

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, October 13, 2020

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 and 605-882-6297
3. Conflict of interest items
4. Action to approve the October 13, 2020 agenda
5. Action to approve the minutes of October 6, 2020
6. Monthly reports
 - a. Director of Equalization
 - b. Auditor
7. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
8. Action to approve the purchase of computer equipment for the Director of Equalization Office
9. Action to re-appoint the Highway Superintendent per SDCL 31-11-1
10. Action to approve a change order on the Willow Creek Bank Stabilization project
11. Action to declare computer equipment in the Sheriff's Office surplus to be destroyed
12. Action to change the November 3rd meeting date
13. Action regarding damage to the County's homeless clients' rental room
14. Discussion/possible action regarding continuation of room rental for homeless clients
15. Discussion/possible action to enact a ban on opening burning
16. Action to approve claims for payment
17. Action/possible discussion on COVID-19 practices, procedures, policy
18. Action to approve automatic budget supplements
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
22. Old Business
23. New Business
24. Open

- a. **Public Comments**
- b. **Commission Comments**

25. Action to enter into Executive session per SDCL 1-25-2

- (1) **Discussion of personnel issues**
- (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) **Preparing for contract negotiations with employees or employee's representatives**
- (4) **Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

26. Action to adjourn until 9:00 a.m., Tuesday, October 20th, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

October 6, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 6, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Commissioner Gabel, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the October 6, 2020 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Gabel, to approve the minutes of September 29, 2020; all voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the following: National 4-H Week is being observed this week; State Fair was held in late August with a number of events cancelled due to the current COVID-19 event; the 2019-2020 4-H year has wrapped up with record books and award applications completed; the 4-H Recognition Event will be held, only award winners and one parent will be allowed to attend with masks required per SDSU guidelines; the SDSU Extension Conference will be held virtually with NDSU in Kansas this year; and the National 4-H Conference, will also be held virtually, in October, in Boise, Idaho. **Veterans Service Officer, Todd Rose**, updated the Board on the following: new computer and Wi-Fi equipment is up and running; the VA is working to get back on track with claims filed; Tri-Care will require an enrollment fee for Veterans beginning 1/1/2021; Courtney Livingston from the Marine Corp. League has been recognized as the "Codington County Veteran of the Year;" there are currently 50 plus claims in Vetrapac; 2 additional volunteer driver packets have been submitted to the VA for approval; 3 trips with Veterans were conducted in September with 3 trips scheduled for October; a drive-up flu shot clinic was held 9/24/2020 and another is scheduled 10/30/2020 at the Watertown CBOC; a Sea of Goodwill meeting and LATI Veterans Group meeting will be held later in October; Veterans Benefits Management System training continues; work continues to establish a computer in the office entry way for use by Veterans; and investigation into a new DAV vehicle is ongoing. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of August 2020. 48 clients were served for the following: 11 housing, 17 medical, 5 homeless, 4 economic assistance, 6 utilities, 4 burials, and 1 ESG client (Emergency Services Grant); there were \$1,095.00 in funds expended by the County for these contacts and costs in the amount \$1,134.22 were avoided by using other resources. The Welfare Director provided the Board with a breakdown of the hours spent on each type of service provided and referral numbers to other agencies. The Welfare Director reviewed NACO – HSC Committee – Health Legislative Updates and highlights

from the SDACWO annual convention. A brief discussion was held regarding damages to a hotel room which the County rents for homeless clients. The Board will take action on this item on October 13th.

RESOLUTION 2020-27 CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

Motion by Gabel, second by Waterman, to approve Resolution 2020-27; all voted aye; motion carried.

RESOLUTION 2020-27

A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN

WHEREAS, the South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan;
And

WHEREAS, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

WHEREAS, the Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

WHEREAS, Codington County held a public meeting on September 22, 2020 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

WHEREAS, the County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECOGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTON COUNTY.

Dated at Codington, South Dakota this 6th day of October, 2020.

