

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, July 21, 2020**

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted via telephone at 605-882-6248 and 605-882-6297
3. Conflict of interest items
4. Action to approve the July 21 agenda
5. Action to approve the minutes of July 14, 2020
6. Monthly reports
  - a. Facilities Manager
  - b. Highway Superintendent
  - c. 2021 budget review
7. Action to hire a building maintenance employee
8. Action to hire firms to haul rock, pit run, and gravel
9. Action to apply for grant funding for a bridge project on 14<sup>th</sup> Ave NW
10. Action to hire a temporary employee for the Highway Dept. to drive truck, run tractor, mow roads
11. Action to approve a resolution of support for First District FY2021 funding
12. Action to approve permits to discharge fireworks
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Public Notices – a possible quorum of Commissioners could be in attendance at:
  - a.
18. Old Business
19. New Business

**20. Open**

- a. Public Comments**
- b. Commission Comments**

**21. Action to enter into Executive session per SDCL 1-25-2**

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

**22. Action to adjourn until 9:00 a.m., Tuesday, July 28<sup>th</sup>, 2020; at the Codington County Courthouse**

**Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.**

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

July 21, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 21, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Auditor, Cindy Brugman, lead the pledge of allegiance.

**CALLS FOR PUBLIC COMMENT**

Chair Hanten called for public comments for the Open, none were forthcoming.

**CONFLICT OF INTEREST ITEMS**

There were no conflict of interest items to note.

**AGENDA APPROVED**

Motion by Waterman, second by VanDusen, to approve the July 21 agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Gabel, second by Johnson, to approve the minutes of July 14, 2020; all voted aye; motion carried.

**MONTHLY REPORTS**

**Highway Supt., Rick Hartley**, updated the Board on the following: the top cut has been completed on County asphalt roads and some gravel roads may also need to mowed; soft spots on gravel roads are still being addressed; 4 areas on County 8-1 are being built up; County 10-1 north of Henry and County 8-1A have spots that also receiving attention; calls have come in for bales that need to pushed off the roads along with trees blocking the road, the deck on the bridge on County 4-4, 159 St. on the Big Sioux River, is being removed to begin the bridge replacement project, this road is now closed; road damage has occurred on the north end of the County on a road that leads into Day County. **Facilities Manager, Steve Molengraaf**, updated the Board on the following items: Court House – the sprinkler system project is now complete; a hole in the parking lot will be repaired by the Highway Dept. when time permits, and the concrete at the south entrance of the Courthouse will be replaced to accommodate those with disabilities; Extension Center Complex – a temporary employee has been hired to fill in for a full time employee who will be deployed for approximately one year and achievement days set up will begin in the next week; Memorial Park – the campground has been full each weekend since Memorial Day, tree damage has occurred due to several storms along with shingle and slight siding damage on various buildings, insurance proceeds have been received in the amount of \$12,079.55 for damages incurred during a storm event on June 4<sup>th</sup>, 2020, and bookings/revenues are up compared to this time frame in 2019; Weed Dept. – a Weed Board meeting was held on July 14<sup>th</sup> to primarily review the 2021 budget and to address weed complaints, weed spraying is wrapped up at this time; Detention Center – three water heaters are in need of replacement as they are starting to leak and are approximately 12 years old, cost to replace the water heaters and update the electrical connection is estimated at a cost of \$13,472.00.

**2021 BUDGET REVIEW**

The Board reviewed 2021 budget requests from the Highway Dept., Government Buildings, Extension Center Complex, County Park, Weed Dept., and West Nile services.

Codington County, July 21, 2020

**HIGHWAY DEPT. ROCK, PIT RUN, GRAVEL CONTRACT HAULERS**

Motion by VanDusen, second by Gabel, to authorize the Highway Supt. to contract with private contractors for the hauling of rock, pit run, and gravel at .28 per loaded ton mile; all voted aye; motion carried.

**RESOLUTION 2020-20 BRIDGE IMPROVEMENT GRANT (BIG) PE FUNDS**

Motion by Johnson, second by Waterman, to approve Resolution 2020-20 authorizing the application of Bridge Improvement Grant (BIG) PE Funds; all voted aye; motion carried.

**RESOLUTION 2020-20**

**BRIDGE IMPROVEMENT GRANT PROGRAM  
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS**

**WHEREAS**, Codington County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program:

**STRUCTURE NUMBER AND LOCATION:**

Str. No. 15-178-160 located 0.1 miles east of intersection of 14<sup>th</sup> Ave NW and 10<sup>th</sup> St NW

**AND WHEREAS**, Codington County certifies that the project is listed in the county’s Five-Year County Highway and Bridge Improvement Plan, and

**WHEREAS**, Codington County agrees to pay the 20% match on the Bridge Improvement Grand funds; and

**WHEREAS**, Codington County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.

**NOW THEREFORE BE IT RESOLVED:**

That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.

Vote of Commissioners:            Yes   5              No   0  

Dated at Watertown, SD, this 21<sup>st</sup> day of July, 2020

Brenda Hanten  
County Commission Chair

ATTEST:

Cindy Brugman  
Codington County Auditor

**TEMPORARY HIGHWAY EMPLOYEE**

Motion by VanDusen, second by Gabel, to approve the hiring of a temporary Highway Dept. employee, per the request of Highway Supt., Rick Hartley, to fill in where needed for a period of time as needed; all voted aye; motion carried.

**MAINTENANCE POSITION**

Motion by Gabel, second by Waterman, to approve the hiring of a full-time employee for the maintenance office to fill a vacancy, as requested by Facilities Manager, Steve Molengraaf; all voted aye; motion carried. The Facility Manager will review applications for a similar position that was recently advertised for the Detention Center.

**FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS**

Motion by Johnson, second by VanDusen, to approve the following resolution for continued support of the First District Association of Local Governments; all present voted aye; motion carried:

**RESOLUTION #2020-19  
RESOLUTION TO CONTINUE SUPPORT FOR THE  
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS  
DURING FISCAL YEAR 2021  
(October 1, 2020 – September 30, 2021)**

The Codington County Board of Commissioners, having adopted and signed a Joint Cooperative Agreement on the 4th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2021 (October 1, 2020 - September 30, 2021). To support the Joint Cooperative Agreement and the activities of the District staff, the Codington County Board of Commissioners will provide \$43,418.54 to the First District Association of Local Governments during the aforementioned Fiscal Year 2021 period.

Adopted this 21<sup>st</sup> day of July, 2020

Brenda Hanten

Chair, Codington County Commissioners

ATTEST:

Cindy Brugman

Codington County Auditor

**FIREWORKS DISCHARGE APPLICATIONS**

Motion by VanDusen, second by Gabel, to approve the following fireworks discharge applications: July 21, 2020, 44369 177<sup>th</sup> St., private family display and July 24, 2020, 2129 Air Haven Rd., family display; upon vote of the Board; all voted aye; motion carried.

**CLAIMS APPROVED**

Motion by Johnson, second by Gabel, to approve for payment claims in the amount of \$1,116.02 payable to VISA Reliabank for various departments supplies/travel; all voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Gabel, second by Waterman, to approve the following personnel change; all voted aye; motion carried: Scott Swanson, Lead Building Maintenance, anniversary step increase, step 13/\$22.76 per hour, effective date 8/1/2020.

**TRAVEL REQUESTS**

Motion by Gabel, second by VanDusen, to approve a travel request for the Veteran's Service Officer to attend the annual State VSO meeting; all voted aye; motion carried.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Waterman, to adjourn at 10:32 a.m., until 9:00 a.m., Tuesday, July 21, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_