

**AGENDA**  
**Codington County Board of Commissioners**  
**Codington County Courthouse, 14 1<sup>st</sup> Ave SE, Watertown SD**  
**Commission Chambers, Room #114**  
**9:00 a.m., Tuesday, August 20, 2019**

1. Pledge of Allegiance
2. Conflict of interest items
3. Call for Public Comment
4. Action to approve the agenda
5. Action to approve the minutes of August 13, 2019
6. Monthly reports
  - a. Facilities Manager
  - b. Highway Department
7. Action to authorize the Chairman to sign a sub-recipient grant agreement between Codington County and the SD Dept. of Corrections
8. Action on change orders submitted for Courthouse Remodel Project
9. Action to approve claims for payment
10. Action to approve automatic budget supplements
11. Action to approve personnel changes
12. Action to approve travel requests
13. Public Notices
  - a. Quarterly meeting of the Sioux Valley Commissioners Association, August 21<sup>st</sup>, 12:00 PM in Clear Lake
  - b. SDACC Annual Conference, September 16<sup>th</sup> & 17<sup>th</sup>, in Pierre
14. Old Business
15. New Business
16. Open
  - a. Public Comments
  - b. Commission Comments
17. Action to enter into Executive session per SDCL 1-25-2
  - (1) Discussion of personnel issues
  - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
  - (3) Preparing for contract negotiations with employees or employee's representatives

**18. Action to adjourn until 9:00 a.m., Tuesday, August 27, 2019; at the Codington County Courthouse**

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**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

August 20, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 20, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. Deputy Maintenance Supervisor, Jeff Hershman, led the pledge of allegiance.

**CONFLICT OF INTEREST ITEMS**

There was no conflict of interest items to note.

**CALLS FOR PUBLIC COMMENT**

Chairman Johnson called for public comments for the Open, none were forthcoming.

**AGENDA APPROVED**

Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Gabel, to approve the minutes of August 13, 2019; all voted aye; motion carried.

**MONTHLY REPORTS**

**Highway Supt., Rick Hartley**, reported 27 miles of road have been chip sealed; recent heavy rains have caused flooding and loss of gravel, some of which had recently been replaced from spring flooding, on County roads; a truck in need of repairs is back in working condition; excess water along 14<sup>th</sup> Ave, from recent heavy rains, is being addressed; and NextEra Energy will move in a transformer later today east and north of Waverly, with tower work scheduled to begin the week of August 26<sup>th</sup>. **Facilities Manager, Milo Ford, and Deputy Maintenance Supervisor, Jeff Hershman**, updated the Board on activity at several County facilities. Memorial Park – relocation and/or refunds have been issued to a number of campers who reserved pull through camping spaces that were covered in water due to recent heavy rain fall; water continues to flow into the campground in several areas from Lake Kampeska; ground water problems continue with each rain fall; and despite water problems the campground continues to see heavy guest traffic. Ag. Building – Achievement Days was recently held in the buildings and the current drainage system was able to keep up with heavy rains. Plans are in place to install additional gutters to further assist with drainage in several areas of the facility. Courthouse – a bid for the installation of additional handrails on the stairs between the ground and first floor has been received in the amount of \$9,457.00. Action on this bid will be taken at the Board's meeting on August 27<sup>th</sup>. This project comes as a recommendation from Safety Benefits due to increased slip and fall incidents in those areas. Detention Center – Deputy Maintenance Supervisor, Jeff Hershman, noted during the installation of new towel dispensers in the Detention Center the company installing the dispensers were drilling into a wall and struck a sewer pipe. The wall had to be torn out to repair the sewer pipe at the Company's expense. Ceiling work in a dorm area has been delayed due to a recent increase in inmate population.

**NOTICE OF AWARD – ALTERNATIVES TO DETENTION GRANT AWARD**

Motion by VanDusen, second by Gabel, to authorize the Chairman to sign a notice of award for an Alternatives to Detention grant award through the Council of Juvenile Services; all present voted aye; motion carried. The County is the sub-recipient of grant funding, in the amount of \$64,012.63, which

will be run through the Watertown Boys and Girls Club to: hire and train a Youth Diversion Coordinator, utilize JDAI training to identify conditional release options for Codington County, increase the amount of youth being diverted through the State's Attorney's Office, and collect and examine data associated with juvenile arrest, diversion, and detention.

**CLAIMS APPROVED**

Motion by Hanten, second by Gabel, to approve for payment the following list of claims; all voted aye; motion carried: Dean Palmer 552.00 sup; VISA Reliabank 1204.40 sup/trav; City of Watertown 22916.69 June 911 surcharge collections.

**PERSONNEL CHANGES**

Motion by Hanten, second by Waterman, to approve the following personnel changes; all voted aye; motion carried: Ryan Elliott, new hire part time Correctional Officer; 8/15/2019; step 1/\$17.81 per hour. Jessica Johnson, new hire part time Correctional Officer; 8/14/2019; to step 3/\$18.95 per hour. Lori Deutsch, Highway Dept. Office Coordinator; anniversary step increase 9/1/2019; to step 13/\$21.68 per hour.

**TRAVEL REQUESTS**

Motion by VanDusen, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Extension Deputy Office Coordinator, assist with transporting exhibits to the State Fair. Weed and Pest Supervisor, State Fair Weed Booth and State Weed and Commission Meeting & Tour.

**2020 BUDGET CONSIDERATION**

Commissioner Gabel discussed the possibility of budgeting funds to study the criminal justice process, between the County and the Court System, and to possibly hire a consultant to assist with the study.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:42 a.m., until 9:00 a.m., Tuesday, August 27<sup>th</sup>, 2019; all voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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