

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, March 17, 2020

1. **Pledge of Allegiance**
2. **Call for Public Comment**
3. **Conflict of interest items**
4. **Action to approve the agenda**
5. **Action to approve the minutes of March 10, 2020**
6. **Action to approve Plat Resolution – Stan and Donna Busskohl Addition (Richland Township)**
7. **Monthly reports**
 - a. **Facilities Manager**
 - b. **Highway Superintendent**
8. **Action to accept the resignation of Maintenance employee Jeff Hershman**
9. **Action to approve the hiring of an Assistant Weed Supervisor**
10. **Action to authorize advertising of Veteran Service Officer position**
11. **Action to authorize the Chair to sign a joint powers force account agreement with the SDDOT for eligible costs associated with the approved Emergency Relief projects**
12. **Action to issue a request for proposals for jail inmate food services**
13. **Action to authorize funding for a County display at the annual Watertown Optimist Club Winter Wonderland**
14. **10:00 a.m., Excel Energy representatives, discussion regarding wind farm projects**
15. **Action to approve claims for payment**
16. **Action to approve automatic budget supplements**
17. **Action to approve personnel changes**
18. **Action to approve travel requests**
19. **Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. **Quarterly meeting of the Sioux Valley Commissioners Association, March 18th, 12:00 noon at the Extension Center Complex**

20. Old Business

21. New Business

22. Open

- a. Public Comments
- b. Commission Comments

23. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

24. Action to adjourn until 9:00 a.m., Tuesday, March 24th, 2020; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

March 17, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 17, 2020, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chair Brenda Hanten, presiding. Travis Flisrand, American Legion State Adjutant and John Tangren, Watertown Optimist Club; lead the pledge of allegiance.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the March 17 agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Gabel, to approve the minutes of March 10, 2020; all voted aye; motion carried.

BUSSKOHL PLAT RESOLUTION

The Board took action on the Busskohl plat resolution as presented by Zoning Officer, Luke Muller.

RESOLUTION #2020-6

A Resolution to approve the platting of the Stan and Donna Busskohl Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Busskohl Plat, a portion of the SE1/4 of Section 20-T117N-R54W to be known upon platting as the Stan and Donna Busskohl Addition located in the Southeast Quarter (SE1/4) of Section 20-T117N-R54W, West of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

Codington County, March 17, 2020

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner VanDusen; whereupon the Chair of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 17th day of March, 2020, at Watertown, Codington County, South Dakota

Brenda Hanten
Chair

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2020-6, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 17th day of March, 2020, at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Facilities Manager, Steve Molengraaf, reported on the following facilities: Courthouse – signage has been prepared to advise the public of COVID19 procedures when entering any County owned building, maintenance staff is sanitizing on an expanded basis, in all County facilities, during the COVID19 event, and the fire suppression system project is ongoing; Detention Center – a door security issue has been temporarily repaired; Extension Center Complex – most events scheduled for Ag. Building in the next months have either been canceled or re-scheduled for a later date; Memorial Park – the campground manager position interviews have been conducted and an offer is being prepared, and online reservations continue following a glitch in the system that created over-bookings for the Memorial Day weekend, which are being addressed as possible. Mr. Molengraaf noted the North Central Mosquito Conference to be held in North Dakota has been canceled. Registration fees will be reimbursed. **Highway Supt., Rick Hartley**, reported that rain earlier this week required sanding of roadways, crack sealing continues, MSHAW training has recently been completed by Highway employees, approaches have been inspected for the Crown Ridge II project, a local flood preparedness meeting was held on March 12th, the total bridge replacement cost on County Road #4 is \$926,449.75, load limits are in place as of March 9th, and water running over the road, due to melting conditions, occurred in only two places in the past week.

DEPUTY MAINTENANCE SUPERVISOR POSITION

Motion by Gabel, second by Johnson, to accept the letter of retirement from Deputy Maintenance Supervisor, Jeff Hershman, effective April 30, 2020; all voted aye; motion carried. The Board expressed thanks for Mr. Hershman's years of service.

