

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 24, 2020

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 24th, 2020 agenda
5. Action to approve the minutes of November 17th, 2020
6. Monthly reports
 - a. Emergency Management
 - b. Sheriff
7. Action to approve the purchase of a mobile radio for the Detention Center
8. Action to approve a notice to bidders for rip rap
9. Action to declare printers from the Treasurer's Office surplus to be destroyed
10. Action to approve the Carlson's Second Addition Plat resolution
11. Discussion/possible action to adopt a resolution to ban open burning
12. Action to approve claims for payment
13. Action/possible discussion on COVID-19 practices, procedures, policy
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
18. Old Business
19. New Business
20. Open
 - a. Public Comments
 - b. Commission Comments
21. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives

(4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

22. Action to adjourn until 9:00 a.m., Tuesday, December 1st, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 17, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 17, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Commissioner Gabel lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Hanten called for public comment to be taken up during the open portion of the meeting. There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the November 17th, 2020 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Gabel to approve the minutes of November 10th, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Hartley, updated the Board as follows: all County roads are currently open and above water, with the exception of those roads that have been closed for a number of years; fall mowing has been completed; gravel is being hauled and spread on the roads in the western portion of the County; wing posts have been installed on the motor graders and hitches have been installed on trucks; discussion continues, on the railroad crossing near Rauville, with the State of South Dakota and BNSF; the boxes, which were ordered for the new dump trucks, are being held up due to COVID in the facilities which make and install the boxes; a notice to bidders will be presented to the Board for additional rip rap on County 8-1; and a recent conference call was held with FEMA official, James Teats, to close out the 2019 Spring disaster. NextEra has informed the Highway Superintendent that they are finished with repairs to the County's gravel roads. Mr. Hartley advised the Board that the roads are not in compliance with the haul road agreement. Mr. Hartley noted Banner will finish their assessment of the roads and will prepare a plan for further reparation by NextEra. The South Dakota PUC has been made aware of this situation.

Facilities Manager, Steve Molengraaf, reported on the following: Courthouse – a jury trial is scheduled for 11/18 and the facility is being prepped to accommodate jurors, center handrails have been installed on the steps leading from ground floor to first floor, a security camera has been installed on the ground floor in the vestibule, and parking lot signage will be replaced. Extension Center Complex – auction sales are being held, a change to the rental agreement at the facility is being prepared to address tables that showing considerable wear and tear, and the Ag. Committee is proposing a project to install additional electrical outlets in the barn, the Committee is seeking the County's assistance to share in the cost of the project. Weed Dept. – a recent district meeting was held via Zoom. Mr. Molengraaf will begin working on the FY2021 weed chemical grant. Memorial Park – Mr. Molengraaf advised the Board it was an excellent year for Memorial Park, attributed primarily to the COVID Pandemic, and provided the following statistics:

	2019	2020
Occupancy	48.2%	52.2%
Revenue	\$149,061.95	\$194,235.70
Receipt transactions	2,021	2,269
Online reservations	26,167	47,599

COUNTY ROAD 8-2 GRADE RAISE PROJECT CHANGE ORDER

Motion by Johnson, second by Gabel, to approve a change order, in the amount of \$879.85 (increase), to the County Road 8-2 Grade Raise Project; as presented by Highway Supt., Rick Hartley; all voted aye; motion carried.

U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS

Motion by VanDusen, second by Johnson, to authorize Chairman Hanten to sign the annual Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gages, for the time period from January 1, 2021 through December 31, 2021, in the amount of \$9,835.00; all present voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE PLAN

Motion by Gabel, second by Waterman, to approve the 2021 employee health insurance premium renewals from the Sanford Health plan and the following employer/employee payments; all voted aye; motion carried:

<u>PLAN</u>	<u>COUNTY COST</u>	<u>EMPLOYEE COST</u>
Single – option 1	\$777.40	
Single – option 2	\$704.66	
Single – option 3	\$662.75	
Family – option 1	\$971.76	\$971.75
Family – option 2	\$971.76	\$789.90
Family – option 3	\$971.76	\$685.12

2021 LIQUOR LICENSES

The Board reviewed the 2021 renewal of Codington County held liquor licenses. Motion by Johnson, second by VanDusen, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2021; all voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:

Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Robert & Brenda Boettcher d.b.a. Country Road Bard LLC; David Blutorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge. On-off sale wine and cider: Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE CHARTER AMENDMENT

Motion by Gabel, second by VanDusen, to approve an amendment to the CCJAC Charter. Commissioner Gabel outlined the change to the charter which addresses the number of meetings to be held and changes meeting language from “at least two times per year to as needed”. Upon vote of the Board; all voted aye; motion carried.

