AGENDA
Cadington County Board of Commissioners
Caddington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, February 18, 2020

1. Pledge of Allegiance
2. Call for Public Comment
3. Conflict of interest items
4. Action to approve the agenda
5. Action to approve the minutes of February 11, 2020
6. Action to appoint a Facilities Manager
7. Monthly reports
   a. Facilities Manager
   b. Highway Superintendent
   c. Weed Supervisor
8. Discussion/possible action to approve a Commissioner Directive requiring Board approval for any improvements to property not owned but rented by the County
9. Action to award and/or reject Highway supply bids from the February 11th meeting
10. Action to approve a notice to bidders for 3 gravel dump bodies for the Highway Dept.
11. Action to declare GEN01578, HP computer, purchased in 2012, surplus to be destroyed
12. Action to approve claims for payment
13. Action to approve automatic budget supplements
14. Action to approve personnel changes
15. Action to approve travel requests

16. Public Notices – a possible quorum of Commissioners could be in attendance at:
   a. Watertown Winter Farm Show, February 11th through the 15th
   b. Legislative Cracker Barrel, February 15th, Extension Center Complex
   c. Planning and Zoning meeting, February 24th, 12:30 p.m., Extension Center Complex
   d. Annual local Weed meeting, February 26th, 6:30 pm, Extension Center Complex
   e. Legislative Cracker Barrel, February 29th, Extension Center Complex
   f. Quarterly meeting of the Sioux Valley Commissioners Association, March 18th, 12:00 noon at the Extension Center Complex
17. Old Business
18. New Business

19. Open
   a. Public Comments
   b. Commission Comments

20. Action to enter into Executive session per SDCL 1-25-2
    (1) Discussion of personnel issues
    (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
    (3) Preparing for contract negotiations with employees or employee’s representatives
    (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

21. Action to adjourn until 9:00 a.m., Tuesday, February 25th, 2020; at the C锣dington County Courthouse

C로dington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.
February 11, 2020

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 11, 2020, at the Codington County Courthouse. Commission members present were: Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Commissioner Lee Gabel was present via teleconference; Chair Brenda Hanten, presiding. Auditor, Cindy Brugman, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS
There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT
Chair Hanten called for public comments for the Open, none were forthcoming.

AGENDA APPROVED
Motion by VanDusen, second by Waterman, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED
Motion by Johnson, second by Gabel, to approve the minutes of February 4, 2020; all voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, updated the Board on the preparation of annual reports and W2’s; attending an annual report workshop; filing petitions for 2020 candidates; an upcoming Workers Comp. audit; and clerking an auction for the SD Dept. of School and Public Lands. Director Equalization, Shawna Constant, updated the Board on the preparation of 2020 assessment notices to be mailed by the end of February and Board of Equalization hearings which will be held in April. Weed Supervisor, Steve Molengraaf, updated the Board on the filing of annual reports with the SD Dept. of Ag.; meeting and events attended in the last month; upcoming events and meetings, including the local Weed and Township Boards meeting scheduled for Feb. 26th at the Codington County Extension Center Complex beginning at 6:30 p.m.

AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES
Motion by Gabel, second by VanDusen, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of January 2020, all present voted aye; motion carried.

Cash on hand $ 8,447.51
Checks in Treasurers’ possession
less than 3 days $ 88,017.29
Credit Card Charges $ 7,264.01
Cash Items $ 393.82
TOTAL CASH ASSETS ON HAND $ 104,122.63
RECONCILED CHECKING
Great Western Bank Checking (Memorial Park) $ 3,193.64
Reliabank Dakota $23,072,707.67
INVESTMENTS

Codington County, February 11, 2020
SD Public Funds Investment $7,230.39
TOTAL CASH ASSETS $23,187,254.33
General Ledger Cash Balance by Funds:
   General $13,992,822.46
   General restricted cash $500,000.00
   Sp. Revenue $6,123,270.52
   Trust & Agency $2,571,161.35
   (schools 1,631,488.63, townships 102,341.99; city/towns 313,201.29)
TOTAL GENERAL LEDGER CASH $23,187,254.33

Register of Deeds fees in the amount of $32,116.15 were collected in the month of January, 2020.

OPERATING CASH TRANSFERS
Motion by VanDusen, second by Waterman, to approve the following budgeted 2020 operating cash transfers; all voted aye; motion carried.
Debit - General Fund - $1,238,045.00
Credit - Road and Bridge fund - $960,673.00, Emergency Management fund - $175,732.00, Victims of Crime fund - $84,825.00, and WIC fund - $16,815.00

ABATEMENT APPLICATIONS
Motion by Gabel, second by VanDusen, to approve the following abatement applications:
Property record #4190, $446.96 abated and property record #19826, $1,367.00 abated; all voted aye; motion carried.

SURPLUS SUPPLIES
Motion by Gabel, second by Waterman, to authorize the sale of used culverts, bridge lumber, bridge supplies, tires, etc., at 50% of inventory cost or 50% of replacement cost whichever is higher; and scrap metal at the current daily scrap prices in Watertown; per the request of Highway Supt., Rick Hartley; all present voted aye; motion carried.

