AGENDA
Codington County Board of County Commissioners
Codington County Courthouse, 14 1st Ave SE, Watertown, SD
Commission Chambers Room #114
9:00 a.m., May 14, 2019

1. Pledge of Allegiance
2. Conflict of interest items
3. Action to approve the agenda
4. Action to approve the minutes of May 7, 2019
5. Monthly reports
   a. Extension
6. Action to approve resolution 2019-12, May 7th tax deed property auction, and issue quit claim deeds for property sold
7. Action to authorize the Chair to sign 2019 Asphalt Mat Construction contract
8. Action to approve project to seal coat Courthouse parking lot
9. Action to approve purchase of mower for Memorial Park
10. Action to declare a Great Dane mower, GEN01481, surplus to be traded
11. Action to approve application of West Nile Virus grant funds
12. Action on change orders submitted for Courthouse Remodel Project
13. Action to approve claims for payment
14. Action to approve automatic budget supplements
15. Action to approve personnel changes
16. Action to approve travel requests
17. Old Business
18. New Business
19. Open
   a. Public Comments
   b. Commission Comments

Codington County, May 14, 2019
20. **Action to enter into Executive session per SDCL 1-25-2**
   (1) Discussion of personnel issues
   (3) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
   (4) Preparing for contract negotiations or negotiating with employees or employee representatives

21. **Action to adjourn until 9:00 a.m., Tuesday, May 21st, 2019, at the Codington County Courthouse**

   **Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of service.**
May 14, 2019

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 14, 2019, at the Codington County Courthouse. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen and Brenda Hanten; Chairman, Myron Johnson, presiding. 4-H/Youth Program Advisor, Jodi Loehrer, led the pledge of allegiance.

CONFLICT OF INTEREST ITEMS
There were no conflict of interest items to note.

AGENDA APPROVED
Motion by Hanten, second by VanDusen, to approve the agenda as posted; all voted aye; motion carried.

MINUTES APPROVED
Motion by Hanten, second by VanDusen, to approve the minutes of May 7, 2019; all voted aye; motion carried.

MONTHLY REPORTS
4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the following: Shooting Sports, Horse Safety program, I Grow Readers Nutrition Program, Bike Safety programs, Youth Quality Care of Animals program, Judging Schools, Clover Buds Camp, and dog practice.

TAX DEED SALE RESOLUTION
The Board took action on Resolution 2019-12 approving the sale of tax deed property at a public auction held on May 7th, 2019, and to authorize the Auditor to issue quit claim deeds for said property.

RESOLUTION 2019-12
APPROVING THE SALE OF COUNTY LAND ACQUIRED BY TAX PROCEEDINGS

WHEREAS, PURSUANT TO DIRECTION FROM the Board of County Commissioners of Codington County, South Dakota, the County Auditor did heretofore offer for sale the hereinafter described real property belonging to said County, which was acquired by said County by tax deed, and

WHEREAS, it now appears from the said County Auditor’s report of sale on file herein and from the proof of publication of Notice of Sale attached to said report and on file herein that all the proceedings necessary to a legal sale have been completed and the following have offered the following price for the following described real property to-wit.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>PURCHASER</th>
<th>PRICE</th>
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<tbody>
<tr>
<td>Lot 5, Block 19, Syndicate Addn. To the City of Watertown Record #12104</td>
<td>David and Charlotte McElhany Joint Tenants with Rights of Survivorship</td>
<td>$16,100.00</td>
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<tr>
<td></td>
<td>510 Arrow Ave NE Watertown, SD 57201</td>
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Codington County, May 14, 2019
South 158’ of the East 22.3’ of Outlot L, Kranzburg Outlots Addn. to Kranzburg Village Record #16999
Terry Adler 201 St. Peters St Kranzburg, SD 57245
Seth and Rebecca Honeyman, Joint Tenants with Rights of Survivorship
Of the W275’, except the W16.5’ of The NW1/4 of Sec. 24-T117N-R53W Record #19346
2418 Sioux Conifer Road Watertown, SD 57201

Which full amount of the purchase price has been deposited with the County Treasurer;

NOW THEREFORE, be it and it hereby is resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 14th day of May, 2019, that the sale of said premises to the above be and the same is hereby approved and the Chairman of the Board of County Commissioners of said Codington County, South Dakota is hereby authorized and directed to execute and the County Auditor to attest Quit Claim Deeds to said real property in the name of said County, and deliver said Quit Claim Deeds to said purchasers conveying to said purchasers all of the right, title, and interest of said County therein.

