

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, March 9, 2021**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the March 9, 2021 agenda
5. Action to approve the minutes of March 2, 2021
6. Monthly reports
  - a. Auditor
  - b. Director of Equalization
  - c. Welfare
7. Action to approve Auditor's acct. w/Treasurer and note monthly Register of Deeds fees
8. Action on a request to release a County lien against property scheduled for foreclosure
9. Discussion/possible action to provide a letter of support to the Human Service Agency in their endeavor to become an Appropriate Regional Facility
10. Action to award a bid for Detention Center Sewer Rehab project
11. Discussion regarding adoption of an ordinance to receive Historic Preservation grant funds
12. Action to approve the annual 4-H Promotion & Expansion Committee Member roster
13. Action to approve an abatement application
14. Note 2020 Wildlife Damage Management annual report from GFP
15. Action to authorize Globe Life agent to contact County employees regarding available products
16. Action to approve claims for payment
17. Action/possible discussion on COVID-19 practices, procedures, policy
18. Action to approve automatic budget supplements
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a. Legislative Cracker Barrel – various dates
  - b. 2021 County Commissioner Spring Workshop, March 17-18
22. Old Business
23. New Business
24. Open
  - a. Public Comments
  - b. Commission Comments

**25. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**26. Action to adjourn until 9:00 a.m., Tuesday, March 16, 2021; at the Codington County Courthouse**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse  
14 1<sup>st</sup> Ave SE**

March 2, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 2, 2021, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Gabel lead the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS**

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

**AGENDA APPROVED**

Motion by VanDusen, second by Waterman, to approve the March 2, 2021 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Johnson, second by VanDusen, to approve the minutes of February 23, 2021; all voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, updated the Board: The archery program has begun with 50 participants in shifts of 7, all participants are required to wear masks to comply with SDSU guidelines; and 4-H at home projects continue on a monthly basis with 47 participants. Jodi expressed her thanks to the volunteers who assisted with the Farm Show lunch counter and Calf Show. **Veterans Service Officer, Todd Rose**, updated the Board: the Watertown CBOC held it's first COVID vaccination event with approximately 150 vaccines given; the Veteran's Service Officer has completed the paperwork process for access into the VA secure software system; 2 transports were conducted in February with another scheduled for March; 3 transport drivers are in the process of certification with 8 drivers currently qualified; and \$4,300.00 in commitments have been received towards the purchase of a new DAV van with \$2,900.00 actually collected at this time.

**RESOLUTION TO CANCEL COUNTY LIENS**

Motion by Johnson, second by Gabel, to approve Resolution 2021-7 to cancel county liens against persons who are known to be deceased with no assets; all voted aye; motion carried.

**RESOLUTION 2021-7  
"TO DISCHARGE COUNTY AID LIENS"**

**WHEREAS**, the Codington County Auditor's office has furnished a list of liens filed in the Register of Deeds Office and has recommended the discharge of these liens as the individuals who incurred the liens are determined to be deceased, with no assets, and

**WHEREAS**, as of July 1, 1970 these existing liens total approximately \$398,663.77, and

**WHEREAS**, there is no evidence collection will be made on any of the total of approximately \$398,663.77,

Codington County, March 2, 2021

NOW, THEREFORE, BE IT RESOLVED: by the Codington County Board of Commissioners, that the Register of Deeds is hereby directed to discharge the liens of known deceased from July 1, 1970 to the present time, as listed and provided by the Auditor's Office.

Dated this 2<sup>nd</sup> day of March, 2021

Brenda Hanten  
Chair Codington County Commission

ATTEST:

Cindy Brugman  
Codington County Auditor

**2021 WEED SPRAYING RATES/SCHEDULE OF FEES**

<b>Township &amp; County</b>		<b>State, City &amp; Private</b>	
Equipment and Operator	\$45.00 hour	Truck	\$60.00 hour
		RTV	\$50.00 hour
		Operator	\$40.00 hour
2-4D Amine Aquatic	\$9.21 gallon	2-4D Amine Aquatic	\$18.00 gallon
Rodeo or Equivalent	\$13.83 gallon	Rodeo or Equivalent	\$26.00 gallon
Roundup Pro or Equivalent	\$12.50 gallon	Roundup Pro or Equiv.	\$17.50 gallon
Plateau or Equivalent BASF	\$103.99 gallon	Plateau or Equiv. BASF	\$130.00 gallon
Plateau or Equivalent Alligare	\$98.99 gallon	Plateau or Equiv. Alligare	\$125.00 gallon
2-4D Ester or Equivalent	\$12.21 gallon	2-4D Ester or Equiv.	\$23.00 gallon
Tordon 22K or Equivalent	\$43.98 gallon	Tordon 22K or Equiv.	\$65.00 gallon
Nonionic Surfactant	\$10.39 gallon	Nonionic Surfactant	\$16.00 gallon
GrazonNext	\$47.10 gallon	GrazonNext	\$50.00 gallon
Milestone	\$299.73 gallon	Milestone	\$320.00 gallon
Transline	\$116.97 gallon	Transline	\$135.00 gallon
		Dicamba	\$90.00 gallon

1 (one) hour minimum hourly rates (for State, City, and Private), and \$.06 per gallon water charge with a 500-gallon minimum. Applicable Sales Tax will be added to all charges based on location of spraying for private companies/individuals.

