

AGENDA
Codington County Board of Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Tuesday, August 6, 2019

- 1. Pledge of Allegiance**
- 2. Conflict of interest items**
- 3. Call for Public Comment**
- 4. Action to approve the agenda**
- 5. Action to approve the minutes of July 23, 2019**
- 6. Kranz Insurance discussion on renewal of Employee health insurance plan**
- 7. Monthly reports**
 - a. Extension**
 - b. Veterans Service Director**
 - c. Weed Supervisor**
 - d. Welfare Director**
- 8. Discussion/possible action regarding bid awarded for 2019 liquid asphalt**
- 9. Action to declare Treasurer's printer equipment surplus to be destroyed**
- 10. Acknowledge notice of intent to retire, submitted by, Emergency Management Director, Jim Sutton, and action to advertise the position**
- 11. Action to approve Search and Rescue updated roster**
- 12. Discussion with Tim Sheehan, Watertown Chamber of Commerce, and action to approve a request to serve alcohol at an event at the Extension Center Complex**
- 13. 10:00 a.m., Scott Amundson, Governor's Office of Economic Development, presentation on Livestock Development sales and use tax rebate**
- 14. Review 2020 budget requests**
- 15. Action on change orders submitted for Courthouse Remodel Project**
- 16. Action to approve claims for payment**
- 17. Action to approve automatic budget supplements**
- 18. Action to approve personnel changes**
- 19. Action to approve travel requests**

20. Old Business

21. New Business

22. Open

- a. **Public Comments**
- b. **Commission Comments**

23. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues**
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters**
- (3) Preparing for contract negotiations with employees or employee's representatives**

24. Action to adjourn until 9:00 a.m., Tuesday, August 13, 2019; at the Codington County Courthouse

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 6, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 6, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Veterans Service Officer, Al Janzen, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS

There was no conflict of interest items to note.

CALLS FOR PUBLIC COMMENT

Chairman Johnson called for public comments for the Open, none were forthcoming.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by VanDusen, to approve the minutes of July 23rd, 2019; all voted aye; motion carried.

EMPLOYEE HEALTH INSURANCE REVIEW

Ray Kranz, Kranz Insurance, met with the Board to review the County's employee Sanford health insurance plan and the premium increase for 2020. Mr. Kranz also reviewed the County's history of premiums since 2013. The County's renewal premium for 2020 is set to increase 15% over 2019 premiums based on a history of high claims paid by Sanford amounting to an incurred loss ratio of approximately 153%.

MONTHLY REPORTS

Veterans Service Officer, Al Janzen, reported 87 walk-ins/appointments in the month of July and 4 trips to out of town medical appointments with 8 riders. Plans are underway to bring the Canadian Vietnam Veteran's Memorial Moving Wall to an indoor venue at the Redlin Art Center, November 8th through the 11th, 2019. Discussion was also held regarding the non-working lift chair in the City Auditorium, where the Veterans' Service and Welfare Offices, are located. Mr. Janzen also provided the Board with a report of VA expenditures for FY2018 and noted \$13,793,000.00 was expended in Codington County, an increase of over \$400,000.00 over FY2017. **Weed Supervisor, Steve Molengraaf**, provided the Board with the following spray season data to date: 302 hours logged; 2,172 miles; 201 gallons of 2-4D; 191.75 gallons of Tordon; and 11.5 gallons of Round Up. Pesticide container recycling has been completed and 2 leafy spurge collections have occurred. Mr. Molengraaf provided the Board with a series of slides showing Poison Hemlock, which has been discovered in Codington County. Moths have been released in the area of that growth. Future travel requests from the Weed Supervisor will include working at the State Fair Weed booth and attending the State Weed Commission and Tour. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for the month of May 2019. 32 people were served for the following: 3 ESG (Emergency Services Grant), 6 utilities, 3 miscellaneous, 3 medical, 11 housing, 2 homeless, 2 economic assistance and 2 burials; there was \$350.00 in funds expended by the County for these contacts and \$11,336.14 was saved using other resources. The Welfare Director provided the Board with a summary of the NACo Health Joint

Subcommittee Meetings, held at the National Conference in July, and a policy brief to support the repeal of the 40% excise tax (Cadillac Tax), on employer-sponsored health insurance, instituted in the Affordable Care Act in 2010 and scheduled to take effect in 2022.

2020 BUDGET REVIEW

The Board reviewed the following 2020 budget requests: Veterans' Service and Care of Poor.

2019 LIQUID ASPHALT BID

Highway Supt., Rick Hartley, updated the Board on a situation where Flint Hills, the company which was awarded the County's 2019 Liquid Asphalt Bid, was unable to provide Codington County with product that meets State specifications. Mr. Hartley noted the situation has been resolved and the product, from Flint Hills, is now in compliance with the standards of the State of South Dakota, but there is a possibility that the County did receive 5 loads of product that may not have met the required specifications. Mr. Hartley has been in contact with the Codington County States Attorney and SD Dept. of Legislative Audit regarding this matter and will continue to monitor the situation.

SURPLUS PRINTER

Motion by Hanten, second by VanDusen, to declare an HP Laserjet P2035 printer, s/n VNB3D23361, in the Treasurers' office surplus to be destroyed; all voted aye; motion carried.

EMERGENCY MANAGEMENT DIRECTOR, JIM SUTTON, NOTICE OF RETIREMENT

The Board acknowledged receipt of a letter, from the Codington County Emergency Management Director, Jim Sutton, indicating his intent to retire from his Codington County position effective January 31, 2020. Motion by Waterman, second by Hanten, to advertise the position of Codington County Emergency Management Director, to allow time for interviews and an appointment possibly by January 1, 2020; all voted aye; motion carried.

