 10-35-18 and 10-35-19.1. The alternative taxes imposed by §§ 10-35-18, 10-35-19, and 10-35-19.1, are in lieu of all taxes levied by the state, counties, municipalities, school districts, or other political subdivisions of the state on the personal and real property of the company which is used or intended for use as a wind farm, but are not in lieu of the retail sales and service tax imposed by chapter 10-45, the use tax imposed by chapter 10-46, or any other tax.

This money should be apportioned as defined in SDCL 10-35-21. I have included a copy of this statute too. I am also including a spreadsheet with our estimates for the affected taxing jurisdictions based on the apportionment defined in SDCL 10-35-21. However, you are responsible for the apportionment of taxes in your county and should only use this as a guide.

10-35-21. Distributions from wind energy tax fund. The secretary shall distribute all of the tax deposited in the wind energy tax fund pursuant to § 10-35-18 and twenty percent of the tax deposited in the wind energy tax fund pursuant to §§ 10-35-19 and 10-35-19.1 to the county treasurer where the wind farm is located. If a wind farm is located in more than one county, each county shall receive the same percentage of the tax as the percentage of wind towers in the wind farm located in the county. Upon receipt of the taxes, the county auditor shall apportion the tax among the school districts, the county, and the organized townships where a wind tower is located. The tax shall be apportioned by the county auditor by allocating fifty percent of the tax to the school district where each wind tower is located, fifteen percent to the organized township where each wind tower is located, and thirty-five percent to the county. If a wind tower is located in a township that is not organized, the unorganized township's share of the tax for that wind tower is allocated to the county. The secretary shall distribute the money to the counties on or before the first day of May. Any remaining revenue in the wind energy tax fund shall be deposited in the state general fund.

If you have any questions, please call me at (605) 773-5851 or e-mail me at todd.bailey@state.sd.us.
Sincerely,

Todd Bailey

Enclosure

CODINGTON COUNTY

TAXING DISTRICT	# TOWERS			TAX DISTRIBUTION
	69/87			
COUNTY- 35%				\$ 186,860.06
TWP - GERMANTOWN	6/87			\$ 6,963.73
TWP - LEOLA	18/87			\$ 20,891.19
TWP - RAUVILLE	4/87			\$ 4,642.49
TWP - WAVERLY	41/87			\$ 47,585.48
SCHOOL - WAVERLY SOUTH SHORE - 50%				\$ 266,942.96
TOTAL TAXES		\$ 533,885.91		\$ 533,885.91



SOUTH DAKOTA DEPARTMENT OF REVENUE

445 East Capitol Avenue • Pierre, SD 57501
(605) 773-3311 • dor.sd.gov

April 15, 2021

Codington County Auditor
Cindy Brugman
14 1st Ave SE
Watertown, SD 57201-3695

RE: 2021 wind energy payment from Crowned Ridge 2 Wind

Dear Ms. Brugman,

Enclosed is a check for \$18,528.14. This is for the 2020 nameplate capacity tax and production tax from Crowned Ridge 2 Wind, LLC. This is an alternative tax as defined in SDCL 10-35-17. I have included a copy of this statute.

10-35-17. Alternative annual tax on wind farm property. Any company owning or holding under lease, or otherwise, real or personal property used, or intended for use, as a wind farm producing power for the first time on or after July 1, 2007, and prior to April 1, 2015, shall pay the alternative annual taxes provided in §§ 10-35-18 and 10-35-19. A wind farm that produces power for the first time on or after April 1, 2015, shall pay the alternative annual taxes provided in §§ 10-35-18 and 10-35-19.1. The alternative taxes imposed by §§ 10-35-18, 10-35-19, and 10-35-19.1, are in lieu of all taxes levied by the state, counties, municipalities, school districts, or other political subdivisions of the state on the personal and real property of the company which is used or intended for use as a wind farm, but are not in lieu of the retail sales and service tax imposed by chapter 10-45, the use tax imposed by chapter 10-46, or any other tax.

This money should be apportioned as defined in SDCL 10-35-21. I have included a copy of this statute too. I am also including a spreadsheet with our estimates for the affected taxing jurisdictions based on the apportionment defined in SDCL 10-35-21. However, you are responsible for the apportionment of taxes in your county and should only use this as a guide.

