

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 17, 2020

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the November 17th, 2020 agenda
5. Action to approve the minutes of November 10th, 2020
6. Monthly reports
 - a. Highway Superintendent
 - b. Facilities Manager
7. Action to approve a change order for the County Road 8-2 Grade Raise Project
8. Action to approve a funding agreement with USGS for CY21
9. Action to health insurance employee/employer premium splits
10. Action to approve 2021 Liquor License renewals
 - a. Country Road Barn
 - b. Dakota Sioux Casino
 - c. Rooster Sports Bar
 - d. Southfork Lounge
11. Action to amend CCJAC Charter
12. Discussion/possible action to adopt a resolution to ban open burning
13. Action to approve claims for payment
14. Action/possible discussion on COVID-19 practices, procedures, policy
15. Action to approve automatic budget supplements
16. Action to approve personnel changes
17. Action to approve travel requests
18. Public Notices – a possible quorum of Commissioners could be in attendance at:
19. Old Business
20. New Business
21. Open
 - a. Public Comments
 - b. Commission Comments

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn until 9:00 a.m., Tuesday, November 24th, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

November 10, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 10, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Commissioner Waterman lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten noted public comment will be taken during the open portion of the meeting.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the November 10, 2020 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Gabel, second by VanDusen to approve the minutes of November 5, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reviewed the outcome and procedures of the 2020 General Election, and expressed great appreciation for the assistance from other County Offices during the election period; the Auditor noted absentee ballots continue to be received, past the deadline per South Dakota election laws; and tax levy preparation will now take precedence in the Auditor's Office along with catching up on other duties that were set aside in order to focus on the General Election. **Director of Equalization, Shawna Constant**, updated the Board on the following: the November 1st assessment deadline has passed; Appraisers are working on building permits taken out this year; office staff are updating sales and splits; and the sales ratio analysis will be reviewed by the Director of Equalization to determine what assessment adjustments are needed. Discussion was also held regarding implementing the new soil survey data for the new assessment year.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of October 2020, all present voted aye; motion carried.

Cash on hand	\$ 16,132.81
Checks in Treasurers' possession	
less than 3 days	\$ 902,223.23
Credit Card Charges	\$ 19,598.70
Cash Items	\$ 325.62
TOTAL CASH ASSETS ON HAND	\$ 938,280.36
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 2,000.00
Reliabank Dakota	\$35,195,417.16

Codington County, November 10, 2020

INVESTMENTS

SD Public Funds Investment	\$ 7,254.43
TOTAL CASH ASSETS	\$36,142,951.95
General Ledger Cash Balance by Funds:	
General	\$17,056,105.07
General restricted cash	\$ 500,000.00
Sp. Revenue	\$7,144,234.89
Custodial	\$11,442,611.99
(schools 8,644,672.26, townships 137,877.09; city/towns 2,051,415.28)	
TOTAL GENERAL LEDGER CASH	\$36,142,951.95

The Board noted Register of Deeds fees in the amount of \$55,939.10 were collected in the month of October, 2020.

DAV VEHICLE PURCHASE

Motion by Gabel, second by Johnson, to authorize Veterans Service Officer, Todd Rose, to proceed with the purchase of a new vehicle for transporting Veterans to various medical appointments. To move forward a letter of commitment must be sent to the South Dakota DAV indicating the County's is providing a match, for a 2021 Ford Transit Connect 7-passenger, in the amount of \$14,119.00, which is a 2021 budgeted expense. Upon vote of the Board; all voted aye; motion carried.

COUNTY ROAD 8-2 GRADE RAISE PROJECT CHANGE ORDER

Discussion and action regarding a change order for the County Road 8-2 Grade Raise Project was postponed until a future date as paperwork was not yet available for this meeting.

COUNTY ROAD 11 BNSF RAILROAD CROSSING

Highway Supt., Rick Hartley, met with the Board to discuss the poor condition of a BNSF railroad crossing on County Road 11 (old Highway 81 north of Watertown.) The Highway Supt. indicated that currently BNSF will agree to upgrade the rubber crossing surface and replace the crossing with concrete. BNSF is willing to split the cost 50/50 with the County. The County's share would be approximately \$50,000.00. Discussions are on-going with BNSF to reduce the County's share of the project.

VETERANS' DAY AND THANKSGIVING OFFICE CLOSURES

The Board noted the Courthouse and all County Offices will be closed Wednesday, November 11th; Thursday, November 26th; and Friday, November 27th; per previously adopted policy and in observation of Veterans' Day and Thanksgiving.

WELFARE OFFICE LATC INTERN

Motion by VanDusen, second by Waterman, to authorize an Internship, for a LATC student, in the Welfare Office, for 10 hours per week, from January 8th, 2021 through May 7th, 2021; upon provision of documents for liability and workers' compensation insurance, etc., from LATC; all voted aye; motion carried.

