

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, November 5, 2019

- 1. Pledge of Allegiance**
- 2. Conflict of interest items**
- 3. Call for Public Comment**
- 4. Action to approve the agenda**
- 5. Action to approve the minutes of October 22nd, 2019**
- 6. Monthly reports**
 - a. Veterans Service**
 - b. Weed**
 - c. Welfare**
- 7. Action to approve the purchase of data logger equipment for the Weed Dept.**
- 8. Action to appoint a City liaison to the Weed Board**
- 9. Action to approve the purchase of scanner equipment for the Register of Deeds office**
- 10. Action to appoint an Emergency Management Director**
- 11. FEMA update on 2nd disaster declaration request to the Governor**
- 12. Action to approve abatement applications**
- 13. Action to approve a gravel hauling quote**
- 14. Action to approve a notice to bidders for rip rap delivery and installation**
- 15. Action to approve a notice to bidders for culvert installation**
- 16. Action to approve a contract with Banner Associates for bridge rehabilitation engineering services**
- 17. Action to approve the purchase of a 2019 truck for the Highway Dept.**
- 18. Action to authorize the Chairman to sign a right-of-way certificate**
- 19. Action to authorize the Chairman to sign a utilities certificate**

20. Action to approve claims for payment
21. Action to approve automatic budget supplements
22. Action to approve personnel changes
23. Action to approve travel requests
24. Public Notices – possible quorum of Commissioners present
 - a. CCJAC meeting, Nov. 7, 2019, 6:10 p.m., at LATI
 - b. Sioux Valley Commissioner District meeting, November 20th, 12:00 p.m., in Huron
 - c. Watertown VA Clinic, open house, December 4th, 1-4 p.m.
25. Old Business
26. New Business
27. Open
 - a. Public Comments
 - b. Commission Comments
28. Action to enter into Executive session per SDCL 1-25-2 – Pending litigation
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
29. Action to adjourn until 9:00 a.m., Tuesday, November 12th, 2019; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

October 22, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 22, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Don Egert led the pledge of allegiance.

SPECIAL GUESTS

The Board recognized special guests present for this meeting, Don Egert and former County Commissioner, John W. (Jack) Thomas.

MOMENT OF SILENCE

The board held a moment of silence for Bryon Manning, son of County employee, Jacki Manning, who died, October 20th, as a result of a motorcycle accident.

CONFLICT OF INTEREST ITEMS

There were no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Waterman, to approve the minutes of October 15, 2019; all voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Hartley, advised the Board he was called out on Saturday, October 19th, to Highway 212 where a combine had come out of a field and dragged a large amount of mud onto the roadway. Mr. Hartley noted this was not a County road but he did then check for this situation on County roads. Mr. Hartley asked for Ag. Producers to be cognizant of this problem as a vehicle did hit the mud on Highway 212, was damaged, and considered a total loss. Mr. Hartley noted he has received thanks from the Hyde County Highway Superintendent for sharing Codington County's haul road agreement in association with wind tower projects in Hyde County. The Optimist Club thanked the Highway department for providing a motor grader for the equipment show at the National Guard Readiness Center. Other items reported on were as follows: wind tower projects in the area are progressing; mandatory working Friday's are in place for the Highway Department personnel; County Road 8-2 (168th Street) has been raised out of flood water approximately 2 to 2.5 feet and is currently still closed as work continues; rip rap is being hauled along County Road 23-6 (442nd Avenue), south of Tinkertown, to build up that road; County Road 10-1 will be addressed as soon as conditions dry up; FEMA reports are being generated for the first disaster declaration; a mower tractor has been repaired and mowing is taking place where possible due to wet conditions; and the annual striping project has been completed. **Emergency Management Director, Jim Sutton**, updated the Board as follows: a Cyber Security survey is being completed in order to qualify for future Homeland Security grant funds; data is being collected and

reported to FEMA for grant reimbursement for the spring disaster declaration; data is also being collected for the time period in September related to the 2nd Disaster Declaration; 9/24 a meeting of local and state officials was held regarding gauging of river levels and the need for standardization of those measurements; ICS classes will be hosted in Codington County; sandbags continue to be provided for use at Lake Kampeska; and a POD exercise was held on October 7th. The Search and Rescue team assisted with a water rescue/boat recovery in Day County; assisted in the search for a missing driver in Hamlin County; and responded to a call about a boat going down on Lake Kampeska, which turned out to be a canoe partially submerged in the lake. The owner of the canoe is being sought. The next LEPC meeting is scheduled for November 12th. Sheriff, Brad Howell, provided the Board with the following statistics, compiled during the month of September 2019, for the Detention Center and Sheriff's Office: Fees collected in the amount of \$8,456.55 were retained by the County; 610 cases/calls for service; responded to 14 accidents; 74 arrest warrants served; 219 sets of civil papers served; 7,590 inmate transport miles (23 trips); average daily inmate population 69.17 (high of 75 and low of 65); 28 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 63 individuals testing twice daily for PBT'S; 50 individuals reporting twice weekly for UA Drug testing; 245 bookings; \$19,879.08 collected in fees for out of county prisoner contracts; \$6,930.00 collected in work release fees; \$6,693.00 collected in fees for the 24/7 program; and \$3,609.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General. Discussion was held regarding travel costs for retrieving inmates from out of state and the number of out of County inmates currently held in the Codington County Detention Center. Sheriff Howell updated the Board on the availability of AED's through charitable trust funds and ALICE training (active shooter training) for Courthouse staff. Discussion was also held regarding traffic control in the area of the wind tower projects.

RIP RAP NOTICE TO BIDDERS

Highway Supt., Rick Hartley, advised the Board that the recent notice to bidders for the placement of rip rap along several County roads is insufficient for the intended project and a new notice will be required in the future. Motion by Gabel, second by VanDusen, to cancel the notice to bidders approved by this Board on October 8th, 2019; all voted aye; motion carried.

