

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 15, 2020

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the December 15, 2020 agenda**
- 5. Action to approve the minutes of December 8, 2020**
- 6. Monthly reports**
 - a. Extension**
 - b. Facilities Manager**
 - c. Highway Supt.**
- 7. Opening of bids for Rip Rap and action to award to successful bidder**
- 8. Action to order and purchase motor graders from bidding agent Sourcewell**
- 9. Action to approve COVID payroll supplement for part time employees**
- 10. Action to approve contract for E-911 service**
- 11. Action to approve a Welfare Director job description**
- 12. Action to approve plat addition resolutions**
 - a. Prairie Vibe Addition in Rauville Township**
 - b. Schwinger Second Addition in Dexter Township**
 - c. Brooklyn First Addition in Pelican Township**
 - d. Hopper Second Addition in Pelican Township**
- 13. Discussion/action regarding December meeting dates**
- 14. Discussion/possible action to adopt a resolution to ban open burning**
- 15. Action to approve claims for payment**
- 16. Action/possible discussion on COVID-19 practices, procedures, policy**

17. Action to approve automatic budget supplements
18. Action to approve personnel changes
19. Action to approve travel requests
20. Public Notices – a possible quorum of Commissioners could be in attendance at:
21. Old Business
22. New Business
23. Open
 - a. Public Comments
 - b. Commission Comments
24. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee’s representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
25. Action to adjourn until 9:00 a.m., Tuesday, December 22nd, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 15, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 15, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Auditor, Cindy Brugman, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the December 15, 2020 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel to approve the minutes of December 8, 2020; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the following: 4-H Calendars; Special Foods cookbook; Take Home projects; shooting sports and take-home kit grants; 4-H meetings being held in person; and 2021 Winter Farm Show preparation. **Facilities Manager, Steve Molengraaf**, updated the Board on the following facilities: Courthouse – the key fob system project should be completed within the next week and new posts for parking lot signage have been installed; Extension Center Complex – 2021 Winter Farm show preparations are taking place in the barn area; Memorial Park – the reservation software change is underway; and Weed Department - the 2021 Weed and Pest Conference scheduled for February has been cancelled. **Highway Supt., Rick Hartley**, reported on the following: employee flagger certification has been completed; graveling is nearing completion; culvert work continues as weather permits; rip rap leveling is scheduled; the bridge on County Road 4-4 is open; the Highway Mechanic has been busy with repairs; and tree trimming and removal is on the schedule.

RIP RAP BIDS COUNTY ROADS 4-1 AND 8-1

The following bids were received for a rip rap project, as advertised, and announced by Highway Supt., Rick Hartley:

<u>BIDDER</u>	<u>TOTAL BID</u>
Kriech Construction 44720 142 St Waubay, SD 57273	\$449,050.00 (bid bond)
Clausen & Sons Construction LLC 1300 23 St SE Watertown, SD 57201	\$515,100.00 (bid bond)

Motion by Gabel, second by Waterman, to accept the bid of Kriech Construction; all voted aye; motion carried.

HIGHWAY DEPARTMENT MOTOR GRADERS

The Board continued a discussion, carried over from the December 8th meeting, regarding a request and recommendation, from Highway Supt., Rick Hartley, to purchase three Caterpillar motor graders, from a bid awarded to Butler, through bid agent Sourcewell. Deputy States Attorney, Tom Burns, was present for this discussion. Representatives from Butler and RDO were present for this meeting and presented the Board with information regarding their products. Motion by Gable, second by VanDusen, to purchase three motor graders from Sourcewell, as outlined in the minutes of December 8th. Further discussion ensued and Commissioner Gabel modified his motion to specify the purchase of the “Butler” products from the Sourcewell list; Commissioner VanDusen concurred with the modification. Discussion continued regarding engine size, buy back amounts, warranties, service availability, delivery timeline, etc. Motion by Gabel to call the question; second by VanDusen; Gabel, VanDusen, and Hanten voted aye; Waterman and Johnson voted no; motion carried. Upon vote of Gabel’s motion to purchase three (3) Caterpillar motor graders through Sourcewell and from Butler; Gabel, VanDusen, and Hanten voted aye; Waterman and Johnson voted no; motion carried.

