

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 11, 2020

1. Pledge of Allegiance
2. Call for Public Comment
3. Conflict of interest items
4. Action to approve the agenda
5. Action to approve the minutes of February 4, 2020
6. Monthly reports
 - a. Auditor
 - b. Director of Equalization
 - c. Weed Supervisor
7. Action to approve Auditor's account w/Treasurer and note monthly Register of Deeds fees
8. Action to approve budgeted operating cash transfers
9. Action to approve abatement applications
10. Annual action to declare used Highway supplies surplus to be sold
11. Opening of annual bids and action to award for Highway supplies and Weed chemicals
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests
16. Public Notices – a possible quorum of Commissioners could be in attendance at:
 - a. Watertown Winter Farm Show, February 11th through the 15th
 - b. Legislative Cracker Barrel, February 15th, Extension Center Complex
 - c. Annual local Weed meeting, February 26th, 6:30 pm, Extension Center Complex
 - d. Legislative Cracker Barrel, February 29th, Extension Center Complex
17. Old Business
18. New Business
19. Open

- a. **Public Comments**
- b. **Commission Comments**

- 20. Action to enter into Executive session per SDCL 1-25-2**
- (1) Discussion of personnel issues**
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
 - (3) Preparing for contract negotiations with employees or employee's representatives**
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**
- 21. Action to adjourn until 9:00 a.m., Tuesday, February 18th, 2020; at the Codington County Courthouse**

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 11, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 11, 2020, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Commissioner Lee Gabel was present via teleconference; Chair Brenda Hanten, presiding. Auditor, Cindy Brugman, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chair Hanten called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by VanDusen, second by Waterman, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of February 4, 2020; all voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on the preparation of annual reports and W2's; attending an annual report workshop; filing petitions for 2020 candidates; an upcoming Workers Comp. audit; and clerking an auction for the SD Dept. of School and Public Lands. **Director Equalization, Shawna Constant**, updated the Board on the preparation of 2020 assessment notices to be mailed by the end of February and Board of Equalization hearings which will be held in April. **Weed Supervisor, Steve Molengraaf**, updated the Board on the filing of annual reports with the SD Dept. of Ag.; meeting and events attended in the last month; upcoming events and meetings, including the local Weed and Township Boards meeting scheduled for Feb. 26th at the Codington County Extension Center Complex beginning at 6:30 p.m.

AUDITOR'S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Gabel, second by VanDusen, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last business day of January 2020, all present voted aye; motion carried.

Cash on hand	\$	8,447.51
Checks in Treasurers' possession		
less than 3 days	\$	88,017.29
Credit Card Charges	\$	7,264.01
Cash Items	\$	393.82
TOTAL CASH ASSETS ON HAND	\$	104,122.63
RECONCILED CHECKING		
Great Western Bank Checking (Memorial Park)	\$	3,193.64
Reliabank Dakota		\$23,072,707.67
INVESTMENTS		

Codington County, February 11, 2020

SD Public Funds Investment	\$ 7,230.39
TOTAL CASH ASSETS	\$23,187,254.33
General Ledger Cash Balance by Funds:	
General	\$13,992,822.46
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,123,270.52
Trust & Agency	\$ 2,571,161.35
(schools 1,631,488.63, townships 102,341.99; city/towns 313,201.29)	
TOTAL GENERAL LEDGER CASH	\$ 23,187,254.33

Register of Deeds fees in the amount of \$32,116.15 were collected in the month of January, 2020.

OPERATING CASH TRANSFERS

Motion by VanDusen, second by Waterman, to approve the following budgeted 2020 operating cash transfers; all voted aye; motion carried.

Debit - General Fund - \$1,238,045.00

Credit - Road and Bridge fund - \$960,673.00, Emergency Management fund - \$175,732.00, Victims of Crime fund - \$84,825.00, and WIC fund - \$16,815.00

ABATEMENT APPLICATIONS

Motion by Gabel, second by VanDusen, to approve the following abatement applications:

Property record #4190, \$446.96 abated and property record #19826, \$1,367.00 abated; all voted aye; motion carried.