Brenda Hanten
County Commission Chair

ATTEST:

Cindy Brugman
County Auditor

COUNTY ROAD 17-6 CULVERT INSTALLATION PROJECT CONTRACT

Motion by Johnson, second by Gabel, to authorize Chair Hanten to sign a contract with Deutsch Excavating for the County Road 17-6 culvert installation project; all voted aye; motion carried.

COUNTY RIP RAP PROJECT CONTRACT

Motion by Johnson, second by VanDusen, to authorize Chair Hanten to sign a contract with Clausen and Sons Construction for the County Road 8-1A, 10-1, and 23-6 Rip Rap project; all voted aye; motion carried.

2020 NATIVE AMERICAN DAY OFFICES CLOSURE

The Board noted all County Offices will be closed on Monday, October 12th, 2020, in observance of Native American Day.

PERSONNEL CHANGE

Motion by VanDusen, second by Gabel, to approve the following personnel changes: Debbie Melville, Auditor's Accounts Payable, anniversary step increase, step 14/\$20.69 per hour, effective 10/15/2020; Maria Escamilla, Corrections Sergeant, anniversary step increase, step 12/\$24.91 per hour, effective 10/15/2020; Kyle Lewis, Correctional Officer, anniversary step increase, step 4/\$20.00 per hour, effective 9/15/2020; and Jennifer Matejek, Correctional Officer, anniversary step increase, step 14/\$24.22 per hour, effective 10/1/2020; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 10:00 a.m., per SDCL 1-25-2, to discuss a personnel issue and employee contract negotiations; all voted aye; motion carried. The Board returned to regular session at 10:30 a.m. Human Resource Representative, Natalie Remund, was present, via Zoom, for executive session. No action was taken following executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by VanDusen, second by Gabel, to adjourn at 10:30 a.m., until 9:00 a.m., Tuesday, October 13th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____

FUND CASH BALANCES REPORT AS OF 10/05/2020
CODINGTON COUNTY

Fund	Description	BALANCE
101	GENERAL FUND	13,764,426.73
101	GENERAL RESTRICTED CASH	500,000.00
	TOTAL AT FUND GROUP:	14,264,426.73
204	ROAD & BRIDGE FUND	6,599,925.69
204	ROAD & BRIDGE RESTRICTED CASH	.00
207	E-911 FUND	55,518.92
226	EMERGENCY MANAGEMENT FUND	141,889.60
228	VICTIM CRIME SERVICE FUND	31,179.57
229	DOMESTIC ABUSE FUND	3,336.48
231	W.I.C. FUND	15,910.15
233	COURTHOUSE BUILDING FUND	.00
248	24/7 SOBRIETY FUND	34,407.06
250	MODERNIZATION/PRESERVATION	164,716.12
256	SEARCH & RESCUE FUND	28,421.57
	TOTAL AT FUND GROUP:	7,075,305.16
704	LAW LIBRARY FUND	.00
706	SPECIAL HIGHWAY FUND	.00
721	SCHOOL DISTRICTS FUND	485,100.67
722	CIVIL TOWNSHIPS FUND	56,378.68
723	CITIES AND VILLAGES FUND	112,834.62
724	WATER DEVELOPMENT DIST. FUND	3,961.96
725	ADVANCE TAX COLLECTION FUND	.00
726	REGISTER OF DEEDS FUND	2,376.80
727	GAME, FISH & PARKS FUND	.00
728	CLERK OF COURT FUND	.00
729	TAX SALE REDEMPTION FUND	.00
733	SANITARY SEWER DIST. FUND	.00
734	DEPOSIT FUND	.00
735	TREASURER'S TRUST FUND	372.40
736	MUNICIPALITIES (5%) FUND	.00
738	COUNTY SCHOOL FUND	.00
741	911 TRUST AND AGENCY FUND	.00
742	STATE MOTOR VEHICLE FUND	549,139.87
746	AUTO EXCISE TAX FUND	.00
755	SALES TAX FUND	3,233.21
758	BOOKMOBILE FUND	755.94
766	LAW LIBRARY FUND	9,602.36
769	MODERN/PRESERATION RELIEF	2,642.00
770	FIRE DEPT. MONIES	.00
	TOTAL AT FUND GROUP:	1,226,398.51
	TOTAL:	22,566,130.40