CLAIMS

Motion by Johnson, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried: ACCREDITATION, AUDIT AND 150.00 SUP, LINDA AASON 325.00 ELEC, BETTY ADAMS 275.00 ELEC, ADVANCED HEALTH, SAFETY & SEC 7697.00 REP, ADVANTAGE GRAPHICS 1612.50 EQUIP, OLIVE AIKEN 325.00 ELEC, ALAN ALBRIGHT 325.00 ELEC, KAREN ALBRIGHT 325.00 ELEC, CARLA ALBUS 325.00 ELEC, ALCOHOL MONITORING SYSTEMS 207.00 SVC, DOROTHY ANDERSON 325.00 ELEC, MARILYN ANDERSON 325.00 ELEC, THE ANGEVINE COMPANY 33.06 REP, MARY ANTRIM 325.00

ELEC, JEFFREY ARGO 25.00 UTILITIES, DIANE ATHEY 275.00 ELEC, AUSTIN LAW OFFICES
 1651.00 SVC, AVERA OCCUPATIONAL MEDICINE - 270.65 REPAIRS/MAINT., MARILYN BACH
 343.98 ELEC, CARMEN BAKKEN 325.00 ELEC, BANNER ASSOCIATES, INC 20486.65
 REPAIRS/MAINT., BOB BARKER CO. 507.05 SUP, BATTERIES UNLIMITED 315.00
 REPAIRS/MAINT., BAUER LAW OFFICE PC 552.90 SVC, BEACON CENTER 1000.00 PMT,
 MARK BELLUM 325.00 ELEC, ALLEN BENCK 25.00 UTILITIES, ROGER BENTHIN 93.00 SVC,
 EMILY BERG 325.00 ELEC, BIRMINGHAM & CWACH LAW OFFICES 291.55 SVC, BRYAN
 BLEEKER 25.00 CELL, BORNS GROUP 3957.28 POST, BORNS GROUP 86.68 POST, BOYS &
 GIRLS CLUB 1541.67 PMT, LANORA BRANDENBURGER 102.00 REF, EMMA BREDVIK 50.00
 ELEC, SHARON BREKKE 325.00 ELEC, KRISTINA BRESKE 325.00 ELEC, BRIAN'S GLASS &
 DOOR INC. 350.00 REPAIRS/MAINT., BROWNLEE CONSTRUCTION 26863.50 SUPPLIES, GARY
 BRUGMAN 75.00 ELEC, BURNS LAW OFFICE 3000.00 SVC, KATHY BUSCH 325.00 ELEC,
 BUTLER MACHINERY 3224.95 REPAIRS/MAINT., LISA CADY 325.00 ELEC, BYRON CALLIES
 287.65 ELEC, CARTNEY BEARING & SUPPLY 25.41 REPAIRS/MAINT., JEFF CASE 25.00
 UTILITIES, CASHWAY LUMBER INC. 9.99 SUP, C & G TRUCKING 3507.00 REPAIRS/MAINT.,
 CHRIS CHANDLER 50.00 ELEC, CHARM-TEX 785.80 SUP, BART CHRISTENSEN 275.00 ELEC,
 CLAIMS ASSOCIATES 5000.00 PMT, CLARK ENGINEERING 4998.50 REPAIRS/MAINT.,
 CLAUSEN & SONS CONSTRUCTION LL 761045.80 OTHER EXP., CLUBHOUSE HOTEL &
 SUITES 411.20 TRAV, CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, COLE
 PAPERS, INC. 7006.03 SUP, COLE'S PETROLEUM 11964.00 SUPPLIES, CAROL COMES 325.00
 ELEC, JOANN COMES 275.00 ELEC, VERGENE COMES 275.00 ELEC, CONNECTING POINT
 COMPUTER CENT 6519.50 SVC, CONNECTING POINT 169.00 SUPPLIES, CONSOLIDATED
