AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 19, 2019

1. Pledge of Allegiance

2. Conflict of interest items

3. Call for Public Comment

4. Action to approve the agenda

5. Action to approve the minutes of November 12, 2019

6. Public Hearing and action to renew 2020 Liquor Licenses
   a. Rooster Bar
   b. Southfork Lounge
   c. Dakota Sioux Casino
   d. Country Road Barn

7. Monthly reports
   a. Facilities Manager
   b. Highway Supt.

8. Action to approve an abatement application

9. Action to approve a MOU with the City of Watertown for Pictometry data

10. Action to claims for payment

11. Action to approve automatic budget supplements

12. Action to approve personnel changes

13. Action to approve travel requests

14. Public Notices
   a. Goss Capital Campaign event, November 15th, 5:00 p.m., at the Goss
   b. SD Chamber Legislative Session Update, November 18th, 11:00 a.m. at the Elks
   c. Grapple saw demonstration, November 19th, 2:00 p.m. at Cattail Crossing Golf Course
   d. Sioux Valley Commissioner District meeting, November 20th, 12:00 p.m., in Huron
   e. Watertown VA Clinic, open house, December 5th, 10:00 a.m. to 12:00 noon
   f. Opioid Town Hall meeting, December 5th, 6:00 p.m., at the D.D. Miller Auditorium
   g. CAFO Forum, December 6th, 10:00 a.m. – 3:00 p.m., Codington County Extension

15. Old Business

16. New Business

17. Open
   a. Public Comments
   b. Commission Comments
18. Action to enter into Executive session per SDCL 1-25-2
   (1) Discussion of personnel issues
   (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
   (3) Preparing for contract negotiations with employees or employee’s representatives
   (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

19. Action to adjourn until 9:00 a.m., Tuesday, November 26th, 2019; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.
November 12, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 12, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Commissioner Waterman, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS
There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT
Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED
Motion by Hanten, second by Waterman, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED
Motion by Hanten, second by VanDusen, to approve the minutes of November 5, 2019; all voted aye; motion carried.

MONTHLY REPORTS
4-H/Youth Program Advisor, Jodi Lochner, reported on the following: a grant application has been submitted to the National Rifle Foundation; Jodi traveled to West Virginia to attend the National Association of 4-H Conference where she was awarded a Meritorious Service Award for 16 years of service; Junior Achievement is scheduled for December; Clover Buds will begin in December; a Junior Leaders meeting is scheduled for December; and Farm Show lunch counter preparation will begin in the near future. Auditor, Cindy Brugman, reported levies for taxes payable in 2020 have been sent to the SD Dept. of Revenue for review and approval; an election training workshop was conducted by the SD Secretary of State; and the Auditor has been elected to the SDPAA Executive Board of Directors for a four-year term beginning January 1, 2020. Director of Equalization, Shawna Constant, reported the SD Dept. of Revenue recently conducted a sales/compliance audit in the D.O.E. office; the appraisal staff has finished up working in the re-appraisal area; work continues on building permits; flooded farmland applications have been filed; and year end procedures are underway.

AUDITOR’S ACCT. W/TREASURER AND REGISTER OF DEEDS FEES
Motion by Hanten, second by Gabel, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last business day of October 2019, all present voted aye; motion carried.

Cash on hand $ 12,247.89
Checks in Treasurers’ possession
   less than 3 days $ 1,149,086.29
Credit Card Charges $ 21,348.47
Cash Items $ 325.00
TOTAL CASH ASSETS ON HAND $ 1,183,007.65
RECONCILED CHECKING
   Great Western Bank Checking (Memorial Park) $ 3,383.54

Codington County, November 12, 2019
Reliabank Dakota $30,596,792.85

INVESTMENTS
SD Public Funds Investment $ 7,205.05
TOTAL CASH ASSETS $31,790,389.09

General Ledger Cash Balance by Funds:
General $14,176,908.15
General restricted cash $ 500,000.00
Sp. Revenue $ 6,659,351.48
Trust & Agency $10,454,129.46
(schools 8,019,294.33, townships 126,741.14; city/towns 1,813,373.71)
TOTAL GENERAL LEDGER CASH $31,790,389.09

The Board noted a report from Register of Deeds, Ann Rasmussen, of fees collected in the month of October in the amount of $37,620.75.