**AMENDED
RESOLUTION 2020-32
CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE CHARTER**

I. The Committee will be called the Codington County Justice Advisory Committee, (hereafter referred to as “CCJAC”). It is created by the Codington County Board of Commissioners (hereafter referred to as

“the Commissioners”) and will serve at the pleasure of the same. The Commissioners may amend this charter at their discretion.

II. Purposes

In light of the stated intent in the U.S. and South Dakota Constitutions to “establish justice,” the CCJAC, is created to advise the Commissioners concerning Codington County’s justice responsibilities.

- In light of South Dakota Codified Laws, 24-11-2 and 24-11-23, the CCJAC shall provide information and offer recommendations to the Commissioners regarding the, budget, and facilities of the Codington County Detention Center.
- In light of South Dakota Codified Laws 16-2-25, 16-5-22, 16-6-7 and 16-12A-29.1, the CCJAC shall provide information and offer recommendations to the Commissioners regarding facilities for the Circuit and Magistrate Court proceedings and related Court administration that take place in Codington County.
- In light of the complexity of the criminal justice process and factors that influence that process, the CCJAC shall:
 - Provide a forum for discussion of ideas to improve the criminal justice process and control the inmate population of the Codington County Detention Center
 - Facilitate awareness and coordination of community efforts to improve the criminal justice process and control the inmate population of the Codington County Detention Center
 - Provide information and offer recommendations to the Commissioners

III. Relationship of CCJAC to the Commissioners

The CCJAC shall offer recommendations and provide information relevant to the County’s justice responsibilities. The CCJAC has no authority to expend funds or to make decisions on behalf of the Commissioners. CCJAC action will not inhibit or hinder concerned individuals or groups from directly interacting with the Commissioners about criminal justice matters.

IV. Membership

Composition: The advisory committee shall consist of up to ten members. Of these, up to seven members shall be voting members and shall include:-

- up to four members of the public appointed by the Commissioners,
- two County Commissioners, to be appointed by the Commissioners,
- the County Sheriff, as an ex officio member. If necessary, the Sheriff may designate a Sheriff’s deputy or corrections officer to attend and vote at CCJAC meetings.

The three non-voting members shall include:

- With the agreement of the 3rd Circuit Court, one Judge of the 3rd Judicial Circuit chambered in Codington County, as an ex officio member. The appointed Judge may designate another 3rd Judicial Circuit Judge or 3rd Judicial Circuit Administration official to attend CCJAC meetings on the appointed judge’s behalf.
- The County Chief Corrections Officer, as an ex officio member.
- The County State’s Attorney, as an ex official member. The State’s Attorney may designate a deputy State’s Attorney to attend CCJAC meetings on the State’s Attorney’s behalf.

Liaison with the City of Watertown: The City of Watertown is invited to designate up to two city council members as liaisons. These liaisons may participate in CCJAC meetings in a manner similar to non-voting members.

Term: A term of membership for the two County Commissioners and members of the public shall last for two years. Terms will begin on February 1st. At the end of the two year term, the Commissioners may re-appoint serving committee members or appoint new members.

The appointment of appointed members shall be recorded in the minutes of the official proceedings of the Commissioners. The Commissioners shall appoint one of the two County Commissioners appointed to the CCJAC to serve as interim CCJAC Chairman to organize the first meeting of the term, during which the CCJAC officers will be elected by the CCJAC.

V. Organizational Structure

Officers: The committee will have a chair and vice chair, who are elected for one-year terms by the members of CCJAC. The CCJAC will also have a recording secretary elected for a one-year term by the members of CCJAC. The recording secretary need not be a CCJAC member. There are no limits on consecutive terms. Elections will be held at the first meeting of the new membership year.