10-35-21. Distributions from wind energy tax fund. The secretary shall distribute all of the tax deposited in the wind energy tax fund pursuant to § 10-35-18 and twenty percent of the tax deposited in the wind energy tax fund pursuant to §§ 10-35-19 and 10-35-19.1 to the county treasurer where the wind farm is located. If a wind farm is located in more than one county, each county shall receive the same percentage of the tax as the percentage of wind towers in the wind farm located in the county. Upon receipt of the taxes, the county auditor shall apportion the tax among the school districts, the county, and the organized townships where a wind tower is located. The tax shall be apportioned by the county auditor by allocating fifty percent of the tax to the school district where each wind tower is located, fifteen percent to the organized township where each wind tower is located, and thirty-five percent to the county. If a wind tower is located in a township that is not organized, the unorganized township's share of the tax for that wind tower is allocated to the county. The secretary shall distribute the money to the counties on or before the first day of May. Any remaining revenue in the wind energy tax fund shall be deposited in the state general fund.

If you have any questions, please call me at (605) 773-5851 or e-mail me at todd.bailey@state.sd.us.
Sincerely,

Todd Bailey

Enclosure

CODINGTON COUNTY

TAXING DISTRICT	# TOWERS			TAX DISTRIBUTION
	57/88			
COUNTY				\$ 6,484.85
TWP - KRANZBURG	33/88			\$ 1,609.02
TWP - WAVERLY	24/88			\$ 1,170.20
SCHOOL - WATERTOWN 14-4	13/88			\$ 2,112.86
SCHOOL - WAVERLY SOUTH SHORE 14-5	44/88			\$ 7,151.21
TOTAL TAXES		\$ 18,528.14		\$ 18,528.14

OFFICIAL PROCEEDINGS
 Codington County Consolidated Board of Equalization
 April 13, 2021 – 6:30 p.m.
 Watertown City Hall – Council Chambers
 23 2nd St NE, Watertown, SD 57201

The Codington County Consolidated Board of Equalization convened at 6:30 p.m., Tuesday, April 13, 2021, in the Chambers of the City Council at Watertown City Hall. Board members present were County Commissioners: Brenda Hanten, Myron Johnson, and Troy VanDusen; City Council Members - Glen Vilhauer and Jason Redemske; and Watertown School Board Member - Scott Hardie; Chair Brenda Hanten presiding. Codington County Director of Equalization, Shawna Constant, Appraisal and Office staff, were present. Codington County Auditor, Cindy Brugman, was present.

AGENDA

Motion by VanDusen, second by Redemske, to approve the agenda; all voted aye; motion carried.

APPEALS

The following appeals were presented and action was taken:

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
LaFramboise Construction	8535	32,400	10,000	32,400

Appellant, Tom LaFramboise, was present for this appeal. Appellant objected valuation is high, as the property is full of buried rubble and concrete and not suitable for building upon. The Director of Equalization noted the value is based on comparable property values and sales in the immediate vicinity and includes an allowance for the building unsuitability mentioned by the appellant. Motion by Waterman to lower the value to \$20,000. Waterman's motion failed for lack of a second. Motion by VanDusen, second by Vilhauer, to concur with the Director's recommended value on this property. Johnson, VanDusen, Hanten, Hardie, Redemske, and Vilhauer voted aye; Waterman voted no; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
LaFramboise Construction	14474	15,712	8,000	15,712

Appellant, Tom LaFramboise, was present for this appeal. Appellant objected valuation is high as the property is land locked and is also full of buried rubble and concrete. Motion by VanDusen, second by Waterman, to lower the value to 10,000; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
LaFramboise Construction	7220	48,577	15,000	28,289

Appellant, Tom LaFramboise, was present for this appeal. Appellant objected to the value and indicated the property will not be useful or useable without \$200,000 worth of curb, gutter, and blacktop improvements, to comply with City mandates. The Director of Equalization recommends lowering the value to \$28,289 due to the estimated cost of improving the property for sale and/or use. Motion by Vilhauer, to concur with the Director's recommended value. Vilhauer's motion failed for lack of a second. Motion by Waterman to lower the value to \$17,500. Waterman's motion failed for lack of a second. Motion by VanDusen to lower the value to \$35,000. VanDusen's motion failed for lack of a second. Motion by Hardie to concur with the Director's recommended value of \$28,289, second by Vilhauer. Johnson, VanDusen, Hanten, Hardie, Redemske, and Vilhauer voted aye; Waterman voted no; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Robert Chapman	7963	207,124	194,935	207,124

Appellant, Robert Chapman, was present for this appeal. Appellant objected to value increase of over 6% from the previous year. Mr. Chapman noted the house on this property is listed on the historic register and attempts are being made to keep up the historic integrity of the structure. Mr. Chapman indicated he did not agree with the Director's comparable sales for the assessment neighborhood. The Director of Equalization advised the Board the increase in value on this

property is a market increase based on 62 sales in the neighborhood and the market is increasing daily in Watertown at this time. The Director provided the Board with a list of comparable properties to justify the value on Mr. Chapman's property. Motion by VanDusen, second by Waterman, to concur with the Director's recommended value; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Thomas & Linda Lohr	10226	155,125	none provided	155,125

