

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 14, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 14, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Commission Chair, Brenda Hanten, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the July 14 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of July 7, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the office is working on the 2021 provisional budget and preparing for the General Election early voting by mail, as well as other normal monthly procedures. **Director of Equalization, Shawna Constant**, reported all staff members are back in the office following use of the COVID-19 FMLA, new additions are being worked on using the recently updated Pictometry data, appraisers will visit properties in the future while keeping face-to-face interaction at a minimum, the housing market is thriving despite COVID-19 with sales and splits being processed with new houses added daily, and selling prices at Lake Kampeska are up. The Director of Equalization noted the one appeal to the Office of Hearing Examiners was dismissed in the County's favor. **Register of Deeds, Ann Rasmussen**, reported the COVID-19 County office closures did not greatly affect transactions and fees collected in the Register of Deeds Office. The Register of Deeds updated the Board on a planned project to scan all documents in the office utilizing Modernization and Preservation funds. **Treasurer, Carol Maloney**, noted late fees, that have previously been waived due to the COVID-19 event, will be re-instated beginning August 1st. The Treasurer noted customer traffic is tapering off after the initial customer in-office numbers when County offices re-opened on June 2, 2020.

2021 BUDGET REVIEW

The Board reviewed 2021 budget requests from the Auditor, Director of Equalization, Register of Deeds, and Treasurer's Offices.

TAX DEED PROPERTY AUCTION

Motion by Johnson, second by VanDusen, to approve a notice of tax deed property auction for Tuesday, August 4th, 2020 at 9:00 a.m.; all voted aye; motion carried. Motion by Waterman, second by Gabel, to appoint real property owners Shawna Constant, Jacki Manning, and Steve Molengraaf to determine value of tax deed property to be sold at public auction; all voted aye; motion carried. Motion by VanDusen,

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second by Gable, to declare tax deed property, listed below, surplus to be sold; all voted aye; motion carried:

Elmira Township

That part of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, in Township 117 North, Range 52 West of the 5th P.M., Codington County, South Dakota, lying Southerly and Westerly of a straight line draw between a point on the Western boundary of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, 160 Feet due North of the Southwest corner of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, and a point on the Southern boundary of the North Half (N1/2) of said Northeast Quarter (NE1/4) 80 Feet due East of the Southwest corner of the North Half (N1/2) of the Northeast Quarter (NE1/4) of said Section 34, said triangular tract in the North Half of the Northeast Quarter (N1/2 NE1/4) of said Section 34 being that tract described in deed recorded in Book 117 of Deeds on Page 327 in the office of the Register of Deeds of said Codington County. RECORD 735. Tax Deed issued to Codington County 10/22/2019.

Town of Wallace

Lot 9 in Block 23 of Wallace Village, Codington County, South Dakota. Record #5309. Tax Deed issued to Codington County 9/19/2019.

The North 67' of Lot 1 in Block 6 of Wallace Village, Codington County, South Dakota. Record #5232. Tax Deed issued to Codington County 9/19/2019.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by VanDusen, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of June 2020, all present voted aye; motion carried.

Cash on hand	\$	6,229.41
Checks in Treasurers' possession		
less than 3 days	\$	44,482.84
Credit Card Charges	\$	4,893.59
Cash Items	\$	526.24
TOTAL CASH ASSETS ON HAND	\$	56,132.08
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	2,000.00
Reliabank Dakota		\$23,221,046.84
INVESTMENTS		
SD Public Funds Investment	\$	7,254.15
TOTAL CASH ASSETS	\$	23,286,433.07
General Ledger Cash Balance by Funds:		
General	\$	14,443,047.04
General restricted cash	\$	500,000.00
Sp. Revenue	\$	7,009,157.68
Trust & Agency	\$	1,334,228.35
(schools 400,719.31, townships 74,766.02; city/towns 53,849.49)		
TOTAL GENERAL LEDGER CASH	\$	23,286,433.07

The Board noted Register of Deeds fees in the amount of \$44,041.50 were collected in the month of June 2020.

AMAZON ACCOUNT

Motion by Gabel, second by VanDusen, to authorize an Amazon account for County offices purchases; all voted aye; motion carried.