ANNUAL BIDS – HIGHWAY SUPPLIES AND WEED CHEMICAL
This being the time and place set, as advertised, for the opening of bids for annual Highway supplies and Weed chemicals, the following bids were announced:

Concrete Pipe, Pre-Stressed Bridge Deck, and Concrete Box Culverts
Camcast Pipe & Precast, Hartford, SD
a. Concrete Pipe: 24” RCP 3, $29.95 plf; 36” RCP 3 $64.50 plf; 60” RCP 3 $191.75 plf
b. Pre-Stressed Concrete Bridge Deck: no bid
c. Concrete Box Culverts: no bid

Forterra Concrete Products, Rapid City, SD
a. Concrete Pipe: 24” CL3, $32.46 plf; 36” CL2 $59.36 plf; 60” CL2 $165.59 plf
b. Pre-Stressed Concrete Bridge Deck: 40’x23” $4,864.00 each; 50’x30” $7,066.00 each
c. Concrete Box Culverts: 8’x8’ $495.00 plf; 10’x10’ $613.00 plf

Corrugated Metal Pipe
True North Steel, Huron, SD
a. 2 2/3’ x 1/2” corrugation helical
   18”x16 ga. $15.15 plf
   24”x16 ga. $19.19 plf
   30”x14 ga. $30.30 plf

Cultural County, February 11, 2020
36"x14 ga. $36.36 plf
b. 5"x1" corrugation helical
60"x14 ga. $63.13 plf
72"x12 ga. $103.79 plf
96"x12 ga. $139.10 plf
108"x12 ga. $156.22 plf
c. 5"x1" corrugation arch helical:
60" class 66"x51” 12 ga. $95.58 plf
72" class 81"x59” 12 ga. $114.46 plf
108” class 128”x83” 12 ga. $172.28 plf

Bridge Lumber
True North Steel, Huron, SD
a. Plank 3"x12'x16-24' partial truck load from stock $3,060.00 per M’BF
b. Creosote Piling 35’ to 40’ lengths – no bid
c. Wood Posts 4” to 5”x12’ – no bid

Diesel Fuel and Gasohol
Sioux Valley Coop, Watertown, SD
Watertown Shop
a. Diesel Fuel #2, Fieldmaster premium, $1.98 per gal
b. E-10 $2.05 per gal
c. E-30 $1.84 per gal
d. E-85 $1.67 per gal
Out Shops
a. Diesel Fuel #2, Fieldmaster premium, $2.51 per gal
b. E-10 2.20 per gal
c. E-30 $1.98 per gal
d. E-85 $1.82 per gal
Option #2 – Discount of .10 cents off per gallon off all products of posted price minus the federal tax of .244 cents on diesel and .184 on gas both at the pump and delivered. **Total deduct would be .344 on diesel, and .284 on gas.**

Cowboy County Stores, Watertown SD
.03 – cent discount per gallon or 1% discount off total bill for all grades of fuel at any Cowboy location including E-10, E-20, E-30, E-85, Diesel & Premium

Cole’s Petroleum, Madison, SD
a. Diesel Fuel #2, Schaeffers premium, $1.91 per gal
b. Diesel Fuel #2, Fieldmaster premium, $1.99 per gal
c. Diesel Fuel #1 Schaeffers premium, $2.24 per gal
d. E-10 $2.095 per gal
e. E-20 $2.30 per gal
f. E-30 $2.20 per gal
***.08 cents more per gallon for small deliveries to outlying shops

Liquid Asphalt
Flint Hills Resources, Marshall MN
a. MC800 $599.64 per ton delivered; MC3000 $579.64 per ton delivered; AE150s $441.17 per ton delivered; CSS-1H $441.17 per ton delivered

Codington County, February 11, 2020
Jebro Inc., Sioux City, IA
a. MC70 $802.85 per ton; MC3000 $607.85 per ton; AE150s $493.08 per ton; CSS1H $483.08 per ton (all product prices include transportation delivery during the 2020 construction season only)

Pea Gravel
Duininck, Inc., Prinsburg, MN
a. $14.50 per ton

Gravel Crushing (crushing only)
Brownlee Construction, Inc., Watertown, SD
a. 1/2" $2.98 per ton; 5/8" 2.58 per ton; 3/4" $2.18 per ton

ASPHALT PATCHING MATERIAL
Duininck, Inc., Prinsburg, MN
a. Cold Mix $150.00 per ton
b. Hot Mix: 3/4" Mix Design (30% RAP) PG 58-28 $67.50 per ton; 1/2" Mix Design (20% RAP) PG 58-28 $70.25; 1/2" Mix Design (Virgin) PG 58-28 $78.50 per ton

Motion by Waterman, second by Gabel, to delay awarding bids until February 18th, 2020; to allow the Highway Supt. to review all bids; all voted aye; motion carried.