SAND BAGS PURCHASE

Motion by VanDusen, second by Gabel, to authorize the purchase of 30,000 sand bags, to replenish the current supply, per the request of Emergency Management Director, Jim Sutton; all voted aye; motion carried.

PRE-TRIAL JUSTICE RESEARCH SITE

Commissioner Gabel and Sheriff Howell reviewed requirements of the County as a pre-trial justice research site. This program could assist the County in the reduction of pre-trial jail population. Sheriff Howell noted the requirements of the project would be very labor intensive to the County and infringe on the normal duties of law enforcement employees. Commission Gabel suggested waiting for another opportunity without such a great workload demand. The County will not pursue consideration as a pre-trial justice research site at this time.

RENODRY/RISING DAMP PROJECT

Motion by Hanten, second by Waterman, to postpone action on this item until December 3rd to allow additional time for research on the procedure; all voted aye; motion carried.

WELFARE DIRECTOR APPOINTMENT

Motion by Gabel, second by VanDusen, to allow Welfare Director, Sarah Petersen, to accept an invitation to sit on the Executive Board of Directors to the National Association of County Human Services; Gabel, VanDusen, and Johnson voted aye; Waterman and Hanten voted no; motion carried.

GOVERNMENT BUILDINGS VEHICLE

Motion by VanDusen, second by Gabel, to authorize the Facilities Manager to order a 3/4-ton Dodge Ram pick-up from the State bid list in the amount of \$30,589.00 as budgeted in 2020 for the Government Buildings department. Discussion was held regarding the transfer of vehicles between departments, the age and condition of vehicles to be transferred, and the need for a plow on the vehicle used at Memorial Park in order to keep the roads clear at the Park during the winter season. Subsequent motion by Gabel, second by Hanten, to postpone action on this request until December 3rd; Gabel, Waterman, Johnson and Hanten voted aye; VanDusen voted no; motion carried.

MID-MONTH PAYROLL DRAW I.R.S. REGULATIONS

The Board discussed a situation in Pennington County where Pennington County is facing fines from the Internal Revenue Service for a long-standing practice of paying employees a mid-month salary draw without immediately paying federal payroll taxes on said draws. Codington County also issues a mid-month salary draw to employees who wish to participate and pays the federal payroll taxes at the end of each month with regular monthly payroll. The program available to the County for the mid-month draw does not calculate payroll tax. The I.R.S. regulation calls for the immediate payment of payroll taxes upon remittance of any payroll/salary draws. Motion by Hanten, second by Gabel, to terminate the practice of a mid-month salary draw for County employees effective January 1st, 2020, per a recommendation from the South Dakota Dept. of Legislative Audit and per the recommendation of Auditor, Cindy Brugman. The Auditor noted that the termination of this practice will put Codington County in compliance with I.R.S. regulations and possibly prevent future fines to the County. Upon vote of the Board; all voted aye; motion carried.

COUNTY LIEN RELEASE

The Board met with, Paul Larsen, First Premier Mortgage, regarding a County Aid lien filed against Trey Petrich, whose spouse, Jerika Johnson, is applying for a home mortgage loan. Ms. Johnson, who was present for this meeting, cannot proceed with a loan application due to a County aid lien filed against her spouse for Court Appointed Attorney services. Mr. Larson requested that the County release the lien, in the amount of \$8,047.50, to allow Ms. Johnson to proceed with the loan application and then re-file the lien after the closing on the property which Ms. Johnson is attempting to purchase. Motion by VanDusen, second by Hanten, to release the lien against Trey Petrich, in the amount of \$8,047.50, and to re-file the same lien upon the closing of the property purchased by his spouse, Jerika Johnson; all voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Waterman, to approve for payment the following claims; all voted aye; motion carried: Visa Reliabank 753.98 sup/trav, Watertown City \$23,768.19.

PERSONNEL CHANGES

Motion by Hanten, second by VanDusen, to approve the following anniversary step increase, personnel changes: Barbara Martenson, Director of Equalization, clerk, step 13/\$19.99 per hour, 10/15/19; Gordon Hedges, Ag. Building, building maintenance, step 6/\$17.75 per hour, 9/1/19. Upon vote of the Board; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Gabel, second by Waterman, to the following travel request: County Welfare Director, ESG Training; Gabel, Waterman, Johnson, and VanDusen voted aye; Hanten voted no; motion carried.

CCJAC MEETING

Commissioner Gabel noted the 10/10/19 postponed meeting of the CCJAC will take place at 6:10 PM on 11/7/2019 at LATI.

NACO STEERING COMMITTEE NOMINATION

Commissioner Hanten advised the Board she has been nominated as a member of the NACo Community, Economic and Workforce Development Policy Steering Committee. Members of this committee are expected to attend both the NACo Legislative Conference and Annual Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, November 5th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Cindy Brugman

From: Steve Molengraaf <weed.codcoext@midconetwork.com>
Sent: Tuesday, October 29, 2019 2:40 PM
To: Cindy Brugman
Subject: [EXT] Weed board-city liason

Cindy

I need to have on the November 5th agenda action for approval of a city liason on the weed board. Ron Moehring is the candidate. He has recently move back from Blunt. Has worked for SD Department of Ag, in the Weed department area for 20 years. Also a landowner north of Henry.