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in September 2020

Cash on Hand	\$4,208.73
Checks in Treasurer' possession less than 3 days	\$100,727.55
Credit Card Charges	\$7,224.68
Cash Items	\$678.02
TOTAL CASH ASSETS ON HAND	\$112,838.98

RECONCILED CHECKING	
Great Western Bank (Memorial Park)	\$14,775.00
Reliabank Dakota	\$22,431,261.99

INVESTMENTS	
SD Public Funds Investment	\$7,254.43

CERTIFICATES OF DEPOSIT	
Dacotah Bank	\$0.00
First American Bank & Trust	\$0.00
First Premier Bank	\$0.00
Great Western Bank	\$0.00
GW - Home Federal Bank	\$0.00
Peoples State Bank	\$0.00
Plains Commerce Bank	\$0.00
Reliabank Dakota	\$0.00
Wells Fargo	\$0.00

TOTAL CASH ASSETS	\$22,566,130.40
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GENERAL LEDGER CASH BALANCES:

General	\$13,764,426.73
General restricted cash	\$500,000.00
Sp. Revenue	\$7,075,305.16
Sp. Revenue restricted cash	\$0.00
Trust & Agency	\$1,226,398.51
Schools	\$ 458,100.67
Townships	\$ 56,378.68
City/Towns	\$ 112,834.62

TOTAL GENERAL LEDGER CASH	\$22,566,130.40
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Dated this 13th day of September, 2020

County Auditor

OFFICIAL STATEMENT OF FEES COLLECTED
REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH
OF SEPTEMBER, 2020

The sum of **\$40,303.65** in fees has been collected by me as Register of Deeds for SEPTEMBER, 2020

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of SEPTEMBER, 2020

Ann Rasmussen

Register of Deeds

Subscribed and sworn to before me this 1 day of Oct 2020

Cindy Brugma

CERTIFIED BIRTHS

State Children's Fund (\$2.00)	<u>\$ 168.00</u>
County General Fund (\$5.00)	<u>\$ 420.00</u>
State EVRSS Fund (\$5.00)	<u>\$ 420.00</u>
State General Fund (\$3.00)	<u>\$ 252.00</u>
TOTAL	<u>\$ 1,260.00</u>

CERTIFIED DEATHS

County General Fund (\$5.00)	<u>\$ 740.00</u>
State General Fund (\$4.00)	<u>\$ 592.00</u>
State EVRSS Fund (\$6.00)	<u>\$ 888.00</u>
TOTAL	<u>\$ 2,220.00</u>

FILED
OCT -1 2020
CODINGTON COUNTY AUDITOR

Receipt Totals

By Date: 9/1/2020 12:00:00 AM - 9/30/2020 11:59:59 PM; Departments: All; Cash based.

Codington County

Wednesday, September 30, 2020 6:57 PM

Summary:

Receipt Item Totals

	Paid	Charged	Debited	Total
Document:	\$32,446.50	\$1,260.00	\$0.00	\$33,706.50
Non Document:	\$4,571.75	\$2,015.10	\$0.00	\$6,586.85
Subtotal:	\$37,018.25	\$3,275.10	\$0.00	\$40,293.35

Payment on Account Totals

Applied:	\$3,285.40
Refunded:	\$0.00
Unposted:	\$0.00
Net Posted:	\$3,285.40

Payments & Refunds

ACH:	\$2,681.00
Cash:	\$2,418.75
Check:	\$35,173.90
Money Order:	\$30.00
Total:	\$40,303.65