Dated this 14th day of May, 2019

Myron Johnson
Chairman

ATTEST:

Alissa Harte
Codington County Auditor’s Office

ASPHLAT MAT CONSTRUCTION CONTRACT
Motion by Hanten, second by Waterman, to authorize the Chairman to sign the 2019 contract for Asphalt Mat Construction; all voted aye; motion carried.

WEST NILE GRANT FUNDS APPLICATION
Motion by VanDusen, second by Waterman, to authorize Weed Supervisor, Steve Molengraaf, to apply for West Nile Grant Funds in the amount of $5,000.00; all voted aye; motion carried. The County received funding in 2018 in the amount of $5,000.00.

COURTHOUSE PARKING LOT SEAL COAT
Facilities Manager, Milo Ford, presented the Board with an estimate from Glacial Lakes Asphalt, LLC, in the amount of $7,259.88, to seal coat and stripe the Courthouse parking lot. Mr. Ford noted this is a budgeted item and requested authorization to proceed. Motion by Gabel, second by Hanten, to approve the project as requested; all voted aye; motion carried.

MEMORIAL PARK MOWER
Facilities Manager, Milo Ford, requested authorization to purchase a Gravely mower from Watertown Lawn and Garden, in the amount of $10,422.52, which includes a bid assist discount and trade in. Mr.
Ford noted this is a budgeted item. Motion by Hanten, second by Waterman, to approve the purchase as requested; all voted aye; motion carried.

**SURPLUS MOWER EQUIPMENT**

Motion by Hanten, second by VanDusen, to declare GEN01481, a Great Dane Mower, s/n 00124; surplus to be traded; all voted aye; motion carried.