Steve

Sent from my iPhone



Equipment and Services Proposal

37675

37675 .02

504 Jensen Ave SE
Watertown, SD 57201
P: 605.882.1555

3710 S Kiwanis Ave.
Sioux Falls, SD 57105
P: 605.361.8881

1680 East Capitol Ave Suite B
Bismarck, ND 58501
P: 701.258.6689

114 Main St. N Ste. 202F
Hutchinson, MN 55350
P: 320.582.0234

Codington County Register of Deeds - Scanner for Tyler

August 20, 2019

Bill To:
Codington County Register of Deeds
Ann Rasmussen
14 First Ave SE
Watertown, SD 57201

Phone:
(605) 882-6278

Ship To:
Codington County Register of Deeds
Ann Rasmussen
14 First Ave SE
Watertown, SD 57201

Email: annr@codington.org

Salesperson: Greg Richter

| | Description | Price Each | Qty | Ext Price |
|---------------------------|---|------------|-----|--|
| Fujitsu sheetfeed | | | | \$5,090.00 |
| 1 | FUJITSU SCANNER FI-7460 Fujitsu fi-7460 Sheetfed Scanner - 600 dpi Optical - 24-bit Color - 10-bit Grayscale - 60 ppm (Mono) - 60 ppm (Color) - Duplex Scanning - USB PSIP 60PPM/120IPM 100PG ADF USB3.0 | \$2,850.00 | 1 | \$2,850.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| 2 | FUJITSU WARRANTY 3YR Fujitsu Basic - 3 Year Extended Warranty - Warranty - 1 Incident(s) - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Physical, Electronic Service | \$2,240.00 | 1 | \$2,240.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| Fujitsu flatbed | | | | \$10,510.00 |
| 3 | FUJITSU FI-7700 Fujitsu fi-7700 Sheetfed/Flatbed Scanner - 600 dpi Optical - 24-bit Color - 8-bit Grayscale - 100 ppm (Mono) - 100 ppm (Color) - Duplex Scanning - USB 100PPM 300ADF FLTBED 90DAY ONSITE | \$6,360.00 | 1 | \$6,360.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| | All pricing is good until 9/30/19 | | | |
| 4 | FUJITSU SCANCARE WARRANTY 3YR Fujitsu ScanCare - 3 Year Extended Warranty - Warranty - 1 Incident(s) - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Electronic and Physical Service | \$4,150.00 | 1 | \$4,150.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| Canon sheetfeed | | | | \$7,860.00 |
| 5 | CANON IMAGE SHEETFEED SCANNER Canon imageFORMULA DR-G2110 Sheetfed Scanner - 600 dpi Optical - 24-bit Color - 8-bit Grayscale - 110 ppm (Mono) - 110 ppm (Color) - Duplex Scanning - USB PRODUCTION DOCUMENT SCANNER | \$5,825.00 | 1 | \$5,825.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| 6 | ECAREPAK 2YR 2YR +2PM ECAREPAK FOR DR-G2110 ONSITE SVC PROGRAM | \$2,035.00 | 1 | \$2,035.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| HP Scanjet flatbed | | | | \$5,000.00 |
| 7 | HP SCANJET FLOW N9120 FN2 HP Scanjet Flow N9120 fn2 Sheetfed Scanner - 600 dpi Optical - 24-bit Color - 8-bit Grayscale - 120 ppm (Mono) - 120 ppm (Color) - Duplex Scanning - USB SCANNER | \$4,105.00 | 1 | \$4,105.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| 8 | HP CARE PACK 3 YEAR EXTENDED HP Care Pack - 3 Year Extended Warranty - Warranty - 9 x 5 Next Business Day - On-site - Maintenance - Parts & Labor - Physical, Electronic ServiceNext Business Day - Parts and Labor - Availability: 9x5 | \$895.00 | 1 | \$895.00 <input type="checkbox"/> |
| | Option Item -Not Included in Total | | | |
| Setup | | | | \$168.00 |
| 9 | 10FT USB 2.0 AB CABLE Tripp Lite 10ft USB 2.0 Hi-Speed A/B Device Cable Shielded M/M - Type A Male USB - Type B Male USB - 10ft USB 2.0 24/28 AWG USB-A TO USB-B | \$8.00 | 1 | \$8.00 <input checked="" type="checkbox"/> |

| | Description | Price Each | Qty | Ext Price |
|----|---|------------|-----|------------|
| 10 | SUPPORT WORK ON site installation of document scanner direct via USB to Tyler Document Imaging PC. Load scanner and twain drivers and test within Tyler software. Tyler software configuration responsibility of Tyler support. | \$180.00 | 1 | \$180.00 ☒ |

Payment Terms:

Payment terms that are established at the time of the order. We accept cash, check, or credit card. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.

Subtotal \$168.00

Tax \$0.00

Return Policy:

Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or items that are older than 30 days from date of purchase.

Total \$168.00

Quoted by: _____

Accepted by: _____

APPLICATION FOR ABATEMENT OR REFUND OF TAXES
under the provisions of SDCL 10-18-1
TO THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA

NAME Jeffrey J. Stadheim
MAILING ADDRESS 44964 176th Street
CITY Watertown STATE SD ZIP CODE 57201
Record # 12321 Legal Description of Property Lot 5 B133 Watertown
Development Co Add + Former NWE RR ROW
Highways

Application for an abatement / refund of taxes if being presented due to the following reason (check applicable provision).

☐ An error has been made in any identifying entry of description of the real property; in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;

☐ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;

☐ The complainant or the property is exempt from the tax;

☐ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;

☐ Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid;

☐ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.

☒ A loss occurred because of flood, fire, storm, or other unavoidable casualty;
Date of Loss MAY 7 2018

☐ Structures have been removed after the assessment date (upon verification by the director of equalization).
Date structures removed _____

☐ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.

☐ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.

☐ Other / Comments The value of the buildings should be reassessed.

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Jeffrey J. Stadheim
Applicant's Signature

Subscribed and sworn to, before me this 16th day of October, 2019.