Appellants were not present for this appeal. Appellants appeal form stated "the value is way too high, homes in this neighborhood are not selling for \$155,000, the house is over 100 years old, and a Realtor estimated a selling price of \$120,000." The Director provided the Board with sales comparable to the appellant's property to prove equalization. Motion by Johnson, second by Vilhauer, to concur with the Director's recommended value; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Cole HL Watertown LLC	20324	3,697,253	2,194,000	3,697,253

Appellant, Lane Thor, a representative of Hobby Lobby, was present for this appeal via teleconference. Appellant stated these types of structures are built for lease with the investor promised a certain amount of cash flow over a period of fifteen years. The appellant's appeal form listed reason for appeal as "property is over assessed." The Director of Equalization provided the Board with comparable properties and sales to prove equalization. Motion by Johnson, second by Redemske, concur with the Director's recommended value; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
Farmers & Merchants Bank & Trust c/o Great Western Bank	6280	1,088,037	977,203	1,088,037

Appellant was not present for this appeal. Appellant's appeal form listed reason for appeal as "assessment exceeds fair market value." The Director provided the Board with comparable properties and sales to prove equalization. Motion by VanDusen, second by Redemske, to concur with the value recommended by the Director of Equalization; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Appeal Value	Assessor's Recommendation
HF Watertown, LLC	18457	1,167,523	773,396	1,167,523

Appellant was not present for this appeal. Appellant's appeal form listed reason for appeal as "assessment exceeds fair market value." The Director provided the Board with comparable properties and sales to prove equalization. Motion by Waterman, second by Hardie, to concur with the value recommended by the Director of Equalization; all voted aye; motion carried.

STIPULATIONS

Motion by Vilhauer, second by VanDusen, to approve the following stipulated values as recommended by the Director of Equalization; all voted aye; motion carried.

Name	DOE#	Assessor's Value	Stipulated Value	
James Fjerstad	17935	206,062	190,000	appraisal value
Daniel & Trudy Gabel	14513	298,624	288,309	purchase price plus new garage
John R. Lantsberger	15095	222,977	207,619	purchase price/market increase
Sherri Knittel	16943	160,745	157,842	entry gained
Judy Geier	17371	159,238	157,080	corrected lot size
Gene & Violet Horn	15378	323,278	301,814	add obsolescence
Tylan Rogge	12721	190,285	165,000	purchase price
Rhonda Johnson	12491	70,785	45,000	purchase price
John & Adeline Conroy	20787	294,469	232,780	add obsolescence
Jeff & Jean Koehn	11328	86,560	59,900	purchase price
Nathan Peters	6805	408,065	315,000	purchase price

Casey & Alli Pratt	20798	312,248	295,000	purchase price/change to single family
Crossings Plaza LLC	18404	123,987	0.00	combined with record 6949
Crossings Plaza LLC	6949	2,000,000	2,006,542	combined with record 18404
Joel Stimson	6839	196,057	150,000	purchase price
F & M Bank & Trust	5895	790,309	527,400	market analysis
Shirley Jacobson	5850	85,453	27,798	home in un-livable condition
Willow Creek Dev. Inc.	20170	154,493	52,056	change to residential class
Willow Creek Dev. Inc.	20175	338,245	196,014	market analysis
Jennifer Bucklin	16941	160,745	157,842	entry gained
Danny Krueger	11502	334,933	312,520	entry gained
Sas Rental Properties LLC	10766	102,690	78,999	entry gained
David & Sherry Dalke	18990	443,755	401,258	added market obsolescence

RECOMMENDATIONS

Motion by VanDusen, second by Johnson, to approve the following recommendations as presented by the Director of Equalization; all voted aye; motion carried:

Name	DOE#	Assessor's Value	Recommended Value	
Jeffrey Koehn	7779	308,000	298,782	add oversize obsolescence
Morrow & Morrow LLP	19567	749,773	584,452	add market obsolescence
Jared Aesoph	20261	277,258	219,320	add market obsolescence
Morrow & Morrow LLP	19764	279,147	217,276	add market obsolescence
Chris & Tia Seaboy	20493	255,335	198,983	add market obsolescence
Morrow & Morrow LLP	20786	255,349	198,997	add market obsolescence
Kayla & Quentin Grismer	19045	305,751	271,221	add market obsolescence
Chad & Kari Lohr	18983	388,876	351,451	add market obsolescence
One Willow Creek LLC	20169	3,540,329	3,400,399	update land value
Two Willow Creed LLC	20167	2,240,734	2,114,297	update land value

