

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 16, 2021

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the February 16, 2021 agenda**
5. **Action to approve the minutes of February 9, 2021**
6. **Monthly reports**
 - a. **Facilities Manager**
 - b. **Highway Supt.**
7. **Opening of bids for Highway supplies and Weed chemicals and action to award bids**
8. **Action to authorize the Chair to sign an SLA Emergency Management performance - COVID-19 supplemental grant agreement**
9. **Action to approve an amendment to the 2020 program services contract between Codington County and SDHDA**
10. **Action to approve new program services contract between Codington County and SDHDA**
11. **Action to approve claims for payment**
12. **Action/possible discussion on COVID-19 practices, procedures, policy**
13. **Action to approve automatic budget supplements**
14. **Action to approve personnel changes**
15. **Action to approve travel requests**
16. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Legislative Cracker Barrel – various dates**
17. **Old Business**
18. **New Business**
19. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
20. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**

- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn until 9:00 a.m., Tuesday, February 23, 2021; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

February 16, 2021

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 16, 2021, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Auditor, Cindy Brugman, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the February 16, 2021 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of February 9, 2021; all voted aye; motion carried.

WELFARE DIRECTOR APPOINTMENT

Commissioner Johnson introduced, to the Board, newly appointed Codington County Welfare Director, Sara Foust.

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, updated the Board: projects at the Courthouse include painting and patching; several calls have been received regarding bids for the sewer repair project at the Detention Center; the Farm Show wrapped up at the Extension Center Complex for another year; the annual meeting of the Weed Board and local Towns and Townships will be held at the Extension Center Complex on Wednesday, February 24th, at 6:00 pm; Chair Hanten has been appointed as the County liaison to the State Weed Commission Board; and the online reservation system, at Memorial Park, is now active. **Highway Supt., Rick Hartley**, updated the Board: tree trimming has slowed due to the cold weather and indoor shop projects are taking place; crack sealing will take place when weather permits; the three new trucks, purchased in 2020, have been taken to have boxes and pusher axles installed; the oil burner, used to heat the shop area, has failed and will need to be replaced; and the 1951 Roscoe oil distributor, used for patching, will also need to be replaced as it has far exceeded its life expectancy and is no longer working properly. Mr. Hartley advised the Board that there were funds for several projects and budgeted items in 2020 which were not expensed in 2020. The Road and Bridge had a surplus budget balance at the end of 2020 of over \$742,000.00 due to various disruptions that prevented expending funds for truck bodies (\$119,736.00), Bridge repair project (\$66,964.98), and Rip Rap Project II (\$449,050.00.) Mr. Hartley

requested the Board consider, when necessary, a formal supplement to the 2021 Road and Bridge for these projects and equipment.

ANNUAL BIDS – HIGHWAY SUPPLIES AND WEED CHEMICAL

This being the time and place set, as advertised, for the opening of bids for annual Highway supplies and Weed chemicals, the following bids were opened and announced:

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

Cemcast Pipe & Precast, Hartford, SD

- a. Concrete Pipe: 24" \$29.95 plf; 36" \$64.50 plf; 60" \$173.85 plf
- b. Pre-Stressed Concrete Bridge Deck: no bid
- c. Concrete Box Culverts: 8'x8' \$618.75 plf; 10'x10' \$750.00 plf

Forterra Concrete Products, Rapid City, SD

- a. Concrete Pipe: 24" \$33.36 plf; 36" \$60.96 plf; 60" \$170.09 plf
- b. Pre-Stressed Concrete Bridge Deck: 40'x23" \$5,156.00 each; 50'x30" \$7,278.00 each
- c. Concrete Box Culverts: 8'x8' \$510.00 plf; 10'x10' \$631.00 plf

Corrugated Metal Pipe

True North Steel, Huron, SD

- a. 2 2/3' x 1/2" corrugation helical
 - 18"x16 ga. \$17.25 plf
 - 24"x16 ga. \$21.85 plf
 - 30"x14 ga. \$34.50 plf
 - 36"x14 ga. \$41.40 plf
- b. 5"x1" corrugation helical
 - 60"x14 ga. \$71.39 plf
 - 72"x12 ga. \$117.37 plf
 - 96"x12 ga. \$157.30 plf
 - 108"x12 ga. \$176.66 plf
- c. 5"x1" corrugation arch helical:
 - 60" class 66"x51" 12 ga. \$108.54 plf
 - 72" class 81"x59" 12 ga. \$129.98 plf
 - 108" class 128"x83" 12 ga. \$195.64 plf

Bridge Lumber

True North Steel, Huron, SD

- a. Plank 3"x12'x16-24' partial truck load from stock \$3,086.67 per M'BF
- b. Creosote Piling 35' to 40' lengths – no bid
- c. Wood Posts 4" to 5"x12' – no bid