William Peterson
Notary / Auditor / Deputy Auditor / Director of Equalization

Date received in the County Auditor's Office 10/24/2019 Received by C. Brugman
Taxes due in 2019 Total Taxable Value 626364 Total Taxes Due 10779.72
Tax levy 17.210 Property classification NA
Taxable Value Abated 372696 Amount Abated 6414.10 Amount Refunded _____

mailed
to
City
10-24-19

APPLICATION FOR ABATEMENT OR REFUND OF TAXES
under the provisions of SDCL 10-18-1
TO THE BOARD OF COUNTY COMMISSIONERS OF CODINGTON COUNTY, SOUTH DAKOTA

NAME _____
MAILING ADDRESS _____
CITY WATERTOWN STATE SD ZIP CODE 57201
Record # _____ Legal Description of Property _____

WATERTOWN CITY

Application for an abatement / refund of taxes if being presented due to the following reason (check applicable provision).

- _____ An error has been made in any identifying entry of description of the real property; in entering the valuation of the real property or in the extension of the tax, to the injury of the complainant;
- _____ Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment;
- _____ The complainant or the property is exempt from the tax;
- _____ The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment;
- _____ FILED OCT 24 2019
- _____ CODINGTON COUNTY AUDITOR Taxes have been incorrectly paid or error made in noting payment or issuing receipt for the taxes paid;
- _____ The same property has been assessed against the complainant more than once in the same year, and the complainant produces satisfactory evidence that the tax for the year has been paid.
- _____ A loss occurred because of flood, fire, storm, or other unavoidable casualty;
Date of Loss _____
- _____ Structures have been removed after the assessment date (upon verification by the director of equalization),
Date structures removed _____
- XX _____ Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline as prescribed in § 10-6A-4.
- _____ Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to temporary duty assignment for the military.
- _____ Other / Comments _____

(No tax may be abated on any real property which has been sold for taxes, while a tax certificate is outstanding - - Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

I hereby apply for an abatement / refund of property taxes for the above reasons.

Subscribed and sworn to, before me this 17th day of October, 2019.

Applicant's Signature _____

Debbie Melville
Notary / Auditor / Deputy Auditor
My Commission Expires March 24, 2021
DEBBIE MELVILLE
NOTARY PUBLIC
SOUTH DAKOTA

Date received in the County Auditor's Office 10-24-19 Received by C Brugman
Taxes due in 2019 Total Taxable Value 93909 Total Taxes Due 1274.90
Tax levy 13.576 Property classification 00
Taxable Value Abated 20182 Amount Abated 273.98 Amount Refunded _____

mailed
to
City
10-24-19

**Office of Superintendent of Highways
CODINGTON COUNTY
1201 10th STREET NW
WATERTOWN, SD 57201
PHONE (605) 882-6271
FAX (605) 882-6270**

November 5, 2019

QUOTE FOR GRAVEL HAULING

The Codington County Highway Department has received a quote from area business man, Neil Jacobson, to haul material for Codington County. He will give the County the same rate that he hauls for townships in Codington County. The quote is 28 cents a ton with a minimum of 9-mile haul. The material will be loaded by Codington County at the pits indicated on the attached map. The quote submitted for hauling is with a belly dump tractor trailer combination with a minimum legal payload of 22 tons. The quote was submitted in loaded per ton mile. The person must include a description of vehicles, a certificate of insurance must be provided prior to acceptance of quote.

Depending on weather, this project will begin on Wednesday, November 6th. Haul hours will be 7:30 AM to 4:30 PM, Monday thru Friday excluding holidays.

**CODINGTON COUNTY
NOTICE TO BIDDERS**

Notice is hereby given that the Board of Commissioners of Codington County, South Dakota, will receive bids up to 9:00 AM in the morning, on Tuesday, November 26th, 2019 at The Codington County Auditor's Office at 14 First Avenue SE, Watertown, South Dakota 57201. All bids will be opened and read aloud in the Commission chambers during the regularly scheduled meeting on the 26th of November, 2019 for the following:

DELIVERED AND PUT IN PLACE CLASS B FRACTURED RIP RAP to a location 2 miles south of SD Hwy 20 on 448th Avenue then west 2 miles on 168th St County road 8-2. Details, specifications and bid documents may be obtained at the address listed below. 12,000 Approximate tons.

DELIVERED AND PUT IN PLACE CLASS B FRACTURED RIP RAP to a location 2 miles south of SD Hwy 20 on 437th Avenue then east 160th St 1 and half miles County road 4-1. 1,300 Approximate tons.

DELIVERED AND PUT IN PLACE CLASS B FRACTURED RIP RAP to a location 6 miles north of SD Hwy 212 on 437th Avenue then east half mile on 167th St County road 8-1. 1,200 Approximate tons.

The Office of The Superintendent of Highways
1201 Tenth Street NW
Watertown, South Dakota 57201

GENERAL NOTES: All materials shall meet the *Standard Specifications for Roads and Bridges* of the SDDOT. Certification shall be provided on all bid items stating that they meet specifications when Codington County Highway Department requests such certificates.

ALL BIDS shall be accompanied by a certified check or cashiers check for 5% of the amount bid, based on the estimated quantities stated in the specifications, drawn on a solvent bank domiciled within the state of South Dakota, or in lieu thereof, a bid bond for 10% of the amount of the bid. The Board reserves the right to reject any or all bids and to waive any defects therein, and to buy in the best interest of the County. Bids shall be submitted on Codington County bid forms, in a sealed envelope labeled as to the contents and delivered to The Codington County Auditor's Office prior to the time of the bid opening.

Dated this 5th day of November, 2019

Chairman, Board of Commissioners

ATTEST:

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published twice at a total approximate cost of \$_____

CODINGTONCOUNTY
NOTICE TO BIDDERS
Culvert Installation Project 19-3, 23-4

Notice is hereby given that the Board of Commissioners of Codington County, South Dakota, will receive bids up to 9:00 AM in the morning, on Tuesday, November 26th 2019 at The Codington County Auditor's Office at 14 First Avenue SE, Watertown, South Dakota 57201. All bids will be opened and read aloud in the Commission chambers, during the Board' for the following:

FOUR CULVERTS to be installed in four location on Codington County Roads. Plans and specification details can be obtained at:

The Office of The Superintendent of Highways
1201 Tenth Street NW
Watertown, South Dakota 57201

GENERAL NOTES: All materials shall meet the *Standard Specifications for Roads and Bridges* of the SDDOT. Certification shall be provided on all bid items stating that they meet specifications when Codington County Highway Department requests such certificates.

