

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 18, 2020

1. **Pledge of Allegiance**
2. **Call for public comment. Public comment may be submitted via telephone at 605-882-6248 and 605-882-6297**
3. **Conflict of interest items**
4. **Action to approve the August 18 agenda**
5. **Action to approve the minutes of August 11, 2020**
6. **Monthly reports**
 - a. **Highway Superintendent**
 - b. **2021 budget review –**
7. **Discussion/possible action to approve computer purchase for Veterans Service Office**
8. **Action to set a public hearing for the renewal of Northwestern Energy’s power lines**
9. **Action to approve claims for payment**
10. **Action/possible discussion on COVID-19 practices, procedures, policy**
11. **Action to approve automatic budget supplements**
12. **Action to approve personnel changes**
13. **Action to approve travel requests**
14. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **2020 SDACC convention, Sept. 14-15**
 - b. **Behavioral Justice working group meeting, August 28th**
15. **Old Business**
16. **New Business**
17. **Open**
 - a. **Public Comments**
 - b. **Commission Comments**
18. **Action to enter into Executive session per SDCL 1-25-2**
 - (1) **Discussion of personnel issues**
 - (2) **Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**

- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
- 19. Action to adjourn until 9:00 a.m., Tuesday, August 25th, 2020; at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

August 18, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 18, 2020, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Commissioner Lee Gabel was present via ZOOM; Chair Brenda Hanten, presiding. Commissioner Gabel lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the August 18 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Waterman, second by Gabel, to approve the minutes of August 11, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Hartley, reported three bridges in the County will soon have weight restrictions after recent inspection reports. The Highway department has signage on order to post on the bridges on County Roads 2-3 (Cottonwood St.), 7-5 (460th Ave), and 20-5 (176th St.). The blade operators have been working on frost boils; County 10-2 is close to being up to grade, County Road 8-1A is now approximately 4 feet above the water; and additional material has yet to be hauled onto 8-1 west of County 23.

VETERAN'S SERVICE OFFICE COMPUTER EQUIPMENT

Veteran Service Officer, Todd Rose, met with the Board to request authorization to purchase computer equipment to allow working remotely, if needed, and to handle client appointments remotely, specifically to deal with clients who have a higher risk of contracting COVID. Mr. Rose also requested authorization to upgrade the office wireless system. Mr. Rose noted these items are not currently budgeted for in 2020, but feels in order to be better prepared for working remotely and at the same time updating office technology, the purchases would best be made sooner rather than later. The total cost of the project is \$3,087.00 and the Veterans Service Office budget may need a supplement at the end of the year. Motion by Gable, second by VanDusen, to authorize the Veteran's Service Officer to move forward with these purchases in 2020; all voted aye; motion carried.

NORTHWESTERN ENERGY ELECTRIC LINES APPLICATION RENEWAL

Motion by Johnson, second by Waterman, to set a public hearing date and authorize a notice of public hearing for Northwestern Energy's renewal application to maintain and erect electric lines on and along the public highways of Codington County; all voted aye; motion carried. The public hearing and action to approve the application will take place during the Board's regular meeting on September 8th, 2020, at 9:00 a.m.

Codington County, August 18, 2020

CLAIM APPROVED

Motion by VanDusen, second by Gabel, to approve for payment a claim payable to the City of Watertown, for June 911 surcharge collections in the amount of 22,772.63; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by VanDusen, second by Johnson, to approve the following personnel changes; all voted aye; motion carried: Richard Kohn, new hire building maintenance, step 4/\$16.96 per hour, effective 9/1/2020; Michelle Pederson, Director of Equalization Data Base Coordinator, anniversary step increase, step 14/\$25.60 per hour, effective 6/15/2020; Shawna Carter, Correctional Officer, anniversary step increase, step 14/\$24.32 per hour, effective 9/1/2020, Kelly Oelrich, Correctional Officer, anniversary step increase, step 8/\$22.36 per hour, effective 9/1/2020, Lindsey Stricherz, Correctional Officer, anniversary step increase, step 14/\$24.32, effective 9/1/2020, and Lori Deutsch, Highway Office Manager, anniversary step increase, step 14/\$22.33 per hour, effective 9/1/2020.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Waterman, to adjourn at 9:43 a.m., until 9:00 a.m., Tuesday, August 25th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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