Revenue Account Activity

	Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00 Marriage License 1	\$230.00	\$230.00	\$0.00	\$0.00
101-0-341.21 Reg. Deeds Filing/Recording 2	\$13,389.00	\$12,325.00	\$1,064.00	\$0.00
101-0-341.22 Reg. Deeds Transfer fees 3	\$17,646.50	\$17,646.50	\$0.00	\$0.00
229-0-321.00 Domestic Abuse Marriage Lic. 6	\$690.00	\$690.00	\$0.00	\$0.00
726-0-209.00 Reg. Deeds Fees - State 8	\$2,320.00	\$1,810.00	\$510.00	\$0.00
101-0-341.29 Reg. Deeds Other Fees 4	\$3,353.15	\$1,851.75	\$1,501.40	\$0.00
250-0-341.21 M&P Relief ROD Filing/Rec 7	\$1,605.00	\$1,479.00	\$126.00	\$0.00
769-0-209.00 M&P Relief ROD Allocation 9	\$1,070.00	\$986.00	\$84.00	\$0.00
Total:	\$40,303.65	\$37,018.25	\$3,285.40	\$0.00

Solution Proposal

42639



42639 .01

504 Jenson Ave SE
Watertown, SD 57201
P: 605.882.1555

3710 S Kiwanis Ave.
Sioux Falls, SD 57105
P: 605.361.8881

1680 East Capitol Ave Suite B
Bismarck, ND 58501
P: 701.258.6689

114 Main St. N. Ste. 202F
Hutchinson, MN 55350
P: 320.582.0234

Codington County Director - W7 pc's need to be upgraded

September 29, 2020

Bill To:
Codington County Director
Shawna Constant
14 1st. Ave. S.E.
Watertown, SD 57201

Phone:
(605) 882-6274

Ship To:
Codington County Director
Shawna Constant
14 1st. Ave. S.E.
Watertown, SD 57201

Email: coddoe@codington.org

Salesperson: Greg Richter

	Description	Price Each	Qty	Ext Price
Items				\$5,379.00
1	HP ELITEONE 800 G5 AIO PC HP EliteOne 800 G5 All-in-One Computer - Core i5 i5-9500 - 8 GB RAM - 256 GB SSD - 23.8" 1920 x 1080 - Desktop - Windows 10 Pro 64-bit - Intel UHD Graphics 630 - DVD-Writer - English Keyboard I5-9500 256GB SSD DVD 8GB W10P6 <i>Pricing will be verified before order is processed</i>	\$1,225.00	4	\$4,900.00 <input checked="" type="checkbox"/>
2	MS WINDOWS 10 PRO UPGRADE GOV Microsoft Windows 10 Professional - Upgrade License - 1 PC - Local Government - Single Language - PC <i>Pricing expires: 9/30/20</i>	\$155.00	3	\$465.00 <input checked="" type="checkbox"/>
3	MS GOVT IDENTITY MGR CAL SA Microsoft Identity Manager - Software Assurance - 1 User CAL - Government - PC USRCAL	\$7.00	2	\$14.00 <input checked="" type="checkbox"/>
4	MONTHLY MSP Recurring monthly fee for Premium Managed Services, Standard three year contract. Includes 24x7x365 Remote Monitoring, Monthly Reports, Automated Operating System Patch Management, Antivirus and/or Antispam Monitoring, Updates and Remediation (License Required) Automated Disk Optimization, Desktop and Server Labor for contracted machines both Remote and Onsite (mileage not included), Annual Network Documentation and Network Security Scan, Yearly Review and Planning, Remote Checkups <i>replacement of 4 PC's per Shawna 9/28/20 4 PC's = \$0.00</i>	\$0.00	4	\$0.00 <input checked="" type="checkbox"/>
5	PC COUNTY INSTALL *** Premier Managed Service - Labor covered *** Unbox and run initial setup of the 4 HP EliteOne 800 PC. users are Front Desk, Diane, Sarah, & Heidi. This includes the installing of the latest Microsoft updates for Windows 10 Pro, installation of Codington County Trend Micro antivirus and installation of Microsoft 365 Business Premium accounts for Diane, Sarah, & Heidi. On site setup at Codington County office connecting to the customer's existing Domain network and the moving users profile data. Setup Email account and transfer outlook data. Install Ultra software and map to server. Setup Front Desk PC for Ultra public look up. Install any additional proprietary software. Also included installing of printer drivers for existing local and network printers and running test prints. If client has MSP contract, please record SN of unit being replaced in labor notes. Also be sure to check that the Kaseya agent and Trend antivirus have been updated for new unit and removed from the unit being replaced if applicable.	\$0.00	1	\$0.00 <input checked="" type="checkbox"/>