ALL BIDS shall be accompanied by a certified check or cashier's check for 5% of the amount bid, based on the estimated quantities stated in the specifications, drawn on a solvent bank domiciled within the state of South Dakota, or in lieu thereof, a bid bond for 10% of the amount of the bid. The Board reserves the right to reject any or all bids and to waive any defects therein, and to buy in the best interest of the County. Bids shall be submitted on Codington County bid forms, in a sealed envelope, labeled as to the contents and delivered to The Codington County Auditor's Office prior to the time of the bid opening.

Dated this 5th Day of November 2019.

Chairman, Board of County Commissioners

ATTEST:

Codington County Auditor

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Published twice a total approximate cost of \$_____



Banner Associates, Inc.
503 South Dakota St
Milbank, SD 57257
Tel 605 692 6342
Toll Free 855 323 6342
www.bannerassociates.com

October 21, 2019

Mr. Rick Hartley
Codington County Highway Superintendent
1201 10th St. NW
Watertown, SD 57201

Re: Letter of Contract - Engineering Services
Structure No. 15-240-155 Rehabilitation
Codington County, South Dakota

F:\Proposals\2019 Letter-Contract Proposals\73 October 2019 - Codington Co 15-240-155 Rehab\Banner Letter of Contract Codington Co 15-240-155 Rehab.doc

Dear Mr. Hartley:

Banner Associates, Inc. ("Banner") is pleased to submit this letter of contract for Engineering Services for rehabilitating the above referenced bridge in Codington County.

Engineering Scope of Services:

1. Survey (elevations, topo & one-call) within right-of-way, 100' south to 100' north of existing bridge.
2. Measure existing bridge.
3. Design and construction plans to replace existing double-tee units, replace railing, add guardrail and add riprap.
4. 404 permit application for maximum wetland impact of 0.08 acres.
5. Project Manual (bid documents).
6. Advertise for bids, conduct bid letting, review and tabulate bids.
7. NOI application for storm water construction activities permit.



Page 2

Exclusions:

Based on our understanding of the project, the following items are excluded from our Scope of Services:

- Construction services (inspection, staking, testing etc.)

Client Obligations:

- Cost of Permits

Engineering Services Compensation:

We are proposing to complete the above described Engineering Services for the hourly (not to exceed) amount including reimbursable expenses of \$32,400.00 plus applicable taxes.

Any work that falls outside this scope will be billed separately based on our hourly rates in accordance with the attached Schedule of Labor Rates and Expenses.

Time Schedule of Work:

We propose to do the survey work in November or December of 2019 if weather allows. The survey work will be completed in the spring of 2020 if the weather does not allow the survey work to be done in 2019.

We propose to conduct the bid letting in late 2020 or early 2021. Construction is anticipated during the 2021 construction season pending the results of the bid letting.



Page 3

This Letter of Contract incorporates and includes Banner's Schedule of Labor Rates and Expenses and General Conditions.

If you have any questions regarding this contract, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Junker".

Mark Junker, PE
Project Manager
Banner Associates, Inc.

A handwritten signature in blue ink, appearing to read "Pat Carey, PE".

Pat Carey, PE
Civil Department Head
Banner Associates, Inc.

Enclosure:

1. Schedule of Labor Rates and Expenses
2. General Conditions

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this _____ day of _____

Client: _____

Codington County



Banner Associates, Inc.
409 22nd Ave. So, Box 298
Brookings, SD 57006
Tel 605 692 6342
Toll Free 855 323 6342
www.bannerassociates.com

SCHEDULE OF LABOR RATES AND EXPENSES

January, 2019

| | |
|-------------------------------------|---------------------------|
| Administrative | \$55.00 to \$135.00/Hour |
| Surveying/Geomatics | \$70.00 to \$120.00/Hour |
| Engineering Technician..... | \$65.00 to \$100.00/Hour |
| Staff Engineer and Technician | \$60.00 to \$100.00/Hour |
| Project Engineer | \$100.00 to \$135.00/Hour |
| Project Manager | \$120.00 to \$195.00/Hour |

1. Meals at State Rates.

2. Lodging at actual cost.

3. Reimbursables:

| | |
|---------------------------------------|-------------|
| Mileage..... | \$0.55/Mile |
| Photocopy | 0.08/Copy |
| Black & White 11x17 Laser Prints..... | 0.15/Sheet |

4. All other direct project expenses at actual cost of materials.

We reserve the right to adjust the rates.

GENERAL CONDITIONS

Agreement. The entire Agreement between the Client and Banner shall consist of the Letter of Contract, the Schedule of Labor Rates and Expenses and these General Conditions ("Agreement"). The Agreement represents the entire, integrated Agreement and supersedes all other negotiations, representations or agreements, either written or oral. The Agreement may be amended only by written agreement of the Parties. Banner's services are limited to those specifically identified in the Agreement.

Authorization to Proceed. Execution of this Agreement by the Client will be authorization for Banner to proceed with the Services, unless otherwise provided in the Agreement.

Cost Opinions. Any opinion of cost provided by Banner will be on a basis of experience and judgment, but, since construction costs are dependent upon many market and other conditions over which Banner has no control, Banner shall not be responsible for variations between actual costs and any opinion of cost.

Standard of Care. In the performance of its professional services, Banner will use that degree of care and skill ordinarily exercised by similarly situated professionals under like and similar circumstances. No express or implied warranties are applicable to, or provided with, any of Banner's services.