Duties of Officers: The chair shall ensure that the committee complies with this charter and preside over committee meetings. The vice-chair shall fulfill the duties of the chair in the chair's absence. The recording secretary shall record and keep minutes.

VI. Procedural Rules

By-Laws: The committee will operate according to Roberts Rules of Order. The committee may adopt by-laws at its discretion to further govern committee operation. By-laws shall require that two-thirds of the appointed members of CCJAC vote to approve adoption or change.

Meetings: The committee will meet as needed. A quorum must be present in order for the CCJAC to vote on any matters. A quorum shall be a simple majority of appointed and ex officio voting CCJAC members. All meetings shall be public and shall be held in compliance with South Dakota public meeting laws (South Dakota Codified Law, Chapter 1-25). Notices of upcoming meetings will be communicated to members and to the public sufficiently in advance to allow members and the public to make plans to attend.

Minutes: Minutes of each meeting will be kept. Copies will be filed with the County Auditor and made available to the public in accordance with South Dakota public meeting laws.

Instructions to the CCJAC: When the Commissioners refer a specific question or issue instructions to the CCJAC, the Commissioners shall record such in the minutes of the official proceedings of the Commissioners.

Recommendations and Reports: Committee recommendations and reports shall be approved by a simple majority of CCJAC members present and will be submitted to the Commissioners and may be presented during the official proceedings of the Commissioners. Recommendations/reports shall be summarized in the minutes of the official proceedings of the Commissioners or attached to said minutes as written reports/recommendations. The Commissioners' reaction/response to such recommendations/reports shall be recorded in the minutes of the official proceedings of the Commissioners. The Commissioners may attach written reactions/responses to the minutes of the Commissioners proceedings.

Tie votes: Should a CCJAC vote on a recommendation or report result in a tie vote, the text of the motion that was voted upon, and supporting information, will be provided to the Commissioners. The Commissioners shall decide how to proceed regarding the matter voted upon. The Commissioners may require a report that reflects both points of view on the motion that resulted in a tie vote.

Dismissal: Appointed members who are absent without reasonable cause from two successive meetings will be considered to have resigned their seat. The Commissioners will move to fill the position.

Compensation of members of the public: The Commissioners may decide to compensate members of the public for their service as members of CCJAC.

VI. Liability and Indemnification

Neither the CCJAC nor any CCJAC member shall be corporately or personally liable for decisions or recommendations made by the CCJAC. Codrington County shall indemnify the members of the CCJAC to the fullest extent possible allowed by law with respect to duties performed on behalf of the CCJAC and shall advance all expenses and other costs incurred by or on behalf of such persons in connection with any legal or other proceedings thereto, unless and until a final determination is made that the person has been found to have acted with negligence, gross negligence or willful misconduct with respect to such duties.

ACCEPTANCE AND AUTHORIZATION

Originally approved this 3rd day of February 2015, Amended December 27, 2017, October 1, 2019 and November 17, 2020.

Brenda Hanten
Chairman

Attest:

Cindy Brugman
County Auditor

PERSONNEL CHANGES

Motion by Johnson, second by Waterman, to approve the following personnel change: Peg Raml, Veterans Service Office Secretary, anniversary step increase, step 14/\$20.59 per hour, effective 8/1/2020; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 9:44 a.m., per SDCL 1-25-2, for personnel issues and employee contract negotiations; all voted aye; motion carried. The Board returned to regular session at 10:07 a.m. Human Resource Representative, Natalie Remund, was present, for executive session. No action was taken following executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by VanDusen, second by Johnson, to adjourn at 10:07 a.m., until 9:00 a.m., Tuesday, November 24th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codrington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

Two Way



Solutions, Inc.