	Description	Price Each	Qty	Ext Price
6	ONBOARDING OF MSP DEVICE Implementation of Managed Service monitoring agents on 4 PC's to be replaced. Document and label with contract info on equipment. Register and verify equipment is live and available to monitor and manage. Provide master list of contracted equipment to DISPATCH Front Counter Diane merchant Sarah Tesch Heidi Selchert <i>replacement of 4 PC's per Shawna 9/28/20</i> <i>4 PC's = \$0.00</i>	\$0.00	4	\$0.00 ☒
7	SUPPORT WORK *** Premier Managed Services - Labor covered *** On site work to update 3 PC's to Windows 10 Pro from 7 Pro. PC users are Barb Martenson Michelle Pederson GIS Computer Shawna office	\$0.00	1	\$0.00 ☒

Payment Terms:

Payment terms that are established at the time of the order. We accept cash, check, or credit card. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.

Subtotal \$5,379.00

Tax \$0.00

Return Policy:

Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or Items that are older than 30 days from date of purchase.

Total \$5,379.00

Quoted by: _____

Accepted by: _____

31-11-1. Employment of county highway superintendent--Salary--Tenure.

The board of county commissioners at its discretion may employ a county highway superintendent, the salary and expenses to be fixed and allowed by the board of county commissioners, to be paid out of the motor vehicle fund of the county. No member of the board of county commissioners shall be appointed as county highway superintendent. The tenure of office of the county highway superintendent may be terminated at any time by resolution of the board of county commissioners upon thirty days' notice, but unless so terminated, the tenure of office shall be for two years.

Source: SL 1919, ch 333, § 15; SL 1920 (SS), ch 89; SL 1921, ch 388; SL 1927, ch 138; SL 1933, ch 119; SDC 1939, § 28.0304; SL 1951, ch 137.

CHANGE ORDER NO. 1

Owner: **Codington County, South Dakota** Owner's Project No.:

Engineer: **Clark Engineering Corporation** Engineer's Project No.: **X18522**

Contractor: **Deutsch Excavating, LLC** Contractor's Project No.:

Project: **Willow Creek Bank Stabilization**

Contract Name: **Willow Creek Bank Stabilization**

Date Issued: **10/13/20** Effective Date of Change Order: **10/13/20**

The Contract is modified as follows upon execution of this Change Order:

Description: Repair of Codington Co Hwy was not required, and additional seeding was required

Attachments: Change Order No. 1: Changes to Quantities

Change in Contract Price	Change in Contract Times [State Contract Times as either a specific date or a number of days]
Original Contract Price: \$ <u>78,887.60</u>	Original Contract Times: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order] : \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>78,887.60</u>	Contract Times prior to this Change Order: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
[Increase] [Decrease] this Change Order: \$ <u>23,489.00</u>	[Increase] [Decrease] this Change Order: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>
Contract Price incorporating this Change Order: \$ <u>55,398.60</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>N/A</u> Ready for final payment: <u>N/A</u>

Recommended by Engineer (if required)

By: 

Title: Project Engineer

Date: 10-5-20


Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor



owner

10/5/20

Approved by Funding Agency (if applicable)