Payment. Monthly invoices will include charges incurred during the preceding month. Payment of the invoice is due within thirty (30) days following the date of the invoice. A charge of one and one-half percent (1 1/2%) per month, or the maximum legal rate for commercial accounts, whichever is less, will be charged for late payment. Client shall be responsible for reimbursing Banner for all costs incurred in collecting delinquent amounts owed by Client.

Termination. This Agreement may be terminated for convenience upon 30 days' written notice, or for cause, if either party fails to substantially perform as required under the Agreement through no fault of the other party and does not commence to diligently correct such nonperformance within 5 days of receipt of written notice. Upon termination, Banner will be paid for all services authorized and performed up to the termination date plus reasonable termination expenses incurred by Banner as a result of the termination. This Agreement will otherwise terminate upon completion of all applicable requirements of the Agreement. The Indemnity and Limitation of Liability Provision shall survive any termination of this Agreement.

Indemnity and Limitation of Liability. The Client agrees to defend, indemnify and hold Banner and its professionals, officers, employees representatives and agents harmless from and against all claims, costs, expenses (including attorney's fees and expenses) asserted against Banner in connection with the Project, including, but not limited to claims involving hazardous substances, except to the extent caused by the sole negligence of Banner. Banner's liability to the Client for losses, damages or injuries arising out of the performance of Banner's services or the Project will be limited to a sum not to exceed the greater of \$50,000 or Banner's fee (to a maximum of \$1,000,000 or the amount of any insurance available to cover such liability if less than \$1,000,000).

Severability. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law.

Hazardous Substances. Unless specifically stated in this Agreement, Banner shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

Interpretation. This Agreement and any claims or disputes arising out of, or relating to, the Agreement shall be governed by the laws of the State of South Dakota, other than any choice of law provisions under South Dakota law.

No Third Party Beneficiaries. This Agreement is for the sole benefit of Client and Banner and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party against either Client or Banner.

Responsibility for Construction. The Client agrees that in accordance with generally accepted construction industry standards, Banner shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, since they are solely the responsibility of the contractor, and Banner shall not have control over or charge of, and shall not be responsible for, acts or omissions of the contractor, including, but not limited to the contractor's failure to perform its work in accordance with industry standards and the requirements of any plans and specifications.



AgTerra Technologies, Inc.
212 W Burkitt Street

Quote

| Date | Quote No. |
|-----------|-----------|
| 9/30/2019 | 20-2547 |

| Name/Address |
|---|
| Codington County Weed & Pest 1910 W Kemp Ave Watertown, SD 57201-3048 |

| Ship To |
|---------|
| |

| Description | Qty | U/M | Rate | Total |
|--|-----|-----|----------|------------|
| SprayLogger E3 Includes: 1 SprayLogger E3 Unit with 1 flow sensor port and 3 switch ports 1 External Power Adapter 1 External GPS Antenna Includes 1 Year Warranty | 1 | | 3,250.00 | 3,250.00 |
| Additional Port/Channel + Cable | 1 | | 250.00 | 250.00 |
| SprayLogger E3 Annual License | 1 | | 100.00 | 100.00 |
| Shipping and Insurance Charges | 1 | | 30.00 | 30.00 |
| Quote valid for 30 days. | | | | |
| Total - US Dollars | | | | \$3,630.00 |

Full payment in advance for products and services unless otherwise noted. 30 day return if products returned in original sellable condition; otherwise 15% restocking charge may apply. 1 year warranty on all hardware components covers ordinary usage. Please allow 30 days for delivery. Hardware orders shipped after payment is received.

Transaction fees for credit card payments may apply.

Taxes, if applicable are not estimated in this quotation.

Sharp Automotive
HWY 212& 20
WATERTOWN SD 57201
605-886-8081 sharpautos.com

Date: 10/28/2019
Time: 12:43:17 PM
Fjerstad, Dan

Name

Codington County Court House

Address

14 1st Ave Se, Watertown, SD 57201-3611

Home Telephone

605-520-1079

Business Telephone

605-886-2552

E-Mail

Vehicle

2019 CHEVY TRKS SILVERADO 1500 4WD CK10*43 Crew Cab Work Truck

Stock No.

VIN

Color

Odometer


Options

| Option A - Base Retail Payments | | | | RETAIL | |
|---------------------------------|------------------------------|------------------------------|------------------------------|-----------------|-------------|
| | Down Payment | | | | |
| Term | \$2,000.00 | \$3,000.00 | \$4,000.00 | Retail Price | \$43,125.00 |
| 48 MO | <u>\$747.35</u> 6.99% APR | <u>\$723.34</u> 6.99% APR | <u>\$699.33</u> 6.99% APR | Savings | \$10,139.00 |
| 54 MO | <u>\$675.41</u> 6.99% APR | <u>\$653.71</u> 6.99% APR | <u>\$632.01</u> 6.99% APR | Selling Price | \$32,986.00 |
| | | | | Options | \$0.00 |
| | | | | Sub-Total | \$32,986.00 |
| | | | | *Fees | \$139.00 |
| | | | | **SalesTax | \$0.00 |
| | | | | Net Sales Price | \$33,125.00 |

* Fees include: Doc Fee \$139.00
Finance Tax 4.0000%

Customer Approval

Retail payments are an estimate and may vary among lending institutions. Tax rules may vary per state. The final terms of your loan may differ depending on the actual terms of the financial institution's acceptance and are negotiable. Retail Net Sales Price is based on 0 down payment.
This quote is valid until: 11/04/2019


Management Approval

RIGHT-OF-WAY CERTIFICATE

TO: Local Government Assistance
South Dakota Department of Transportation
700 Broadway Avenue East
Pierre, South Dakota 57501-2586

RE: Project No. BRO 5015(38), County Codington, PCN 04YH

This is to certify that the Board of County Commissioners of Codington County, South Dakota has acquired all necessary right of way and temporary construction easements required for the construction of Project Number BRO 5015(38) in Codington County, in accordance with the provisions of the Uniform Relocation Assistance & Real Property Acquisition Policies Act of 1970 as amended. Relocation assistance was ___ not X required on this project and, if so, was accomplished in accordance with State and Federal directives.