NOTICE TO BIDDERS FOR CULVERT INSTALLATION
Motion by VanDusen, second by Hanten, to approve a notice to bidders for Culvert Installation project 23-4; all voted aye; motion carried. Bids will be opened and announced during the Board’s meeting scheduled for December 3rd, 2019, at which time action may be taken.

MEMORIAL PARK CAMPGROUND MANAGERS RESIGNATION
Motion by Hanten, second by Gabel, to accept the resignation, effective December 31, 2019, from Memorial Park Campground Managers, Carol and Milo Ford. The Board expressed thanks to the Fords for their services and improvements made at the park in the recent years. Upon vote of the Board; all voted aye; motion carried.

CAPITAL OUTLAY RESOLUTION
The Board discussed Resolution 2012-30, approved on December 4th, 2012, which accumulated funds for the purpose of providing sufficient space and security for Judicial Systems procedures and to provide for the housing of inmates. Resolution 2012-30 will expire, per SDCL 7-21-51, in December 2019. Discussion was held regarding the best use of the $500,000.00 in funds designated by the resolution. No action was taken at this time.

P.O.D. GRANT APPLICATION
Motion by VanDusen, second by Waterman, to approve a consultant contract between Codington County (consultant) and the South Dakota Dept. of Health; for funding for professional services to allow the County to further develop, drill, maintain and update the Watertown Area P.O.D. (point of dispensing) plan, as identified in the local POD plan template provided by the Dept. of Health; all voted aye; motion carried.

NOVEMBER/DECEMBER COUNTY OFFICES CLOSURES
The Board noted per previously adopted policy that Codington County will follow the following State Office closures in addition to the closures outlined in the County’s Personnel and Procedures Manual: November 29th, December 23rd, and 24th.

CLAIMS
Motion by Hanten, second by Gabel, to approve for payment the following claims; all voted aye; motion carried: A-OX WELDING 306.79 SUPPLIES, ACCREDITATION, AUDIT AND 300.00 SVC, A&B BUSINESS SOLUTIONS 21.80 SVC, ADVANCE AUTO PARTS 29.66 SUP, AGTERRA TECHNOLOGIES 70.00 SVC, CARLA AKER 12.52 JURY, PATTY ANDERSON 18.40 JURY, AP AUTO PROS 70.40 REP, JEFFREY ARGO 25.00 UTILITIES, AUSTIN LAW OFFICES 505.70 SVC,