 CORRECTIONAL 10632.47 SUP, SHAWNA CONSTANT 25.00 CELL, PAM CORDELL 325.00
 ELEC, COUNTY FAIR FOODS 3.89 SUP, C & R SUPPLY 244.96 SUP, CREATIVE VISIONS 150.00
 REP, CREDIT COLLECTIONS BUREAU 293.90 PMT, CREDIT COLLECTIONS BUREAU 231.05
 PMT, CULLIGAN WATER CONDITIONING 654.00 SUP, D K DIESEL INJECTION 1380.00
 SUPPLIES, RUTHIE DAHL 50.00 ELEC, BRYCE DAHLE 52.52 JURY, MARY DAILEY 275.00
 ELEC, MATTHEW DARGATZ 25.00 UTILITIES, JAN DEBERG 275.00 ELEC, GERRI DEBOER
 325.00 ELEC, DEUTSCH EXCAVATING 771.12 REPAIRS/MAINT., CAMILLE DEVILLE 275.00
 ELEC, DIAMOND VOGEL PAINT CENTER 13.33 REP, JAMIE DOLEN 25.00 UTILITIES, DIANE
 DRAKE 325.00 ELEC, DIANNE DRAKE 275.00 ELEC, DS SOLUTIONS 175.00 SUP, CAROLYN
 ECK 325.00 ELEC, COROLYN EDISON 325.00 ELEC, DAVID EDISON 325.00 ELEC, NYLA EGGE
 275.00 ELEC, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTION SYSTEMS &
 SOFTWARE 6516.22 MAINT, SHAWNA ELENKIWICH 57.00 REF, MARSHA ENDERSON 325.00
 ELEC, ENGELSTAD ELECTRIC CO. 5611.58 REP, EQUIPMENT BLADES INC 6558.00 SUPPLIES,
 MARIA ESCAMILLA 140.00 SVC, WILLIAM EUBANK 55.88 JURY, JUDY EVERSON 325.00
 ELEC, RANDALL G. FALVEY 25.00 UTILITIES, FARNAMS GENUINE PARTS 15.48 REP,
 FARNAMS GENUINE PARTS 207.57 SUPPLIES, FASTENAL COMPANY 11.77 SUP, FEDEX 13.68
 FEES, FIRST DISTRICT ASSN OF LCL GOV 43418.54 PMT, LOIS FISCHER 275.00 ELEC, FISHER
 SAND & GRAVEL CO. 10689.17 SUPPLIES, TOWN OF FLORENCE 124.00 PMT, TOWN OF
 FLORENCE-PEGGY LINDAHL 79.05 UTILITIES, FLORENCE COMMUNITY CENTER 50.00
 RENT, FOLEY & FOLEY LAW OFFICE 2764.50 SVC, ALLISON FORBUSH 100.00 CELL,
 COURTNEY FORTIN 51.68 JURY, MARY FRANSEN 75.00 ELEC, KATHY FRYSLIE 275.00 ELEC,
 DAVID FUCHS 51.68 JURY, ANN GABEL 275.00 ELEC, D LEE GABEL 275.00 ELEC, GALLS,
 LLC 280.85 SUP, DIANE GARVEY 325.00 ELEC, JASON GAULRAPP 20.00 REPAIRS/MAINT.,
 CAROL GEIGER 325.00 ELEC, GLASS PRODUCTS INC. 557.09 REP, GOVERNMENT FORMS &
 SUPPLIES 224.53 SUP, GRAINGER 569.00 REP, GREAT AMERICA FINANCIAL SVC 257.84
 RENT, GREEN, ROBY, OVIATT, 5140.00 SVC, GUEST HOUSE 1705.20 RENT, HELEN HAAN
 337.65 ELEC, MARILYN HAAN 325.00 ELEC, JUSTIN HALAJIAN 25.00 CELL, ELAINE HANSON
 325.00 ELEC, JANIS HANSON 325.00 ELEC, RICK HARTLEY 40.00 UTILITIES, RON HARTLEY
 25.00 CELL, DAVID HEDDING 25.00 UTILITIES, JUDY HEIM 325.00 ELEC, MARILYN