SURPLUS SUPPLIES

Motion by Gabel, second by Waterman, to authorize the sale of used culverts, bridge lumber, bridge supplies, tires, etc., at 50% of inventory cost or 50% of replacement cost whichever is higher; and scrap metal at the current daily scrap prices in Watertown; per the request of Highway Supt., Rick Hartley; all present voted aye; motion carried.

ANNUAL BIDS – HIGHWAY SUPPLIES AND WEED CHEMICAL

This being the time and place set, as advertised, for the opening of bids for annual Highway supplies and Weed chemicals, the following bids were announced:

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts

Cemcast Pipe & Precast, Hartford, SD

- Concrete Pipe: 24" RCP 3, \$29.95 plf; 36" RCP 3 \$64.50 plf; 60" RCP 3 \$191.75 plf
- Pre-Stressed Concrete Bridge Deck: no bid
- Concrete Box Culverts: no bid

Forterra Concrete Products, Rapid City, SD

- Concrete Pipe: 24" CL3, \$32.46 plf; 36" CL2 \$59.36 plf; 60" CL2 \$165.59 plf
- Pre-Stressed Concrete Bridge Deck: 40'x23" \$4,864.00 each; 50'x30" \$7,066.00 each
- Concrete Box Culverts: 8'x8' \$495.00 plf; 10'x10' \$613.00 plf

Corrugated Metal Pipe

True North Steel, Huron, SD

- 2 2/3' x 1/2" corrugation helical
 - 18"x16 ga. \$15.15 plf
 - 24"x16 ga. \$19.19 plf
 - 30"x14 ga. \$30.30 plf

- 36"x14 ga. \$36.36 plf
- b. 5"x1" corrugation helical
 - 60"x14 ga. \$63.13 plf
 - 72"x12 ga. \$103.79 plf
 - 96"x12 ga. \$139.10 plf
 - 108"x12 ga. \$156.22 plf
- c. 5"x1" corrugation arch helical:
 - 60" class 66"x51" 12 ga. \$95.58 plf
 - 72" class 81"x59" 12 ga. \$114.46 plf
 - 108" class 128"x83" 12 ga. \$172.28 plf

Bridge Lumber

True North Steel, Huron, SD

- a. Plank 3"x12"x16-24' partial truck load from stock \$3,060.00 per M²BF
- b. Creosote Piling 35' to 40' lengths – no bid
- c. Wood Posts 4" to 5"x12' – no bid

Diesel Fuel and Gasohol

Sioux Valley Coop, Watertown, SD

Watertown Shop

- a. Diesel Fuel #2, Fieldmaster premium, \$1.98 per gal
- b. E-10 \$2.05 per gal
- c. E-30 \$1.84 per gal
- d. E-85 \$1.67 per gal

Out Shops

- a. Diesel Fuel #2, Fieldmaster premium, \$2.51 per gal
- b. E-10 2.20 per gal
- c. E-30 \$1.98 per gal
- d. E-85 \$1.82 per gal

Option #2 – Discount of .10 cents off per gallon off all products of posted price minus the federal tax of .244 cents on diesel and .184 on gas both at the pump and delivered. **Total deduct would be .344 on diesel, and .284 on gas.**

Cowboy County Stores, Watertown SD

.03 – cent discount per gallon or 1% discount off total bill for all grades of fuel at any Cowboy location including E-10, E-20, E-30, E-85, Diesel & Premium

Cole's Petroleum, Madison, SD

- a. Diesel Fuel #2, Schaeffers premium, \$1.91 per gal
- b. Diesel Fuel #2, Fieldmaster premium, \$1.99 per gal
- c. Diesel Fuel #1 Schaeffers premium, \$2.24 per gal
- d. E-10 \$2.095 per gal
- e. E-20 \$2.30 per gal
- f. E-30 \$2.20 per gal

***.08 cents more per gallon for small deliveries to outlying shops

Liquid Asphalt

Flint Hills Resources, Marshall MN

- a. MC800 \$599.64 per ton delivered; MC3000 \$579.64 per ton delivered; AE150s \$441.17 per ton delivered; CSS-1H \$441.17 per ton delivered