Codington County, November 12, 2019
PATRICIA BACH 12.52 JURY, CARMEN BAKKEN 105.04 JURY, BANNER ASSOCIATES, INC 5469.50 REPAIRS/MAINT., BOB BARKER CO. 1119.36 SUP, BAUER LAW OFFICE PC 3074.40 SVC, BEACON COUNTY 1000.00 PMT, BEADLE COUNTY 44.00 TRAV, ALLEN BENCK 25.00 UTILITIES, BENCO PRODUCTS 12091.60 SUP, EARL BENSON 108.40 JURY, ROGER BENTHIN 92.00 SVC, BERNER DAKOTA CLUTCH & TRANS 750.00 REP, BEST WESTERN RAMKOTA - RC 77.00 TRAV, BEST WESTERN RAMKOTA HOTEL-AP 179.98 TRAVEL & CONF., JOHN BIRNELL 15.04 JURY, MATTHEW BLACKWELDER 100.00 TRAV, KENNETH BLAIS 101.68 JURY, BONDELL ROADWINE 101.68 JURY, SCOTT BOHLS 113.44 JURY, BORNS GROUP 3420.41 POST, BORNS GROUP 88.21 POST, BOYS & GIRLS CLUB 1458.33 PMT, BRANDI BRANDSRUD 26.80 JURY, MATTHEW BREY 11.68 JURY, BROCK WHITE COMPANY 13020.00 SUPPLIES, RIAN BROWNING 50.84 JURY, BROWNLEE CONSTRUCTION 2925.00 OTHER EXP., BURNS LAW OFFICE 3000.00 PMT, BUTLER MACHINERY 3630.28 SUPPLIES, SARA BYER 24.28 JURY, CARTNEY BEARING & SUPPLY 59.41 REPAIRS/MAINT., JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 16.49 SUP, CENTURYLINK 746.95 UTIL, CERTIFIED LANGUAGES INT 49.50 SVC, CHUCK'S LOCK & KEYS 19.50 SUP, CODINGTON-CLARK ELECTRIC COOPE 35.53 UTILITIES, COLE PAPERS, INC. 2304.45 SUP, COMPASS COUNSELING 1800.00 SVC, CONNECTING POINT COMPUTER CENT 13236.65 MAINT, SHAWNA CONSTANT 25.00 CELL, ROBERTA COSSETTE 12.52 JURY, COUNTY FAIR FOODS 279.48 SUP, CREDIT COLLECTIONS BUREAU 970.94 PMT, CREDIT COLLECTIONS BUREAU 522.92 PMT, CULLIGAN WATER CONDITIONING 191.50 SUP, D K DIESEL 1846.41 REP, DAGWOOD'S SUB 78.95 SUP, DAKOTA FLUID POWER INC. 1542.72 REPAIRS/MAINT., MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 29.99 UTIL, TAWNY DIETZ 10.84 JURY, DIGITAL-ALLY 905.00 SUP, LISA DIROSE 100.00 JURY, JAMIE DOLEN 25.00 UTILITIES, DUDE SOLUTIONS 1973.18 MAINT, DUJINNCK INCORPORATED 2644.04 SUPPLIES, BIMBO FOODS, INC 2252.48 SUP, EIGHT TEN PROPERTIES, LLC 1740.00 SVC, MAVR EKEREN 15.00 SVC, ELECTION SYSTEMS & SOFTWARE 5875.70 MAINT, ELLYSON LAW OFFICE 822.50 SVC, VALERIE ENGELS 10.00 JURY, EQUIPMENT BLADES INC 6280.00 SUPPLIES, MARIA ESCAMILLA 90.00 REIMB, TRICIA ESCHE 138.64 JURY, MARY FALVEY 12.52 JURY, RANDALL G. FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 102.00 SVC, FARNAMS GENUINE PARTS 1062.61 SUPPLIES, JANINE FIELDS 105.04 JURY, FIRST DISTRICT ASSN OF LCL GOV 49052.65 PMT, AT&T MOBILITY - FIRSTNET 161.15 UTIL, BENJAMIN FLEMING 60.08 JURY, TOWN OF FLORENCE-Peggy Lindahl 78.40 UTILITIES, ALLISON FORBUSH 25.00 CELL, FSA - FARGO 17172.25 SUP, SARAH FUERSTENAU 11.68 JURY, GCR TIRE CENTER 10777.23 SUPPLIES, GCR TIRES & SERVICE 113.57 REP, Breyanna Geerdes 51.68 JURY, GLASS PRODUCTS INC. 1387.00 REP, BRADLEY GOFF 17.56 JURY, GRANGER 122.80 SUP, GREAT AMERICA FINANCIAL SVC 535.55 RENT, GREEN, ROBY, OVIATT, 5125.40 SVC, DEBRA GRUPE 55.88 JURY, MICHAEL GUBKA 40.00 CELL, GUNDERSON & EVenson, LLP 3351.50 SVC, JUSTIN HALAJAN 25.00 CELL, HARMELINK, FOX & RAVNSBOG LAW 506.60 SVC, RICK HARTLEY 40.00 UTILITIES, JENNIFER HARTMAN 101.68 JURY, TAMIE HAUGEN 11.68 JURY, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, TOWN OF HENRY 136.31 UTILITIES, HENRY FOODS, INC 3548.10 