**HIGHWAY DEPT. OIL BURNING FURNACE – SURPLUS EQUIPMENT**

Motion by Johnson, second by VanDusen, to declare GEN01078, an oil burning furnace, surplus to be traded for a new furnace for the Highway Dept. shop; all voted aye; motion carried.

**DETENTION CENTER SEWER REHAB BIDS**

Facilities Manager, Steve Molengraaf, opened and announced the following bid which was received for the advertised project: Sewer Rehab in the Codington County Detention Center:

<b><u>BIDDER</u></b>	<b><u>TOTAL BID</u></b>
Midwest Pipe Lining Watertown, SD	\$103,974.68

The Board did not take action on this bid as a bid security was not included with the bid. The Board will take action on this bid at their meeting scheduled for March 9, 2021. Sheriff Brad Howell was present for this item.

Codington County, March 2, 2021

**INTER LAKES COMMUNITY ACTION AGREEMENT FOR ASSESSING CLIENTS NEEDS**

Motion by Gabel, second by Waterman, to authorize the Chair to sign an amended agreement with Inter Lakes Community Action for services provided by ICAP, to the Codington County Welfare Office, for assisting with assessing client needs. Welfare Director, Sara Foust, asked for the Board to amend the agreement to address technical issues that will allow the Welfare office to handle various services previously assigned to ICAP in the prior agreement, as well as adding items to the County's list of obligations under the agreement. Upon vote of the Board; all voted aye; motion carried.

**SEASONAL MEMORIAL PARK CAMPGROUND MANAGEMENT SERVICES AGREEMENT**

Motion by VanDusen, second by Waterman, to authorize the Chair to sign an updated agreement for Seasonal Memorial Park Campground Management Services; all voted aye; motion carried.

**MEMORIAL PARK CAMPGROUND MANAGEMENT SERVICES**

Motion by Johnson, second by VanDusen, to authorize the Chair to sign an agreement for 2021 Memorial Park Campground Management Services with Scott and Gail Wahl; all voted aye; motion carried.

**MEMORIAL PARK SEASONAL CAMPGROUND MAINTENANCE JOB DESCRIPTION**

Motion by VanDusen, second by Gabel, to approve a revised job description for the position of Seasonal Memorial Park Campground Maintenance; all voted aye; motion carried.

**MEMORIAL PARK SEASONAL POSITIONS**

Motion by Johnson, second by Gabel, to authorize the Facility Manager to advertise seasonal maintenance positions for the Memorial Park campground; all voted aye; motion carried.

**CLAIMS APPROVED**

Motion by VanDusen, second by Gabel, to approve a claim in the amount of \$22,902.22 to the City of Watertown for monthly 911 surcharge collections; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Johnson, second by Gabel, to approve the following personnel changes: Steven Lowry, Deputy Sheriff, anniversary step increase, step 7/\$26.83 per hour, effective 2/15/2021; Amalia Barrientos, Correctional Officer, bilingual pay .20 additional per hour, effective 1/1/2021; Ryan Elliott, Correctional Officer part time, step increase, step 3/\$19.62; Maria Escamilla, Correctional Officer Sergeant, bilingual pay .20 additional per hour, effective 1/1/2021; all voted aye; motion carried.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, March 9, 2021; all voted aye; motion carried.

ATTEST:

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Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_

Codington County, March 2, 2021

**County Welfare Commissioner's Report**  
**03/09/2021**

1. Services report
2. CARES – Kari has spent a majority of her time since Feb 8<sup>th</sup> working on CARES applications. She has processed 40 applications for a total of 65 hours in February. Our office is reimbursed \$50/hour so we have submitted a bill to SDHA for \$3,250.
3. ICAP connection
  - a. Through her responsibilities with transitional housing through ICAP, Amy is able to identify gaps in service for people leaving the jail such as a need to connect with Department of Labor sooner to begin looking for a job before they are out of jail. Although this isn't directly associated with the hours covered by the county, the connection of having her in the office and developing the systems of care is leading to beneficial conversations and improved services.
  - b. Adjustments that have been made to that contract have allowed increased flexibility and efficiency which better serves the county. She is able to adjust hours and I'm able to take on more of the responsibilities.
  - c. This position has helped fill a gap in the Welfare office. Having 3 people in the office allows better office coverage and service provision for the county.
4. Strategic Plan – These are the 3 areas I've identified that I will need to focus on as we move forward:

Office Functioning

1. Improve staff functioning and efficiency of services provided
  - a. Define staff roles and responsibilities
  - b. Update website/media to be able to include appropriate links and current information
  - c. Identify and address areas of improvement such as technology access, information sharing, communication processes
  - d. Hold regular staff meetings and structured opportunities for case review
  - e. Evaluate documentation, forms, and tracking procedures and make improvements as appropriate
2. Reorganize client files to meet regulations

Welfare services

1. Review and improve services and relationships with Community providers
  - a. Become proficient in procedures for application, evaluation, and administration of welfare office services
  - b. Evaluate County & State laws and policies regarding services
  - c. Connect with other county welfare directors to discuss how they provide services
  - d. Meet with funeral home directors to reestablish a positive working relationship
  - e. Identify changes needed to provide improved support to County Residents in a fiscally responsible manner

## Systems of Care

1. Establish Systems of Care to improve community services
  - a. Identify and meet with community support providers
  - b. Participate in BHJWG and help accomplish the goals of the group
  - c. Develop a community Asset Map
  - d. Create system to improve utilization of services by clients
    - i. Warm hand-off process
    - ii. MOU and/or release of information
    - iii. Communication process for providers
  - e. Hold regular provider meetings (Interagency council)
    - i. Share updated service information
    - ii. Identify and address needs in the community
  
5. Systems of Care update
  - a. Amy and I have been meeting with agencies discussing services, how our community can work together better, and identifying areas of need/gaps in services
  - b. Primary/consistent needs identified are housing (affordable and emergency) and education/improving community understanding regarding mental illness, poverty impacts, and cultural understanding.
  - c. Developing the Community Social Services Asset mapping
  - d. Participated in BHJWG meeting Thursday
  
6. Client highlight – Individual was leaving abusive relationship and had an eviction notice when she came to the county last summer. Referrals were made to the Beacon Center and ICAP and case management support began. Coordinated with local services to come up with funds to keep her in her home and utilized CARES to get back on track. Kari assisted with many needs including questionnaires, applications, budgeting, learning home improvement skills to address safety concerns, taxes. Connected with appropriate resources including ICAP, Beacon Center, legal support, fire department, and school supplies. This support resulted in the eviction notice being dropped and client developed a budget so she could remain in her home and meet her financial needs. Client continues to follow up with Kari for guidance and support.

## AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in February 2021

Cash on Hand	\$7,786.87
Checks in Treasurer's possession	
less than 3 days	\$94,848.65
Credit Card Charges	\$9,024.91
Cash Items	\$368.87
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$112,029.30</b>

RECONCILED CHECKING	
Great Western Bank (Memorial Park)	\$1,873.95
Reliabank Dakota	\$24,560,902.42

INVESTMENTS	
SD Public Funds Investment	\$7,254.43

CERTIFICATES OF DEPOSIT	
Dacotah Bank	\$0.00
First American Bank & Trust	\$0.00
First Premier Bank	\$0.00
Great Western Bank	\$0.00
GW - Home Federal Bank	\$0.00
Peoples State Bank	\$0.00
Plains Commerce Bank	\$0.00
Reliabank Dakota	\$0.00
Wells Fargo	\$0.00

<b>TOTAL CASH ASSETS</b>	<b>\$24,682,060.10</b>
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### GENERAL LEDGER CASH BALANCES:

General	\$15,288,840.82
General restricted cash	\$500,000.00
Sp. Revenue	\$7,218,158.82
Sp. Revenue restricted cash	\$0.00
Custodial	\$1,675,060.46
Schools	\$ 833,396.53
Townships	\$ 68,344.91
City/Towns	\$ 167,484.68

<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$24,682,060.10</b>
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Dated this 9th day of March, 2021

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County Auditor

FUND CASH BALANCES REPORT AS OF 03/03/2021  
CODINGTON COUNTY

Fund	Description	BALANCE
101	GENERAL FUND	15,288,840.82
101	GENERAL RESTRICTED CASH	500,000.00
	TOTAL AT FUND GROUP:	15,788,840.82
204	ROAD & BRIDGE FUND	6,555,177.99
204	ROAD & BRIDGE RESTRICTED CASH	.00
207	E-911 FUND	54,262.32
226	EMERGENCY MANAGEMENT FUND	235,201.65
228	VICTIM CRIME SERVICE FUND	82,333.93
229	DOMESTIC ABUSE FUND	925.91
231	W.I.C. FUND	25,031.68
233	COURTHOUSE BUILDING FUND	.00
248	24/7 SOBRIETY FUND	43,562.68
250	MODERNIZATION/PRESERVATION	172,425.54
256	SEARCH & RESCUE FUND	49,237.12
	TOTAL AT FUND GROUP:	7,218,158.82
706	SPECIAL HIGHWAY FUND	.00
721	SCHOOL DISTRICTS FUND	833,396.53
722	CIVIL TOWNSHIPS FUND	68,344.91
723	CITIES AND VILLAGES FUND	167,484.68
724	WATER DEVELOPMENT DIST. FUND	11,447.64
725	ADVANCE TAX COLLECTION FUND	.00
726	REGISTER OF DEEDS FUND	2,056.80
734	DEPOSIT FUND	.00
735	TREASURER'S TRUST FUND	3,374.87
736	MUNICIPALITIES (5%) FUND	.00
738	FINES TO SCHOOLS FUND	.00
742	STATE MOTOR VEHICLE FUND	573,572.38
755	SALES TAX FUND	275.10
758	BOOKMOBILE FUND	2,124.14
766	LAW LIBRARY FUND	10,343.41
769	MODERN/PRESERATION RELIEF	2,640.00
770	FIRE DEPT. MONIES	.00
	TOTAL AT FUND GROUP:	1,675,060.46
	TOTAL:	24,682,060.10

