

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 4, 2020

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 and 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the August 4 agenda**
5. **Action to approve the minutes of July 28, 2020**
6. **9:00 a.m., Public auction on the front steps of the Courthouse for three pieces of tax deed property**
7. **Monthly reports**
 - a. **Extension**
 - b. **Veterans Service Officer**
 - c. **2021 budget review – Planning and Zoning**
8. **Action to approve replacement resolution for Cares Act funding**
9. **Action to approve a resolution to combine precincts for the 2020 General Election**
10. **Action/possible discussion on COVID-19 practices, procedures, policy**
11. **Action to approve automatic budget supplements**
12. **Action to approve personnel changes**
13. **Action to approve travel requests**
14. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a.
15. **Old Business**
16. **New Business**
17. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
18. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**

- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) Preparing for contract negotiations with employees or employee's representatives**
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
- 19. Action to adjourn until 9:00 a.m., Tuesday, August 11th, 2020; at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 4, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 4, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Natalie Remund, HR Director, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the August 4 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Gabel, second by VanDusen, to approve the minutes of July 28, 2020; all voted aye; motion carried.

TAX DEED PROPERTY AUCTION

The Board held a public auction, as previously advertised, for three parcels of land taken by tax deeds proceedings. Commissioner VanDusen conducted the live bid auction and the following bids were received:

Parcel #	Bidder	Bid Amount
5309	Kyle Robinson	\$3,000.00
	Arland Mastel	\$3,025.00

Arland Mastel, Wallace, SD, was determined to be the successful bidder for this parcel.

Parcel #	Bidder	Bid Amount
#5232	Rob Goens on behalf of	\$50.00
	Farm Country Cooperative	

Farm Country Cooperative, Wallace, SD, was determined to be the successful bidder for this parcel.

Parcel #	Bidder	Bid Amount
#735	No bids received	none

The Board will take action to approve the sale and issue quit claim deeds to the successful bidders at their August 11, 2020, meeting.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board on the following: the office is seeing a steady increase of veterans and family members with 44 claims in process; the VA's claim processing system has been changed and adapted due to COVID-19; the local CBOC is open and continues to increase operations gradually; 2 veterans are currently scheduled for VA appointments in Sioux Falls; a new Field Service Officer in the Watertown area should be announced soon; office job descriptions are being updated; a Sea of Goodwill meeting is scheduled for August 14th; the State VSO/SD Veterans Affairs Conf. will be held August 24th – 27th; and a meeting of local CDR's will be held at the VFW this evening.

2021 GENERAL ELECTION PRECINCT COMBINATIONS

The Board adopted Resolution 2020-22 to combine precincts for the 2020 General Election.

RESOLUTION 2020-22

WHEREAS, the Board of County Commissioners of Codington County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a General Election is to be held on November 3, 2020, and where the Board of County Commissioners may change the boundaries of election precincts already established and where it has been determined it would be in the best interest of County taxpayers to combine some of the current precincts for said election.

THEREFORE, BE IT RESOLVED, that the following precincts will be combined for the County-wide 2020 General Election to be held on November 3, 2020.

Precincts A3 & A4
Precincts B1, B4, & E5
Precincts B3 & C1
Precincts C2 & D4
Precincts C3, C4 & Pelican Township
Precincts E1, E4, & Lake Township
Precincts E2 & E3
Precincts Germantown & Rauville
Precincts Kampeska & Richland

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Gabel; all voted aye; motion carried.

Dated this 4th day of August, 2020

Brenda Hanten
Chair

ATTEST:

Cindy Brugman
Auditor

AUTOMATIC BUDGET SUPPLEMENT

Motion by VanDusen, second by Gabel, to approve an automatic budget supplement to the Road and Bridge budget in the amount of \$10,014.27 with insurance proceeds received for damages to a County bridge inflicted by a private business; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Gabel, second by VanDusen, to approve the following personnel change; all voted aye; motion carried: Shane Yost, part time Deputy Sheriff promoted to full-time, step 3/\$23.01 per hour, effective date 8/1/2020.

EXECUTIVE SESSION

Motion by Johnson, second by Waterman, to enter into executive session at 9:32 a.m. to discuss a personnel issue. Discussion was held regarding the topic to be discussed and if this item is a personnel issue or procedural issue. Commissioner Johnson withdrew his motion at this time.

TRAVEL REQUESTS

Motion by Gabel, second by VanDusen, to approve travel requests for the Highway Supt. and Welfare Director to attend the annual SDACO Conference; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Waterman, second by Johnson, to enter into executive session at 9:46 a.m., per SDCL 1-25-2, to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:17 a.m. Human Resource Representative, Natalie Remund, was present for executive session.

2021 BUDGET REVIEW

Zoning Officer, Luke Muller, presented the Board with mid-year stats from the Planning and Zoning Office and also reviewed the 2021 budget request.

PERSONNEL CHANGES

Motion by Gabel, second by VanDusen, to approve the following personnel change; all voted aye; motion carried: Jeff Riley, temporary hire, Highway Maintenance II, step 1/\$18.40 per hour, effective date 7/29/2020.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Waterman, second by Gabel, to adjourn at 10:44 a.m., until 9:00 a.m., Tuesday, August 11th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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