

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, December 17, 2019

- 1. Pledge of Allegiance**
- 2. Conflict of interest items**
- 3. Call for Public Comment**
- 4. Action to approve the agenda**
- 5. Action to approve the minutes of December 10, 2019**
- 6. Monthly reports**
 - a. Facilities Manager**
 - b. Highway Superintendent**
- 7. Action to approve a change order for culvert installation bid**
- 8. Action to authorize the Chairman to sign an agreement for a rumble strip project**
- 9. Action to authorize the Chairman to sign a MOU with SDSU for the 4-H Youth Advisor's salary**
- 10. Action to authorize advertisement for full time Deputy States Attorney**
- 11. Discussion of 2020 Legislative session issues**
- 12. Action to adopt a Resolution to implement a 211 Program in Codington County**
- 13. Discussion/possible action to approve a revised Memorial Park Campground Managers contract**
- 14. Action to approve claims for payment**
- 15. Action to approve automatic budget supplements**
- 16. Action to approve personnel changes**
- 17. Action to approve travel requests**
- 18. Public Notices – a possible quorum of Commissioners could be in attendance at:**
 - a. County employee potluck at the Courthouse, December 17th, 2019**

19. Old Business

20. New Business

21. Open

- a. Public Comments**
- b. Commission Comments**

22. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)**

23. Action to adjourn until 9:00 a.m., Friday, December 27th, 2019; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

December 17, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 17, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Commissioner Johnson led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of December 10, 2019; all voted aye; motion carried.

MONTHLY REPORTS

Deputy Maintenance Supervisor, Jeff Hershman, reported the Ag. Building remains busy with events and Farm Show preparation, the Courthouse door locking system has been updated and the sprinkler project will begin in February, and the Detention Center did experience cable TV problems which have been resolved. **Highway Supt., Rick Hartley**, reported the project to build up County Road 8-1 has been completed; County Road 4-1, south of Wallace, has been stabilized and the shoulder has been extended out to rip rap; Clausen and Sons have started the rip rap project on County Road 8-2, 4 miles west of Kampeska Lodge; on 12/9 the Highway Supt. and Emergency Management Office met with FEMA officials to inspect County Roads 8-2 and 10-1 to determine if the sites qualified for the most recent disaster declaration; the culvert installation project has been completed by Jeff Argo Excavating on County Road 23-4; the Highway Dept. plowed snow on 12/9, and hauling of gravel continues as weather permits.

CULVERT INSTALLATION PROJECT CHANGE ORDER

Motion by Gabel, second by Waterman, to approve a change order, in the amount of \$1,431.13, for the Culvert Installation Project on County Road 23-4; due to the need for an extra load of rip rap to complete the project; bringing the total project cost to \$15,614.83; all voted aye; motion carried.

RUMBLE STRIP PROJECT

Motion by VanDusen, second by Waterman, to authorize the Chairman to sign a joint powers agreement between the SD DOT and Codington County for a rumble strip/stripping project identified as Roadway Safety Improvement Project Number PH 0010(155) PCN 06TV, located on various County roads. Highway Supt., Rick Hartley, explained the cost of this project will be covered 100% by the SD DOT and the maintenance of the project will be the responsibility of the County. The Highway Supt. indicated the project will take place at the intersection of State Highway 212 and County Road 23 (442 Ave) and at the

intersection of County Roads 20-6 and 9A (176 St and 459 Ave). Upon vote of the Board; all voted aye; motion carried.

SDSU 4-H YOUTH ADVISOR M.O.U.

Motion by Gabel, second by Hanten, to authorize the Chairman to sign the Memorandum of Agreement between the SDSU Extension and Codington County for partial salary support of the 4-H Youth Advisor position, suitable office space for said Advisor, office administrative support, office supplies, travel expenses, etc., subject to the County's budgetary authority. The County further agrees to furnish office space and provide sufficient funds (office supplies, postage, telephone, and technology charges) for 1 (one) Family Nutrition Program nutrition assistant. The amount the County will pay SDSU is \$20,621.00 for the calendar year 2020. Upon vote of the Board; all voted aye; motion carried.

DEPUTY STATES ATTORNEY POSITION

Motion by Gabel, second by Hanten, to advertise the position of full time Deputy States Attorney to fill a pending vacancy and per the request of States Attorney, Rebecca Morlock Reeves; all voted aye; motion carried.

2020 LEGISLATIVE SESSION

State Senator, District 4, John Wiik; and State House of Representatives, District 5, Hugh Bartels and Nancy York; met with the Board to discuss the upcoming 2020 Legislative Session, including the following bills of interest/pertinent to Counties:

1. A bill to minimize costs to taxpayers for County infrastructure projects by the allowance of a half-cent (.05) sales tax for Counties
2. A bill to allow a one-cent (1.0) Bed, Board, and Booze tax for Counties to fund Public Safety, Law Enforcement, and Justice expenses
3. The need for more resources to address behavioral health issues
4. The need for State participation in the update of radios for the State digital
5. The desire to eliminate excise tax on local government capital improvement projects since this is effectively double taxation on local taxpayers. Representative Bartels noted that he had tried to eliminate this kind of excise tax before, when he was a school board member
6. Last session's HB1215 may allow lawsuits against a local jurisdiction that posts ordinances online which contain typographical or other minor unintended errors

Emergency Management Director, Jim Sutton, also participated in this discussion relating to the update of radio equipment. The Board expressed thanks to the Legislators for their input and discussion of issues important to Counties. Representative York commended Commissioner Hanten for her work with Transitional Housing in Codington County.

211 PROGRAM

Motion by Hanten, second by VanDusen, to formally commit the Codington County Board of Commissioners to the implementation of a 211 Program within Codington County and to pursue the development of a M.O.U., seeking partners and cost sharing for the project; all voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGERS CONTRACT

Commissioner VanDusen advised the Board that a revised Memorial Park Managers contract has been sent to the States Attorney for review.

CLAIMS

Motion by Hanten, second by Waterman, to approve a claim payable to Jeff Argo Excavating, in the amount of \$15,614.83, for the completion of the County Road 23-4 culvert installation project as previously bid; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by VanDusen, to accept the resignation of Deputy States Attorney, Chad Nelson, effective December 31, 2019; all voted aye; motion carried. Motion by Hanten, second by Gabel, to approve the following personnel changes and estimated 2020 wages; Jeanie Ochsendorf, promoted to Community Health Office Coordinator, step 9/\$20.84 per hour, 1/1/2020 and Sara Aman, Community Health Deputy Office Coordinator, step 7/\$19.22 per hour, 1/1/2020; all voted aye; motion carried.

TRAVEL REQUEST

Motion by Gabel, second by VanDusen, to approve the following travel request: Welfare Director, 2020 NACo Legislative Conference. Following a brief discussion regarding benefits to the County with the Welfare Director's nomination to the NACo Health Policy Steering Committee and requiring a report to this Board, from the attendee, following the conference, the following vote was taken; Gabel, Waterman, Johnson, and VanDusen voted aye; Hanten voted no; motion carried.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:31 a.m., per SDCL 1-25-2, to discuss personnel issues; all voted aye; motion carried. The Board returned to regular session at 11:09 a.m. No action was taken after executive session. Auditor, Cindy Brugman, was present for executive session and Human Resource Officer, Terry Satterlee, was present via teleconference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 11:09 a.m., until 9:00 a.m., Friday, December 27th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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