PART-TIME EMPLOYEE PAYROLL SUPPLEMENT

Motion by Gabel, second by Waterman, to approve a COVID hazard payroll supplement for part-time employees, those not eligible for benefits, based on hours worked from March 1st through December 31st, 2020; at a pro-rated share of the \$650.00 being paid to all full-time employees or .37 per hour worked; all voted aye; motion carried.

E-911 CONTRACT FOR SERVICE

Motion by Gabel, second by VanDusen, to authorize the Chair to sign a contract with the City of Watertown, for the provision of E-911 and PSAP service to the citizens and persons within Codington County, in the amount of the actual surcharge revenues received, and for the time period January 1, 2021 through December 31, 2022; all voted aye; motion carried.

WELFARE DIRECTOR JOB DESCRIPTION

Motion by Johnson, second by VanDusen, to approve a newly revised Welfare Director job description; all voted aye; motion carried.

PLAT RESOLUTIONS

Zoning Officer, Luke Muller, reviewed four plats, which have been recommended for approval by the Codington County Planning and Zoning Commission. The Board took action on the following plats:

RESOLUTION #2020-37

A Resolution to approve the platting of the Prairie Vibe Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Prairie Vibe Addition, in the Northeast Quarter (NE1/4) of Section 13-T118N-R52W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner Waterman; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten
Chair

STATE OF SOUTH DAKOTA

Codington County, December 15, 2020

§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-37, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

RESOLUTION #2020-38

A Resolution to approve the platting of the Schwinger Second Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Schwinger Second Addition, in the East One Half (E1/2) of the Northeast Quarter (NE1/4) and the East One Half (E1/2) of the Southeast Quarter (SE1/4) of Section 7-T119N-R52W, Sisseton and Wahpeton Indian Reservation, of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner VanDusen, second by Commissioner Gabel; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten
Chair

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-38, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota.

Codington County, December 15, 2020

Cindy Brugman

County Auditor, Codington County, South Dakota

RESOLUTION #2020-35

A Resolution to approve the platting of the Brooklyn First Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Brooklyn First Addition, in the Southeast Quarter (SE1/4) of Section 4-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Gabel, second by Commissioner VanDusen; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten

Chair

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-35, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

RESOLUTION #2020-36

A Resolution to approve the platting of the Hopper Second Addition in the County of Codington, South Dakota.

Codington County, December 15, 2020

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Hopper Second Addition, in Government Lot 3 and the North Half (N1/2) of the Northwest Quarter (NW1/4) of Section 9-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten
Chair

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-36, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 15th day of December, 2020, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

DECEMBER 29TH MEETING DATE

Motion by Johnson, second by Gabel, to hold the final board meeting of 2020, on December 29th, 2020; all voted aye; motion carried.

BURN BAN DISCUSSION

The Board noted information, received from Emergency Management Director, Jamie Torstenson, indicating that a ban on open burning in Codington, is not necessary at this time. The Board will continue to address this issue weekly if needed.

CLAIMS APPROVED

Motion by Gable, second by VanDusen, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 65.33 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, AUTOMATIC BUILDING CONTROLS 142.31 REP, ABSOLUTE EXHIBITS, INC 515.00 SUP, ALCOHOL MONITORING SYSTEMS 381.60 SVC, AMERICAN TRUST INSURANCE 50.00 SUP,

