

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
2:00 p.m., Thursday, June 4, 2020

1. **Pledge of Allegiance**
2. **Conflict of interest items**
3. **Action to approve the agenda**
4. **Action to approve the minutes of May 26, 2020**
5. **Monthly reports**
 - a. **Veterans Service**
6. **Action to canvass and approve canvass of 2020 Primary Election results**
7. **Discussion/action regarding speed limits on County roads in eastern Codington County**
8. **Discussion/action regarding mailing fees suspended during the Courthouse closure**
9. **Discussion/action regarding a chip seal project at Memorial Park**
10. **Discussion/action regarding waiver requirements for the rental of County facilities**
11. **Opening of Human Resource and Labor Negotiation Services proposals**
12. **Discussion regarding contracting with Inter Lakes Community Action for case work services**
13. **Discussion/possible action on COVID-19 practices and procedures**
14. **Action to approve claims for payment**
15. **Action to approve automatic budget supplements**
16. **Action to approve personnel changes**
17. **Action to approve travel requests**
18. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a.
19. **Old Business**
20. **New Business**
21. **Open**
 - a. **Public Comments**

b. Commission Comments

- 22. Action to enter into Executive session per SDCL 1-25-2**
- (1) Discussion of personnel issues**
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) Preparing for contract negotiations with employees or employee's representatives**
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
- 23. Action to adjourn until 9:00 a.m., Tuesday, June 9th, 2020; at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

June 4, 2020

The Codington County Commissioners met in regular session at 2:00 p.m., Tuesday, June 4, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Commissioner, Troy VanDusen, lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Vice-Chair Johnson called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the June 4 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Waterman, second by Gabel, to approve the minutes of May 26, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board on the following: the installation of blinds in the office has been put on hold; two Veteran's meetings were attended in May; flags were put out at Mount Hope cemetery for Memorial Day; no trips for medical appointments in May; the local VA clinic (CBOC) is not yet seeing patients; Community Transit will provide rides to all locations in Watertown for Veterans with medical appointments; a manual for County Veterans' Service Records Retention and Destruction Schedule will be brought before the Board for approval at a future meeting; and the Veterans Service Office is now open to the public. Mr. Rose provided and reviewed with the Board initial facts and assumptions regarding possible procurement of a new DAV vehicle.

CANVASS OF 2020 PRIMARY ELECTION RESULTS

The Board conducted the canvass of the 2020 Primary Election results. Motion by Johnson, second by Gabel, to approve the results and canvass; all voted aye; motion carried.

COUNTY ROADS WEIGHT AND SPEED LIMITS

Highway Supt., Rick Hartley, advised the Board that weight limits have been removed from all Codington County roads as of today. Mr. Hartley recommended leaving reduced speed limits, of 40 MPH, on County roads east of County road 11 and US Highway 81. Motion by Johnson, second by Gabel, to lift the load limits on all Codington County roads and to leave a speed limit of 40 MPH on all Codington County roads east of County road 11 and US Highway 81; as recommended by the Highway Supt.; all voted aye; motion carried.

COUNTY TREASURER MAILING FEES RESUME

Motion by VanDusen, second by Waterman, to resume mailing fees in the Treasurer's office immediately. The Board previously waived mailing fees during the closure of County buildings, to the

public, due to the COVID-19 event. Upon vote of the Board; Gabel, Waterman, Johnson, and VanDusen voted aye; Hanten voted no; motion carried.

MEMORIAL PARK CHIP SEALING PROJECT

Motion by Waterman, second by Gabel, to proceed with a granite chip seal project at Memorial Park on the westside of the boat landing road. RH Sealcoating & Asphalt Maintenance has submitted a proposal in the amount of \$15,204.00 for this project with an option of \$1,090.00 for the sweeping of chips off the surface. This project was originally schedule for 2019 but due to weather conditions the project was delayed. Upon vote of the Board; all voted aye; motion carried.

COUNTY FACILITIES USE WAIVERS

The Board reviewed waivers, regarding COVID-19, for those who rent or use County facilities. Motion by Waterman, second by Gabel, to require COVID-19 waivers for those who rent or use County facilities; all voted aye; motion carried.

INTER LAKES COMMUNITY ACTION WELFARE CASE WORK AGREEMENT

Cindy Dannenbring, Executive Director with Inter Lakes Community Action, and Arleen Weerheim, Deputy Director, met with the Board, via ZOOM, to discuss the possibility of a contract between Codington County and Inter Lakes Community Action for the provision of case management services in the Welfare Office. Further discussion will be held before any action is taken.

TRAVEL REQUEST

Motion by Gabel, second by VanDusen, to approve a travel request for the Facilities Manager to attend a Poison Hemlock Larvae Collection at a date to be determined; all voted aye; motion carried.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 3:04 p.m., per SDCL 1-25-2, to discuss safety/security issues; all voted aye; motion carried. The Board returned to regular session at 3:10 p.m. No action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 3:10 p.m., until 9:00 a.m., Tuesday, June 9, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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