HENNING 325.00 ELEC, TOWN OF HENRY 141.00 PMT, TOWN OF HENRY 151.31 UTILITIES,
 HENRY TOWNHALL 50.00 RENT, SHARON HERMAN 325.00 ELEC, MICHAEL HEUER 325.00
 ELEC, HILLYARD/SIOUX FALLS 1455.49 SUP, NANCY HLAVACEK 325.00 ELEC, LAURA
 HOITEN 275.00 ELEC, CAROLYN HOLIEN 325.00 ELEC, ELICIA HOLIEN 275.00 ELEC,
 MORGAN HOLIEN 325.00 ELEC, RICK HOLINKA 25.00 UTILITIES, HOLY ROSARY SCHOOL
 50.00 RENT, HORN LAW OFFICE 199.50 SVC, LARRY HOWARD 40.00 CELL, CHERI HOWELL
 75.00 ELEC, HUMAN SERVICE AGENCY 200.00 SVC, HYVEE #1871 ACCTS RECEIVABLE
 989.34 SUP, I STATE TRUCK CENTER 138.78 REPAIRS/MAINT., INTERLAKES COMMUNITY
 ACTION 1323.50 SVC, CHARLENE IRONSTAR 30.00 REF, INTEGRATED TECHNOLOGY &
 SECURITY 32349.20 SVC, JACOBSEN TRUCKING 13724.01 REPAIRS/MAINT., ART JELSMA
 325.00 ELEC, MARCIA JELSMA 325.00 ELEC, AVA JOHNSON 50.00 ELEC, BARB JOHNSON
 325.00 ELEC, COLETTA JOHNSON 346.28 ELEC, JOHNSON CONTROLS, INC. 5137.23 REP,
 CHERYL JONGELING 325.00 ELEC, JOAN KAAZ 325.00 ELEC, MICHELLE KAKACEK 275.00
 ELEC, MITCHELL KALLHOFF 25.00 UTILITIES, MARK KATTERHAGEN 27.00 SVC, JOHN
 DEERE FINANCIAL 45.50 REPAIRS/MAINT., NANCY KJELLSSEN 325.00 ELEC, STEVE
 KJELLSSEN 325.00 ELEC, LINDA KOCH 325.00 ELEC, RICHARD KOHN 25.00 CELL, LISA
 KONOLD 275.00 ELEC, JUDY KRANZ 325.00 ELEC, TOWN OF KRANZBURG 86.00 PMT, KARI
 KRUMWIEDE 325.00 ELEC, KRUSE LAW OFFICE 180.25 SVC, CARYS LALIM 50.00 ELEC, JAN
 LAWRENCE 275.00 ELEC, LAWWRITER LLC 540.00 SVC, LEADS ONLINE 594.00 MAINT,
 MARLYS LENNING 325.00 ELEC, BETSY LENTZ 325.00 ELEC, ELAINE LESNAR 325.00 ELEC,
 LEWIS & CLARK BHS 920.00 SVC, LEWNO LAW OFFICE 321.50 SVC, LINCOLN CO
 TREASURER 935.25 SVC, DALLIES LINDNER 75.00 REF, CARINA LITTLE 325.00 ELEC, NASTIA
 LITTLE 325.00 ELEC, LOCATORS & SUPPLIERS, INC. 213.69 SUPPLIES, DARCY LOCKWOOD
 27.00 SVC, JODI LOEHRER 45.13 CELL, STEVEN LOWRY 40.00 CELL, KELLY MAAG 325.00
 ELEC, MAC'S BLUE TARP CREDIT SERVICE 698.86 SUPPLIES, BLUE TARP FINANCIAL, INC
 178.99 SUP, JUDY MACK 325.00 ELEC, THE MAINTENANCE SHOP 552.00 REP, MARCO, INC
 437.11 RENT, NICHOLE MARK 53.36 JURY, MARK ONE MANUFACTURING 941.92 SVC,
 MARK'S AUTO 67.00 REP, MATHESON 106.94 SUPPLIES, RUSSELL MATHEWS 40.00 CELL,
 MAXWELL FOOD EQUIPMENT 113.32 SUP, AUSTIN MCBRIDE 50.00 ELEC, JOAN MCCARTHY
 325.00 ELEC, TIMOTHY MCELHANY 50.84 JURY, MCLEOD'S PRINTING & OFFICE SUP 1286.07
 SUP, COREY MELVILLE 75.00 ELEC, KAELYN MELVILLE 50.00 ELEC, MENARDS 494.66 SUP,
 MENARDS 347.21 SUPPLIES, MEND CORRECTIONAL CARE 14203.50 SVC, RUTH MERONEY
 275.00 ELEC, CAROL MEYER 275.00 ELEC, KATHLEEN MEYER 353.75 ELEC, MIDCONTINENT
 COMMUNICATIONS 426.50 UTIL, MICHAEL MILES 325.00 ELEC, MINNEHAHA COUNTY
 AUDITOR 216.50 SVC, MODAK DAIRY 5180.00 SUPPLIES, MOE OIL COMPANY 1584.70
 SUPPLIES, KATIE MOES 75.00 ELEC, MICHAEL MORGAN 40.00 CELL, JIM MORGANS 325.00
 ELEC, MULTI BUSINESS SOLUTIONS INC 2400.00 SVC, MUNDWILER FUNERAL HOME 200.00
 SVC, MUNICIPAL UTILITIES 10369.77 UTIL, MUNICIPAL UTILITIES 430.89 UTILITIES, APRIL
 NEISS 20.00 WIT, PENNY NELSON 325.00 ELEC, JANET NEWMAN 325.00 ELEC, NEWMAN
 TRAFFIC SIGNS 142.71 SUPPLIES, SHAWN NILLS 40.00 CELL, NORTHERN CON-AGG 13051.24
 SUPPLIES, NORTHERN SAFETY TECHNOLOGY 912.03 EQUIP, NORTHWESTERN ENERGY
 180.08 UTILITIES, OFFICE PEEPS, INC. 9023.16 SUP, DAN OFSTEHAGE 325.00 ELEC, JOYCE
 OLESON 325.00 ELEC, JERROD OLSON 40.00 CELL, OREILLY 199.98 SUP, LYNN OSTHUS
 275.00 ELEC, OTTERTAIL POWER CO, 42.16 UTILITIES, JOANN PAULSON 2250.00 GRANT,
 PEARL PAULSON 275.00 ELEC, MICHELLE PEDERSON 25.00 CELL, PERFORMANCE TOWING
 170.00 SVC, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 114.20 SUP, PHEASANTLAND
 INDUSTRIES 1199.70 SUP, PMB 0112 206.49 UTIL, POMP'S TIRE SERVICE, INC. 2827.96
 REPAIRS/MAINT., PRAIRIE LAKES HEALTH CARE CENT 4449.05 SVC, PRECISION KIOSK
 TECHNOLOGIES 16200.00 SUP, PRINT EM NOW 190.00 SUPPLIES, DARLENE RADTKE 325.00
 ELEC, JEROME RADTKE 275.00 ELEC, RAMKOTA HOTEL 234.90 TRAV, MICHELLE RAML
 52.52 JURY, ANN RASMUSSEN 75.00 ELEC, DONNA REDLIN 343.98 ELEC, REDLINGER BROS.