NACO LEADERSHIP ACADEMY SCHOLARSHIP

Motion by Gabel, second by Hanten, to authorize the Sheriff's Office to apply for a scholarship for the online NACo Leadership Academy; as was discussed during the Board's meeting on July 7th, 2020; all voted aye; motion carried.

PESTICIDE RECYCLING EVENT

The Board noted a pesticide container recycling event will be held at the Codington County Weed shed on Tuesday, July 21, 2020.

CLAIMS

Motion by Gabel, second by VanDusen, to approve for payment the following listed claims; all voted aye; motion carried: A-OX WELDING SUPPLY 111.56 SUP, A-OX WELDING 306.30 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, JARRAD AASON 112.40 WIT, A&B BUSINESS SOLUTIONS 927.83 MAINT, ACCESS ELEVATOR & LIFTS INC 2282.10 REP, AGTERRA TECHNOLOGIES 140.00 SVC, AMERICAN LEGION STATE HEADQUARTER 35.00 SUPPLIES, AP AUTO PROS 995.78 REP, JEFFREY ARGO 25.00 UTILITIES, AUSTIN LAW OFFICES 5700.40 SVC, AVERA OCCUPATIONAL MEDICINE - 147.10 REPAIRS/MAINT., BANNER ASSOCIATES, INC 26667.50 REPAIRS/MAINT., BOB BARKER CO. 813.96 SUP, BATTERIES UNLIMITED 241.50 SUP, BAUER LAW OFFICE PC 1212.50 SVC, BEACON CENTER 2824.50 PMT, RAMONA BEARHILL 58.40 JURY, ALLEN BENCK 25.00 UTILITIES, BERNIE'S TELEPHONE AND TECH 75.00 SVC, BRYAN BLEEKER 50.00 CELL, BORNS GROUP 2871.38 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRIAN'S GLASS & DOOR INC. 520.00 REPAIRS/MAINT., BRIAN BROMWICH 50.84 JURY, BROWNLEE CONSTRUCTION 59237.25 SUPPLIES, JERRY BUNDE 50.84 JURY, BURNS LAW OFFICE 3353.30 SVC, BUTLER MACHINERY 508.04 SUPPLIES, DR MICHAEL BUTTS 20.00 WIT, ALAN CADY 78.00 REF, JEFF CASE 25.00 UTILITIES, CASH-WA DIST. FARGO 5025.18 SUP, CASHWAY LUMBER INC. 381.99 SUP, CENTURYLINK 575.38 UTIL, CHILD'S VOICE ROUTE# 6361 795.64 SVC, CHUCK'S LOCK & KEYS 17.50 SUP, CITI-WIDE PROPERTY MANAGEMENT 350.00 RENT, CLARK ENGINEERING 5625.00 REPAIRS/MAINT., CODINGTON-CLARK ELECTRIC COOPE 35.62 UTILITIES, CODINGTON CO. REGISTER DEEDS 60.00 SVC, CODINGTON COUNTY SHERIFF 108.56 REIMB, CODINGTON TREASURER PETTY CASH 22.44 PMT, COLE PAPERS, INC. 1351.98 SUP, COLE'S PETROLEUM 21384.41 SUPPLIES, COMPASS COUNSELING 2700.00 SVC, CONNECTING POINT COMPUTER CENT 3467.07 SVC, CONNECTING POINT 117.50 REPAIRS/MAINT., CONSOLIDATED CORRECTIONAL 3964.06 EQUIP, SHAWNA CONSTANT 25.00 CELL, CONSULTING RADIOLOGISTS, LTD 351.80 SVC, COUNTY FAIR FOODS 215.21 SUP, CREDIT COLLECTIONS BUREAU 437.97 PMT, CREDIT COLLECTIONS BUREAU 948.03 PMT, CHAD CROM 20.00 WIT, CULLIGAN WATER CONDITIONING 288.75 SUP, MATTHEW DARGATZ 25.00 UTILITIES, DATASPEC, INC 449.00 SVC, DATA TRUCK 109.99 UTIL, RICHARD DEBERG 50.00 REF, DETCO 2691.45 SUP, JAMIE DOLEN 25.00 UTILITIES, DS SOLUTIONS 175.00 SUP, DUGAN SALES & SERVICE 23.60 REP, BIMBO FOODS, INC 593.30 SUP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTION SYSTEMS & SOFTWARE 2217.14 SUP, ELLYSON LAW OFFICE 2984.50 SVC, EMC INSURANCE 48.25 REPAIRS/MAINT., ENGELSTAD ELECTRIC CO. 1732.24 REP, EQUIPMENT BLADES INC 981.16 REPAIRS/MAINT., MARIA ESCAMILLA 40.00 CELL, RANDALL G. FALVEY 25.00 UTILITIES, FARNAMS GENUINE PARTS 148.10 SUP, FARNAMS GENUINE PARTS 331.09 SUPPLIES, FASTENAL COMPANY 172.92 REP, FIRESIDE CAMPER, INC 14.50 SUP, AT&T MOBILITY - FIRSTNET 36.99 UTIL, FISHER SAND & GRAVEL CO. 8584.05 SUPPLIES, TOWN OF FLORENCE-PEGGY LINDAHL 79.05 UTILITIES, FLORENCE COMMUNITY CENTER 25.00