OFFICIAL STATEMENT OF FEES COLLECTED  
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH  
OF FEBRUARY, 2021

The sum of **\$33,512.55** in fees has been collected by me as Register of Deeds for FEBRUARY, 2021

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of FEBRUARY, 2021

Ann Rasmussen by Mary Jansen  
Register of Deeds

Subscribed and sworn to before me this

1

day of

Mar

2020

2021

Cindy Bruggma

**CERTIFIED BIRTHS**

State Children's Fund (\$2.00)	<u>\$ 146.00</u>
County General Fund (\$5.00)	<u>\$ 365.00</u>
State EVRSS Fund (\$5.00)	<u>\$ 365.00</u>
State General Fund (\$3.00)	<u>\$ 219.00</u>

**TOTAL** \$ 1,095.00

**CERTIFIED DEATHS**

County General Fund (\$5.00)	<u>\$ 410.00</u>
State General Fund (\$4.00)	<u>\$ 328.00</u>
State EVRSS Fund (\$6.00)	<u>\$ 492.00</u>

**TOTAL** \$ 1,230.00

## Receipt Totals

By Date: 2/1/2021 12:00:00 AM - 2/26/2021 11:59:59 PM; Departments: All; Cash based.

Codington County

Friday, February 26, 2021 5:00 PM

### Summary:

#### Receipt Item Totals

	Paid	Charged	Debited	Total
Document:	\$27,012.50	\$2,410.00	\$0.00	\$29,422.50
Non Document:	\$3,640.00	\$2,237.75	\$0.00	\$5,877.75
<b>Subtotal:</b>	<b>\$30,652.50</b>	<b>\$4,647.75</b>	<b>\$0.00</b>	<b>\$35,300.25</b>

#### Payment on Account Totals

Applied:	\$2,860.05
Refunded:	\$0.00
Unposted:	\$0.00
<b>Net Posted:</b>	<b>\$2,860.05</b>

#### Payments & Refunds

ACH:	\$3,695.00
Cash (Refund):	-\$1.50
Cash:	\$2,018.00
Check:	\$27,801.05
<b>Total:</b>	<b>\$33,512.55</b>

#### Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00	\$140.00	\$140.00	\$0.00	\$0.00
101-0-341.21	\$14,332.00	\$13,132.00	\$1,200.00	\$0.00
101-0-341.22	\$11,265.50	\$11,265.50	\$0.00	\$0.00
229-0-321.00	\$420.00	\$420.00	\$0.00	\$0.00
726-0-209.00	\$1,550.00	\$1,330.00	\$220.00	\$0.00
101-0-341.29	\$3,015.05	\$1,770.00	\$1,245.05	\$0.00
250-0-341.21	\$1,674.00	\$1,557.00	\$117.00	\$0.00
769-0-209.00	\$1,116.00	\$1,038.00	\$78.00	\$0.00
<b>Total:</b>	<b>\$33,512.55</b>	<b>\$30,652.50</b>	<b>\$2,860.05</b>	<b>\$0.00</b>

Law Offices Of  
**GREEN ROBY OVIATT LLP**

A Limited Liability Partnership Including a Professional Corporation

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Thomas J. Green 1936-2010

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March 3, 2021

Codington County Board of Commissioners  
C/O Cindy Brugman, Auditor  
Courthouse  
Watertown, SD 57201

Re: County Aid lien against [REDACTED] in the amount of \$1,213.55,  
plus costs and interest. DP No. 31517

Reliabank Dakota v. [REDACTED]

Greetings:

I represent Reliabank Dakota with respect to a mortgage default by [REDACTED]. I requests the opportunity to appear in from of the Commissions at its March 9 meeting to request the County provide a release of a county lien against the real estate described below.

Reliabank has a mortgage securing a mortgage loan on the following real estate in Codington County:

The Southeast Quarter of the Southeast Quarter (SE1/4SE1/4), except the West 852 feet of the North 994 feet thereof, and the Northeast Quarter of the Southeast Quarter (NE1/4SE1/4), except the North 670 Feet thereof, and except the West 308 feet of the South 644.4 feet, thereof, all in Section 16, Township 116 North, Range 54 West of the 5th P.M., Codington County, South Dakota.