SUP, JEFF HERSHAM 25.00 CELL, HEYNER WELDING, INC 387.96 REP, HILLYARD/SIOUX FALLS 1444.02 SUP, RICK HOLINKA 25.00 UTILITIES, MELISSA HOLTQUIST 120.00 TRAV, MICHAEL HOOVER 11.68 JURY, LORI HOSMER 10.84 JURY, LARRY HOWARD 40.00 CELL, BRAD HOWELL 100.00 TRAV, EVE HUGHES 20.00 WIT, HUMAN SERVICE AGENCY 300.00 SVC, HIYVE #1871 ACCTS RECEIVABLE 1090.11 SUP, I STATE TRUCK CENTER 244.80 REPAIRS/MAINT., INTERLAKES COMMUNITY ACTION 1267.42 PMT, INTOXIMETERS 750.00 SUP, NICHOLAS JACOBSON 12.52 JURY, JOHNSON CONTROLS, INC. 4987.55 MAINT, WESLEY JOHNSON 11.68 JURY, ZACHARY JONES 10.84 JURY, JURGENS PRINTING 1385.00 SUP, TERRY KAIZ 15.04 JURY, MITCHELL KAHLOFF 25.00 UTILITIES, MARK KATTERMANN 21.00 SVC, CAROL KEESEY 13.36 JURY, WYATT KEEVER 11.68 JURY, KENNEDY PIER LOFTUS & REYNOLDS 677.00 SVC,
KIBBLE EQUIPMENT 3640.12 REPAIRS/MAINT., KIMBERLY KONRAD 106.72 JURY, KATIE KONRADY 12.52 JURY, JULIE KRETZSCHMAR 10.84 JURY, ANNE KRIESE 28.48 JURY, TIM KRUSE 18.40 JURY, LACROIX LAW OFFICE 396.00 SVC, HAROLD LAMBRECHTS 103.36 JURY, LAWSON PRODUCTS 321.42 SUPPLIES, LEADS ONLINE 594.00 SVC, LEWIS & CLARK BHS 178.00 SVC, LEWNO LAW OFFICE 526.25 SVC, LINCOLN CO TREASURER 820.25 SVC, DARCY LOCKWOOD 36.00 SVC, JODI LOEHRER 84.24 REIMB, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 1540.00 SVC, GERALD MAAG 105.04 JURY, RONALD MAAG 10.00 JURY, MAC TOOLS 140.98 SUPPLIES, MAC’S BLUE TARP CREDIT SERVIC 18.27 SUPPLIES, CINDY MACK 11.68 JURY, JACQUELYNN MAHLEN 10.00 JURY, MARCO, INC 319.03 RENT, MARCO, INC 168.75 SVC, JACLYN MARKO 108.40 JURY, MARK'S AUTO 20.00 REP, MASTER BURN 303.06 REPAIRS/MAINT., RUSSELL MATHEWS 40.00 CELL, MCKESSION MEDICAL SURGICAL 355.31 SUP, MCLEOD'S PRINTING & OFFICE SUP 312.87 SUP, SEAN MELMER 51.68 JURY, MENARDS 496.41 MAINT, MENARDS 41.81 SUPPLIES, MEND CORRECTIONAL CARE 19325.00 SVC, LARRY MERCHANT 25.00 CELL, MIDCONTINENT COMMUNICATIONS 426.27 UTIL, MID STATES AUDIO, INC 442.75 REP, MINNEHAHA COUNTY AUDITOR 737.50 SVC, THEODORE MCE 10.84 JURY, STEVE MOLengaAF 100.00 TRAV, MICHAEL MORGAN 40.00 CELL, DAVID MOSHIER 13.36 JURY, SCOTT MUNGER 18.40 JURY, MUNICIPAL UTILITIES 11255.15 UTIL, MUNICIPAL UTILITIES 409.17 UTILITIES, CURTISS NEHLICH 26.80 JURY, PAULA NEWMAN 15.04 JURY, NEWMAN TRAFFIC SIGNS 8138.97 SUPPLIES, NEXTLEVEL TRAINING, LLC 286.00 SUP, NORTHEAST PROPERTY MANAGEMENT 410.00 RENT, NORTHWESTERN ENERGY 189.96 UTILITIES, OFFICE PEEPS, INC. 4151.84 SUP, JEROD OLSON 40.00 CELL, ORIELLY 304.35 REP, OTTERTAIL POWER CO, 34.74 UTILITIES, OVERHEAD DOOR CO 252.06 REP, POLLI OWENS 101.68 JURY, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 90.35 TRAV, PETERS DISTRIBUTING 2810.04 REP, SARAH PETERSEN 25.00 CELL, B PETERSON 105.04 JURY, PHARMCHEM INC 57.10 SUP, PMB 0112 204.53 UTIL, PRAIRIE LAKES HEALTH CARE CENT 3809.00 SVC, PREMIER BIOTECH 1837.98 SUP, THOMAS PRICE INC 1440.00 SVC, PRINT 'EM NOW 60.00 SUP, CLINTON RABINE 54.20 JURY, RITA RAHLF 10.84 JURY, RAMKOTA HOTEL - PIERRE 399.98 TRAV, RAPID CITY REGIONAL 461.00 SVC, REDLINGER BROS. 115.55 REP, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 40.00 CELL, CHERYL RETTERATH 14.20 JURY, RISK STRATEGIES 200.00 DUES, ROBYN RITTER 25.00 