SEARCH AND RESCUE UPDATED ROSTER

Motion by Hanten, second by Gabel, to approve an updated roster of the Codington County Search and Rescue Team, for the purposes of workers' compensation insurance; all voted aye; motion carried. This updated roster will be kept on file in the office of the County Auditor.

DAKOTA CUP CRAFT BEER FESTIVAL

Tim Sheehan, President/CEO Watertown Area Chamber of Commerce and Sean Dempsey, Dempsey's Brewery, Restaurant, and Pub, met with the Board to request authorization to serve beer and wine samples at the Codington County Extension Center Complex during the first "Dakota Cup Craft Beer Festival." Mr. Sheehan indicated a beer & wine license will be transferred to the venue address for this event. Motion by VanDusen, second by Hanten, to approve this request. Chairman Johnson interjected and asked for a motion to delay action on this request for one week to allow input from Codington County Extension Center staff. Motion by Waterman to delay action one week, second by Johnson. Upon vote of the Board; Waterman and Johnson voted aye; Gabel, VanDusen and Hanten voted no; motion failed. Upon vote of VanDusen's original motion to approve the request; Gabel, VanDusen, and Hanten voted aye; Waterman and Johnson voted no; motion carried.

GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

Scott Amundson, Community Development Representative from the GOED, appeared before the Board to share information on Sales & Use Tax Rebate Programs. Nate Graf, GOED Business Development Representative, Central South Dakota and Chris Schilken, Watertown Development Company Executive Director, were also present in support of local economic development programs. Mr. Amundson informed the Board that the SD Governor's Office of Economic Development recently expanded a tax rebate program to benefit Counties that are interested in supporting livestock development. Under the

program, producers who are granted a Conditional Use Permit, from the County, for a new or expanded livestock facility can direct the sales and use tax they pay for that project to their County. This program creates a unique opportunity for livestock producers to partner with their local County Commissions. The Board acknowledged that these types of projects must meet current requirements of the Codington County Zoning Ordinance and thanked Mr. Amundson for the update.

CLAIMS

Motion by Hanten, second by Gabel, to approve for payment the following list of July salary claims; all voted aye; motion carried: Commissioners: 10,242.65 total salaries. Auditor: 20,921.76 total salaries. Co. Treasurer: 30,182.18 total salaries. States Attorney: 38,579.20 total salaries. Gov. Buildings: 18,958.98 total salaries. Dir. Equalization: 41,480.69 total salaries. Reg. of Deeds: 20,682.79 total salaries; Mary Fransen 4139.46 step increase. Veterans Service: 10,179.02 total salaries. Sheriff: 92,606.87 total salaries; Mike Gubka 5026.86 step increase; Trever Schimmel 4510.08 step increase. Co. Jail: 108,832.53 total salaries; Shawn Nills new hire PT 18.95 per hr.; Jacey Moe new hire PT 17.81 per hr.; Amalia Barrientos FT 3420.84; Welfare: 6,332.08 total salaries; Rochelle Rossow 1204.70 final pay. County Nurse: 4,588.46 total salaries. Co. Park: 13,340.83 total salaries. Ag. Bldg.: 8,223.94 total salaries. Co. Extension: 9,542.21 total salaries. Weed Control: 9,980.84 total salaries. Planning Board: 285.04 total salaries. Road & Bridge: 91,090.09 total salaries; Mitch Kallhoff 3250.32 step increase; Jeff Argo 3476.52 step increase; Robyn Riter 3826.26 step increase. Emergency Management: 12,135.80 total salaries. Crime Victim: 6,563.68 total salaries. W.I.C.: 4,170.54 total salaries. Total 558,920.18 Breakdown of withholding amounts which are included in the above: S.D. Retirement 49,593.68; S.D. Retirement 161.52 spouse option; S.D. Supplemental Retire. 4,985.00 suppl. retire.; Sanford 68,275.34 ins.; Reliance Standard Life Insurance 450.42 life ins.; Delta Dental 6,406.38 ins.; Avesis 867.93 ins.; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 519.20 employee union dues; AFLAC 3,876.56 ins.; John Hancock 4,100.00 suppl. retire.; AFLAC 595.77 ins.; Watertown United Way 65.00 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 23,32.00 employee payments; Cod. Co. Treasurer 32,200.00 employee monthly draw; SDRS Supplemental Retirement 4,450.00 Roth retirement; Teamsters Local Union 120 163.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 37,126.79 federal withholding; ReliaBank Dakota 64,253.28 social security; Accounts Management 150.00 employee garnishment; Credit Collections Bureau 155.75 employee garnishment; Barbara Curtis 800.00 employee payment.

PERSONNEL CHANGES

Motion by VanDusen, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Rebecca Reiter, Deputy States Attorney; anniversary step increase 8/1/2019; step 8/\$32.73 per hour. Laurie Smith, part-time Correctional Officer, step increase 7/20/2019; step 4/\$19.56 per hour. Kimary Larson, Welfare Assistant; new hire 8/7/2019; clerical step 3/\$16.17 per hour.

TRAVEL REQUEST

Motion by Hanten, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Auditor, Treasurer, Register of Deeds, and Welfare Director; SDACO annual conference.

EXECUTIVE SESSION

Motion by Hanten, second by VanDusen, to enter into executive session at 10:50 a.m., per SDCL 1-25-2, discussion of personnel issues; all voted aye; motion carried. The Board returned to regular session at 11:46 a.m., no action was taken. Human Resource Director, Terry Satterlee and States Attorney, Rebecca Morlock Reeves, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Waterman, to adjourn at 11:46 a.m., until 9:00 a.m., Tuesday, August 13th, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____