RENT, ALLISON FORBUSH 25.00 CELL, GALLS, LLC 6766.35 SUP, GLASS PRODUCTS INC.
 71.43 REP, BRENDA GLOVER 51.68 JURY, BECKY GOENS 55.38 TRAV, GOVERNORS INN
 87.00 TRAV, GRAINGER 392.10 SUP, GREAT AMERICA FINANCIAL SVC 69.09 RENT, GREEN,
 ROBY, OVIATT, 5140.00 SVC, DEBRA GRUPE 55.88 JURY, GUEST HOUSE 530.00 PMT, JUSTIN
 HALAJIAN 25.00 CELL, RICK HARTLEY 40.00 UTILITIES, DAVID HEDDING 25.00 UTILITIES,
 JAMES HEDGES 25.00 CELL, TOWN OF HENRY 151.31 UTILITIES, TOWN OF HENRY 25.00
 RENT, HILLYARD/SIOUX FALLS 430.10 SUP, ALLEN HOEKMAN 53.36 JURY, RICK HOLINKA
 25.00 UTILITIES, HOLY ROSARY SCHOOL 25.00 RENT, HORN LAW OFFICE 1606.00 SVC,
 LARRY HOWARD 40.00 CELL, HUMAN SERVICE AGENCY 21234.00 PMT, BERNIE HUPF 20.00
 REF, HYVEE #1871 ACCTS RECEIVABLE 1086.38 SUP, INTERLAKES COMMUNITY ACTION
 1323.50 PMT, JD POWER & ASSOCIATES 160.00 SUP, JEBRO INC. 10796.90 SUPPLIES,
 JOHNSON CONTROLS, INC. 856.35 REP, JURGENS PRINTING 218.00 SUP, MITCHELL
 KALLHOFF 25.00 UTILITIES, MARK KATTERHAGEN 33.00 SVC, KCH LAW 176.60 SVC,
 KIESLER POLICE SUPPLY 1393.00 EQUIP, KELLI LARDY 30.60 SVC, LAWSON PRODUCTS
 644.62 SUPPLIES, LEE'S STUMP REMOVAL 40.00 REPAIRS/MAINT., LEWIS & CLARK BHS
 356.00 SVC, LEWNO LAW OFFICE 343.00 SVC, LINCOLN CO TREASURER 402.00 SVC, DARCY
 LOCKWOOD 33.00 SVC, JODI LOEHRER 25.00 CELL, STEVEN LOWRY 40.00 CELL, LUND
 INDUSTRIES, INC 1364.36 EQUIP, M & T FIRE AND SAFETY 3120.00 SUP, MAC'S BLUE TARP
 CREDIT SERVICE 508.97 SUPPLIES, BLUE TARP FINANCIAL, INC 321.54 SUP, MACKSTEEL
 WAREHOUSE, INC. 68.00 SUP, MARCO, INC 335.14 RENT, MARK'S AUTO 87.00 REP, RUSSELL
 MATHEWS 40.00 CELL, MCKESSON MEDICAL SURGICAL 428.44 SUP, MENARDS 1423.10
 SUP, MENARDS 83.08 SUPPLIES, MEND CORRECTIONAL CARE 13925.00 SVC,
 MIDCONTINENT COMMUNICATIONS 425.68 UTIL, MINNEHAHA COUNTY AUDITOR 38.00
 SVC, MICHAEL MORGAN 40.00 CELL, MOTOROLA SOLUTIONS, INC 8340.06 EQUIP, MOUNT
 HOPE CEMETERY 656.00 SVC, MULTI BUSINESS SOLUTIONS INC 2400.00 SVC, MUNICIPAL
 UTILITIES 14407.12 UTIL, MUNICIPAL UTILITIES 387.34 UTILITIES, JASON MURRAY 51.68