UTILITIES, RON'S SAW SHOP 339.95 SUP, RUNNING SUPPLY INC. 99.04 SUPPLIES, RUNNINGS 877.3 SUP, DAWN RUSSELL 37.40 SVC, SANFORD HEALTH 2325.00 SVC, SATELLITE TRACKING OF PEOPLE 3620.50 SVC, DAVID SATTER 116.80 JURY, TERRANCE SATTERLEE 1500.00 SVC, MELISSA SAXLUND 200.00 WIT, DEAN SCHAEFER COURT REPORTING 450.00 SVC, TREVOR SCHIMMEL 40.00 CELL, LOUIE SCHLEUSNER 2290.00 OTHER EXP., SABRINA SCHRAM 101.68 JURY, SCHUMACHER 735.99 REP, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERALS OFFICE 3303.00 PMT, SD ATTORNEY GENERAL’S OFFICE 588.00 PMT, SD DEPARTMENT OF HEALTH 2735.00 SVC, SD SHERIFFS ASSOCIATION 1546.81 TRAV, SD STATE TREASURER 415379.60 NOVEMBER REMITTANCE, SDAAO 375.00 DUES, SDACC 7558.00 CLERP, SDACO 1102.00 PMT, SDL W WORKERS COMPENSATION FUND 8922.96 2020 WC COVERAGE, SDML WORKERS COMPENSATION FUND 99761.04 2020 WC COVERAGE, SDN COMMUNICATIONS 1338.37 UTIL, SDSU EXTENSION 102.51 TRAV, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 3097.94 SUP, HEIDI SELCHERT 25.00 CELL, JODY SHAEFFER 51.68 JURY, SHERWIN WILLIAMS 477.39 REP, SHIRTS IN THE WORKS 44.73 SUP, BRUCE SIEGLING 15.88 JURY, SIOUX RURAL WATER SYSTEM 46.10 UTILITIES, SIOUX VALLEY COOP 10168.74 FUEL, SIOUX VALLEY COOP 35412.68 SUPPLIES, LYNN SOLBERG 40.00 UTILITIES, BRENT SOLUM 180.00 TRAV, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 101.45 PUB, STAN HOUSTON 75.00 RENT, STAR LAUNDRY 1970.73 SUP, STAR LAUNDRY 156.30 SUPPLIES, STATE 4TH OFFICE 20.00 TRAV, THE STATE BAR OF SD 705.00 DUES, CLEO
STOLP 10.84 JURY, STREICHER'S 2762.21 SUP, LINDSEY STRICHERZ 120.00 TRAV,
STURDEVANTS AUTO PARTS 402.03 REPAIRS/MAINT., RANDALL SUTTON 15.88 JURY,
SUTTON LAW OFFICE PC 18284.35 SVC, LOGAN SVATOS 20.00 WIT, SCOTT SWANSON 25.00
CELL, JERRY TAPIA 11.68 JURY, TECHNICOLOR SCREEN PRINTING 30.23 SVC, TEXAS
REFINERY CORP 435.00 SUPPLIES, THOMSON REUTERS-WEST 549.57 SUP, LANDAN
THORSON 56.72 JURY, STACEY THURY 105.04 JURY, GERI TIMM 10.84 JURY,
PRODUCTIVITY PLUS ACCOUNT 2205.43 REPAIRS/MAINT., TITAN MACHINERY 32426.80
REPAIRS/MAINT., DOUGLAS D. TORSTENSON 25.00 UTILITIES, TRAV'S OUTFITTER INC
3104.96 SUP, TRUE NORTH STEEL 12248.04 SUPPLIES, TWO WAY SOLUTIONS, INC 24928.58
REP, ANDREA URGO 11.68 JURY, US RECORDS MIDWEST 651.20 SUP, VAN DIEST SUPPLY
COMPANY 3518.40 SUP, CLARICE VANWELL 50.84 JURY, TYLER VARNES 40.00 CELL, VAST
BUSINESS 551.08 UTIL., VAST BROADBAND 49.95 UTILITIES, CARIE VAVRUSKA 16.72 JURY,
VER BEEK LAW 107.25 SVC, VERIZON WIRELESS 608.42 UTIL, GREAT WESTERN BANK 61.35
SUPPLIES, GREAT WESTERN BANK 294.03 PMT, GREAT WESTERN BANK 185.60 PMT,
GREAT WESTERN BANK 214.51 PMT, GREAT WESTERN BANK 654.90 PMT, GREAT
WESTERN BANK 436.40 PMT, MARLONIE VOGELSANG 25.00 UTILITIES, WALFORD
PROPERTIES 400.00 PMT, WALMART COMMUNITY 699.81 PMT, WARNE PLUMBING 2239.84
REP, TODD B WARNE 25.00 UTILITIES, WATERTOWN AMBULANCE 500.00 SVC,
WATERTOWN PUBLIC OPINION 1331.33 PUB, WATERTOWN WHOLESALE 148.74 SUPPLIES,
NICHOLAS WATSON 101.68 JURY, WIGHT & COMES FUNERAL CHAPEL 1020.91 SVC,
STEVEN WILLIAMS 106.72 JURY, WW TIRE SERVICE INC 704.24 REP, XEROX CORPORATION
223.49 SUPPLIES, YANKTON CO. SHERIFF 50.00 SVC, GARY YOUNG 51.68 JURY, JARED
ZIMPRICH 18.40 JURY.