Address: 17475 445th Avenue, Watertown, SD 57201

In preparing for a mortgage foreclosure action, we had the status of title checked by First Dakota Title - Watertown. In First Dakota Title's report dated January 26, 2021, we were advised that Codington County had a County Aid lien filed against the property owner, [REDACTED]. The information provided to us was the amount of the County Aid lien was \$1,213.55, plus costs and interest. The lien number is DP No. 31517. [A copy of the January 26, 2021, report of title provided by First Dakota Title is attached.]

The Bank has had conversations with [REDACTED] and [REDACTED] has indicated he is willing to give the Bank a Deed in Lieu of Foreclosure. However, if the Bank accepts a Deed in Lieu of Foreclosure, the lien in favor of Codington County will remain on the real estate. If the Bank proceeds with a foreclosure action, the County's lien DP No. 31517 will be foreclosed and no longer applicable to the [REDACTED] property mortgaged to

GREEN ROBY OVIATT LLP

Board of Commissioners  
March 3, 2021  
Page 2

the Bank. (We recognize that real estate taxes are a superior lien on the property irrespective of whether the Bank conducts a foreclosure lawsuit or take a Deed in Lieu of Foreclosure.)

The Bank's mortgage in this case is the first lien against the [REDACTED] real estate. As stated in the title report, there is a judgment lien in favor of Reliabank Insurance and against Mr. [REDACTED] dated October 30, 2019, in the original sum of \$462.50, plus costs and interest. As you may expect, the Judgment Lien in favor of the Bank's affiliate, Reliabank Insurance, will be discharged from the property and considered "satisfied" if the Bank takes a Deed in Lieu of Foreclosure.

The Bank concludes that the real estate collateral is insufficient to cover the outstanding debt owed by Mr. [REDACTED] to the Bank and therefore the Bank will likely take a loss on this matter. The Bank's loss will be mitigated somewhat if [REDACTED] signs a Deed in Lieu of Foreclosure and the County releases its lien against the property. By taking a Deed in Lieu of foreclosure, the Bank will not have to go through a foreclosure and therefore will save time and money.

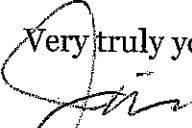
The house on the property is not habitable due to severe water problems (the basement has had water in it for months). The value of the property is difficult to ascertain but the Bank estimates the property value is in the range of \$60,000 to \$70,000. It consists of about 35 acres severely impacted by water. An appraisal in 2018 set the value of the land and house at about \$160,000 but that was before the property was inundated with water. Approximately seven of the 35 acres is currently under water. Mr. [REDACTED] presently owes the Bank approximately \$122,000 plus \$10,000 in interest.

There is a policy of flood insurance on the property but it has not been determined whether the policy will pay. The Bank will claim it is entitled to any flood insurance proceeds but that issue has not been resolved.

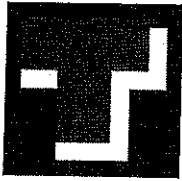
I look forward to appearing in front of the Board of Commissioners on March 9, 2021, to request the County provide a lease of the specific real estate from its lien.

Thank you,

Very truly yours,

  
James C. Roby  
For the Firm

copy: Kelly Baker, Reliabank



First Dakota Title - Watertown  
168 North Broadway  
Watertown, SD 57201

January 26, 2021

Green Roby Oviatt LLP  
PO Box 1600  
Watertown, SD 57201

Attn: James C. Roby

SD21318925

RE: The Southeast Quarter of the Southeast Quarter (SE1/4SE1/4), except the West 852 feet of the North 994 feet thereof, and the Northeast Quarter of the Southeast Quarter (NE1/4SE1/4), except the North 670 Feet thereof, and except the West 308 feet of the South 644.4 feet, thereof, all in Section 16, Township 116 North, Range 54 West of the 5th P.M., Codington County, South Dakota.

Address: 17475 445th Avenue, Watertown, SD 57201

Dear James C. Roby:

We have reviewed the records for the above described property and as of 1/14/2021, we find the owner to be [REDACTED]

Subject to the following:

1. Mortgage dated February 5, 2010, executed by [REDACTED], a single person, to Reliabank Dakota for the principal sum of \$175,000.00 and interest thereon, if any, filed on April 16, 2010 and recorded in Book 986, page 4565.

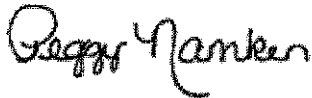
Addendum to Collateral Real Estate Mortgage dated April 2, 2015, executed by and between [REDACTED], a single person, and Reliabank Dakota, filed on April 8, 2015 and recorded in Book 988 of Mortgages on page 5139.