Weed Chemicals
VanDiest, Pierre, SD
Aq. Glyphosate $13.83 per gal
Glyphosate $11.38 per gal
Plateau $98.91 (generic) per gal; $103.99 (Plateau) per gal
2-4D Amine, $9.49 per gal; 250-gallon tote
2-4D Ester $12.88 per gal; 250-gallon tote
Tordon 22K $43.98 per gallon; 2.5-gallon container
Grazon Next $47.48 per gal
Surfactant $10.39 Brewer 90/10; $20.62 Premier 90

Hefty, Watertown, SD
Aq. Glyphosate – no bid
Glyphosate $18.90 per gal
Plateau $148.69 per gal
2-4D Amine $9.97 per gal; 250-gallon tote
2-4D Ester $16.43 per gal; 250-gallon tote
Tordon 22K $55.36 per gallon; 2.5-gallon container
Grazon Next $38.23 per gal
Surfactant $17.89 per gal

Weed Supervisor, Steve Molengraff, was present for this meeting and recommended accepting the VanDiest bids for Aq. Glyphosate, Glyphosate, Plateau (generic and Plateau), 2-4D Amine, Tordon 22K, and Surfactant (Brewer 90-10); and accepting the Hefty Seed bids for 2-4D Ester and Grazon Next. Motion by Waterman, second by Johnson, accept the bids as recommended by the Weed Supervisor; all voted aye; motion carried.
CLAIMS APPROVED
Motion by Johnson, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried:
A-OK WELDING 504.00 SUPPLIES, ACCREDITATION, AUDIT AND 150.00 SVC, A&B BUSINESS SOLUTIONS 0.35 SUP, AUTOMATIC BUILDING CONTROLS 1094.29 REP, AP AUTO PROS 925.33 REP, JEFFREY ARGO 25.00 UTILITIES, AUSTIN LAW OFFICES 8301.25 SVC, BAYMONT INN 69.99 TRAV, BEACON CENTER 2000.00 PMT, RAMONA BEARHILL 58.40 JURY, ALLEN BENC 25.00 UTILITIES, NATALE BLAUSER 20.00 WIT, BORNS GROUP 8275.11 POST, BOYS & GIRLS CLUB 1541.67 PMT, BRATLAND LAW 380.00 SVC, BRIAN'S GLASS & DOOR INC. 260.00 REPAIRS/MAINT., RIAN BROMWICH 50.84 JURY, JERRY BUNDE 50.84 JURY, BURNS LAW OFFICE 3000.00 PMT, BUTLER MACHINERY 1172.55 SUPPLIES, JEFF CASE 25.00 UTILITIES, CASH-WA DIST. FARGO 9564.79 SUP, CENTURYLINK 745.12 UTIL, CERTIFIED LANGUAGES INTER 23.10 SVC, CHUCK'S LOCK & KEYS 13.50 SUP, CLAUSEN & SONS CONSTRUCTION 26 169829.12 SUPPLIES/REPAIRS, CODINGTON COUNTY SHERIFF 75.04 REIMB, CODINGTON COUNTY TREASURER 70.04 POST, COLE PAPERS, INC. 3322.47 SUP, COMMUNITY TRANSIT OF WATERTOWN 30000.00 PMT, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 3336.65 REP, CONNECTING POINT COMPUTER CENT 1360.00 MAINT, CONNECTING POINT 55.00 REPAIRS/MAINT., SHAUNA BLARRM 25.00 CELL, COUNTY FAIR FOODS 181.62 SUP, CREDIT COLLECTIONS BUREAU 550.72 PMT, CREDIT COLLECTIONS BUREAU 764.64 PMT, CHAD CROM 168.00 TRAV, CULLIGAN WATER CONDITIONING 