AUTOMATIC BUDGET SUPPLEMENTS
Motion by Hanten, second by VanDusen, to approve the following automatic budget supplements:
$2,478.40 to the State Attorney's expenditure budget with Juvenile Justice Reinvestment Initiative grant
funds and $46,009.35 to the Road & Bridge expenditure budget with payments for haul road inspection
services; all voted aye; motion carried.

PERSONNEL CHANGES
Motion by Hanten, second by Cabel, to approve the following anniversary step increases: Jill Schweitzer,
Register of Deeds clerk, step 12/$19.84 per hour, 11/15/2019; Brent Solum, Deputy Sheriff, step 6/$25.08
per hour, 10/15/2019; all voted aye; motion carried.

TRAVEL REQUESTS
Motion by VanDusen, second by Waterman, to approve a travel request for the Emergency Management
Director to attend the Safety Benefits Safety Conference; all voted aye; motion carried.

OPEN
Glen Vilhauer, Watertown Council President, briefly addressed the Board regarding the removal of trees
infected with the Emerald Ash Borer. The City is contemplating the purchase of a grapple saw to aid in
the removal of infected trees. Mr. Vilhauer invited the Board to attend a demonstration of the equipment
on November 19th at Cattail Crossing Golf Course, at 2:00 p.m.

EXECUTIVE SESSION
Motion by Hanten, second by VanDusen, to enter into executive session at 10:45 a.m., per SDCL 1-25-2,
discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at
10:48 a.m.
ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:48 a.m., until 9:00 a.m., Tuesday, November 19th, 2019, all voted aye; motion carried.

ATTEST:

______________________________
Cindy Brugman, Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of $__________________

Codington County, November 12, 2019
APPLICATION FOR ABATEMENT OR REFUND OF TAXES
under the provisions of SDCL 10-18-1
TO THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA

NAME Barbara J Dell, Brandon R Heim, Phillip Dell
MAILING ADDRESS 110 16th Ave SE
CITY Watertown STATE SD ZIP CODE 57201

Record # 10765 Legal Description of Property Lot 14
BLK 71
2nd Railway Add

Application for an abatement / refund of taxes if being presented due to the following reason: (check applicable provision).

☐ An error has been made in any identifying entry of description of the real property, in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

☐ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

☐ The complainant or the property is exempt from the tax;

☐ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

☐ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

☐ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

☐ A loss occurred because of flood, fire, storm, or other unavoidable casualty;

☐ Structures have been removed after the assessment date (upon verification by the director of equalization).