Codington County, December 15, 2020

AP AUTO PROS 3169.24 REP, JEFF ARGO 25.00 UTILITIES, AUSTIN LAW OFFICES 2428.85
 SVC, AVERA MEDICAL GROUP - UPA 2500.00 SVC, AVI SYSTEMS, INC 502.42 SVC, BANNER
 ASSOCIATES, INC 270.65 REPAIRS/MAINT., BOB BARKER CO. 1885.10 SUP, BATTERIES
 UNLIMITED 158.99 SUP, BAUER LAW OFFICE PC 465.60 SVC, BEACON CENTER 1000.00 PMT,
 RAMONA BEARHILL 58.40 JURY, ALLEN BENCK 25.00 UTILITIES, BERNIE'S TELEPHONE
 AND TECH 10.00 SUP, BRYAN BLEEKER 25.00 CELL, BORNS GROUP 3548.50 POST, BORNS
 GROUP 130.42 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRATLAND LAW 1881.80 SVC, LUZ
 DEL CARMEN BREMMON 200.40 SVC, BRIAN'S GLASS & DOOR INC. 1200.00
 REPAIRS/MAINT., BRITE 98.00 SUP, BROWNLEE CONSTRUCTION 12028.50 SUPPLIES, JERRY
 BUNDE 101.68 JURY, BURNS LAW OFFICE 3447.30 SVC, BUTLER MACHINERY 1864.97
 REPAIRS/MAINT., MATTHEW CALKINS 68.00 REF, JEFF CASE 25.00 UTILITIES, CASHWAY
 LUMBER INC. 1423.16 SUP, CENTURYLINK 1355.20 UTIL, CENTURYLINK 56.00 UTIL,
 CHARM-TEX 379.80 SUP, CLASSROOM CONNECTION 95.00 SUP, CODINGTON-CLARK
 ELECTRIC COOPE 35.62 UTILITIES, CODINGTON COUNTY HIGHWAY DEPT. 16253.22
 MAINT, CODINGTON COUNTY SHERIFF 46.00 REIMB, CODINGTON TREASURER PETTY
 CASH 45.09 PMT, COLE PAPERS, INC. 2527.29 SUP, COLE'S PETROLEUM 15609.96 SUPPLIES,
 CONNECTING POINT COMPUTER CENT 16005.00 MAINT, CONNECTING POINT COMPUTER
 CENT 12913.31 MAINT, CONNECTING POINT 410.00 UTILITIES, CONSOLIDATED
 CORRECTIONAL 21480.87 SUP, SHAWNA CONSTANT 25.00 CELL, CORO MEDICAL 103.00
 SUP, ANNABELLE CORSON 20.00 WIT, CREDIT COLLECTIONS BUREAU 2077.90 PMT,
 CREDIT COLLECTIONS BUREAU 1034.39 PMT, C & S CHEMICAL 75.00 REP, CULLIGAN
 WATER CONDITIONING 223.75 SUP, MATT DARGATZ 25.00 UTILITIES, DATA TRUCK 29.99
 UTIL, DEFENSIVE EDGE TRAINING 1780.05 SUP, DEUTSCH EXCAVATING 34942.66
 SUPPLIES/REPAIRS, DK DIESEL 2001.50 SUPPLIES, JAMIE DOLEN 25.00 UTILITIES, DUANE'S
 FLOOR COVERING 580.00 MAINT, DUDE SOLUTIONS 2328.35 MAINT, DUININCK 28.75 REP,