Addendum to Collateral Real Estate Mortgage dated February 13, 2020, executed by and between [REDACTED], a single person, and Reliabank Dakota, filed on February 18, 2020 and recorded in Book 990 of Mortgages on page 3399.

2. Judgment filed October 30, 2019, against [REDACTED], in favor of Reliabank Insurance, in the amount of \$462.50, plus costs and interest, if any. File No. SMC 19-754.
3. 2020 Real Estate Taxes due and payable in 2021 in the amount of \$89.00. The 1st half in the amount of \$44.50 is due April 30, 2021. The 2nd half in the amount of \$44.50 is due October 31, 2021. Tax ID #15836. Assessed Value: \$9,459.00
4. County Aid lien against [REDACTED], in the amount of \$1,213.55, plus cost and interest, if any. DP No. 31517.

This report is not a title insurance policy. It is not to be used for sale or mortgage purposes, but for informational purposes only. First Dakota Title - Watertown disclaims any liability with respect to this information report except to the extent of the cost hereof, \$100.00.

First Dakota Title - Watertown



Peggy Namken

[DATE]

Dawson Lewis  
Department of Social Services  
700 Governor's Drive  
Pierre, SD 57501.  
**RFP #2236**

Dear Mr. Lewis:

[Insert Name of Department] would be pleased to partner with the Human Service Agency to become an Appropriate Regional Facility. We have a long standing history of working closely with our community mental health agency to provide risk assessments to those experiencing a mental health crisis.

As a law enforcement provider, we have worked with the Human Service Agency to train our officers in Crisis Intervention Training (CIT) and have frequently utilized their safe room and detoxification services. We have often served as the petitioner for those individuals warranting an involuntary commitment to a higher level of care. In all cases, we have provided transportation to the safe room or other holding facility.

We welcome the opportunity to provide more intense services to individuals experiencing a mental health crisis in our community with the hope of keeping them here without transport to a higher level of care. We are committed to providing support, including transport when necessary, to a regional facility in whatever capacity we need to help individuals experiencing a mental health crisis in the least invasive manner possible.

[Insert Name of Department] highly recommends your consideration to award this opportunity for the Appropriate Regional Facility to the Human Service Agency. Based upon the number of individuals we have needed to transport to a higher level of care, we feel our community is in need of this asset. Because of our strong working alliance with the Human Service Agency, we can assure the success of this program

Sincerely,

**ORDINANCE #2021-XX**  
**HISTORIC PRESERVATION ORDINANCE**

Authorizing the Creation of the Codington County Historic Preservation Commission as provided in  
SDCL 1-19 and ARSD 24:52

AN ORDINANCE PERTAINING TO HISTORIC PRESERVATION IN CODINGTON  
COUNTY, SOUTH DAKOTA.

BE IT ORDAINED BY THE COUNTY COMMISSION OF CODINGTON COUNTY SOUTH  
DAKOTA AS FOLLOWS:

**Section 1. Purpose.**

Whereas the Legislature of the state of South Dakota has determined that the historical, architectural, archaeological, paleontological, and cultural heritage of this state is among its most important assets, it is hereby declared to be the purpose of this ordinance to enable Codington County to engage in a comprehensive program of historic preservation, to promote the use and conservation of historic properties and to help in the development of these properties for the education, inspiration, pleasure and enrichment of the citizens of this city and this state.

**Section 2. Historic Preservation Commission Created.**

(a) Pursuant to the authority granted by SDCL 1-19B-2, there is created for the county a historic preservation commission to be known as the Codington County Historic Preservation Commission (CCHPC). The CCHPC shall consist of not less than five nor more than ten members, who shall be appointed by the Codington County Commission with due regard to proper representation of such fields as history, architecture, urban planning, archaeology, paleontology, and law as available.

(b) All members of the CCHPC shall reside within the Codington County and shall serve for terms of three years and shall be eligible for reappointment. The terms of the original members shall be varied in order to assure that no more than one-third of the appointments shall be for a full three-year term with the remaining appointments divided between one and two year terms. Persons appointed to fill an unexpired term shall serve for the remainder of the term. Any member who fails to attend three consecutive meetings without presenting an explanation accepted by the Commission may be deemed to have abandoned the office and may be replaced as provided herein.

**Section 3. Procedures of the CCHPC.**

(a) The CCHPC shall elect annually a chairman and vice-chairman from its own membership. In addition to other duties, the chairman shall be the spokesman for the CCHPC and shall represent the CCHPC in its work with other County departments. The CCHPC shall meet monthly at a regular time and place to be established by the Commission. A quorum shall consist of a majority of the CCHPC members in office and shall be required in order for the Commission to take action. In addition, a simple majority of the current membership shall be required for decisions involving buildings and structures and property in historic districts.

(b) The CCHPC shall prepare an annual report for the Codrington County Commission, and it shall include information about any historic property that is threatened. The CCHPC may, subject to appropriation by the County, employ clerical assistants or consultants to help in carrying out its responsibilities under this ordinance. The CCHPC may adopt bylaws, rules and regulations not inconsistent with the provisions of this ordinance and state laws.