172.75 SUP, MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 29.99 UTIL, DEUCEMAN SURPLUS, LLC 88.95 REP, JAMES DOLEN 25.00 UTILITIES, BIMO FOODS, INC 1329.50 SUP, DAVID EICKMEYER 10.84 JURY, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ENGELSTAD ELECTRIC CO. 107.14 REP, EQUIPMENT BLADES INC 6280.00 SUPPLIES, MARIA ESCAMILLA 140.00 SVC, EVERBRIDGE, INC 2185.45 REP, EXPRESS SERVICES, INC 1656.95 PMT, RANDALL G. FALVEY 25.00 UTILITIES, FARNAMS GENUINE PARTS 18.81 REP, FARNAMS GENUINE PARTS 863.72 SUPPLIES, SUSAN FELT 13.36 JURY, FIRST DISTRICT ASSN OF LCL GOV 17615.42 SVC, AT&T MOBILITY FIRSTNET 160.73 UTIL, BENJAMIN FLEMING 60.08 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 78.40 UTILITIES, ALLISON FORBUSCH 25.00 CELL, MILO FORD 450.00 SUP, FRONTIER PRECISION, INC 1723.30 SUP, BETHANY GABEL 50.84 JURY, J DAVE GABEL 452.83 TRAV, GCR TIRES & SERVICE 65.09 REP, BREYANNA GEERDES 51.68 JURY, GLACIAL LAKES & PRAIRIES TOUR. 750.00 SVC, BRENDA GLOVER 51.68 JURY, GRAINGER 967.98 REP, GREAT AMERICA FINANCIAL SVC 211.01 RENT, GREEN, ROBY, OVIATT, 5140.00 SVC, DEBRA GRUPE 55.88 JURY, MICHAEL GUBKA 40.00 CELL, GUEST HOUSE INC 530.00 RENT, JUSTIN HALAJIAN 25.00 CELL, RICK HARTLEY 396.35 UTILITIES, DENNIS HAUGER 10.84 JURY, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, JENNIFER HENRICHS 11.68 JURY, TOWN OF HENRY 151.31 UTILITIES, HENRY FOODS, INC 1913.56 SUP, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 1117.14 SUP, ALLEN HOEKMAN 53.36 JURY, RICK HOLLINKA 25.00 UTILITIES, LARRY HOWARD 40.00 CELL, HPS LAW FIRM 11932.31 SVC, HYVEE #1871 ACCCTS RECEIVABLE 1757.74 SUP, I STATE TRUCK CENTER 250.89 REPAIRS/MAINT., INTEGRATED TECHNOLOGY 377.50 REP, INTERLAKES COMMUNITY ACTION 2647.00 SVC, INTOXIMETERS 750.00 SUP, CAMERON JOHNSON 20.00 WIT, JOHNSON CONTROLS, INC. 5863.51 REP, JOURNAL TECHNOLOGIES, INC 3656.00 SUP, JURGENS PRINTING 274.00 SUP, MITCHELL KALHOF 25.00 UTILITIES, MARK KATTERHAGEN 48.00 SVC, KENNEDY PIER LOFTUS & REYNOLDS 513.50 SVC, KIMBALL MIDWEST 431.93 SUPPLIES, BRANDI KIMBRELL 20.00 WIT, ANISSA KNIPPLING 20.00 WIT, LAKE CITY FIRE EQUIPMENT 325.10 REP, KELLI LARDY 68.00 SVC, LEWIS & CLARK BHS 356.00 SVC, LEWNO LAW OFFICE 601.75 SVC, GERALD LILLEJORD 10.84 JURY, LINCOLN CO TREASURER 672.50 SVC, DARCY LOCKWOOD 48.00 SVC, JODI LOERHR 232.98 PMT, STEVEN LOWRY 40.00 CELL, MAC TOOLS 74.00 SUPPLIES, BLUE TARP FINANCIAL, INC 30.98 REP, MAC'S BLUE TARP CREDIT SERVICE 312.19 SUPPLIES, MANATRON, INC 4038.77