☐ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

☐ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

☐ Other / Comments 

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding. - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Barbara Dell
Applicant's Signature

Subscribed and sworn to, before me this 7 day of Nov 2019

Shawna C. Weist
Notary / Auditor / Deputy Auditor / Director of Equalization

Date received in the County Auditor’s Office 11/8/2019

Taxes due in 2019 Total Taxable Value 49082 Total Taxes Due 8497.70
Tax levy 17.210 Property classification NA
Taxable Value Abated 29027 Amount Abated 497.56 Amount Refunded 

C. Brugman
Received by
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (the “MOU”), is entered into and effective this _______________ day of ________________________, 2019, by and between the City of Watertown, a South Dakota municipal corporation, 232nd St NE, Watertown, South Dakota 57201 (the “City”), and Codington County, a political subdivision of the State of South Dakota, 141st Ave SE, Watertown, South Dakota 57201 (the “County”), collectively the “Parties.”

Purpose

The purpose of this MOU is to memorialize the cost-sharing understanding between the Parties related to the City’s six-year agreement with Pictometry International Corp. as approved by the City Council on October 7, 2019, attached hereto as Exhibit A (the “Agreement”).

Understanding

The County will annually contribute to the City’s costs arising out of the Agreement. The County’s contribution for the year 2020 will be $36,681.00. The County’s annual contributions thereafter may vary, but the Parties agree to cooperate on an annual basis to maintain a fair and equitable cost-sharing arrangement. The Parties acknowledge that annual appropriations are contingent upon approval of the Parties’ respective governing bodies.

Miscellaneous Terms

The term of this MOU shall run concurrent with the effective dates of the Agreement and may be extended only by written agreement between the Parties. This MOU may be amended or modified at any time in writing by mutual consent of both parties. The MOU may be canceled by either party with 60 days advance written notice, with the exception where cause for cancellation may include, but is not limited to, a material and significant breach of any of the provisions contained herein, when it may be canceled upon delivery of written notice to the other party.

This MOU constitutes the entire understanding of the Parties pertaining to all matters contemplated hereunder at this time. This MOU does not constitute a formal undertaking but the Parties shall make good faith efforts to fulfill the terms of this MOU.

CODINGTON COUNTY

By: __________________________
Its: __________________________

ATTEST: _______________________

By: __________________________

CITY OF WATERTOWN

Sarah Caron, PE, CFM
Mayor

ATTEST: _______________________

Kristen Bobzien
Finance Officer
## CODINGTON COUNTY
## WATERTOWN, SD 57201-3611

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<tr>
<td>2019 CHEVY - 3GCUYAEFKG286564</td>
<td>204 - 311.0 - 434.00</td>
<td>ROAD &amp; BRIDGE</td>
<td>33,125.00</td>
</tr>
</tbody>
</table>

**TOTAL:** 33,125.00

---

Claim Of:
SHARP AUTOMCTVE  
PO BOX 1654  
WATERTOWN, SD 57201

Amount Allowed: $ 33,125.00

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

---

Claimant

Date

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment on this day 11/13/2019.

Chairman / authorized agent

Authorized Official

Date
<table>
<thead>
<tr>
<th>Personnel Transaction: New Hire/Change of Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Employee Name:</strong> Lisa Felch</td>
</tr>
<tr>
<td><strong>Date:</strong> 11/13/19</td>
</tr>
<tr>
<td><strong>Effective Date:</strong> 12/1/2019</td>
</tr>
<tr>
<td><strong>Position Title:</strong> Legal Sec</td>
</tr>
<tr>
<td><strong>Department:</strong> State's Attorney</td>
</tr>
<tr>
<td><strong>Current Step:</strong> Step 5</td>
</tr>
<tr>
<td><strong>New Step:</strong> Step 6</td>
</tr>
<tr>
<td><strong>Current Pay Rate:</strong> $17.22/$2996.28</td>
</tr>
<tr>
<td><strong>New Pay Rate:</strong> $17.75/$3088.50</td>
</tr>
<tr>
<td><strong>Reasons for Change:</strong> Anniversary Date</td>
</tr>
</tbody>
</table>

Employee Signature: [Signature]

Department Head Signature: [Signature]

Date: 11.12.19

County Commissioners: [Signature]

Date: [Signature]

Please submit form to the auditor's office one month prior to the effective or anniversary date.