BOARD ADJOURNS

There being no further business to come before this Board, a motion was made by Johnson, second by Waterman, to adjourn at 7:55 p.m., as a 2021 Consolidated Board of Equalization; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

OFFICIAL PROCEEDINGS
 Codington County Board of Equalization
 April 13, 2021 – 1:00 p.m.
 Commissioners Chambers - Codington County Courthouse
 14 1st Ave SE, Watertown, SD 57201

The 2021 meeting of the Codington County Board of Equalization convened at 1:00 p.m., Tuesday, April 13, 2021, in the Commissioners Chambers in the Codington County Courthouse. Board members present were Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Hanten, presiding. Codington County Director of Equalization, Shawna Constant and Director of Equalization Office Coordinator, Diane Merchant; were present for this meeting.

AGENDA APPROVED

Motion by Gabel, second by VanDusen, to approve the agenda; all present voted aye; motion carried. The Director of Equalization noted there are no appeals to take action on this year.

STIPULATIONS

Motion by Johnson, second by VanDusen, to approve the following stipulated change as recommended by the Director of Equalization; all present voted aye; motion carried:

Name	DOE#	Assessor's Value	Stipulated Value	
Timothy A Nelson Revocable Trust	15763	\$40,755	\$20,377	added unbuildable factor

OWNER OCCUPIED DWELLING ADDITIONS

Motion by Johnson, second by VanDusen, to approve owner-occupied status on the following properties; all voted aye; motion carried.

Name	DOE#
Alan & Susan Taecker	8616
Terry G & Linda M Sampson	8493
Shelly or Jose Romeu	17233
Alan Ustrud Living Trust	12136
Herbert Viergutz & Rebecca Bosek	7763
Nicola Redwing	20092

DISABLED VETERAN PROPERTY TAX EXEMPTION

Motion by Johnson, second by Gabel, to approve exemption status on properties which qualify for Disabled Veteran Exemption, up to \$150,000.00, all present voted aye; motion carried.

ASSESSMENT FREEZE FOR DISABLED AND SENIOR CITIZENS

Motion by Johnson, second by Gabel, to approve the applications for freeze on assessments of dwellings of disabled persons and senior citizens, as recommended by the Director of Equalization, all present voted aye; motion carried.

TAX EXEMPT PROPERTY APPLICATIONS

Motion by VanDusen, second by Gabel, to approve the applications for annual tax-exempt status of a private organization, as recommended by the Director of Equalization, all present voted aye; motion carried.

RENEWABLE ENERGY RESOURCE

Motion by Johnson, second by Gabel, to approve the applications for renewable energy resources, as recommended by the Director of Equalization; all voted aye; motion carried.

BOARD ADJOURNS

There being no further business to come before this Board a motion was made by Johnson, second by Gabel, to adjourn at 1:14 p.m., as a 2021 Codington County Board of Equalization; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
USED: L SHAPED OAK DESK	101 - 411.0 - 426.20	CARE OF POOR	500.00

TOTAL: 500.00

Claim Of:
TERRY INGALLS
2120 ASH AVE NE
WATERTOWN, SD 57201

Amount Allowed: \$ 500.00

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 04/20/2021 .

Chairman / authorized agent

Authorized Official

Date

[Signature]

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
ACCT END:0232 - PIERRE FUEL	101 - 142.0 - 427.00	TREASURER	64.60

TOTAL: 64.60

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

Amount Allowed: \$ 64.60

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 04/20/2021.

Chairman / authorized agent

Authorized Official

Date

[Signature]

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
ACCT END:0786 - DK DIESEL	101 - 211.0 - 425.00	SHERIFF	255.60
ACCT END:0786 - MISC SUPPLIES	101 - 211.0 - 426.00	SHERIFF	243.36
ACCT END:0786 - MISC TRAVEL	101 - 211.0 - 427.00	SHERIFF	490.00
ACCT END:0786 - MISC SUPPLIES	101 - 211.0 - 429.10	SHERIFF	659.09
ACCT END:0786 - MISC TRAVEL	101 - 212.0 - 427.00	COUNTY JAIL	850.00

TOTAL: 2,498.05

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

Amount Allowed: \$ 2498.05

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 04/20/2021.

Chairman / authorized agent

Authorized Official

Date

[Signature]

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
ACCT END:0760 - MISC SUPPLIES	226 - 222.0 - 429.20	EMERGENCY MANAG	1,272.86

TOTAL: 1,272.86

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

Amount Allowed: \$ 1272.86

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 04/20/2021 .