 QUINN DUMARCE 35.00 REF, DYNOTUNE SPEED & PERFORMANCE 2359.65 REP, EIGHT TEN
 PROPERTIES, LLC 1740.00 RENT, ELECTION SYSTEMS & SOFTWARE 2212.92 SUP,
 ENGELSTAD ELECTRIC CO. 3971.44 SUP, EQUIPMENT BLADES INC 6280.00 SUPPLIES,
 MARIA ESCAMILLA 40.00 CELL, WILLIAM EUBANK 55.88 JURY, EVOLUTION
 POWERSPORTS 427.42 REP, RANDY FALVEY 25.00 UTILITIES, FARNAMS GENUINE PARTS
 140.86 SUPPLIES, FISHER SAND & GRAVEL CO 1038.35 SUPPLIES, TOWN OF FLORENCE-
 PEGGY LINDAHL 77.35 UTILITIES, FOLEY & FOLEY LAW OFFICE 498.20 SVC, ALLISON
 FORBUSH 25.00 CELL, FORTERRA PIPE & PRECAST 18603.26 SUPPLIES, COURTNEY FORTIN
 51.68 JURY, FOX & YOUNGBERG, P.C. 612.12 SVC, DAVID FUCHS 51.68 JURY, BETHANY
 GABEL 101.68 JURY, GALLS, LLC 1466.79 SUP, GLACIAL LAKES RADIATOR 600.00
 REPAIRS/MAINT., GLASS PRODUCTS INC. 1735.09 EQUIP, BRENDA GLOVER 103.36 JURY,
 BECKY GOENS 55.95 TRAV, GRAINGER 46.68 SUP, GREAT AMERICA FINANCIAL SVC 287.14
 RENT, GREEN, ROBY, OVIATT, 5376.20 SVC, GWORKS 1769.70 MAINT, JUSTIN HALAJIAN
 25.00 CELL, RICK HARTLEY 40.00 UTILITIES, RON HARTLEY 25.00 CELL, DAVE HEDDING
 25.00 UTILITIES, MICHAEL HELKENN 20.00 WIT, HILLYARD/SIOUX FALLS 787.25 SUP,
 ALLEN HOEKMAN 106.72 JURY, RICK HOLINKA 25.00 UTILITIES, LARRY HOWARD 40.00
 CELL, HYVEE #1871 ACCTS RECEIVABLE 835.20 SUP, I STATE TRUCK CENTER 1547.47
 REPAIRS/MAINT., IMEG 1084.92 REPAIRS/MAINT., INTEGRATED TECH & SECURITY 3527.38
 SUP, INTERLAKES COMMUNITY ACTION 1323.50 PMT, JACOBSEN TRUCKING 13737.36
 REPAIRS/MAINT., JERDE-HJERMSTAD, LLC 11039.68 REPAIRS/MAINT., JURGENS PRINTING
 650.00 SUP, MITCH KALLHOFF 25.00 UTILITIES, MARK KATTERHAGEN 21.00 SVC, KIESLER
 POLICE SUPPLY 6754.15 SUP, MARK KISELY 62.50 WIT, RICHARD KOHN 25.00 CELL,
 LAFRAMBOISE CONSTRUCTION 13679.96 SUPPLIES, LAKE CITY FIRE EQUIPMENT 209.14
 SUP, J.H. LARSON COMPANY 70.16 SUP, LEWIS & CLARK BHS 368.00 SVC, LEWNO LAW
 OFFICE 186.50 SVC, LIGHT & SIREN 592.00 SUP, LINCOLN CO TREASURER 1315.60 SVC,
 DARCY LOCKWOOD 21.00 SVC, JODI LOEHRER 37.00 PMT, STEVEN LOWRY 40.00 CELL,