We also certify that all improvements (utilities, fence, etc.), to be removed under right of way negotiations have been moved or will be moved by the date of the letting or that the necessary agreement has been reached with the owner involved.

DATED THIS _____ DAY OF _____, 20 ____.

BOARD OF COUNTY COMMISSIONERS

ATTEST: OF _____ COUNTY

BY: _____

COUNTY AUDITOR
(SEAL)

CHAIRMAN

Approved by: _____
Project Manager Date

TO: Local Government Assistance
South Dakota Department of Transportation
700 Broadway Avenue East
Pierre, South Dakota 57501-2586

RE: UTILITIES CERTIFICATE

PROJECT NUMBER BRO 5015(38) PCN 04YH

This is to certify that the Board of County Commissioners of Codington
County, South Dakota, will move and/or adjust or will cause to be moved, and/or adjusted, any and all
utilities, whether publicly or privately owned, lying in the path of or conflicting with the construction of
said project within the limits of said county.

1. The moves and/or adjustments will be accomplished at no cost to the State of South
Dakota; and without Federal participation; and will be coordinated with the construction
of said project. The following utilities have been contacted and are aware of the
project:

| <u>Utility Company</u> | <u>Date Contacted</u> |
|--|-----------------------|
| Codington Clark Electric: (605) 886-5848 | |
| Century Link: (605) 882-0801 | |
| | |
| | |
| | |

2. The utilities referred to in this certificate do not include railroads or railroad owned
facilities.
3. All other utilities not included in this certificate are listed below:

We also certify that all physical features (fences, signs, posts, etc.) to be removed under utilities
negotiations have been moved or will be moved by the date of the letting or that an agreement has
been negotiated with the owner involved.

DATED THIS _____ DAY OF _____, 20 ____.

ATTEST: _____
OF _____ COUNTY

COUNTY AUDITOR
(SEAL)

BY: _____
CHAIRMAN

Approved by: _____
Project Manager Date

October 29, 2019

Commissioners: 10,242.62 total salaries. Auditor: 20,921.78 total salaries. Co. Treasurer: 30,480.34 total salaries; Betty Overlie 3495.66 step increase; Sandy Theye 3234.66 step increase. States Attorney: 38,279.69 total salaries; Katie Moes \$16.17 PT New Hire. Gov. Buildings: 21,865.82 total salaries Bryan Bleeker 3380.82 step increase; Larry Merchant 2900.58 step increase. Dir. Equalization: 41,505.39 total salaries; Barb Martenson 3478.26 step increase. Reg. of Deeds: 20,682.79 total salaries. Veterans Service: 10,176.47 total salaries. Sheriff: 93,977.20 total salaries; Rusty Mathews 4785.00 step increase. Co. Jail: 119,262.49 total salaries; Justin Halajian 3640.08 step increase. Coroner: 1,695.49 total salaries. Welfare: 6,417.57 total salaries. County Nurse: 4,653.81 total salaries; Jeanie Ochsendorf 3478.26 step increase. Co. Park: 11,411.85 total salaries. Ag. Bldg.: 7,936.51 total salaries; Scott Swanson 3789.72 step increase; Gordy Hedges 3088.50 step increase. Co. Extension: 9,544.10 total salaries. Weed Control: 9,464.19 total salaries. Planning Board: 342.40 total salaries. Road & Bridge: 95,998.97 total salaries. Emergency Management: 12,125.03 total salaries. Crime Victim: 6,563.67 total salaries. W.I.C.: 4,170.54 total salaries. 577,718.72

Breakdown of withholding amounts which are included in the above: S.D. Retirement 51,049.22; S.D. Retirement 161.52 spouse option; S.D. Supplemental Retire. 4,985.00 suppl. retire.; Sanford 67,575.22 ins.; Reliance Standard Life Insurance 450.42 life ins.; Delta Dental 6,406.38 ins.; Avesis 867.93 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 519.20 employee union dues; AFLAC 4,323.13 ins.; John Hancock 4,130.00 suppl. retire.; AFLAC 720.64 ins.; Watertown United Way 65.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,065.00 employee payments; Cod. Co. Treasurer 32,200.00 employee monthly draw; SDRS Supplemental Retirement 4,450.00 Roth retirement; Teamsters Local Union 120 257.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 39,178.09 federal withholding; ReliaBank Dakota 66,853.16 social security; Accounts Management 150.00 employee garnishment; Credit Collections Bureau 155.75 employee garnishment; Barbara Curtis 800.00 employee payment.

| | | |
|---|--|---|
| PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS | | |
| EMPLOYEE NAME Alissa Harte | | DATE 11/9/2018 10-23-2019 JS |
| EFFECTIVE DATE 12/1/2019 | POSITION TITLE CLERK | DEPARTMENT AUDITOR |
| CURRENT STEP 7 | NEW STEP 8 | |
| CURRENT PAY RATE \$18.42/\$3,205.08 | NEW PAY RATE \$18.69/3,252.06 includes education incentive | |
| REASONS FOR CHANGE Anniversary step increase | | |

EMPLOYEE SIGNATURE Alissa Harte

DEPARTMENT HEAD SIGNATURE Cindy Bruggema

DATE 10-23-2019

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

| PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS | | | |
|--|------------------------------|---|-------------------------|
| EMPLOYEE NAME Janet Bevers | | DATE 10/24/2019 | |
| EFFECTIVE DATE 11/15/2019 | POSITION TITLE 1ST Deputy | | DEPARTMENT Treasurer |
| CURRENT STEP 11 | | NEW STEP 12 | |
| CURRENT PAY RATE \$23.44 \$ 4,078.56 | | NEW PAY RATE \$23.79 \$4,139.46 | |
| REASONS FOR CHANGE Mrs. Bevers' salary is being increased to the next step in her salary range following a successful performance over the last year. | | | |