Jebro Inc., Sioux City, IA

- a. MC70 \$802.85 per ton; MC3000 \$607.85 per ton; AE150s \$493.08 per ton; CSS1H \$483.08 per ton (all product prices include transportation delivery during the 2020 construction season only)

Pea Gravel

Duininck, Inc., Prinsburg, MN

- a. \$14.50 per ton

Gravel Crushing (crushing only)

Brownlee Construction, Inc., Watertown, SD

- a. 1/2" \$2.98 per ton; 5/8" 2.58 per ton; 3/4" \$2.18 per ton

ASPHALT PATCHING MATERIAL

Duininck, Inc., Prinsburg, MN

- a. Cold Mix \$150.00 per ton
- b. Hot Mix: 3/4" Mix Design (30% RAP) PG 58-28 \$67.50 per ton; 1/2" Mix Design (20% RAP) PG 58-28 \$70.25; 1/2" Mix Design (Virgin) PG 58-28 \$78.50 per ton

Motion by Waterman, second by Gabel, to delay awarding bids until February 18th, 2020; to allow the Highway Supt. to review all bids; all voted aye; motion carried.

Weed Chemicals

VanDiest, Pierre, SD

Aq. Glyphosate \$13.83 per gal
Glyphosate \$11.38 per gal
Plateau \$98.91 (generic) per gal; \$103.99 (Plateau) per gal
2-4D Amine, \$9.49 per gal; 250-gallon tote
2-4D Ester \$12.88 per gal; 250-gallon tote
Tordon 22K \$43.98 per gallon; 2.5-gallon container
Grazon Next \$47.48 per gal
Surfactant \$10.39 Brewer 90/10; \$20.62 Premier 90

Hefty, Watertown, SD

Aq. Glyphosate – no bid
Glyphosate \$18.90 per gal
Plateau \$148.69 per gal
2-4D Amine \$9.97 per gal; 250-gallon tote
2-4D Ester \$16.43 per gal; 250-gallon tote
Tordon 22K \$55.36 per gallon; 2.5-gallon container
Grazon Next \$38.23 per gal
Surfactant \$17.89 per gal

Weed Supervisor, Steve Molengraaf, was present for this meeting and recommended accepting the VanDiest bids for Aq. Glyphosate, Glyphosate, Plateau (generic and Plateau), 2-4D Amine, Tordon 22K, and Surfactant (Brewer 90-10); and accepting the Hefty Seed bids for 2-4D Ester and Grazon Next. Motion by Waterman, second by Johnson, accept the bids as recommended by the Weed Supervisor; all voted aye; motion carried.