Codington County, February 11, 2020
REP, DAWN MANDERY 12.52 JURY, MARCO, INC 355.11 RENT, MARK’S AUTO 105.50 REP, RUSSELL MATHEWS 40.00 CELL, KELLY MATTESON 52.52 JURY, GREG MCDONALD 168.00 TRAV, MAKENNA MCDONNELL 20.00 WIT, STEVEN MCGUIRE 10.84 JURY, SEAN MELMER 51.68 JURY, MENARDS 327.82 SUP, MENARDS 687.97 SUPPLIES, MEND CORRECTIONAL CARE 14025.00 SUP, LARRY MERCHANT 25.00 CELL, MIDCONTINENT COMMUNICATIONS 425.85 UTIL, MOE OIL COMPANY 3311.00 SUPPLIES, MICHAEL MORGAN 40.00 CELL, MUNICIPAL UTILITIES 12551.66 UTIL, MUNICIPAL UTILITIES 1258.67 UTILITIES, JASON MURRAY 51.68 JURY, MUTH ELECTRIC 111.64 REP, NATIONAL SHERIFFS’ ASSOCIATION 129.00 DUES, NEWMAN TRAFFIC SIGNS 127.43 SUPPLIES, LUCAS NOGELMEIER 50.84 JURY, NORTHWESTERN ENERGY 513.05 UTILITIES, OFFICE PEEPS, INC. 2325.17 SUP, OFFICE PEEPS 244.66 SUPPLIES, JERROD OLSON 40.00 CELL, OTTERTAIL POWER CO, 65.70 UTILITIES, JOSEPH PATEK 11.68 JURY, JOANN PAULSON 1150.00 GRANT, MICHELLE PEDERSON 25.00 CELL, PETERS DISTRIBUTING, INC 513.47 REP, SARAH PETERSEN 25.00 CELL, PHEASANT COUNTRY EXPRESS, INC. 6698.94 SUPPLIES, PITNEY BOWES 161.48 SUP, PMB 0112 177.21 UTIL, STEVEN POLCICHOW 13.36 JURY, PWIX WEBSITE SERVICES 1214.73 SVC, PRAIRIE LAKES HEALTH CARE CENT 3648.42 SVC, PREMIER POLICE TRAINING, LLC 120.00 SUP, PRINT ’EM NOW 122.00 SUP, PRINT ’EM NOW 770.00 SUPPLIES, CLINTON RABINE 54.20 JURY, JULIA RAUSCH 65.12 JURY, REDLINGER BROS. 10.95 REP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 40.00 CELL, EVAN RENTSCH 20.00 WIT, ROBYN RITEN 25.00 UTILITIES, RUNNING SUPPLY INC. 36.09 SUPPLIES, MARIAH SANDBURG 52.52 JURY, SANFORD HEALTH 2347.00 SVC, SATELLITE TRACKING OF PEOPLE 1491.75 SVC, TERRANCE SATTERLEE 1500.00 SVC, DAWNITTA SATTLER 15.04 JURY, TREVER SCHIMMEL 40.00 CELL, DUSTIN SCHLOSSER 39.00 PMT, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL’S OFFICE 4103.00 PMT, SD ATTORNEY GENERAL’S OFFICE 486.00 PMT, SD DEPARTMENT OF HEALTH 2730.00 SVC, SOUTH DAKOTA DEPT. OF TRANSPORT 349.74 REPAIRS/MAINT., S.D. FEDERAL PROPERTY 34.00 SUP, S.D. STATE TREASURER 500449.11 PMT, SDACO 696.00 M&P, SDN COMMUNICATIONS 1338.37 UTIL, SDSU EXTENSION 20621.00 PMT, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 2209.20 SUP, HEIDI SELCHERT 25.00 CELL, SERVICE PLUS, INC 47.00 REP, JODY SCHAFFER 51.68 JURY, SHARP AUTOMOTIVE 1180.49 REPAIRS/MAINT., SHERWIN WILLIAMS 40.54 SUP, SIOUX RURAL WATER SYSTEM 50.20 UTILITIES, SIOUX VALLEY COOP 3691.09 SUP, SIOUX VALLEY COOP 7081.68 SUPPLIES, SIOUX VALLEY GREENHOUSES 70.00 REP, DIANE SOGE 50.84 JURY, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 40.00 CELL, SOUTH SHORE GAZETTE 1747.12 PUB, FISHER SPILEDE 52.52 JURY, STEVEN STANTON 10.84 JURY, STAR LAUNDRY 1659.51 SUP, STAR LAUNDRY 104.20 SUPPLIES, STEVE’S WORLD 426.29 REP, DOUGLAS STORMO 50.84 JURY, SUPER 8 PIERRE 75.95 TRAV, SUTTON LAWF OFFICE PC 18827.52 PMT, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 555.40 SUP, PRODUCTIVITY PLUS ACCOUNT 1469.14 REPAIRS/MAINT., DOUGLAS D. TOSTENSON 25.00 UTILITIES, TOSHIBA AMERICA BUSINESS 6267.00 EQUIP, TRUGREEN 1002.98 REP, TRACTOR SUPPLY CREDIT PLAN 768.22 SUP, LINDSAY TSCHAKERT 26.80 JURY, TURBAK LAW OFFICE, P.C. 1444.50 SVC, TYLER TECHNOLOGIES, INC 5346.99 MAINT, UNITED STATES GEOLOGICAL 9685.00 PMT, TYLER VARNS 40.00 CELL, VAST BUSINESS 600.55 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 617.44 UTIL, GREAT WESTERN BANK 858.57 TRAVEL & CONF., GREAT WESTERN BANK 64.19 PMT, GREAT WESTERN BANK 823.64 PMT, MARLONIE VOGELSANG 25.00 UTILITIES, WALMART COMMUNITY 83.78 SUPPLIES, WARNE PLUMBING 3100.42 REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 250.00 SVC, WATERTOWN FORD 390.32 SUP, WATERTOWN LAWN & GARDEN 114.00 REP, WATERTOWN OPTIMIST CLUB 90.00 DUES, WATERTOWN PUBLIC OPINION 2611.54 PUB, WATERTOWN VOLUNTEER CENTER 2500.00 PMT, WHEELCO 106.44 REPAIRS/MAINT., DIANE WIENTJES 11.68 JURY, WW TIRE SERVICE INC 950.74 REP, WW TIRE SERVICE INC. 879.40 SUPPLIES, XEROX