ASSISTANT WEED SUPERVISOR POSITION

Motion by Johnson, second by Waterman, to authorize the Facilities Manager to hire an Assistant Weed Supervisor; all voted aye; motion carried.

2019 FLOODING EVENT D FORCE ACCOUNT FUNDING AGREEMENT

Motion by Gabel, second by Waterman, to authorize the Chair and the Highway Supt. to sign a joint powers force account agreement and detailed damage inspection report, respectively, with the SD DOT, for the 2019 September flooding event which damaged County roads; all voted aye; motion carried.

VETERANS SERVICE OFFICER POSITION

Motion by Gabel, second by Johnson, to advertise the position of Codington County Veterans Service Officer. American Legion State Adjutant, Travis Flisrand, addressed the Board and asked that applications for this position be carefully reviewed for the inclusion of the proper DD214's with honorable discharges. Upon vote of the Board; all voted aye; motion carried.

INMATE FOOD SERVICE RFP

Motion by Gabel, second by Johnson, to approve the issuance of a request for proposals for jail inmate food services; all voted aye; motion carried.

WATERTOWN OPTIMIST CLUB WINTER WONDERLAND DISPLAY

John Tangren, Watertown Optimist Club, appeared before the Board and provided a list of the grant recipients from the club's Winter Wonderland donations and income. The Board noted a number of recipients on the list currently receive tax payer funding from the County. Motion by Johnson, second by Gabel, to approve the funding of a County display at the Optimist Club's Winter Wonderland. Discussion was held and upon vote of the Board; Gabel, Waterman, VanDusen and Hanten voted no; Johnson voted aye; motion failed.

PERSONNEL CHANGES

Motion by Gabel, second by Waterman, to approve the following personnel changes: Milo Ford, temporary Facility Advisor, \$30.00 per hour, effective 2/25/2020 and Eugene Beynon, temporary building maintenance, step 3/\$16.45 per hour, effective 3/9/2020; upon vote of the Board; all voted aye; motion carried.

SIOUX VALLEY COMMISSIONERS ASSOCIATION QUARTERLY MEETING

The Board noted the postponement of the March 18th quarterly meeting of the Sioux Valley Commissioners Association. This meeting was scheduled to be hosted by Codington County and held at the Extension Center Complex but due to COVID19 procedures and in the best interests of County Officials the event has been postponed until sometime in May.

LETTER OF SUPPORT COMMUNITY TRANSIT OF WATERTOWN/SISSETON

Chair Hanten informed the Board that the Community Transit of Watertown/Sisseton intends to apply for federal grant funding, for the construction of a new facility due to lack of space in the current building. Transit officials have requested a letter of support from the Codington County Commissioners. The Board had no objection to the Chair providing a letter of support to the Transit.

DAKOTA RANGE WIND PROJECT UPDATE/REVIEW

Tim Carlsgaard, Communications and Public Affairs Manager for Excel Energy, met with the Board to provide updates and a briefing of the Dakota Range Wind Project. Mr. Carlsgaard noted the project could start in the fall of 2020 and completion is scheduled for the end of 2021. Mr. Carlsgaard informed the Board that a public liaison officer will be available during construction as required by the Public Utilities Commission.

EXECUTIVE SESSION

Motion by Gabel, second by Hanten, to enter into executive session at 10:28 a.m., per SDCL 1-25-2, to discuss personnel issues; all voted aye; motion carried. The Board returned to regular session at 11:52

a.m. The following were present for executive session: Sheriff Howell, Emergency Management Director Torstenson, and Facilities Manager Molengraaf. Human Resource Director, Satterlee, was present via teleconference. Commissioner VanDusen was excused at 11:40 a.m.

STATE EMERGENCY DECLARATION COVID19

The Board noted a recent emergency declaration, by the State of South Dakota, due to the COVID19 nationwide pandemic event. The Board will monitor this situation and take action for Codington County in the event it becomes necessary for the health and safety of County residents and employees. County offices will be tracking any extra costs related to the pandemic in the event grant reimbursement funding could become available.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 11:54 a.m., until 9:00 a.m., Tuesday, March 24th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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