TWOWAYSOLUTIONSINC.COM

700 East 3rd Street • Sioux Falls, SD 57103 • 1.605.334.9816
820 South Broadway • Watertown, SD 57201 • 1.605.878.0303



Customer: CODINGTON CO EM

Date: 11/12/2020

Contact: MATT BLACKWELDER

Salesorder#

Address: 14 1ST AVE SE

605-882-6284

Salesman: Janeil Horner

City: WATERTOWN, SD 57201

MBLACKWELDER@CODINGTON.ORG

Cust PO #

QTY	MODEL#	STATE OF SOUTH DAKOTA - STATE BID PRICING	UNIT PRICE	TOTAL
1	M22KSS9PW1AN	APX4500 SINGLE BAND, VHF, 10-50 WATT MOBILE RADIO	\$ 1,040.77	\$ 1,040.77
1	G444	CONTROL HEAD SOFTWARE		
1	QA02812AE	P25 9600 TRUNKING INTEROPERABILITY	\$ 1,177.50	\$ 1,177.50
1	GA00804AA	02 CONTROL HEAD	\$ 369.00	\$ 369.00
1	G66	DASH MOUNT	\$ 93.75	\$ 93.75
1	RMN5070	DESKTOP MIC	\$ 129.00	\$ 129.00
1	B18	IN-VEHICLE SPEAKER	\$ 45.00	\$ 45.00
1	QA05751A	NO RADIO ENCRYPTION OR MULTI KEY	\$ -	\$ -
Motorola Subtotal				\$ 2,855.02

THE ABOVE ITEMS ARE SOUTH DAKOTA STATE CONTRACT PRICES AND WILL BE INVOICED DIRECTLY FROM MOTOROLA

THE BELOW ITEMS WILL BE INVOICE FROM US

1	PROGRAM	PROGRAM APX4500 DIGITAL RADIO	\$ 150.00	\$ 150.00
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TWO WAY SOLUTIONS SUBTOTAL: \$ 150.00

TOTAL: \$ 3,005.02

PROGRAM FOR THE JAIL

INTEND TO USE EXISTING ANTENNA AND COAX
 PLAN FOR MATT TO DO THE RADIO REMOVAL AND INSTALL

PRICES GOOD FOR 30 DAYS FROM DATE, TAXES & SHIPPING WILL
 BE ADDED AS APPLICABLE.

CODINGTON COUNTY
NOTICE TO BIDDERS

Notice is hereby given that the Board of Commissioners of Codington County, South Dakota, will receive bids up to 9:00 AM in the morning, on Tuesday, December 15, 2020 at The Codington County Auditor's Office at 14 First Avenue SE, Watertown, South Dakota 57201. All bids will be opened and read aloud in the Commission chambers during the regularly scheduled meeting on the 15th of December, 2020 for the following:

CODINGTON COUNTY is seeking bids for Class B Rip Rap
APPROXIMATELY 12,000 tons.

The Office of The Superintendent of Highways
1201 Tenth Street NW
Watertown, South Dakota 57201

GENERAL NOTES: All materials shall meet the *Standard Specifications for Roads and Bridges* of the SDDOT. Certification shall be provided on all bid items stating that they meet specifications when Codington County Highway Department requests such certificates.

ALL BIDS shall be accompanied by a certified check or cashier's check for 5% of the amount bid, based on the estimated quantities stated in the specifications, drawn on a solvent bank domiciled within the state of South Dakota, or in lieu thereof, a bid bond for 10% of the amount of the bid. The Board reserves the right to reject any or all bids and to waive any defects therein, and to buy in the best interest of the County. Bids shall be submitted on Codington County bid forms, in a sealed envelope labeled as to the contents and delivered to The Codington County Auditor's Office by 9:00 a.m., Tuesday, December 15th, 2020.

Dated this 24th day of November, 2020

Brenda Hanten, Chair

ATTEST:

Cindy Brugman, Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Project: Rip Rap
4-1, 8-1 Stink Lake**

RIP RAP, FABRIC, INSTALLATION SPECIFICATIONS

The successful bidder shall furnish all equipment, labor, appliances, and where specified, materials. The construction work will be primarily shaping of the shoulders to achieve a slope of 2:1, Installation of drainage fabric, installation of rip rap.

- BID A** Haul Approximately 10,000 tons of Class B Rip Rap for County Road 8-1 Stink Lake.
 Install Approximately 10,000 tons of Class B Rip Rap
 Install Drainage fabric Type B approximately 8,400 linear feet
- BID B** Haul Approximately 1,750 tons of Class B Rip Rap for County Road 4-1.
 Install Approximately 1,750 tons of Class B Rip Rap
 Install Drainage Fabric Type B approximately 2,400 linear feet.