406.81 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 40.00 CELL, VINCENT RIES 4840.00 SUPPLIES, SUSAN RILEY 325.00 ELEC, RISK STRATEGIES 200.00 DUES, ROBYN RITER 25.00 UTILITIES, RON'S SAW SHOP 16.99 REPAIRS/MAINT., CHARLES ROSSOW 275.00 ELEC, MARCY ROSSOW 343.98 ELEC, RUNNING SUPPLY INC. 138.24 SUPPLIES, CRAIG SANDEN 325.00 ELEC, MARK SANDEN 325.00 ELEC, SANFORD HEALTH 2315.00 SVC, MORGAN SCHAACK 325.00 ELEC, TREVER SCHIMMEL 40.00 CELL, CAROL SCHNEIDER 275.00 ELEC, JANICE SCHULL 275.00 ELEC, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 1103.00 PMT, SD ATTORNEY GENERAL'S OFFICE 79.00 PMT, SD DEPARTMENT OF HEALTH 4330.00 PMT, SD DEPT OF HEALTH 138.00 PMT, SD DEPT OF LABOR & REGULATION 332.79 PMT, SOUTH DAKOTA DEPT. OF TRANSPOR 19172.78 REPAIRS/MAINT., SD SHERIFFS ASSOCIATION 1496.81 TRAV, SD STATE TREASURER 483366.20 NOVEMBER 2020 PAYMENT, SDACC 5129.00 DUES, SDACO 2430.89 DUES, SDACO 1188.00 PMT, SDAE4-HP 120.00 DUES, SDN COMMUNICATIONS 1363.51 UTIL, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 4159.63 SUP, HEIDI SELCHERT 100.00 ELEC, SERVICE PLUS, INC 172.40 REP, SHERWIN WILLIAMS 426.31 SUP, SHOPKO EYECARE 4054 267.97 SVC, SIOUX RURAL WATER SYSTEM 48.00 UTILITIES, SIOUX VALLEY COOP 193.17 FUEL, SIOUX VALLEY COOP 103.35 SUPPLIES, SKROCH FUNERAL CHAPEL 2575.00 SVC, VICTORIA SMITH 325.00 ELEC, KAY SOLBERG 325.00 ELEC, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 187.00 PMT, SOUTH SHORE COMMUNITY CENTER 50.00 RENT, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 3317.00 PUB, DONNA SPEIDEL 325.00 ELEC, MARY ANN STAHLKE 275.00 ELEC, STEVE STAHLKE 25.00 CELL, STAR LAUNDRY 1663.39 SUP, STAR LAUNDRY 104.20 SUPPLIES, DIANNE STARK 325.00 ELEC, STATE BAR OF SOUTH DAKOTA 705.00 DUES, CINDY STEIN 275.00 ELEC, STEVE'S WORLD 2547.21 EQUIP, LORNA STONEBARGER 325.00 ELEC, JOAN STRANG 325.00 ELEC, JAIME STRICKER 325.00 ELEC, STURDEVANTS AUTO PARTS 319.60 REPAIRS/MAINT., JAMES SUTTON 75.00 ELEC, SUTTON LAW OFFICE PC 17291.67 SVC, SCOTT SWANSON 25.00 CELL, SYMBOLARTS 837.50 SUP, T&T TRUCKING 7154.60 SUPPLIES, KATH TESCH 325.00 ELEC, SARAH TESCH 75.00 ELEC, KIMBERLY THOMPSON 71.00 JURY, ANDREA THYEN 325.00 ELEC, DAWN THYEN 342.25 ELEC, PRODUCTIVITY PLUS ACCOUNT 1249.47 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 UTILITIES, JAMES TORSTENSON 183.00 TRAV, TRANSOURCE 526.50 REPAIRS/MAINT., COLLEEN VANMETER 325.00 ELEC, LOYDEEN VANSICKLE 325.00 ELEC, TYLER VARNS 40.00 CELL, VAST BUSINESS 79.99 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 1206.15 UTIL, GREAT WESTERN BANK 562.59 TRAVEL & CONF., GREAT WESTERN BANK 84.00 PMT, GREAT WESTERN BANK 97.45 PMT, GREAT WESTERN BANK 1808.54 PMT, GREAT WESTERN BANK 24.65 PMT, GREAT WESTERN BANK 169.98 PMT, MARLONIE VOGELSANG 25.00 UTILITIES, JOSHUA VOLKART 50.84 JURY, JANICE WAEGE 275.00 ELEC, BOB WAITE 325.00 ELEC, SUSAN WAITE 325.00 ELEC, TOWN OF WALLACE 57.00 PMT, WALLACE COMMUNITY CENTER 50.00 RENT, WALMART COMMUNITY 365.96 SUP, DEANNA WARD 325.00 ELEC, WARNE PLUMBING 2187.37 REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN CITY FINANCE OFFICE 23002.00 PMT, WATERTOWN FORD 944.00 SVC, WAVERLY COMMUNITY CENTER 50.00 RENT, BARBARA WEBER 325.00 ELEC, BECKY WEBER 325.00 ELEC, HARVEY WIBETO 354.33 ELEC, NICHOLAS WIESE 12.00 REF, JON WILEY 53.36 JURY, BRENDA WINGE 325.00 ELEC, WW TIRE SERVICE INC. 64.20 REPAIRS/MAINT., XEROX CORPORATION 117.04 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 602.80 SVC, SHANE YOST 254.00 TRAV, ACUITY SPECIALTY PRODUCTS, INC 70.74 SUPPLIES, JOAN ZWIEG 325.00 ELEC.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Gabel, to approve an automatic supplement to the Election Budget in the amount of \$12,549.00, with grant funds from The Center for Technology and Civic Life; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Gabel, second by Waterman, to approve the following personnel change: Alissa Harte, Auditor's Office Election Clerk, anniversary step increase, step 10/\$19.60 per hour, effective 12/1/2020; all voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by VanDusen, second by Johnson, to adjourn at 9:44 a.m., until 9:00 a.m., Tuesday, November 17th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Cindy Brugman