Diesel Fuel and Gasohol

Cole's Petroleum, Madison, SD

Watertown Shop

- a. Diesel Fuel #2, Schaeffers premium, \$2.02 per gal
- b. Diesel Fuel #1, Schaeffers premium, \$2.25 per gal
- c. E-10 \$2.205 per gal

Out Shops

- a. Diesel Fuel #2, Schaeffers premium, \$2.10 per gal
- b. Diesel Fuel #1, Schaeffers premium, \$2.33 per gal

Sioux Valley Coop, Watertown, SD

Watertown Shop

- a. Diesel Fuel #2, Fieldmaster premium, \$2.10 per gal
- b. Diesel Fuel #2, Schaeffers premium, \$2.03 per gal
- c. Diesel Fuel #1, Schaeffers premium, \$2.37 per gal
- d. E-10 \$2.15 per gal
- e. E-30 \$1.90 per gal
- f. E-85 \$1.67 per gal

Out Shops

- a. Diesel Fuel #2, Fieldmaster premium, \$2.20 per gal
- b. Diesel Fuel #2, Schaeffers premium, \$2.13 per gal
- c. Diesel Fuel #1, Schaeffers premium, \$2.52 per gal

Liquid Asphalt

Jebro Inc., Sioux City, IA

- a. MC70 \$802.85 per ton; MC3000 \$617.85 per ton;

Flint Hills Resources, Marshall MN

- a. MC3000 \$591.17 per ton

Pea Gravel

Northern Con-Agg., Plymouth, MN

- a. \$6.00 per ton

Duininck, Inc., Prinsburg, MN

- a. \$14.80 per ton

Gravel Crushing (crushing only)

Brownlee Construction, Inc., Watertown, SD

- a. 1/2" \$3.02 per ton; 5/8" 2.64 per ton; 3/4" \$2.24 per ton

Rogge Excavating, Ghent, MN

- a. 1/2" \$2.95 per ton; 5/8" 2.55 per ton; 3/4" \$2.15 per ton

ASPHALT PATCHING MATERIAL

Bituminous Paving, Inc., Ortonville, MN

- a. Cold Mix \$135.00 per ton
- b. Hot Mix \$62.00 per ton

Duininck, Inc., Prinsburg, MN

- a. Cold Mix \$150.00 per ton
- b. Hot Mix: \$67.50 per ton

Motion by Gabel, second by Waterman, to delay awarding bids until February 23rd, 2021; to allow the Highway Supt. to review all bids; all voted aye; motion carried.

Weed Chemicals

VanDiest, Pierre, SD

Aq. Glyphosate \$13.83 per gal (Drexel)
Glyphosate \$12.50 per gal (Bayer)
Plateau \$98.99 per gal (Panoramic); \$103.99 per gal (BASF)

2-4D Amine, \$9.21 per gal (VanDiest Supply); 250-gallon tote
2-4D Ester \$12.21 per gal (VanDiest Supply); 250-gallon tote
Tordon 22K \$43.98 per gal (Corteva); 2.5-gallon container
Grazon Next \$47.10 per gal (Corteva)
Non-Ionic Surfactant \$10.39 (Brewer 90/10); \$20.62 (Premier 90)

Weed Supervisor, Steve Molengraaf, was present for this meeting and recommended accepting the bids from VanDiest, the only bids received. Motion by VanDusen, second by Waterman, to accept the bids, from VanDiest, as recommended by the Weed Supervisor; all voted aye; motion carried.

EMERGENCY MANAGEMENT PERFORMANCE GRANT – COVID-19 SUPP. FUNDS

Motion by Gabel, second by Waterman, to authorize the Chair to sign an agreement between the State of South Dakota and Codington County for Emergency Management Performance Grant – COVID-19 supplemental grant funds in the amount of \$9,068.00 with a required 50% match. **Emergency Management Director, Jamie Torstenson**, noted these grant funds will be used for upgrades in the E.O.C. Upon vote of the Board; all voted aye; motion carried.

CARES ACT PROGRAM SERVICES GRANT FUNDING

Motion by Gabel, second by VanDusen, to authorize the Chair to sign an amendment to the 2020 grant agreement between the SDHDA and Codington County for Cares Act program funding for those who qualify for mortgage assistance. Welfare Assistant, Kari Kraayenbrink, noted this agreement will extend the program through 12/31/2021. Upon vote of the Board; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by VanDusen, second by Waterman, to approve the following travel requests: Treasurer’s office staff, SDACO workshop and Facilities Manager, SD Weed Commission meeting; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by VanDusen, to adjourn at 10:12 a.m., until 9:00 a.m., Tuesday, February 23, 2021; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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