Filed: Nov 13, 2019
<table>
<thead>
<tr>
<th><strong>EMPLOYEE NAME:</strong></th>
<th>Jamie Monson</th>
<th><strong>DATE:</strong></th>
<th>11/13/19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EFFECTIVE DATE:</strong></td>
<td>11/15/2019</td>
<td><strong>POSITION TITLE:</strong></td>
<td>Criminal/Civil Records Mgmt</td>
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<tr>
<td><strong>DEPARTMENT:</strong></td>
<td>State's Attorney</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>CURRENT STEP:</strong></td>
<td>Step 4</td>
<td><strong>NEW STEP:</strong></td>
<td>Step 5</td>
</tr>
<tr>
<td><strong>CURRENT PAY RATE:</strong></td>
<td>$20.72/$3605.28</td>
<td><strong>NEW PAY RATE:</strong></td>
<td>$21.43/$3728.82</td>
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<tr>
<td><strong>REASONS FOR CHANGE:</strong></td>
<td>Anniversary Date</td>
<td></td>
<td>education incentive</td>
</tr>
</tbody>
</table>

**EMPLOYEE SIGNATURE:** Jamie Monson  
**DEPARTMENT HEAD SIGNATURE:** Rescorr  
**DATE:** 11-13-19

**COUNTY COMMISSIONERS**

**DATE**

**PLEASE SUBMIT FORM TO THE AUDITOR’S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.**

**FILED**

NOV 13 2019
To: South Dakota County Auditors, County Commissioners, Zoning Administrators, Planning & Zoning Commissioners, and State’s Attorneys

From: Dakota Rural Action--Rural Vitality Committee

Subject: 3rd Annual CAFO Forum December 6th in Watertown

Date: 30 October 2019

County officials are often faced with difficult decisions when permitting Concentrated Animal Feeding Operations (CAFOs). In some parts of the state, these applications have unleashed controversy over the costs and benefits of these operations. If your county is among those confronted with an increase in CAFO applications, we hope you will participate in our 3rd Annual CAFO Forum in Watertown.

Our workshop provides information about issues that CAFOs generate as well as clarifying the role and authority of county officials in making decisions on permitting. Past participants have said this about our forum:

"Good explanation—explaining both sides of the issue and staying neutral for the most part understanding that SD is an ag state."

"I don’t think most people know the process. It was very good to get info from the source."

The workshop will take place on Friday, December 6th, from 10:00am-3:30pm CT at the Codington County Extension Building in Watertown. Codington County Extension is located at 1910 West Kemp Ave. Watertown, SD 57201. Attendance is free. Lunch will be provided.

This forum is ONLY open to county officials who play a part in the permitting process. RSVP is required.

Please share this invitation & agenda with county elected & appointed officials involved in the permitting process, including any newly-elected or appointed officials.

For more information or to RSVP, contact Rebeeca Terk at (605) 697-5204 x260 or email rebeccat@dakotarural.org.

Seating is limited; reserve your spot by 5pm CT Tuesday, November 26th.

"Dakota Rural Action (DRA) is a 31-year-old grassroots family agriculture and conservation group that organizes South Dakotans to protect our family farmers and ranchers, natural resources, and unique way of life."
AGENDA

*All sessions include opportunities for questions*

10:00 am  Registration, Welcome & Introductions

10:30 am  DENR’s Role in Permitting & Oversight
          Kent Woodmansey, Director, DENR Feedlot Permitting Program

11:15 am  Maintaining Your Transportation Infrastructure
          Gregory Vavra, Manager, SD Local Transportation Assistance Program

12:15 pm  Lunch & Opportunity for Networking

1:00 pm   CAFO “Model” Ordinance--Options & Considerations for Counties
          DRA Rural Vitality Committee Members

1:30 pm   Protecting Your Water Resources
          Jay Gilbertson, Director, East Dakota Water Development District

2:30 pm   Legal Ramifications of CAFO Permitting
          Mitch Peterson, Attorney, Davenport Evans Law Firm

3:30 pm   Wrap-Up & Adjourn--PLEASE hand in your evaluations!