From: Laveau, Christopher D <cdlaveau@usgs.gov>
Sent: Tuesday, November 3, 2020 1:56 PM
To: Cindy Brugman
Cc: Robinson, Steven M
Subject: [EXT] Codington County - Joint Funding Agreement for Signature - 21NTJFASD0028
Attachments: 21NTJFASD0028_pkgcd.pdf

Hello Ms. Brugman:

Attached is the USGS agreement package for the CY21 cooperative monitoring program. No increase in annual streamgage costs is proposed for CY2021. If you approve, please review, sign, date, and return one copy for our files.

If you have any questions or concerns, my contact information is provided below and in the attached agreement. My role in the Dakota Water Science Center (DWSC) is to oversee the water monitoring network. Should you have any concerns about network operation or finances, I would welcome the opportunity to visit with you.

Thank you for your continued support of the cooperative streamgaging network.

Respectfully,

Chris Laveau
Hydrologic Data Program Chief
U.S. Geological Survey, Dakota Water Science Center
4575 32nd Ave. S. Suite 6 Grand Forks, ND 58201
(701) 775-7221 Ext. 222 (office)
(701) 213-8694 (cell)
cdlaveau@usgs.gov



United States Department of the Interior

U.S. GEOLOGICAL SURVEY
Dakota Water Science Center
1608 Mountain View Rd
Rapid City, SD 57702

October 18, 2020

Ms. Cindy Brugman
County Auditor
Codington County
14 First Avenue SE
Watertown, South Dakota 57201

Dear Ms. Brugman:

Enclosed are two signed originals of our standard joint-funding agreement (21NTJFASD0028) for the Dakota Water Science Center Water Resources Investigations project for operation and maintenance of one stream flow gage, two real-time flood monitoring stations, and two real-time precipitation gages, during the period January 1, 2021 through December 31, 2021 in the amount of \$9,835 from your agency. U.S. Geological Survey contributions for this agreement are \$7,495 for a combined total of \$17,330. Please sign and return one fully-executed original to Anthony Anable at the address above.

Federal law requires that we have a signed agreement before we start or continue work. Please return the signed agreement by **January 1, 2021**. If, for any reason, the agreement cannot be signed and returned by the date shown above, please contact Christopher Laveau by phone number (701) 775-7221 or email cdlaveau@usgs.gov to make alternative arrangements.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Anthony Anable at phone number (605) 394-3200 or email at aanable@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

ERIC
VOLKMAN

Digitally signed by ERIC
VOLKMAN
Date: 2020.10.26
14:17:40 -06'00'

Eric T. Volkman
Director

Enclosure
21NTJFASD0028 (2)

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000000456
Agreement #: 21NTJFASD0028
Project #: NT00GT1 1SD
TIN #: 46-6000516

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the January 1, 2021, by the U.S. GEOLOGICAL SURVEY, Dakota Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Codington County party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation Water Resource Investigations (per attachment), herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$7,495 by the party of the first part during the period
January 1, 2021 to December 31, 2021
- (b) \$9,835 by the party of the second part during the period
January 1, 2021 to December 31, 2021
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs,
in the amount of: \$0

Description of the USGS regional/national program:

- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/about/organization/science-support/science-quality-and-integrity/fundamental-science-practices>).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR

Customer #: 6000000456
Agreement #: 21NTJFASD0028
Project #: NT00GT1 1SD
TIN #: 46-6000516

Water Resource Investigations

9. Billing for this agreement will be rendered annually. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Christopher Laveau
Supervisory Hydrologist
Address: 4575 32nd Ave. S. Suite 6
Grand Forks, ND 58201
Telephone: (701) 775-7221
Fax: (701) 775-1114
Email: cdlaveau@usgs.gov

Customer Technical Point of Contact

Name: Cindy Brugman
County Auditor
Address: 14 First Avenue SE
Watertown, South Dakota 57201
Telephone: (605) 882-6297
Fax: (605) 882-6288
Email: codaudit@codington.org

USGS Billing Point of Contact

Name: Anthony Anable
Budget Analyst
Address: 1608 Mountain View Road
Rapid City, SD 57702
Telephone: (605) 394-3200
Fax:
Email: aanable@usgs.gov