Change Order No. 1: Changes to Quantities

Engineer's Project No.: X18522

Project: Willow Creek Bank Stabilization

Owner: Codington County

Contractor: Deutsch Excavating, LLC

No.	Item	Increase or Decrease in Quantity	Unit	Price	Total
3	Remove Asphalt Concrete Pavement	-400.00	SY	\$4.00	(\$1,600.00)
7	Class E Asphalt Concrete	-111.00	Ton	\$170.00	(\$18,870.00)
8	MC-70 Asphalt for Prime	-0.5	Ton	\$8,000.00	(\$4,000.00)
9	SS-1h or CSS-1h Asphalt for Tack	-0.2	Ton	\$7,000.00	(\$1,400.00)
12	Pavement Marking Paint, 4" White	-300.0	Ft	\$1.25	(\$375.00)
17	Erosion Control	1.0	LS	\$2,756.00	\$2,756.00
SUBTOTAL					(\$23,489.00)

JUSTIFICATION

Quantities of the above items have been adjusted to reflect actual quantities installed as needed to complete the project.

Item No. 3 - Repair of Codington Co Hwy 7 was not required
Item No. 7 - Repair of Codington Co Hwy 7 was not required
Item No. 8 - Repair of Codington Co Hwy 7 was not required
Item No. 9 - Repair of Codington Co Hwy 7 was not required
Item No. 12 - Repair of Codington Co Hwy 7 was not required
Item No. 17 - Additional seeding was required

REQUEST FOR SURPLUS PROPERTY DECLARATION

I, Brad Howell, Sheriff of Codington County, South Dakota, hereby request that the property listed below be declared as surplus property:

1. 1-038 Computer, Laptop, Lenovo Thinkpad, S/N R9C94HY
2. 1-361 Panasonic LT-W7-4902, Toughbook 31 S/N 2DTYA64902
3. 1-385 Computer, Panasonic, Toughbook CF-31, S/N 2LTYA12888
4. 1-463 HP Probook 650 G217 WuP SSD, S/N 5CG62541G7

Dated this _____ day of October, 2020.



Brad Howell, Sheriff

DECLARATION OF SURPLUS PROPERTY

The property listed above has been declared surplus this _____ day of _____, 2020. The property is to be destroyed.

CODINGTON COUNTY BOARD OF
COMMISSIONERS

By: _____
Chairman

ATTEST:

Codington County Auditor

Cindy Brugman

From: Sarah Petersen
Sent: Thursday, October 8, 2020 11:44 AM
To: Commissioners
Cc: Cindy Brugman
Subject: Invoice, hotel room
Attachments: [Untitled].pdf

Attached is the invoice for the damages at the Guest House to room 112.
The county rents the hotel room for \$530 per month.
September 7th was the last date the room was occupied.
The room is not repaired and unavailable to place tenants. Per Tom Burns, payment has been abated until the repairs are completed and the county has access to the room.

Sarah K Petersen, Director
Codington County Welfare
605.882.6286



Lic-191 Customer Walford Properties
 Invoice # 25-21 Address 101 N Broadway
Watertown, SD 57201

Mail to-
 Guest House Inc
 101 North Broadway
 Watertown, SD 57201

Chance - (605) 880-
[walfordconstruction@gmail](mailto:walfordconstruction@gmail.com)

Materials door \$225, stool \$100, frig \$179, chairs \$60	<u>\$969</u>
outside door & frame \$405	
Labor cleaning and labor	<u>\$500</u>
Mobilization	<u> </u>
Disposal	<u> </u>
Tax county exempt	<u>exempt</u>

Work Summary County room #112

Cleaning-blood stain floors, all bedding blood spots, mattress (soiled) spots, bathroom, clogging drains and stool, new stool
 New bathroom door; outside door and frame, chairs broke, new frig

Total	DUE UPON RECEIPT	<u>\$ 1469</u>
	Net 10 days	<u>\$</u>

we appreciate your business.