EMPLOYEE SIGNATURE Janet Bevers

DEPARTMENT HEAD SIGNATURE Carol Maloney

DATE 10/24/19

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 24 2019

CODINGTON COUNTY AUDITOR

| PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS | | |
|---|---|----------------------------|
| EMPLOYEE NAME : <i>Maria Escamilla</i> | | DATE: <i>10-22-19</i> |
| EFFECTIVE DATE: <i>10-15-19</i> | POSITION TITLE: <i>Corrections Sergeant</i> | DEPARTMENT: <i>Sail</i> |
| CURRENT STEP: <i>10</i> | NEW STEP: <i>11</i> | |
| CURRENT PAY RATE: <i>23.77 / 4135.90</i> | NEW PAY RATE: <i>24.13 / 4190.62</i> <i>24.03 (EI)</i> | |
| REASONS FOR CHANGE: <i>Step Increase</i> | | |

EMPLOYEE SIGNATURE *Maria Escamilla*

DEPARTMENT HEAD SIGNATURE *[Signature]*

DATE *10.24-19*

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 30 2019

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Jennifer Matejek

DATE:

10-22-19

EFFECTIVE DATE:

10-1-19

POSITION TITLE:

C.O.

DEPARTMENT:

Sail

CURRENT STEP:

12

NEW STEP:

13

CURRENT PAY RATE:

23.27 / \$4040.26

NEW PAY RATE:

23.51 / 4090.74

REASONS FOR CHANGE:

Step Increase

EMPLOYEE SIGNATURE

Jennifer Matejek

DEPARTMENT HEAD SIGNATURE

Matejek

DATE

10-23-19

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 30 2019

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

DATE:

Kayla Schoemaker

10-22-19

EFFECTIVE DATE:

POSITION TITLE:

DEPARTMENT:

11-15-19

C.O.

Jail

CURRENT STEP:

NEW STEP:

5

6

CURRENT PAY RATE:

NEW PAY RATE:

20.28

20.96 (E±)

3647.04

REASONS FOR CHANGE:

Step Increase

EMPLOYEE SIGNATURE

Kayla Schoemaker

DEPARTMENT HEAD SIGNATURE

Mark R.

DATE

10-24-19

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

OCT 30 2019

CODINGTON COUNTY AUDITOR

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS

EMPLOYEE NAME :

Cheri Howell

DATE:

EFFECTIVE DATE:

12/1/2019

POSITION TITLE:

Secretary

DEPARTMENT:

Em Mgmt

CURRENT STEP:

Step 6

NEW STEP:

Step 7

CURRENT PAY RATE:

\$17.75/\$3088.50

NEW PAY RATE:

\$18.32/\$3187.68

REASONS FOR CHANGE:

Anniversary Date

FILED

OCT 31 2019

CODINGTON COUNTY AUDITOR

EMPLOYEE SIGNATURE

Cheri Howell

DEPARTMENT HEAD SIGNATURE

Jim Dutton

DATE

10-30-19

COUNTY COMMISSIONERS

DATE

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

INDIVIDUAL EMPLOYEE TRAVEL REQUEST

Commission Chairman, _____ Date _____

QUARTERLY MEETING OF THE
SIOUX VALLEY COMMISSIONERS ASSOCIATION

Wednesday, November 20, 2019

12:00 Noon

Nordby Exhibit Hall
1060 3rd St SW
Huron, SD 57350

Registration Fee (\$11.00)

Welcome.....Denis Drake, Beadle County Commission Chairman

Meeting Called to Order.....Roger Hageman, Chairman

Roll Call

Minutes of the August 21, 2019 Meeting

Old Business

New Business

- Comments from Area Legislators
- SDACC Update.....Bob Wilcox or Kris Jacobsen, SDACC
- Next Meeting Date March –Codington County (Elections will be held)
- Other

Adjourn

R.S.V.P. by November 8, 2019
Jull Hanson, Beadle County Auditor
auditor@beadlesd.org
605-353-8400

(NOTE: The Association has a policy whereby each county is responsible for paying for their respective number of reservations, regardless of whether they all attend the meeting.)



SOUTH DAKOTA DEPARTMENT OF AGRICULTURE

RESOURCE CONSERVATION AND FORESTRY DIVISION

3305 West South Street
Rapid City, SD 57702-8160
Phone: 605.394.2395 Fax: 605.394.2549
sdda.sd.gov

October 25, 2019

The South Dakota Department of Agriculture, Resource Conservation & Forestry Division is seeking public comments for the 2020 revision of the South Dakota Forest Action Plan. The Forest Action Plan is made up of five sections including the Assessment of Forest Resources, Priority Area Determination, the Forest Legacy Assessment of Need, the Forest Resource Strategy, and appendices. The Forest Action Plan will help to guide forest management actions and resource allocation for the State of South Dakota for the next ten years.

The Forest Action Plan considers all forest ownerships, including state, private, federal, and tribal forest lands. Our forests include the Black Hills forests, riparian (river bottom) forests, windbreaks and shelterbelts, urban and community forests, as well as upland (hardwood) forests such as Sica Hollow State Park.

Your input into this plan is important to us. Please visit our website at sdda.sd.gov/conservation-forestry and navigate to the "South Dakota 2020 Forest Action Plan for Public Comment" section to review these documents. A physical copy of the documents can be obtained by contacting Marcus Warnke by phone at 605.394.2395 or by using the contact information listed below.

Comments are due by December 5, 2019 and may be submitted via email to Marcus.Warnke@state.sd.us or by mail to Forest Action Plan Comments c/o Marcus Warnke, 3305 West South Street, Rapid City, SD, 57702.

Thank you in advance for providing this valuable information for the South Dakota Forest Action Plan.

Sincerely,

Gregory J. Josten
State Forester