Customer Billing Point of Contact

Name: Cindy Brugman
County Auditor
Address: 14 First Avenue SE
Watertown, South Dakota 57201
Telephone: (605) 882-6297
Fax: (605) 882-6288
Email: codaudit@codington.org

U.S. Geological Survey
United States
Department of Interior

Codington County

Signature

ERIC
VOLKMAN
By ERIC VOLKMAN Date: 10/18/2020
Name: Eric T. Volkman
Title: Director

Digitally signed by
ERIC VOLKMAN
Date: 2020.10.26
14:18:02 -06'00'

Signatures

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

By _____ Date: _____
Name:
Title:

CODINGTON COUNTY
2021 Sanford Employee Health Insurance Benefit Election Form

	Option 1	Option 2	Option 3
Deductible	IN NETWORK \$1,000 per Individual \$2,000 per Family OUT OF NETWORK \$2,000 per Individual \$4,000 per Family	\$2,000 per Individual \$4,000 per Family \$4,000 per Individual \$8,000 per Family	\$3,000 per Individual \$6,000 per Family \$6,000 per Individual \$12,000 per Family
Coinsurance	80/20 In-Network 60/40 Out-of-Network	80/20 In-Network 60/40 Out-of-Network	80/20 In-Network 60/40 Out-of-Network
Out-Of-Pocket	IN NETWORK \$2,000 per Individual \$4,000 per Family OUT OF NETWORK \$4,000 per Individual \$8,000 per Family	\$4,000 per Individual \$8,000 per Family \$8,000 per Individual \$16,000 per Family	\$6,000 per Individual \$12,000 per Family \$12,000 per Individual \$24,000 per Family
Physician Office Visit Copay	\$20.00 with Lab and X-ray	\$20.00 with Lab and X-ray	\$20.00 with Lab and X-ray
Chiropractic Copay	\$20.00	\$20.00	\$20.00
Emergency Room Copay	\$150.00	\$150.00	\$150.00
Prescription Drugs	No Deductible \$15.00 Copay - Generic \$35.00 Copay - Brand-name Formulary \$50.00 Copay - Brand-name Non-formulary	No Deductible \$15.00 Copay - Generic \$35.00 Copay - Brand-name Formulary \$50.00 Copay - Brand-name Non-Formulary	No Deductible \$15.00 Copay - Generic \$35.00 Copay - Brand-name Formulary \$50.00 Copay - Brand-name Non-Formulary
Monthly Premiums	Single - \$0.00 OR Family - \$971.75 Single - \$777.40 OR Family - \$971.76	Single - \$0.00 OR Family - \$789.90 Single - \$704.66 OR Family - \$971.76	Single - \$0.00 OR Family - \$685.12 Single - \$662.75 OR Family - \$971.76

Please Mark Your 2021 Election Choices Below:

Single: _____ Option 1: _____
 Family: _____ Option 2: _____
 Option 3: _____

Name _____ Signature _____ Date _____

AMENDED
RESOLUTION 2020-....
CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE CHARTER

I. The Committee will be called the Codington County Justice Advisory Committee, (hereafter referred to as "CCJAC"). It is created by the Codington County Board of Commissioners (hereafter referred to as "the Commissioners") and will serve at the pleasure of the same. The Commissioners may amend this charter at their discretion.

II. Purposes

In light of the stated intent in the U.S. and South Dakota Constitutions to "establish justice," the CCJAC, is created to advise the Commissioners concerning Codington County's justice responsibilities.

- In light of South Dakota Codified Laws, 24-11-2 and 24-11-23, the CCJAC shall provide information and offer recommendations to the Commissioners regarding the, budget, and facilities of the Codington County Detention Center.
- In light of South Dakota Codified Laws 16-2-25, 16-5-22, 16-6-7 and 16-12A-29.1, the CCJAC shall provide information and offer recommendations to the Commissioners regarding facilities for the Circuit and Magistrate Court proceedings and related Court administration that take place in Codington County.
- In light of the complexity of the criminal justice process and factors that influence that process, the CCJAC shall:
 - Provide a forum for discussion of ideas to improve the criminal justice process and control the inmate population of the Codington County Detention Center
 - Facilitate awareness and coordination of community efforts to improve the criminal justice process and control the inmate population of the Codington County Detention Center
 - Provide information and offer recommendations to the Commissioners

III. Relationship of CCJAC to the Commissioners

The CCJAC shall offer recommendations and provide information relevant to the County's justice responsibilities. The CCJAC has no authority to expend funds or to make decisions on behalf of the Commissioners. CCJAC action will not inhibit or hinder concerned individuals or groups from directly interacting with the Commissioners about criminal justice matters.

IV. Membership

Composition: The advisory committee shall consist of up to ten members. Of these, up to seven members shall be voting members and shall include:

- up to four members of the public appointed by the Commissioners,
- two County Commissioners, to be appointed by the Commissioners,
- the County Sheriff, as an ex officio member. If necessary, the Sheriff may designate a Sheriff's deputy or corrections officer to attend and vote at CCJAC meetings.