* 50% down payment required prior to work being started

**By signing you are agreeing the work summarized on this invoice has been completed to your satisfactory and the total is agreeable to both parties.

***Full amount due within 10 days of completion, past 10 days add 5 % unless a prior agreement has been negotiated.

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME : <i>Brittini Schliesman</i>		DATE: <i>10-2</i>
EFFECTIVE DATE: <i>10-4-2020</i>	POSITION TITLE: <i>Part time Corrections officer</i>	DEPARTMENT: <i>CCDC</i>
CURRENT STEP:	NEW STEP: <i>4</i>	
CURRENT PAY RATE:	NEW PAY RATE: <i>19.90</i>	
REASONS FOR CHANGE: <p style="text-align: right;">FILED OCT -7 2020</p>		

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE *Brittini Schliesman*

DEPARTMENT HEAD SIGNATURE *Matt De*

DATE *10-2-2020*

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 07 2020

CODINGTON COUNTY AUDITOR



DENR
SOUTH DAKOTA

DEPARTMENT of ENVIRONMENT
and NATURAL RESOURCES

JOE FOSS BUILDING
523 EAST CAPITOL
PIERRE, SOUTH DAKOTA 57501-3182
denr.sd.gov

FILED

OCT - 8 2020

October 2, 2020

Nick Mack
17389 462th Avenue
Watertown, SD 57201-7155

CODINGTON COUNTY AUDITOR

RE: General Permit Termination

Dear Mr. Mack:

The Department of Environment and Natural Resources received your request to terminate your current coverage under the South Dakota *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* which became effective October 20, 2003 (the 2003 general permit) for your beef cattle feeding operation (general permit number SDG-0100246). A Certificate of Compliance and permit coverage were issued to you, to confine a maximum of 1,820-head of beef cattle in your three manure-pack confinement barns, on August 4, 2009.

You requested to terminate permit coverage as you are downsizing your cattle feeding operation and will confine fewer than 1,000-head of beef cattle in the confinement barns. As an animal feeding operation confining fewer than 1,000-head of beef cattle (cattle other than mature dairy cows or veal calves), your operation will not be a large concentrated animal feeding operation (CAFO) and is not required by state law to operate under a general or individual water pollution control permit. **As part of your request to terminate permit coverage, you have indicated you want to maintain the Certificate of Compliance for your manure management system.**

Based on your request, **I hereby terminate coverage of your animal feeding operation under the 2003 general permit.** With the termination of permit coverage, you are no longer required to apply for coverage under the *General Water Pollution Control Permit for Concentrated Animal Feeding Operations* which became effective April 15, 2017 (the 2017 general permit).

Please be aware, by maintaining the Certificate of Compliance for your manure management system, which includes maintaining the department's approval of the plans and specifications for your system, under current state law you will continue to be responsible for paying the annual CAFO fee. The fee accrues on July 1st of each year.

You must continue to operate your manure management system in a manner that does not cause pollution to waters of the state.

Nick Mack Feedlot
October 2, 2020
Page 2 of 2

Please be aware that if the department were to document your animal feeding operation as a source of pollutants to waters of the state, you could be required to obtain coverage under the 2017 general permit. We recommend you continue to properly maintain your manure management system components to ensure manure and process wastewater are contained in the system and clean water is diverted around the system.

In the future, if you decide to again obtain permit coverage for your cattle feeding operation, you will need to contact the department to determine what information is required to be submitted to the department prior to expanding your cattle feeding operation above 999-head.

Thank you for submitting the information required to terminate your permit. If you have any questions, please feel free to contact Keith Miller, of my staff, at (605) 882-5051, or me, at (605) 773-3351.

Sincerely,



Kent R. Woodmansey, PE, Engineering Manager
Feedlot Permit Program

cc: *LE* Codington County Commissioners
Luke Muller, FDALG, Watertown, SD