BLUE TARP FINANCIAL, INC 15.17 SUP, MAC'S BLUE TARP CREDIT SERVICE 433.49
 SUPPLIES, MACKSTEEL WAREHOUSE, INC. 49.36 REP, MACKSTEEL WAREHOUSE, INC.
 135.11 SUPPLIES, THE MAINTENANCE SHOP 1367.30 REP, NICHOLE MARK 53.36 JURY,
 MARKONE MANUFACTURING 221.10 SUP, MARK'S AUTO 296.95 SVC, RUSSELL MATHEWS
 40.00 CELL, MAXWELL FOOD EQUIPMENT 733.69 SUP, TIMOTHY MCELHANY 50.84 JURY,
 MCGRATH CONSULTING GROUP, INC 5000.00 SVC, MCLEOD'S PRINTING & OFFICE SUP
 423.19 SUP, MENARDS 567.07 SUP, MENARDS 35.40 SUPPLIES, MEND CORRECTIONAL CARE
 14203.50 SVC, MIDCONTINENT COMMUNICATIONS 426.50 UTIL, MINNEHAHA COUNTY
 AUDITOR 100.00 SVC, MOE OIL COMPANY 4807.00 SUPPLIES, MICHAEL MORGAN 40.00
 CELL, MULTI BUSINESS SOLUTIONS INC 2400.00 SVC, MUNICIPAL UTILITIES 12077.93 UTIL,
 MUNICIPAL UTILITIES 893.85 UTILITIES, JASON MURRAY 103.36 JURY, NATIONWIDE 595.00
 BOND, NEWMAN SIGNS, INC 682.93 SVC, NEWMAN TRAFFIC SIGNS 1199.04 SUPPLIES,
 SHAWN NILLS 40.00 CELL, LUCAS NOGELMEIER 101.68 JURY, NORTHERN SAFETY
 TECHNOLOGY 328.85 EQUIP, NORTHLAND CHEMICAL CORP 112.37 REP, NORTHWESTERN
 ENERGY 295.66 UTILITIES, OFFICE PEEPS, INC. 6700.91 SUP, OFFICE PEEPS, INC. 5509.85
 SUP, OFFICE PEEPS 48.48 SUPPLIES, JERROD OLSON 115.00 PMT, OTTERTAIL POWER CO,
 46.05 UTILITIES, MICHELLE PEDERSON 25.00 CELL, PETERS DISTRIBUTING, INC 1038.30
 REP, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 1460.85 SUP, PMB 0112 238.66 UTIL,
 PMB 0112 160.07 UTIL, POMP'S TIRE SERVICE, INC. 3334.80 SUPPLIES, PRAIRIE LAKES
 HEALTH CARE CENT 5891.37 SVC, PRINT 'EM NOW 215.00 SUP, PROF DEVELOPMENT
 ACADEMY, LLC 3390.00 TRAV, CHAD RAML 6484.24 REPAIRS/MAINT., JASON RAML 589.68
 REPAIRS/MAINT., MICHELLE RAML 52.52 JURY, ANJALI A RANADIVE 2450.00 SVC, JULIA
 RAUSCH 130.24 JURY, REDLINGER BROS. 90.99 REP, ADAM REEVES 40.00 CELL, REBECCA
 MORLOCK REEVES 89.76 PMT, REILLY REPAIR INC 437.10 REP, BECCA REITER 40.00 CELL,
 RESERVE ACCOUNT 380.95 SUP, ROBYN RITER 25.00 UTILITIES, RJC CONSTRUCTION, INC
 22614.32 REP, RUNNINGS 193.90 SUP, RUNNING SUPPLY INC. 64.99 SUPPLIES, DAWN
 RUSSELL 40.80 SVC, MARIAH SANDBURG 52.52 JURY, SANFORD HEALTH 4905.00 SVC,
 TREVER SCHIMMEL 40.00 CELL, SCHRADER'S 87.30 SUP, SCHUMACHER ELEVATOR
 COMPANY 760.14 MAINT, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S
 OFFICE 2580.00 PMT, SD ATTORNEY GENERAL'S OFFICE 933.00 PMT, SD DEPARTMENT OF
 HEALTH 1945.00 SVC, SD DEPARTMENT OF HEALTH 37.00 SVC, SOUTH DAKOTA DEPT. OF
 TRANSPOR 27221.98 OTHER EXP., S.D. FEDERAL PROPERTY 312.00 SUP, SD STATE
 TREASURER 419342.76 DECEMBER REMITTANCE, SDAO 375.00 DUES, SDACO 1290.00 PMT,
 SD ASSOC OF WEED & PEST 50.00 DUES, SDML 85908.03 INS, SDML 7229.97 INS, SDN
 COMMUNICATIONS 1363.51 UTIL, SD STATE'S ATTORNEYS ASSOC 1467.00 DUES, SDSU
 EXTENSION 104.55 TRAV, SDSU EXTENSION 546.77 SUP, MELISSA SEARS 25.00 CELL,
 SECURUS TECHNOLOGIES 3225.23 SUP, HEIDI SELCHERT 25.00 CELL, SERVICEMASTER OF
 WATERTOWN 850.00 REPAIRS/MAINT., SIOUX RURAL WATER SYSTEM 52.30 UTILITIES,
 SIOUX VALLEY COOP 7279.67 FUEL, SIOUX VALLEY COOP 13777.17 SUPPLIES, DIANE
 SOGGE 101.68 JURY, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00 CELL, TOWN OF
 SOUTH SHORE 132.00 UTILITIES, SOUTH SHORE GAZETTE 681.74 PUB, STEVE STAHLKE
 25.00 CELL, STAN HOUSTON 75.00 RENT, STAR LAUNDRY 1623.66 SUP, STAR LAUNDRY
 104.20 SUPPLIES, STATE BAR OF SOUTH DAKOTA 415.00 DUES, STEVE'S WORLD 2345.86
 REP, STREICHER'S 1893.45 SUP, STURDEVANTS AUTO PARTS 177.39 REPAIRS/MAINT.,
 SUTTON LAW OFFICE PC 20648.62 SVC, SCOTT SWANSON 25.00 CELL, SYMBOLSARTS
 550.00 SUP, T&T TRUCKING 10281.00 REPAIRS/MAINT., KIMBERLY THOMPSON 71.00 JURY,
 THOMSON REUTERS-WEST 1157.94 SVC, PRODUCTIVITY PLUS ACCOUNT 140.27
 REPAIRS/MAINT., DOUG TORSTENSON 25.00 UTILITIES, TRAFFIC SAFETY STORE 1226.22
 SUP, TRAV'S OUTFITTER INC 165.00 SUP, TRACTOR SUPPLY CO 1356.88 SUP, TWO WAY
 SOLUTIONS, INC 891.91 SUP, TYLER VARNS 40.00 CELL, VAST BUSINESS 79.99 UTIL, VAST
 BROADBAND 59.95 UTILITIES, VERIZON WIRELESS 1379.61 UTIL, GREAT WESTERN BANK