(c) No member of the CCHPC shall participate in the discussion about any matter or vote on any matter that may affect the property, income, or business interests of that member or their immediate family.

#### **Section 4. Powers and Duties of the Commission.**

In addition to the powers and duties stated elsewhere in this ordinance, the CCHPC shall take actions necessary and appropriate in order to accomplish the purposes of this ordinance. These actions may include, but are not limited to, the following as described in SDCL 1-19B:

- (1) To conduct surveys of local historic properties;
- (2) To participate in planning and land-use processes undertaken by the County;
- (3) To cooperate with the federal, state and county governments in the pursuance of the objectives of historic preservation;
- (4) To contract, with the approval of the County Commission, with the state or the federal governments;
- (5) To promote and conduct an educational and interpretive program on historic properties and issues within the County;
- (6) To recommend ordinances and provide information for the purposes of historic preservation to the County Commission;
- (7) To adopt written guidelines for making exterior changes to historic properties;
- (8) To negotiate with owners of historic property and other interested persons when the historic property may be demolished, materially altered, remodeled, relocated or put to a different use;
- (9) To assist owners of historic property and buildings and structures in historic districts in preserving their buildings;
- (10) To assist in the review of projects on which review by the State Historic Preservation Office is required under SDCL 1-19A-11.1; and
- (11) To attend informational and educational programs covering the duties of the Commission and current developments in historic preservation.

#### **Section 5. Coordination with Other County Departments.**

(a) County departments shall give timely notice to the CCHPC of matters that will affect property on the National Register of Historic Places and the State Register of Historic Places. The CCHPC shall be given this notice about proposed work as soon as the proposal is received by the other county department or a study is begun on work that would be done by the other county department.

(b) The CCHPC shall promptly prepare its comments on the proposed work so that its comments will be received prior to a decision by the other city department.

#### **Section 6. Survey of Local Historic Properties.**

In conducting a survey of local historic properties, the CCHPC shall comply with all applicable statewide survey standards and criteria of the South Dakota State Historical Society. The members of the Commission, its employees and its agents shall be authorized to enter upon private property for examination and survey solely in the performance of its official duties and only at reasonable times. No member, employee or agent of the Commission may enter any private property or building or structure without the express consent of the owner or occupant.

#### **Section 7. Separability.**

The provisions of this ordinance are declared to be separable. If any section of this ordinance shall, for any reason, be declared invalid or unconstitutional, the remaining provisions shall continue to have full force and effect.

#### **Section 8. Effective Date.**

This ordinance shall take effect 20 days from its passage and adoption by the Codington County Commission.

FIRST READING:

Projected SECOND READING:

Projected ADOPTION:

Projected PUBLICATIONS:

Projected EFFECTIVE DATE:

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Chairperson, Codington County  
Board of County Commissioners

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Codington County Auditor

# Codington County

## 4-H Promotion & Expansion Committee Member Roster

	Teens	Gavin Whipple
		Jacey Orthaus
	Adults	Rob Whipple
		Jill Orthaus

<b>Non-4-H</b>	Teens	Boys/Girls Club Teen
		Boys/Girls Club Teen
	Adults	Miranda Breitag
		Amber Weber

<b>Agricultural Representatives</b>	Rob Whipple
	Jill Orthaus

<b>County Commissioner Liaison</b>	Myron Johnson
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Approved on: \_\_\_\_\_

APPLICATION FOR ABATEMENT OR REFUND OF TAXES  
under the provisions of SDCL 10-18-1  
TO THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA

NAME Jeffrey D + Tracy S Popham  
MAILING ADDRESS 44440 16 S St.  
CITY Henry STATE SD ZIP CODE 57243  
Record # 20699 Legal Description of Property W 1/2 SE 1/4 Less  
E 173' S 867.8' Lake Township

Application for an abatement / refund of taxes if being presented due to the following reason (check applicable provision).

☒ X

An error has been made in any identifying entry of description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant. Township Official requested removal of weed mowing assessments  
Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

The complainant or the property is exempt from the tax;

The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid;

A loss occurred because of flood, fire, storm, or other unavoidable casualty;

Date of Loss \_\_\_\_\_

Structures have been removed after the assessment date (upon verification by the director of equalization).  
Date structures removed \_\_\_\_\_

Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

Other / Comments \_\_\_\_\_

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 25 day of Feb 2021

Valery E. Jackson Supervisor  
Applicant's Signature Lake Township

Curly Brugman  
Notary / Auditor / Deputy Auditor / Director of Equalization

Date received in the County Auditor's Office 2/25/2021

Received by C Brugman

Taxes due in 2021

Total Taxable Value 75642

Total Taxes Due 924.34

Tax levy 9.576

Property classification A9

Taxable Value Abated 0

Amount Abated 200.00

Amount Refunded \_\_\_\_\_

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Kim Johnson		DATE 3/1/2021
EFFECTIVE DATE 4/1/2021	POSITION TITLE Deputy Office Coordinator	DEPARTMENT Extension
CURRENT STEP 8	NEW STEP 9	
CURRENT PAY RATE \$19.87	NEW PAY RATE \$20.17	
REASONS FOR CHANGE  Anniversary step increase		