Ctedington County, February 11, 2020
PERSONNEL CHANGES
Motion by Gabel, second by Waterman, to approve the following personnel changes; Matt Blackweller, Chief Correctional Officer, step 12/29.66 per hour, effective 1/1/2020; Leah Ruby, Correctional Officer, anniversary step increase, step 3/$19.28, effective 2/1/2020; Becky Goens, Extension Officer Coordinator, anniversary step increase, step 14/$22.43, effective 3/1/2020; all voted aye; motion carried.

TRAVEL REQUEST
Motion by Gabel, second by Waterman, to approve a travel request for the Highway Superintendent to attend a Short Course meeting; all voted aye; motion carried.

OTHER BUSINESS
The Board briefly discussed hosting the quarterly meeting of the Sioux Valley Commissioners Association, scheduled for Wednesday, March 18th.

EXECUTIVE SESSION
Motion by Gabel, second by VanDusen, to enter into executive session at 10:32 a.m., per SDCL 1-25-2, to discuss a personnel issue; all voted aye; motion carried. The Board returned to regular session at 10:47 a.m. No action was taken after executive session.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 10:47 a.m., until 9:00 a.m., Tuesday, February 18th, 2020; all voted aye; motion carried.

ATTEST:

______________________________
Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $__________

Codington County, February 11, 2020
CODINGTON COUNTY
NOTICE TO BIDDERS

Notice is hereby given that the Board of Commissioners of Cotpington County, South Dakota will receive bids up to 9:00AM in the morning, on Tuesday, March 10th, 2020, at the Cotpington County Auditor's Office located at 14 First Avenue SE, Watertown, South Dakota 57201 at which time shall be opened and read aloud in the Commission Chambers for the following:

THREE NEW 16'4" GRAVEL DUMP BODIES, 
HOISTS, HYDRAULICS AND INSTALLATION 
WITH PUSHER AXLES

Contract Specifications and bid documents may be obtained at The Office of The Cotpington County Superintendent of Highways located at 1201 Tenth Street NW, Watertown, South Dakota 57201.

Each bid envelope shall be marked on the front with the words:
"Sealed Bid for New Gravel Dump Body."

A 10% bid bond or certified check in the amount of 5% of the amount bid, payable to Cotpington County, South Dakota, must accompany each bid. Such check to be certified or issued by a State or National Bank domiciled within the State of South Dakota as a guarantee that such bidder will enter into the contract with Cotpington County, South Dakota, in accordance with such letting in the event such bidder is awarded the contract.

By virtue of statutory authority, preference will be given to materials, products or supplies which are found, produced or manufactured within the State of South Dakota.

The Board of Commissioners reserve the right to reject any or all bids.

Dated this 18th day of February, 2020

__________________________
Commission Chair

ATTEST:

__________________________
Auditor

Cotpington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published twice at the total approximate cost of $_________________
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<th>Dump Body</th>
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<td>9 Rear Height 42&quot;</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Estimated Capacity 14 Cubic Yards</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11 Front Material 8 Gauge 100KSI (Yield 100,000 PSI)</td>
<td></td>
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</tr>
<tr>
<td>12 Side Material 8 Gauge 100KSI (Yield 100,000 PSI)</td>
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<tr>
<td>13 Rear Material 3/16&quot; AR450 (Yield 175,000PSI)</td>
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<tr>
<td>14 Floor Material 1/4&quot; AR450 (Yield 175,000PSI)</td>
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<tr>
<td>15 Frame Material 1/4&quot; A1011 (Yield 50,000 PSI)</td>
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<tr>
<td>16 Outer Side Material 10 Gauge A1011 (Yield 50,000 PSI)</td>
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<tr>
<td>17 Rear Pillar Width 18&quot;</td>
<td></td>
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</tr>
<tr>
<td>18 Tailgate Release Type Electric/Air</td>
<td></td>
<td></td>
</tr>
<tr>
<td>19 Tailgate Hinge Type Double Link</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20 Tailgate Bracing 2 Horizontal and 2 Vertical</td>
<td></td>
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<tr>
<td>21 Front Brace Quantity 1</td>
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<td></td>
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<tr>
<td>22 Chain Slot Bracket Type Banjo</td>
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<tr>
<td>23 Stainless Steel Rear Pillar and Rubrail</td>
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</tr>
<tr>
<td>24 Rear Oval Light Cutouts 2 Oval</td>
<td></td>
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<tr>
<td>25 Body Factory Primed</td>
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</tr>
<tr>
<td>26 Light Carton LED Stop/Turn/Tail and Markers</td>
<td></td>
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<tr>
<td>27 Strobe Lights in Rear Corner Posts in Second Cut Out</td>
<td></td>
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<tr>
<td>28 Tendaire 3500 Dump Body Vibrator</td>
<td></td>
<td></td>
</tr>
<tr>
<td>29 1/2 10 Gauge Cab Shield</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 Paint Body Orange to Match Truck</td>
<td></td>
<td></td>
</tr>
<tr>
<td>31 Body Raise Switch and Backup Alarm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>32 Rear Mud Flaps</td>
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<table>
<thead>
<tr>
<th>Hoist and Hydraulics</th>
<th>Comply</th>
<th>No Comply</th>
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<tbody>
<tr>
<td>33 Crysteel Marathon Telescopic Hoist Model M63153SA OR Approved Equal</td>
<td></td>
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<tr>
<td>34 NTEA Performance Class 120</td>
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<tr>
<td>35 3 Stage Cylinder (6&quot;,5&quot;,4&quot;)</td>
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<tr>
<td>36 Stroke 153&quot;</td>
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<tr>
<td>37 Inverted, Trunnion Mount</td>
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<tr>
<td>38 Hard Chrome-Plated Cylinder Surface Nitrated Not Acceptable</td>
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<tr>
<td>39 Floating Cradle</td>
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</table>
Hoist and Hydraulics Continued