The three non-voting members shall include:

- With the agreement of the 3rd Circuit Court, one Judge of the 3rd Judicial Circuit chambered in Codington County, as an ex officio member. The appointed Judge may designate another 3rd Judicial Circuit Judge or 3rd Judicial Circuit Administration official to attend CCJAC meetings on the appointed judge's behalf.
- The County Chief Corrections Officer, as an ex officio member.

- The County State's Attorney, as an ex official member. The State's Attorney may designate a deputy State's Attorney to attend CCJAC meetings on the State's Attorney's behalf.

Liaison with the City of Watertown: The City of Watertown is invited to designate up to two city council members as liaisons. These liaisons may participate in CCJAC meetings in a manner similar to non-voting members.

Term: A term of membership for the two County Commissioners and members of the public shall last for two years. Terms will begin on February 1st. At the end of the two year term, the Commissioners may re-appoint serving committee members or appoint new members.

The appointment of appointed members shall be recorded in the minutes of the official proceedings of the Commissioners. The Commissioners shall appoint one of the two County Commissioners appointed to the CCJAC to serve as interim CCJAC Chairman to organize the first meeting of the term, during which the CCJAC officers will be elected by the CCJAC.

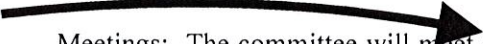
V. Organizational Structure

Officers: The committee will have a chair and vice chair, who are elected for one-year terms by the members of CCJAC. The CCJAC will also have a recording secretary elected for a one-year term by the members of CCJAC. The recording secretary need not be a CCJAC member. There are no limits on consecutive terms. Elections will be held at the first meeting of the new membership year.

Duties of Officers: The chair shall ensure that the committee complies with this charter and preside over committee meetings. The vice-chair shall fulfill the duties of the chair in the chair's absence. The recording secretary shall record and keep minutes.

VI. Procedural Rules

By-Laws: The committee will operate according to Roberts Rules of Order. The committee may adopt by-laws at its discretion to further govern committee operation. By-laws shall require that two-thirds of the appointed members of CCJAC vote to approve adoption or change.



Meetings: The committee will meet ~~at least two times per year~~ as needed. A quorum must be present in order for the CCJAC to vote on any matters. A quorum shall be a simple majority of appointed and ex officio voting CCJAC members. All meetings shall be public and shall be held in compliance with South Dakota public meeting laws (South Dakota Codified Law, Chapter 1-25). Notices of upcoming meetings will be communicated to members and to the public sufficiently in advance to allow members and the public to make plans to attend.

Minutes: Minutes of each meeting will be kept. Copies will be filed with the County Auditor and made available to the public in accordance with South Dakota public meeting laws.

Instructions to the CCJAC: When the Commissioners refer a specific question or issue instructions to the CCJAC, the Commissioners shall record such in the minutes of the official proceedings of the Commissioners.

Recommendations and Reports: Committee recommendations and reports shall be approved by a simple majority of CCJAC members present and will be submitted to the Commissioners and may be presented during the official proceedings of the Commissioners. Recommendations/reports shall be summarized in the minutes of the official proceedings of the Commissioners or attached to said minutes as written reports/recommendations. The Commissioners' reaction/response to such recommendations/reports shall

be recorded in the minutes of the official proceedings of the Commissioners. The Commissioners may attach written reactions/responses to the minutes of the Commissioners proceedings.

Tie votes: Should a CCJAC vote on a recommendation or report result in a tie vote, the text of the motion that was voted upon, and supporting information, will be provided to the Commissioners. The Commissioners shall decide how to proceed regarding the matter voted upon. The Commissioners may require a report that reflects both points of view on the motion that resulted in a tie vote.

Dismissal: Appointed members who are absent without reasonable cause from two successive meetings will be considered to have resigned their seat. The Commissioners will move to fill the position.

Compensation of members of the public: The Commissioners may decide to compensate members of the public for their service as members of CCJAC.

VI. Liability and Indemnification

Neither the CCJAC nor any CCJAC member shall be corporately or personally liable for decisions or recommendations made by the CCJAC. Codrington County shall indemnify the members of the CCJAC to the fullest extent possible allowed by law with respect to duties performed on behalf of the CCJAC and shall advance all expenses and other costs incurred by or on behalf of such persons in connection with any legal or other proceedings thereto, unless and until a final determination is made that the person has been found to have acted with negligence, gross negligence or willful misconduct with respect to such duties.

ACCEPTANCE AND AUTHORIZATION

Originally approved this 3rd day of February 2015, Amended December 27, 2017, October 1, 2019 and November 17, 2020.

Chairman

Attest:

County Auditor

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME PEG RAML		DATE 9 NOV 20
EFFECTIVE DATE 8/1/2020	POSITION TITLE Asst. VSO	DEPARTMENT VSO - ACT 165
CURRENT STEP 13	NEW STEP 14	
CURRENT PAY RATE 3539.14	NEW PAY RATE 3582.66	
REASONS FOR CHANGE Step increase		

FILED

NOV 10 2020

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE

Peg Raml

DEPARTMENT HEAD SIGNATURE

Bob Rose

DATE

9 NOV 20

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.