Approximately 10,800 linear feet of Drainage Fabric.

Projects to be completed by February 28, 2021

RIP RAP: Shall be Class B as specified in The South Dakota Department of Transportation's "Standard Specifications for Roads and Bridges", 1998 edition, section 830.1, and shall be placed in a band two feet deep and twelve feet wide on both in slopes, centered on filtration fabric. Center of twelve-foot band shall be at existing water level. Approximate quantity estimated at 12,000 tons. Final payments shall be based on measurements at completion, or scale tickets.

Nov 17 2020

Codington County Treasures office requesting approval to have 3 printers declared surplus and destroyed.

HP Laser Jet Pro 400 serial numbers PHGDB69487, G4S27C96 AND G4S27418

Carol Maloney 11-17-2020
Carol Maloney

FILED

NOV 17 2020

CODINGTON COUNTY AUDITOR

RESOLUTION #2020-33

A Resolution to approve the platting of the Carlson's Second Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Carlson's Second Addition, in the Northeast Quarter (NE1/4) of Section 6-T117N-R53W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner , second by Commissioner ; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 24th day of November, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten, Chair

STATE OF SOUTH DAKOTA

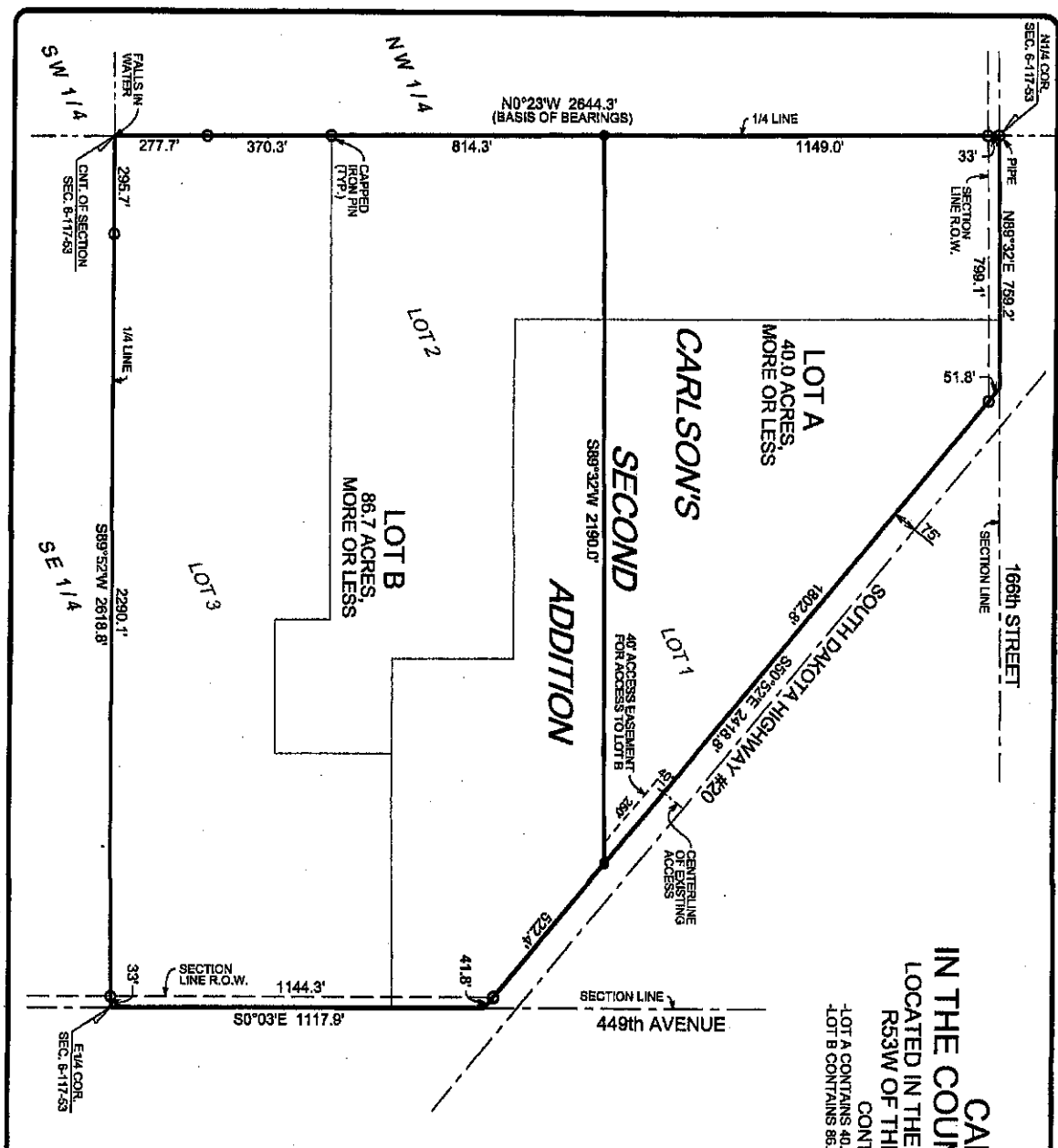
§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-33, adopted by the Board of County Commissioners of Codington County, South Dakota.