CLAIMS APPROVED

Motion by Johnson, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried: A-OX WELDING 504.95 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 0.35 SUP, AUTOMATIC BUILDING CONTROLS 1094.29 REP, AP AUTO PROS 925.33 REP, JEFFREY ARGO 25.00 UTILITIES, AUSTIN LAW OFFICES 8301.25 SVC, BAYMONT INN 69.99 TRAV, BEACON CENTER 2000.00 PMT, RAMONA BEARHILL 58.40 JURY, ALLEN BENCK 25.00 UTILITIES, NATALEE BLAUER 20.00 WIT, BORNS GROUP 8275.11 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRATLAND LAW 380.00 SVC, BRIAN'S GLASS & DOOR INC. 260.00 REPAIRS/MAINT., RIAN BROMWICH 50.84 JURY, JERRY BUNDE 50.84 JURY, BURNS LAW OFFICE 3000.00 PMT, BUTLER MACHINERY 1172.55 SUPPLIES, JEFF CASE 25.00 UTILITIES, CASH-WA DIST. FARGO 9564.79 SUP, CENTURYLINK 745.12 UTIL, CERTIFIED LANGUAGES INTER 23.10 SVC, CHUCK'S LOCK & KEYS 13.50 SUP, CLAUSEN & SONS CONSTRUCTION LL 169829.12 SUPPLIES/REPAIRS, CODINGTON COUNTY SHERIFF 75.01 REIMB, CODINGTON COUNTY TREASURER 70.04 POST, COLE PAPERS, INC. 3322.47 SUP, COMMUNITY TRANSIT OF WATERTOWN 30000.00 PMT, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 3336.65 REP, CONNECTING POINT COMPUTER CENT 1360.00 MAINT, CONNECTING POINT 55.00 REPAIRS/MAINT., SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 181.62 SUP, CREDIT COLLECTIONS BUREAU 550.72 PMT, CREDIT COLLECTIONS BUREAU 764.64 PMT, CHAD CROM 168.00 TRAV, CULLIGAN WATER CONDITIONING 172.75 SUP, MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 29.99 UTIL, DEUCEMAN SURPLUS, LLC 88.95 REP, JAMIE DOLEN 25.00 UTILITIES, BIMBO FOODS, INC 1329.50 SUP, DAVID EICKMEYER 10.84 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ENGELSTAD ELECTRIC CO. 107.14 REP, EQUIPMENT BLADES INC 6280.00 SUPPLIES, MARIA ESCAMILLA 140.00 SVC, EVERBRIDGE, INC 2185.45 REP, EXPRESS SERVICES, INC 1656.95 PMT, RANDALL G. FALVEY 25.00 UTILITIES, FARNAMS GENUINE PARTS 18.81 REP, FARNAMS GENUINE PARTS 863.72 SUPPLIES, SUSAN FELL 13.36 JURY, FIRST DISTRICT ASSN OF LCL GOV 17615.42 SVC, AT&T MOBILITY - FIRSTNET 160.73 UTIL, BENJAMIN FLEMING 60.08 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 78.40 UTILITIES, ALLISON FORBUSH 25.00 CELL, MILO FORD 450.00 SUP, FRONTIER PRECISION, INC 1723.30 SUP, BETHANY GABEL 50.84 JURY, D LEE GABEL 452.83 TRAV, GCR TIRES & SERVICE 65.09 REP, BREYANNA GEERDES 51.68 JURY, GLACIAL LAKES & PRAIRIES TOUR. 750.00 SVC, BRENDA GLOVER 51.68 JURY, GRAINGER 967.98 REP, GREAT AMERICA FINANCIAL SVC 211.01 RENT, GREEN, ROBY, OVIATT, 5140.00 SVC, DEBRA GRUPE 55.88 JURY, MICHAEL GUBKA 40.00 CELL, GUEST HOUSE INC 530.00 RENT, JUSTIN HALAJIAN 25.00 CELL, RICK HARTLEY 396.35 UTILITIES, DENNIS HAUGER 10.84 JURY, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, JENNIFER HENRICHS 11.68 JURY, TOWN OF HENRY 151.31 UTILITIES, HENRY FOODS, INC 1913.56 SUP, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1117.14 SUP, ALLEN HOEKMAN 53.36 JURY, RICK HOLINKA 25.00 UTILITIES, LARRY HOWARD 40.00 CELL, HPS LAW FIRM 11932.31 SVC, HYVEE #1871 ACCTS RECEIVABLE 1757.74 SUP, I STATE TRUCK CENTER 250.89 REPAIRS/MAINT., INTEGRATED TECHNOLOGY 377.50 REP, INTERLAKES COMMUNITY ACTION 2647.00 SVC, INTOXIMETERS 750.00 SUP, CAMERON JOHNSON 20.00 WIT, JOHNSON CONTROLS, INC. 5863.51 REP, JOURNAL TECHNOLOGIES, INC 3656.00 SUP, JURGENS PRINTING 274.00 SUP, MITCHELL KALLHOFF 25.00 UTILITIES, MARK KATTERHAGEN 48.00 SVC, KENNEDY PIER LOFTUS & REYNOLDS 513.50 SVC, KIMBALL MIDWEST 431.93 SUPPLIES, BRANDI KIMBRELL 20.00 WIT, ANISSA KNIPPLING 20.00 WIT, LAKE CITY FIRE EQUIPMENT 325.10 REP, KELLI LARDY 68.00 SVC, LEWIS & CLARK BHS 356.00 SVC, LEWNO LAW OFFICE 601.75 SVC, GERALD LILLEJORD 10.84 JURY, LINCOLN CO TREASURER 672.50 SVC, DARCY LOCKWOOD 48.00 SVC, JODI LOEHRER 232.98 PMT, STEVEN LOWRY 40.00 CELL, MAC TOOLS 74.00 SUPPLIES, BLUE TARP FINANCIAL, INC 30.98 REP, MAC'S BLUE TARP CREDIT SERVICE 312.19 SUPPLIES, MANATRON, INC 4038.77

