

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 2, 2021

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the March 2, 2021 agenda**
5. **Action to approve the minutes of February 23, 2021**
6. **Monthly reports**
 - a. **Extension**
 - b. **Veterans Service Officer**
7. **Action to approve rates for weed chemicals and spraying services**
8. **Action to approve a resolution discharging County liens of deceased clients**
9. **Action to declare an oil burning furnace surplus to be traded GEN01078**
10. **Opening and announcing of bids received for Detention Center Sewer Rehab project**
11. **Action to award a bid for Detention Center Sewer Rehab project**
12. **Discussion/possible action to revise the County's agreement with ICAP regarding assistance in the Welfare Office**
13. **Action to approve a revised Memorial Park Campground Management Services agreement**
14. **Action to enter into an agreement for Memorial Park Campground Management Services**
15. **Action to approve revised job description for Memorial Park Seasonal Campground Maintenance**
16. **Action to advertise for Memorial Park Seasonal Campground Maintenance employees**
17. **Action to approve claims for payment**
18. **Action/possible discussion on COVID-19 practices, procedures, policy**
19. **Action to approve automatic budget supplements**
20. **Action to approve personnel changes**
21. **Action to approve travel requests**
22. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Legislative Cracker Barrel – various dates**
 - b. **2021 County Commissioner Spring Workshop, March 17-18**

23. Old Business

24. New Business

25. Open

- a. Public Comments
- b. Commission Comments

26. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

27. Action to adjourn until 9:00 a.m., Tuesday, March 9, 2021; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

March 2, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 2, 2021, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Gabel lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the March 2, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by VanDusen, to approve the minutes of February 23, 2021; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: The archery program has begun with 50 participants in shifts of 7, all participants are required to wear masks to comply with SDSU guidelines; and 4-H at home projects continue on a monthly basis with 47 participants. Jodi expressed her thanks to the volunteers who assisted with the Farm Show lunch counter and Calf Show. **Veterans Service Officer, Todd Rose**, updated the Board: the Watertown CBOC held it's first COVID vaccination event with approximately 150 vaccines given; the Veteran's Service Officer has completed the paperwork process for access into the VA secure software system; 2 transports were conducted in February with

another scheduled for March; 3 transport drivers are in the process of certification with 8 drivers currently qualified; and \$4,300.00 in commitments have been received towards the purchase of a new DAV van with \$2,900.00 actually collected at this time.

RESOLUTION TO CANCEL COUNTY LIENS

Motion by Johnson, second by Gabel, to approve Resolution 2021-7 to cancel county liens against persons who are known to be deceased with no assets; all voted aye; motion carried.

**RESOLUTION 2021-7
“TO DISCHARGE COUNTY AID LIENS”**

WHEREAS, the Codington County Auditor’s office has furnished a list of liens filed in the Register of Deeds Office and has recommended the discharge of these liens as the individuals who incurred the liens are determined to be deceased, with no assets, and

WHEREAS, as of July 1, 1970 these existing liens total approximately \$398,663.77, and

WHEREAS, there is no evidence collection will be made on any of the total of approximately \$398,663.77,

NOW, THEREFORE, BE IT RESOLVED: by the Codington County Board of Commissioners, that the Register of Deeds is hereby directed to discharge the liens of known deceased from July 1, 1970 to the present time, as listed and provided by the Auditor’s Office.

Dated this 2nd day of March, 2021

Brenda Hanten
Chair Codington County Commission

ATTEST:

Cindy Brugman
Codington County Auditor

2021 WEED SPRAYING RATES/SCHEDULE OF FEES

Township & County		State, City & Private	
Equipment and Operator	\$45.00 hour	Truck	\$60.00 hour
		RTV	\$50.00 hour
		Operator	\$40.00 hour
2-4D Amine Aquatic	\$9.21 gallon	2-4D Amine Aquatic	\$18.00 gallon
Rodeo or Equivalent	\$13.83 gallon	Rodeo or Equivalent	\$26.00 gallon
Roundup Pro or Equivalent	\$12.50 gallon	Roundup Pro or Equiv.	\$17.50 gallon
Plateau or Equivalent BASF	\$103.99 gallon	Plateau or Equiv. BASF	\$130.00 gallon
Plateau or Equivalent Alligare	\$98.99 gallon	Plateau or Equiv. Alligare	\$125.00 gallon
2-4D Ester or Equivalent	\$12.21 gallon	2-4D Ester or Equiv.	\$23.00 gallon
Tordon 22K or Equivalent	\$43.98 gallon	Tordon 22K or Equiv.	\$65.00 gallon
Nonionic Surfactant	\$10.39 gallon	Nonionic Surfactant	\$16.00 gallon
GrazonNext	\$47.10 gallon	GrazonNext	\$50.00 gallon
Milestone	\$299.73 gallon	Milestone	\$320.00 gallon
Transline	\$116.97 gallon	Transline	\$135.00 gallon
		Dicamba	\$90.00 gallon

Codington County, March 2, 2021

1 (one) hour minimum hourly rates (for State, City, and Private), and \$.06 per gallon water charge with a 500-gallon minimum. Applicable Sales Tax will be added to all charges based on location of spraying for private companies/individuals.

HIGHWAY DEPT. OIL BURNING FURNACE – SURPLUS EQUIPMENT

Motion by Johnson, second by VanDusen, to declare GEN01078, an oil burning furnace, surplus to be traded for a new furnace for the Highway Dept. shop; all voted aye; motion carried.

DETENTION CENTER SEWER REHAB BIDS

Facilities Manager, Steve Molengraaf, opened and announced the following bid which was received for the advertised project: Sewer Rehab in the Codington County Detention Center:

<u>BIDDER</u>	<u>TOTAL BID</u>
Midwest Pipe Lining Watertown, SD	\$103,974.68

The Board did not take action on this bid as a bid security was not included with the bid. The Board will take action on this bid at their meeting scheduled for March 9, 2021. Sheriff Brad Howell was present for this item.

INTER LAKES COMMUNITY ACTION AGREEMENT FOR ASSESSING CLIENTS NEEDS

Motion by Gabel, second by Waterman, to authorize the Chair to sign an amended agreement with Inter Lakes Community Action for services provided by ICAP, to the Codington County Welfare Office, for assisting with assessing client needs. Welfare Director, Sara Foust, asked for the Board to amend the agreement to address technical issues that will allow the Welfare office to handle various services previously assigned to ICAP in the prior agreement, as well as adding items to the County’s list of obligations under the agreement. Upon vote of the Board; all voted aye; motion carried.

SEASONAL MEMORIAL PARK CAMPGROUND MANAGEMENT SERVICES AGREEMENT

Motion by VanDusen, second by Waterman, to authorize the Chair to sign an updated agreement for Seasonal Memorial Park Campground Management Services; all voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGEMENT SERVICES

Motion by Johnson, second by VanDusen, to authorize the Chair to sign an agreement for 2021 Memorial Park Campground Management Services with Scott and Gail Wahl; all voted aye; motion carried.

MEMORIAL PARK SEASONAL CAMPGROUND MAINTENANCE JOB DESCRIPTION

Motion by VanDusen, second by Gabel, to approve a revised job description for the position of Seasonal Memorial Park Campground Maintenance; all voted aye; motion carried.

MEMORIAL PARK SEASONAL POSITIONS

Motion by Johnson, second by Gabel, to authorize the Facility Manager to advertise seasonal maintenance positions for the Memorial Park campground; all voted aye; motion carried.

CLAIMS APPROVED

Motion by VanDusen, second by Gabel, to approve a claim in the amount of \$22,902.22 to the City of Watertown for monthly 911 surcharge collections; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following personnel changes: Steven Lowry, Deputy Sheriff, anniversary step increase, step 7/\$26.83 per hour, effective 2/15/2021; Amalia Barrientos,

Correctional Officer, bilingual pay .20 additional per hour, effective 1/1/2021; Ryan Elliott, Correctional Officer part time, step increase, step 3/\$19.62; Maria Escamilla, Correctional Officer Sergeant, bilingual pay .20 additional per hour, effective 1/1/2021; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, March 9, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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Published once at the total approximate cost of \$_____