EMPLOYEE SIGNATURE Kim Johnson

DEPARTMENT HEAD SIGNATURE Jodi Lochner

DATE 2-18-2021

COUNTY COMMISSIONERS \_\_\_\_\_

DATE \_\_\_\_\_

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

**FILED**

MAR 01 2021

CODINGTON COUNTY AUDITOR

**PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS**

<b>EMPLOYEE NAME</b> Tasha Volken		<b>DATE</b> 2/25/2021
<b>EFFECTIVE DATE</b> 8/20/2020	<b>POSITION TITLE</b> Correctional Officer	<b>DEPARTMENT</b> Detention Center
<b>CURRENT STEP</b> step 1		<b>NEW STEP</b> step 2
<b>CURRENT PAY RATE</b> 20 rate \$18.12 21 rate \$18.69		<b>NEW PAY RATE</b> 20 rate \$18.44 21 rate \$19.02
<b>REASONS FOR CHANGE</b>  Reached 1044 hours		

**FILED**  
  
 MAR 01 2021  
  
 CODINGTON COUNTY AUDITOR

**EMPLOYEE SIGNATURE** Tasha Volken

**DEPARTMENT HEAD SIGNATURE** Matthew Blum

**DATE** 2-26-21

**COUNTY COMMISSIONERS** \_\_\_\_\_

**DATE** \_\_\_\_\_

**PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.**

CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department Extension

Name of traveling employee Kim Johnson

Employee title Dep. Off. Coord. Employee status exempt ☐ nonexempt ☐

Purpose of travel 4-H Online & Fair Entry Training

Method of transportation car

Destination Huron, SD

Departure date and time 8:00 am 4-12-2021 Destination arrival date and time 9:30/ 10 am, 4-12-2021

Return departure date and time ? Return arrival date and time 4:00-6:00 4/12/2021

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) mileage; will consult with surrounding counties to see if staff is willing to carpool.

Lodging expense none

Meals \$14.00 maximum Registration none

Other costs none

Overtime costs involved in the requested travel 1-2 hours maximum, if any

Can the traveling employee's hours be flexed to reduce or eliminate overtime costs? yes

Yes ☒ No ☐ If no, why \_\_\_\_\_

Is this travel a budgeted item? ☒ Yes ☐ No

County Commission

Travel request approved: yes ☐ no ☐ Comments \_\_\_\_\_

Commission Chairman, \_\_\_\_\_ Date \_\_\_\_\_

- Rodeo Approval Form has been updated  
<https://extension.sdstate.edu/sites/default/files/2021-01/MC-02021.pdf>
  - Due to John by March 1st
  - The county advisors are verifying certain steps have been followed (refer to form)

### **11. Shooting Sports Update [external]**

As programs have started there has been a stress on coaches, in an effort to give another opportunity to get help trained. There has two more coaches trainings scheduled. These will be the last two trainings until later this spring when we will look to schedule shotgun/muzzleloading trainings.

Feb 13<sup>th</sup> Pistol and Rifle, Sioux Falls SD - <https://extension.sdstate.edu/event/2021-shooting-sports-coaches-certification-minnehaha-county> Password: 2021SS

### **12. Shooting Sports Update [internal]**

- Hunting Team applications are due February 25<sup>th</sup>. <https://extension.sdstate.edu/event/2021-hunting-team-application>
- Emergency Plans are due to John before your program starts
- If you have not done so please turn in your questionnaires (Jan. 8th 4-H e-letter), asap
- Please look through your SS Instructor spreadsheet sent out on 1/22/2021. Let John know if there are changes or if people are no longer involved.
- Safety test (list of those passing a safety evaluation) due to John by March 15, this is also last day to register new members and be able to compete at State Spring Shoot

### **13. 4-H Online and Fair Entry Training [internal; attachment]**

The annual 4-H Online and Fair Entry training will be held in two locations this year, Huron and Rapid City. The training will cover 4-H Online 2.0 and rolling Fair Entry over for the 2021 year. This is not a mandatory training, however it is encouraged to attend. There will not be a registration fee for this training and lunch will be on your own.

- Huron: Monday, April 12<sup>th</sup>; 10:00 am CST; Nordby Exhibit Hall
- Rapid City: Tuesday, April 13<sup>th</sup>; 10:00 am MST; Pennington County Extension Office

To register for the training, please email Amanda Stade at [amanda.stade@sdstate.edu](mailto:amanda.stade@sdstate.edu) by Monday, April 5<sup>th</sup>.