40 Auto Bleed System
41 Rear Hinge Composite – No Grease
42 Force America Hydraulics
43 Front Mount Pump 6.0 CID
44 Driveline Kit With Yokes
45 Driveline Balanced
46 High PSI Ball Valve (5,000 PSI)
47 Valve Control Cables and Connectors
48 Cable Pull Off Valve
49 30 Gallon Above Frame Reservoir
50 Valves to Control SA Telescopic Hoist, SA Plow Lift, and Spreader
51 Dual flow Valve Installed On Back Wall
52 Add-A-Stack 3 Section Stainless Valve Enclosure
53 2” NPT Brass Ball Valve 600 PSI
54 In Tank Filter
55 Hydraulic Hoses, Fittings and Quick Couplers for Telescopic Hoist, One Way Snowplow, and Sander

Pusher Axle

56 Silent Drive Steer Lift Axle Model UF-1013
57 Steer Lift Axle
58 Axle Capacity 13,200
59 Suspension Capacity 13,200
60 Single Wheel Application
61 Pusher Position
62 Air Ride – Air Lift
63 Additional Air Tank for Pusher
64 AC-2000 Air Control With in Cab Up/Down Control With Outside Regulator
65 Auto-Reverse Lift
66 Pair of Steel Wheels and 255/70/22.5 Tires for the Pusher

Miscellaneous

67 Installation of Above Equipment (Dump Body, Hoist, Hydraulics, and Pusher Axle)
68 5 Year Warranty on Body and Hoist, 1 Year on All Other
Cодингтон Кантри Бид форм

Дамп Боди, Иоист, Гидравлика, Пушер Аксел, и установка

К: Содингтон Кантри Борд оф Комисчерз
   14 1ст Авеню, SE
   Вотертон, Солл Dakota

Участь за 1 Еж Дамп Боди, Иоист, Гидравлика, Пушер Аксел
   и установка $ __________

Участь за Три (3) Штата $ __________

Датчейд Дате: ____________________________

Репреектфулы Сабмиттед:

______________________________

Name of Firm

______________________________

Signature

______________________________

Address

______________________________

Phone Number

______________________________

Date
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<thead>
<tr>
<th>Item No.</th>
<th>GEN01578</th>
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<tr>
<td>Description</td>
<td>HP ELITE 8000 AIO TCH17-3770</td>
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<tr>
<td>Class Code</td>
<td>100 - GENERAL</td>
</tr>
<tr>
<td>Department</td>
<td>141 - AUDITOR</td>
</tr>
<tr>
<td>Category</td>
<td>100 - GENERAL GOVERNMENT</td>
</tr>
<tr>
<td>Location</td>
<td>AUDITOR'S OFFICE</td>
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<tr>
<td>Fixed Asset G/L</td>
<td>800 - 0 - 168.00 - F/A MACHINERY &amp; EQUIPMENT</td>
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<tr>
<td>Acquisition Date</td>
<td>12/28/2012</td>
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<tr>
<td>Vendor Name</td>
<td>CONNECTING POINT</td>
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<tr>
<td>Capital</td>
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<tr>
<td>PO BOX 1828</td>
<td>WATERTOWN, SD 57201</td>
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<tr>
<td># of Years</td>
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<td>Remain Value</td>
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<td>Fr/Other</td>
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<td>OK?</td>
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<td>Insured Value</td>
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<tr>
<td><strong>PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS</strong></td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td><strong>EMPLOYEE NAME:</strong> Erin Leazer</td>
<td></td>
</tr>
<tr>
<td><strong>DATE:</strong> 2-7-2020</td>
<td></td>
</tr>
<tr>
<td><strong>EFFECTIVE DATE:</strong> 2-15-2020</td>
<td></td>
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<tr>
<td><strong>POSITION TITLE:</strong> Criminal Support Officer</td>
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<tr>
<td><strong>DEPARTMENT:</strong> CUSD</td>
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<tr>
<td><strong>CURRENT STEP:</strong> 10</td>
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</tr>
<tr>
<td><strong>NEW STEP:</strong> 11</td>
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<tr>
<td><strong>CURRENT PAY RATE:</strong> 21.27/3700.98</td>
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<tr>
<td><strong>NEW PAY RATE:</strong> 21.59 (EI) 3756.60</td>
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<tr>
<td><strong>REASONS FOR CHANGE:</strong> Step Increase</td>
<td></td>
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<tr>
<td><strong>FILED</strong></td>
<td></td>
</tr>
<tr>
<td><strong>FEB 13 2020</strong></td>
<td></td>
</tr>
</tbody>
</table>

**EMPLOYEE SIGNATURE** Erin Leazer

**DEPARTMENT HEAD SIGNATURE**

**DATE** 2-7-2020

**COUNTY COMMISSIONERS**

**DATE**

*PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.*
<table>
<thead>
<tr>
<th><strong>PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EMPLOYEE NAME:</strong> Julie Ballisoth</td>
</tr>
<tr>
<td><strong>EFFECTIVE DATE:</strong> 3-1-2020</td>
</tr>
<tr>
<td><strong>DEPARTMENT:</strong> CCDC</td>
</tr>
<tr>
<td><strong>CURRENT PAY RATE:</strong> 20.00 (E+5)</td>
</tr>
<tr>
<td><strong>NEW PAY RATE:</strong> 20.63 (E+7)</td>
</tr>
<tr>
<td><strong>EMPLOYEE SIGNATURE:</strong> Julie Ballisoth</td>
</tr>
<tr>
<td><strong>DATE:</strong> 2-7-2020</td>
</tr>
<tr>
<td><strong>PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.</strong></td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department _______ Welfare