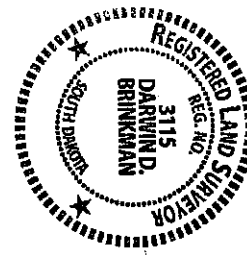
Dated this 24th day of November, 2020, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota



PLAT OF:
CARLSON'S SECOND ADDITION
IN THE COUNTY OF CODINGTON, SOUTH DAKOTA
 LOCATED IN THE NORTHEAST QUARTER (NE1/4) OF SECTION 6, T117N,
 R53W OF THE 5th P.M., CODINGTON COUNTY, SOUTH DAKOTA
 CONTAINING A TOTAL OF 126.7 ACRES, MORE OR LESS
 -LOT A CONTAINS 40.0 ACRES, MORE OR LESS, OF WHICH 0.99 ACRE IS SECTION LINE RIGHT OF WAY
 -LOT B CONTAINS 86.7 ACRES, MORE OR LESS, OF WHICH 0.53 ACRE IS SECTION LINE RIGHT OF WAY
 Sheet 1 of 4

SURVEYED & PREPARED BY:
Maureen Brinkman
REGISTERED LAND SURVEYOR



SCALE 1"=400'
AUGUST 2020
 ● CAPPED IRON PIN SET
 ○ EXISTING MONUMENT

PLAT OF CARLSON'S SECOND ADDITION SHALL VACATE THE PLAT OF CARLSON'S FIRST ADDITION IN THE NE1/4 OF SECTION 6, T117N, R53W OF THE 5th P.M., CODINGTON COUNTY, SOUTH DAKOTA, RECORDED ON MAY 18, 2004 IN BOOK 09 OF PLATS, PAGE 26, IN THE OFFICE OF REGISTER OF DEEDS, CODINGTON COUNTY, SOUTH DAKOTA
 *SUBJECT TO EASEMENTS OF RECORD

BRINKMAN
LAND SURVEYING
 1415 Highway Lane
 Watertown, S.D. 57201-1961
 Darlene Brinkman
 Call (605) 851-2222
 Fax (605) 851-4107
 E-mail: darlene@brinkmanland.com
 Website: www.brinkmanland.com

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

Invoice # / Description	Account #	From Budget	Amount
AMAZON - HIGHLIGHTERS	101 - 141.0 - 426.00	AUDITOR	24.42
AMAZON - HIGHLIGHTERS	101 - 141.0 - 426.00	AUDITOR	73.90
AMAZON - FLASHDRIVES	101 - 151.0 - 426.00	ST.ATTY./CRIME	229.98
AMAZON - MOUSEPAD	101 - 163.0 - 426.00	REGISTER OF DEE	15.98

TOTAL: 344.28

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

158359

Amount Allowed: \$ 344.28

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 11/19/2020.