80.91 PMT, GREAT WESTERN BANK 275.18 PMT, GREAT WESTERN BANK 103.92 PMT, GREAT WESTERN BANK 1367.08 PMT, GREAT WESTERN BANK 31.28 UTILITIES, LONIE VOGELSANG 25.00 UTILITIES, JOSHUA VOLKART 50.84 JURY, WALMART COMMUNITY 15.72 SUPPLIES, WARNE PLUMBING 916.45 REP, TODD WARNE 25.00 UTILITIES, WATERTOWN CITY FINANCE OFFICE 500.00 SVC, WATERTOWN FORD 139.07 REP, WATERTOWN LAWN & GARDEN 90.00 SUP, WATERTOWN PUBLIC OPINION 4372.49 PUB, WHEELCO 743.14 SUP, WHEELCO 72.52 REPAIRS/MAINT., JON WILEY 53.36 JURY, WATERTOWN LANDFILL 7.83 SVC, WW TIRE SERVICE INC 3511.19 REP, WW TIRE SERVICE INC. 736.00 SUPPLIES, XEROX CORPORATION 244.81 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 235.30 SVC, SHANE YOST 40.00 CELL.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Gabel, second by Waterman, to approve an automatic budget supplement, in the amount of \$2,250.00, to the Emergency Management expenditure budget with POD Grant funds received; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by VanDusen, to approve the following personnel changes: Allison Forbush, Director of Equalization Appraiser II, anniversary step increase, step 11/\$22.95 per hour, effective 12/15/2020, Melissa Sears, Director of Equalization Appraiser II, anniversary step increase, step 11/\$22.85 per hour, effective 12/15/2020; and Heidi Selchert, Director of Equalization Appraiser II, anniversary step increase, step 12/\$23.21 per hour, effective 12/15/2020; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 10:40 a.m., per SDCL 1-25-2, for a personnel issue and labor contract negotiations; all voted aye; motion carried. The Board returned to regular session at 11:19 a.m. Human Resource Representative, Natalie Remund, was present, for executive session. No action was taken following executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 11:19 a.m., until 9:00 a.m., Tuesday, December 22nd, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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