

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 8, 2020

- 1. Pledge of Allegiance**
- 2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297**
- 3. Conflict of interest items**
- 4. Action to approve the December 8th, 2020 agenda**
- 5. Action to approve the minutes of December 1st, 2020**
- 6. Monthly reports**
 - a. Auditor**
 - b. Director of Equalization**
 - c. Welfare Director**
- 7. Action to approve the Auditor's Acct. w/Treasurer and note Register of Deeds monthly fees**
- 8. Action to adopt a resolution for appointment of grant applicant agent**
- 9. Action to approve a contract with the SD Dept. of Health for Community Health Services**
- 10. Discussion/possible action to approve the purchase of motor graders**
- 11. Discussion/possible action to adopt a resolution to ban open burning**
- 12. Action to approve claims for payment**
- 13. Action/possible discussion on COVID-19 practices, procedures, policy**
- 14. Action to approve automatic budget supplements**
- 15. Action to approve personnel changes**
- 16. Action to approve travel requests**
- 17. Public Notices – a possible quorum of Commissioners could be in attendance at:**

18. Old Business

19. New Business

20. Open

- a. Public Comments
- b. Commission Comments

21. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

22. Action to adjourn until 9:00 a.m., Tuesday, December 15th, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 1, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 1, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair, Brenda Hanten, presiding. Commissioner Johnson lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Johnson, second by VanDusen, to approve the December 1st, 2020 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Gabel, second by Waterman to approve the minutes of November 24th, 2020; all voted aye; motion carried.

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MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the board: the office is seeing a steady flow of Veterans and their families; burial claims have increased; the VA is still getting up to speed for processing claims; the Watertown CBOC continues to see patients; approximately 75 persons attended the Veterans Day Program at the Extension Center; the Watertown School District has expressed interest in providing the venue for the Veterans Day Program in 2021; a thank you was received from Courtney Livingston for the recognition he received from Codington County and the Veterans Council; 45 Quilts for Valor were gifted to local Veterans; a letter of intent was sent to the DAV for a new transport vehicle; 2 Veterans transports were made in November with 2 currently scheduled for December; and the Veteran’s Council will meet this evening.

WELFARE DIRECTOR POSITION

Motion by VanDusen, second by Gabel, to advertise the position of Codington County Welfare Director; all voted aye; motion carried

MEMORIAL PARK CAMPGROUND ONLINE RESERVATION SYSTEM

Facilities Manager, Steve Molengraaf, presented the Board with a proposal for Campspot booking software to handle the Memorial Park campground online reservations. Mr. Molengraaf noted this software will come at no cost to the County. Motion by Johnson, second by Gabel, to approve the use of Campspot booking software for online reservations for the Memorial Park campground; all voted aye; motion carried.

COURTHOUSE FOB ACCESS SYSTEM

Facilities Manager, Steve Molengraaf, requested authorization to complete a project which would provide access to office doors on the 2nd and 3rd floors of the Courthouse utilizing a FOB system. This system will replace the keys currently used to access offices on these floors. This project has an estimated cost of \$22,411.16 and budgeted funds are available. Motion by Gabel, second by Waterman, to approve the FOB system project as outlined by the Facilities Manager; all voted aye; motion carried.

EMPLOYEE PAYROLL SUPPLEMENT

Motion by Gabel, second by VanDusen, to provide each full-time employee, a one-time COVID hazard supplement, in the amount of \$650.00, including “regular” part time employees, those eligible for benefits, a pro-rated amount of the \$650.00, based on full time percentage; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 9:42 a.m., per SDCL 1-25-2, for a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:13 a.m. Human Resource Representative, Natalie Remund, was present, for executive session. No action was taken following executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Gabel, second by Waterman, to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, December 8th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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disability in employment or the provision of service.

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