REP, DAWN MANDERY 12.52 JURY, MARCO, INC 355.11 RENT, MARK'S AUTO 105.50 REP,
 RUSSELL MATHEWS 40.00 CELL, KELLY MATTESON 52.52 JURY, GREG MCDONALD 168.00
 TRAV, MAKENNA MCDONNELL 20.00 WIT, STEVEN MCGUIRE 10.84 JURY, SEAN MELMER
 51.68 JURY, MENARDS 327.82 SUP, MENARDS 687.97 SUPPLIES, MEND CORRECTIONAL
 CARE 14025.00 SUP, LARRY MERCHANT 25.00 CELL, MIDCONTINENT COMMUNICATIONS
 425.85 UTIL, MOE OIL COMPANY 3311.00 SUPPLIES, MICHAEL MORGAN 40.00 CELL,
 MUNICIPAL UTILITIES 12551.66 UTIL, MUNICIPAL UTILITIES 1258.67 UTILITIES, JASON
 MURRAY 51.68 JURY, MUTH ELECTRIC 111.64 REP, NATIONAL SHERIFFS' ASSOCIATION
 129.00 DUES, NEWMAN TRAFFIC SIGNS 127.43 SUPPLIES, LUCAS NOGELMEIER 50.84 JURY,
 NORTHWESTERN ENERGY 513.05 UTILITIES, OFFICE PEEPS, INC. 2325.17 SUP, OFFICE
 PEEPS 244.66 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 65.70
 UTILITIES, JOSEPH PATEK 11.68 JURY, JOANN PAULSON 1150.00 GRANT, MICHELLE
 PEDERSON 25.00 CELL, PETERS DISTRIBUTING, INC 513.47 REP, SARAH PETERSEN 25.00
 CELL, PHEASANT COUNTRY EXPRESS, INC. 6698.94 SUPPLIES, PITNEY BOWES 161.48 SUP,
 PMB 0112 177.21 UTIL, STEVEN POLCHOW 13.36 JURY, PPWIX WEBSITE SERVICES 1214.73
 SVC, PRAIRIE LAKES HEALTH CARE CENT 3648.42 SVC, PREMIER POLICE TRAINING, LLC
 120.00 SUP, PRINT 'EM NOW 122.00 SUP, PRINT EM NOW 770.00 SUPPLIES, CLINTON RABINE
 54.20 JURY, JULIA RAUSCH 65.12 JURY, REDLINGER BROS. 10.95 REP, ADAM REEVES 40.00
 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 40.00 CELL, EVAN
 RENTSCH 20.00 WIT, ROBYN RITER 25.00 UTILITIES, RUNNING SUPPLY INC. 36.09
 SUPPLIES, MARIAH SANDBURG 52.52 JURY, SANFORD HEALTH 2347.00 SVC, SATELLITE
 TRACKING OF PEOPLE 1491.75 SVC, TERRANCE SATTERLEE 1500.00 SVC, DAWNITTA
 SATTLER 15.04 JURY, TREVER SCHIMMEL 40.00 CELL, DUSTIN SCHLOSSER 39.00 PMT,
 BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 4103.00 PMT, SD
 ATTORNEY GENERAL'S OFFICE 486.00 PMT, SD DEPARTMENT OF HEALTH 2730.00 SVC,
 SOUTH DAKOTA DEPT. OF TRANSPORT 349.74 REPAIRS/MAINT., S.D. FEDERAL PROPERTY
 34.00 SUP, S.D. STATE TREASURER 500449.11 PMT, SDACO 696.00 M&P, SDN
 COMMUNICATIONS 1338.37 UTIL, SDSU EXTENSION 20621.00 PMT, MELISSA SEARS 25.00
 CELL, SECURUS TECHNOLOGIES 2209.20 SUP, HEIDI SELCHERT 25.00 CELL, SERVICE PLUS,
 INC 47.00 REP, JODY SHAEFFER 51.68 JURY, SHARP AUTOMOTIVE 1180.49 REPAIRS/MAINT.,
 SHERWIN WILLIAMS 40.54 SUP, SIOUX RURAL WATER SYSTEM 50.20 UTILITIES, SIOUX
 VALLEY COOP 3691.09 SUP, SIOUX VALLEY COOP 7081.68 SUPPLIES, SIOUX VALLEY
 GREENHOUSES 70.00 REP, DIANE SOGGE 50.84 JURY, LYNN SOLBERG 40.00 UTILITIES,
 BRENT SOLUM 40.00 CELL, SOUTH SHORE GAZETTE 1747.12 PUB, FISHER SPILDE 52.52
 JURY, STEVEN STANTON 10.84 JURY, STAR LAUNDRY 1659.51 SUP, STAR LAUNDRY 104.20
 SUPPLIES, STEVE'S WORLD 426.29 REP, DOUGLAS STORMO 50.84 JURY, SUPER 8 PIERRE
 75.95 TRAV, SUTTON LAW OFFICE PC 18827.52 PMT, SCOTT SWANSON 25.00 CELL,
 THOMSON REUTERS-WEST 555.40 SUP, PRODUCTIVITY PLUS ACCOUNT 1469.14
 REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 UTILITIES, TOSHIBA AMERICA
 BUSINESS 6267.00 EQUIP, TRUGREEN 1002.98 REP, TRACTOR SUPPLY CREDIT PLAN 768.22
 SUP, LINDSAY TSCHAKERT 26.80 JURY, TURBAK LAW OFFICE, P.C. 1444.50 SVC, TYLER
 TECHNOLOGIES, INC 5346.99 MAINT, UNITED STATES GEOLOGICAL 9685.00 PMT, TYLER
 VARNS 40.00 CELL, VAST BUSINESS 600.55 UTIL, VAST BROADBAND 49.95 UTILITIES,
 VERIZON WIRELESS 617.44 UTIL, GREAT WESTERN BANK 858.57 TRAVEL & CONF., GREAT
 WESTERN BANK 64.19 PMT, GREAT WESTERN BANK 823.64 PMT, MARLONIE VOGELSANG
 25.00 UTILITIES, WALMART COMMUNITY 83.78 SUPPLIES, WARNE PLUMBING 3100.42 REP,
 TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN
 FORD 390.32 SUP, WATERTOWN LAWN & GARDEN 114.00 REP, WATERTOWN OPTIMIST
 CLUB 90.00 DUES, WATERTOWN PUBLIC OPINION 2611.54 PUB, WATERTOWN VOLUNTEER
 CENTER 2500.00 PMT, WHEELCO 106.44 REPAIRS/MAINT., DIANE WIENTJES 11.68 JURY, WW
 TIRE SERVICE INC 950.74 REP, WW TIRE SERVICE INC. 879.40 SUPPLIES, XEROX