 JURY, NACHSA, MATT KURTZ, TREASURER 130.00 DUES, NARTEC, INC 121.65 SUP, LORI
 NEITZEL 20.00 WIT, NEWMAN TRAFFIC SIGNS 851.67 SUPPLIES, SHAWN NILLS 40.00 CELL,
 LUCAS NOGELMEIER 50.84 JURY, NORTH CENTRAL RENTAL & LEASING 640.00
 REPAIRS/MAINT., NORTHERN CON-AGG 1455.32 SUPPLIES, NORTHWESTERN ENERGY
 220.18 UTILITIES, OFFICE PEEPS, INC. 4523.86 SUP, OFFICE PEEPS, INC. 298.31 SUP, OFFICE
 PEEPS 27.08 SUPPLIES, TIM OIEN 300.00 SUP, JERROD OLSON 40.00 UTIL, OTTERTAIL
 POWER CO, 37.24 UTILITIES, JOANN PAULSON 1250.00 GRANT, MICHELLE PEDERSON 25.00
 CELL, PENNINGTON COUNTY JAIL 611.69 TRAV, SARAH PETERSEN 25.00 CELL, PHEASANT
 COUNTRY EXPRESS, INC. 2317.39 RENTALS, PHEASANTLAND INDUSTRIES 233.48 SUP,
 PITNEY BOWES 210.00 RENT, PMB 0112 405.28 UTIL, POMP'S TIRE SERVICE, INC. 1060.00
 REPAIRS/MAINT., POMP'S TIRE SERVICE, INC 20.03 REP, PRAIRIE LAKES HEALTH CARE
 CENT 5199.28 SVC, CLINTON RABINE 54.20 JURY, JULIA RAUSCH 65.12 JURY, REDLINGER
 BROS. 7.00 SUP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 63.28 PMT,
 BECCA REITER 40.00 CELL, RIBSTEIN & HOGAN LAW FIRM 348.95 SVC, ROBYN RITER 25.00
 UTILITIES, RON'S SAW SHOP 334.57 SUP, RUNNING SUPPLY INC. 354.49 SUPPLIES,
 RUNNINGS 19.99 SUP, DAWN RUSSELL 223.40 SVC, DEAN SCHAEFER COURT REPORTING
 234.00 SVC, TREVER SCHIMMEL 40.00 CELL, BRAD SCHWINGER 25.00 UTILITIES, SD
 ATTORNEY GENERAL'S OFFICE 215.00 PMT, SD ATTORNEY GENERAL'S OFFICE 60.00 PMT,
 SD DEPARTMENT OF HEALTH 1685.00 SVC, S.D. FEDERAL PROPERTY 303.00 SUP, SD STATE
 TREASURER 797265.73 JULY REMITTANCE, SDACO 1198.00 PMT, SDN COMMUNICATIONS
 1363.51 UTIL, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 3575.74 SUP, HEIDI
 SELCHERT 25.00 CELL, JODY SHAEFFER 51.68 JURY, SHERWIN WILLIAMS 218.08 SUP,
 SIGNPRO 120.66 SUP, SIOUX RURAL WATER SYSTEM 50.20 UTILITIES, SIOUX VALLEY
 COOP 7900.07 FUEL, SIOUX VALLEY COOP 6215.70 SUPPLIES, SIOUX VALLEY
 GREENHOUSES 71.53 SUP, DIANE SOGGE 50.84 JURY, LYNN SOLBERG 40.00 UTILITIES,