Chairman / authorized agent

Authorized Official

Date

[Signature]

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
FEBRUARY 911 SURCHARGE	207 - 225.0 - 429.10	E-911	21,709.83

TOTAL: 21,709.83

Claim Of:
WATERTOWN CITY FINANCE OFFICE
P.O. BOX 910
WATERTOWN, SD 57201-0910

Amount Allowed: \$ 21709.83

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 04/20/2021

Chairman / authorized agent

Authorized Official

Date

[Signature]

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME

Dave Curdis

DATE

4/15/21

EFFECTIVE DATE

4/15/21

POSITION TITLE

Courthouse Security

DEPARTMENT

Sheriff's office

CURRENT STEP

6

NEW STEP

7

CURRENT PAY RATE

21.60 / Hour
3758.40 Monthly

NEW PAY RATE

22.30 / Hour
3880.20 Monthly

REASONS FOR CHANGE

Anniversary date

EMPLOYEE SIGNATURE

[Signature] Dave A. Curdis

DEPARTMENT HEAD SIGNATURE

[Signature]

DATE

4-15-21

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

APR 19 2021

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Colton Ramsey

DATE:

4/20/2021

EFFECTIVE DATE:

4/28/2021

POSITION TITLE:

Seasonal Building
Maintenance Worker

DEPARTMENT:

Memorial Park

CURRENT STEP:

NEW STEP:

#1

CURRENT PAY RATE:

NEW PAY RATE:

\$15.81

REASONS FOR CHANGE:

New Hire for seasonal maintenance at Memorial Park

FILED

EMPLOYEE SIGNATURE

Colton E. Ramsey

APR 20 2021

DEPARTMENT HEAD SIGNATURE

Steve Molengraaf

CODINGTON COUNTY AUDITOR

DATE

4-20-2021

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE
EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME : Larry Hanson		DATE: 4/20/2021
EFFECTIVE DATE: 4/28/2021	POSITION TITLE: Seasonal Building Maintenance Worker	DEPARTMENT: Memorial Park
CURRENT STEP:	NEW STEP: #3	
CURRENT PAY RATE:	NEW PAY RATE: \$16.74/hr	
REASONS FOR CHANGE: New Hire for seasonal maintenance at Memorial Park		

EMPLOYEE SIGNATURE Larry Hanson

DEPARTMENT HEAD SIGNATURE Steve Moloney

DATE 4-20-2021

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE
EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE CHANGE OF STATUS

EMPLOYEE NAME <i>Doug Torstenson</i>		DATE <i>4-20-21</i>
EFFECTIVE DATE <i>5-1-21</i>	POSITION TITLE <i>Highway Main 2</i>	DEPARTMENT <i>Highway</i>
CURRENT STEP <i>6</i>	NEW STEP <i>7</i>	
CURRENT PAY RATE <i>3833.22 (22.03)</i>	NEW PAY RATE <i>3960.24 (22.76)</i>	
REASONS FOR CHANGE <i>Anniv Date</i>		

EMPLOYEE SIGNATURE

Douglas Torstenson

DEPARTMENT HEAD SIGNATURE

Rik Hartley

DATE

4-20-2021

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Highway

Name of traveling employee Rick Hartley

Employee title Hwy Supt Employee status exempt X nonexempt

Purpose of travel Cat proving grounds Tuscan Az.

Method of transportation County Pickup CO10117

Destination Tuscan, Az

Departure date and time 5/12/21 am Destination arrival date and time 5/12/21 pm

Return departure date and time 5/14/21 pm Return arrival date and time 5/14/21 pm

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) \$50.00 Gas

Lodging expense 0

Meals 0 Registration 0

Other costs

Overtime costs involved in the requested travel No

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes, X No If no, why

Is this travel a budgeted item? Yes, X No

County Commission

Travel requests approved: yes no Comments

Commission Chairman, Date

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Highway

Name of traveling employee Lori Deutsch

Employee title Office Manger Employee status exempt ☐ nonexempt ☒

Purpose of travel Highway Dept Workshop

Method of transportation Personal vehicle

Destination Pierre, SD

Departure date and time 5/05/21 pm Destination arrival date and time 5/05/21 pm

Return departure date and time 5/06/21 pm Return arrival date and time 5/06/21 pm

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) Mileage

Lodging expense \$139.00

Meals \$32.00 Registration \$75.00

Other costs

Overtime costs involved in the requested travel No

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs?

Yes, ☒ No ☐ If no, why

Is this travel a budgeted item? Yes, X No

County Commission

Travel requests approved: yes ☐ no ☐ Comments

Commission Chairman, Date