Name of traveling employee _______ Sarah Petersen

Employee title _______ Director _______ Employee status exempt ______ nonexempt X

Purpose of travel _______ Welfare Officials Spring Workshop

Method of transportation _______ County vehicle if available

Destination _______ Pierre, SD

Departure date and time 2/11/20 TBD  Destination arrival date and time 2/11/20 TBD,

Return departure date and time 2/12/20 3 p.m. Return arrival date and time 2/12/19 8 p.m.

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) Fuel TBD

Lodging expense _______ $75.00

Meals _______ $58.00 maximum _______ Registration _______ 60.00

Other costs _______ n/a

Overtime costs involved in the requested travel _______ no

Can the traveling employee’s hours be flexed to reduce or eliminate overtime costs? _______ yes

Yes _______ X No _______ If no, why ________________________________________________

Is this travel a budgeted item? _______ Yes _______ X No _______

County Commission

Travel request approved: _______ yes _______ no _______ Comments __________________________

Commission Chairman, ____________________ Date ____________
County Welfare Officials-Spring Workshop Agenda
March 12, 2020
Pierre Ramkota Hotel

8:30-10:00 am       Welfare 101
10:00-10:20 am      Break
10:20-12:00         County Guidelines
12:00-1:00 pm       Lunch
1:00-1:45 pm        Speaker from Helpline Center/211
1:45-2:30 pm        Discussion on Funerals
2:30-2:45 pm        Break
2:45-3:30 pm        DRGs, pricing, etc.
3:30-4:00           Wrap-up Discussion and case reviews
CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department __________________________ Community Health

Name of traveling employee ____________ Sara Aman

Employee title ____________ Office Coordinator ____________ Employee status exempt __ nonexempt

Purpose of travel ______________________ Regional meeting

Method of transportation ____________ my own vehicle

Destination ____________________________ Watertown

Departure date and time 9:00 _______ Destination arrival date and time _______ 3:30

Return departure date and time __________ Return arrival date and time __________

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.) __________________________

Lodging expense __________________________

Meals __________________________ Registration __________________________

Other costs __________________________

Overtime costs involved in the requested travel __________________________

Can the traveling employee’s hours be flexed to reduce or eliminate overtime costs? ________

Yes ______ No __ x__ If no, why will fill out expenditure report for 2HRS __________________________

Is this travel a budgeted item? ______ No ______

County Commission

Travel request approved: yes____ no ______ Comments __________________________

Commission Chairman, __________________________ Date __________
CODINGTON COUNTY

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Department  CODINGTON COMMUNITY HEALTH

Name of traveling employee  Jeanie Ochsendorf

Employee title  OFFICE COORDINATOR  Employee status  exempt  nonexempt

Purpose of travel  WIC VENDOR TRAINING

Method of transportation  PERSONAL CAR

Destination  WATERTOWN

Departure date and time  4-23-2020  9 AM  Destination arrival date and time  4-23-2020  9 AM

Return departure date and time  4-23-2020  3:30 PM  Return arrival date and time  4-23-2020  3:30

Costs of travel

Conveyance expense (airplane, vehicle mileage, vehicle rental, etc.)

Lodging expense  0

Meals  0  Registration  0

Other costs  0

Overtime costs involved in the requested travel  0

Can the traveling employee’s hours be flexed to reduce or eliminate overtime costs?  

Yes  No  X  If no, why  WILL FILL OUT AN EXPENDITURE REPORT FOR 2 HOURS OF TIME

Is this travel a budgeted item?  No

County Commission

Travel request approved:  yes  no  Comments

Commission Chairman,  Date
QUARTERLY MEETING OF THE
SIOUX VALLEY COMMISSIONERS ASSOCIATION

Wednesday, March 18, 2020
12:00 Noon

location
Watertown, SD 57220

Registration Fee ($11.00)

Welcome.................................................................Brenda Hanten, Codington County Commission Chairman

Meeting Called to Order.....................................................Roger Hageman, Chairman

Roll Call

Minutes of the November 20, 2019 Meeting

Old Business

New Business

- Comments from Area Legislators

- SDACC Update.................................................................Bob Wilcox or Kris Jacobsen, SDACC

- Election of Officers
  - Chairman – Codington County
  - Vice Chairman – Kingsbury County

- Election of a Representative (One-Year Term) and a Proxy (One-Year Term) to the SDACC Executive Board
  - Current Rep is Dave Albrecht
  - Current Proxy is Lee Gabel

- Entertainment/topic?

- Other

Adjourn

R.S.V.P. by March 7, 2020
Cindy Brugman, Codington County Auditor
cbrugman@codington.org
605-882-6297

(Note: The Association has a policy whereby each county is responsible for paying for their respective number of reservations, regardless of whether they all attend the meeting.)