BRENT SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE COMMUNITY CENTER 25.00 RENT, SOUTH SHORE GAZETTE 1302.72 PUB, FISHER SPILDE 52.52 JURY, STAN HOUSTON EQUIPMENT 145.00 SUPPLIES, STAR LAUNDRY 1150.71 SUP, STAR LAUNDRY 104.20 SUPPLIES, STEVE'S WORLD 150.00 REPAIRS/MAINT., THE STITCH CO 20.00 UNIF, DOUGLAS STORMO 50.84 JURY, DORIS STOWE 57.00 REF, STREICHER'S 305.00 EQUIP, STURDEVANTS AUTO PARTS 73.64 REPAIRS/MAINT., SUTTON LAW OFFICE PC 17541.27 PMT, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 555.40 SVC, PRODUCTIVITY PLUS ACCOUNT 3000.67 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 UTILITIES, TRANSOURCE 9560.40 REPAIRS/MAINT., TYLER VARNS 40.00 CELL, VAST BUSINESS 109.32 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 1062.03 UTIL, GREAT WESTERN BANK 15.96 TRAVEL & CONF., GREAT WESTERN BANK 120.00 PMT, GREAT WESTERN BANK 79.05 PMT, GREAT WESTERN BANK 189.99 PMT, GREAT WESTERN BANK 259.23 PMT, MARLONIE VOGELSANG 25.00 UTILITIES, GAIL WAHL 2916.67 PMT, ROBB WALDER 700.00 SUP, WALLACE COMMUNITY CENTER 25.00 RENT, WALMART COMMUNITY 466.52 SUP, WARNE PLUMBING 916.94 REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 1000.00 SVC, WATERTOWN LAWN & GARDEN 80.00 SUP, WATERTOWN PUBLIC OPINION 287.25 PUB, WATERTOWN WHOLESALE 234.00 SUP, WATERTOWN WHOLESALE 36.60 SUPPLIES, WAVERLY COMMUNITY CENTER 25.00 RENT, WHEELCO 84.44 SUPPLIES, WIGHT & COMES FUNERAL CHAPEL 490.00 SVC, WINDOW PROS 60.00 REP, WW TIRE SERVICE INC 1886.55 REP, YANKTON CO. SHERIFF 50.00 SVC, YANKTON CO TREASURER 254.70 SVC, GARY YOUNG 51.68 JURY.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Johnson, second by Gabel, to approve an automatic budget supplement to the Road and Bridge expenditure budget, with unanticipated reimbursement funds in the amount of \$26,399.50, for haul road engineering services; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Waterman, second by Gabel, to approve the following personnel changes; all voted aye; motion carried: Mike Morgan, Deputy Sheriff, anniversary step increase, step 5/\$24.58 per hour, effective date 5/1/2020; Ryan Elliott, part time Correctional Officer, step increase, step 2/\$18.69 per hour, effective 6/21/2020.

OTHER MATTERS

Commissioner Hanten advised the Board that she has conferred with the States Attorney to draft correspondence to the Dakota Sioux Casino for the re-issuance of check's received from Dakota Sioux Casino in 2019 which can no longer be cashed as they are outdated. The Board noted a food drive, sponsored through a partnership between the Watertown Boys and Girls Club and the USDA, will take place on Wednesdays beginning July 15th through August 26th, in the parking lot of the Lutheran Church of Our Redeemer. Commissioner Waterman advised the Board of a scheduled Weed Board meeting at the Extension Center Complex at 7:00 p.m. this evening, July 14th. Commissioner Hanten noted she will attend a virtual meeting of the Interlakes Community Action Board on July 15th.

EXECUTIVE SESSION

Motion by VanDusen, second by Gabel, to enter into executive session at 9:59 a.m., per SDCL 1-25-2, to discuss personnel issues; all voted aye; motion carried. The Board returned to regular session at 10:43 a.m. Human Resource Representative, Natalie Remund and Facilities Manager, Steve Molengraaf, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Gabel, second by VanDusen, to adjourn at 11:44 a.m., until 9:00 a.m., Tuesday, July 21, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____