Chairman / authorized agent

Authorized Official

Date

Debra Mervin

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
ACCT END:0786 - MISC TRAVEL	101 - 211.0 - 427.00	SHERIFF	1,095.96

TOTAL: 1,095.96

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

158360

Amount Allowed: \$ 1095.96

<-- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

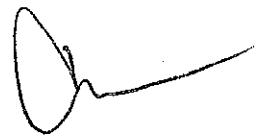
Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 11/19/2020 .

Chairman / authorized agent

Deddie Munnick
Authorized Official

Date



CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
ACCT END:0760 - MISC SUPPLIES	226 - 222.0 - 429.20	EMERGENCY MANAG	330.44

TOTAL: 330.44

Claim Of:
VISA

PO BOX 30131
TAMPA, FL 33630-3131

158301

Amount Allowed: \$ 330.44

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 11/19/2020 .

Chairman / authorized agent

Debra M. ...

Authorized Official

Date

CODINGTON COUNTY
WATERTOWN, SD 57201-3611

* * * * *

<u>Invoice # / Description</u>	<u>Account #</u>	<u>From Budget</u>	<u>Amount</u>
911 SURCHARGE SEPT COLLECTIONS	207 - 225.0 - 429.10	E-911	22,150.34

TOTAL: 22,150.34

Claim Of:
WATERTOWN CITY FINANCE OFFICE
P.O. BOX 910
WATERTOWN, SD 57201-0910

768818

Amount Allowed: \$ 22150.34

<- VOUCHER #

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 11/24/2020.

Chairman / authorized agent

Cindy Brygman

Authorized Official

Date

11-19-2020

[Signature]

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Lisa Felton

DATE:

11/13/20

EFFECTIVE DATE:

12-1-2020

POSITION TITLE:

Legal Sec.

DEPARTMENT:

SA

CURRENT STEP:

STP 6

NEW STEP:

STP 7

CURRENT PAY RATE:

\$18.06 / \$3142.44

NEW PAY RATE:

\$18.64 / \$3243.36

REASONS FOR CHANGE:

Anniversary date

FILED

NOV 16 2020

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE

Lisa Felton

DEPARTMENT HEAD SIGNATURE

Rebecca

DATE

11/16/2020

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Jamie Monson

DATE:

11/13/20

EFFECTIVE DATE:

11-15-2020

POSITION TITLE:

Criminal/Civil
records Mgmt

DEPARTMENT:

SA

CURRENT STEP:

STEP 5

NEW STEP:

STEP 6

CURRENT PAY RATE:

\$21.80 / \$3793.20

NEW PAY RATE:

\$22.57 / \$3927.10

REASONS FOR CHANGE:

Anniversary date
* education incentive

FILED

NOV 16 2020

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE

Jamie Monson

DEPARTMENT HEAD SIGNATURE

Russell

DATE

11/16/2020

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Kayla Schomaker

DATE:

11-12-2020

EFFECTIVE DATE:

11-15-2020

POSITION TITLE:

Corrections officer

DEPARTMENT:

CODE

CURRENT STEP:

6

NEW STEP:

7

CURRENT PAY RATE:

21.33 (E.I) / \$3711.42

NEW PAY RATE:

22.02 (E.I) / \$3831.48

REASONS FOR CHANGE:

Step Increase

FILED

NOV 13 2020

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE

Kayla Schomaker

DEPARTMENT HEAD SIGNATURE

[Signature]

DATE

11-12-2020

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME <i>Cheri Howell</i>	DATE <i>11/13/2020</i>
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EFFECTIVE DATE <i>12/1/2020</i>	POSITION TITLE <i>SECRETARY</i>	DEPARTMENT <i>EM.</i>
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CURRENT STEP <i>7</i>	NEW STEP <i>11</i>
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CURRENT PAY RATE <i>18.04 / 3,243.36</i>	NEW PAY RATE <i>19.77 / 3,439.98</i>
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REASONS FOR CHANGE
ANNUAL INCREASE, Cheri HAS ACHIEVED SOUTH DAKOTA EMERGENCY MANAGEMENT CLASS B CERTIFICATION. GIVING HER CERTIFIED STATUS.

EMPLOYEE SIGNATURE *Cheri Howell*

DEPARTMENT HEAD SIGNATURE *James [unclear]*

DATE *11/13/2020*

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.