CORPORATION 118.58 SUPPLIES, YANKTON CO. SHERIFF 150.00 SVC, YANKTON CO
TREASURER 230.50 SVC, DIANNE ZAFFT 11.68 JURY

PERSONNEL CHANGES

Motion by Gabel, second by Waterman, to approve the following personnel changes; Matt Blackwelder, Chief Correctional Officer, step 12/29.66 per hour, effective 1/1/2020; Leah Ruby, Correctional Officer, anniversary step increase, step 3/\$19.28, effective 2/1/2020; Becky Goens, Extension Officer Coordinator, anniversary step increase, step 14/\$22.43, effective 3/1/2020; all voted aye; motion carried

TRAVEL REQUEST

Motion by Gabel, second by Waterman, to approve a travel request for the Highway Superintendent to attend a Short Course meeting; all voted aye; motion carried.

OTHER BUSINESS

The Board briefly discussed hosting the quarterly meeting of the Sioux Valley Commissioners Association, scheduled for Wednesday, March 18th.

EXECUTIVE SESSION

Motion by Gabel, second by VanDusen, to enter into executive session at 10:32 a.m., per SDCL 1-25-2, to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:47 a.m. No action was taken after executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:47 a.m., until 9:00 a.m., Tuesday, February 18th, 2020; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____