**CLAIMS**

Motion by Hanten, second by Waterman, to approve for payment the following claims; all voted aye; motion carried: A-OX WELDING 118.93 SUPPLIES, A&B BUSINESS SOLUTIONS 1.19 SUP, ADVANCE AUTO PARTS 24.99 SUP, ADVANCED HEALTH, SAFETY & SEC 50.00 REP, JEFFREY ARGO 25.00 UTILITIES, ASPEN TREE SERVICES, LLC 2500.00 REP, AT&T MOBILITY 227.40 UTIL, AUSTIN LAW OFFICES 1595.95 SVC, BEACON CENTER 1000.00 PMT, BECK MOTORS 32751.00 EQUIP, ALLEN BENCK 25.00 UTILITIES, BIERSCBACH EQUIPMENT 32580.60 EQUIPMENT, BONDELL BOADWINE 50.84 JURY, SCOTT BOHLS 56.72 JURY, BORNS GROUP 3135.60 POST, BOYS & GIRLS CLUB 1458.33 PMT, BRATLAND LAW 883.50 SVC, BRITE 2922.00 EQUIP, RIAN BROMWICH 50.84 JURY, BROWN CLINIC PLLP 904.00 SVC, BURNS LAW OFFICE 4572.70 SVC, BUTLER MACHINERY 3485.94 REPAIRS/MAINT., CARTNEY BEARING & SUPPLY 22.14 REP, JEFF CASE 25.00 UTILITIES, CASHWAY LUMBER INC. 98.32 REP, CENTURYLINK 717.32 UTIL, CHUCK'S LOCK & KEYS 732.70 SUP, CODINGTON-CLARK ELECTRIC COOPE 71.24 UTILITIES, CODINGTON COUNTY HIGHWAY DEPT. 8932.91 SVC, CODINGTON CO. HISTORICAL SOC. 1126.60 PMT, CODINGTON CO. REGISTER DEEDS 60.00 PMT, CODINGTON COUNTY TREASURER 16.83 POST, COLE PAPERS, INC. 1459.60 SUP, COMPASS COUNSELING 3600.00 SVC, CONNECTING POINT COMPUTER CENT 22321.63 SUP, CONNECTING POINT COMPUTER CENT 1633.12 REP, CONSERV FLAG CO 215.82 SUP, SHAWNA CONSTANT 25.00 CELL, COUNTY FAIR FOODS 309.02 SUP, CREDIT REWARDS 100.00 SUP, CREDIT COLLECTIONS BUREAU 1495.44 PMT, CREDIT COLLECTIONS BUREAU 1359.45 PMT, CRISIS ELECTRIC SUPPLY CO. 208.39 REP, CULLIGAN WATER CONDITIONING 251.25 SUP, CUSTOM ENGINE MACHINING 17.60 REPAIRS/MAINT., D K DIESEL INJECTION 7.36 REPAIRS/MAINT., DUSTIN DAHLGREN 20.00 WIT, MATTHEW DARGATZ 25.00 UTILITIES, DATA TRUCK 69.98 UTIL, DELYLE'S SOUTH 81 SERVICE INC 2008.87 REP, DEXTER TOWNSHIP 65.75 PMT, JAMIE DOLEN 25.00 UTILITIES, DUGAN SALES & SERVICE 212.85 REP, BIMBO FOODS, INC 1254.18 SUP, EIGHT TEN PROPERTIES, LLC 1740.00 RENT, ELECTRIC MOTORS & MOORE 60.00 REPAIRS/MAINT., ELLYSON LAW OFFICE 596.96 SVC, ENGLESTAD ELECTRIC CO. 1860.76 REP, MARIA ESCAMILLA 40.00 CELL, TRICIA ESCHEN 69.32 JURY, ESRI 400.00 MAINT, EVOLUTION POWERSPORTS 294.94 REP, RANDALL G. FALVEY 25.00 UTILITIES, FAMILY DENTAL CENTER 45.00 SVC, FARNAMS GENUINE PARTS 48.97 SUP, FARNAMS GENUINE PARTS 394.53 SUPPLIES, JANINE FIELDS 52.52 JURY, AT&T MOBILITY - FIRSTNET 48.90 UTIL, BENJAMIN FLEMING 60.08 JURY, TOWN OF FLORENCE-PEGGY LINDAHL 64.25 UTILITIES, ALLISON FORBUSH 25.00 CELL, FOX & YOUNGBERG, P.C. 385.14 SVC, FSA - FARGO 11755.37 SUP, GALLS, LLC 644.91 EQUIP, GCR TIRE CENTER 25.35 REPAIRS/MAINT., GCR TIRES & SERVICE 72.78 REP, BRYANNA GEERDES 51.68 JURY, ALAN GEIER 22.00 REP, GENOA HEALTHCARE/WATERTOWN 545.76 SUP, GLASS PRODUCTS INC. 651.90 REP, GRAINGER 936.92 REP, GREEN, ROBY, OVIATT, 4990.00 SVC, DEBRA GRUPE 55.88 JURY, MICHAEL GUBKA 40.00 CELL, JUSTIN HALAJIAN 25.00 CELL, BRENDA HANTEN 536.35 TRAV, RICK HARTLEY 96.80 UTILITIES, JENNIFER HARTMAN 50.84 JURY, DAVID HEDDING 25.00 UTILITIES, JAMES HEDGES 25.00 CELL, HENRY FOODS, INC 2072.21 SUP, JEFF HERSHMAN 25.00 CELL, HILLYARD/SIOUX FALLS 984.92 SUP, CAMERON HOGLE 20.00 WIT, RICK HOLINKA 25.00 UTILITIES, LARRY HOWARD 40.00 CELL, HUMAN SERVICE AGENCY 4516.87 SVC, HYVEE #1871 ACCTS RECEIVABLE 1854.08 SUP, INTERLAKES COMMUNITY ACTION

Codington County, May 14, 2019
1267.42 SVC, INTOXIMETERS 750.00 SUP, MARI JAYCOX 51.68 JURY, JOHNSON CONTROLS, INC. 4781.22 REP, JESSICA JONES 20.00 WIT, JURGENS PRINTING 122.00 SUP, MITCHELL KALLOFF 25.00 UTILITIES, MARK KATTERHAGEN 52.50 SVC, JESSE KUMP 30.00 REF, DANA LARSON 50.00 SVC, LAWSON PRODUCTS 311.11 SUPPLIES, LEWNO LAW OFFICE 473.00 SVC, LINCOLN CO TREASURER 2406.91 SVC, LINDNER MUSIC 47.90 SUP, LOCATORS & SUPPLIERS, INC. 278.85 SUPPLIES, DARCY LOCKWOOD 52.50 SVC, JODI LOEHRER 355.80 TRAV, STEVEN LOWRY 40.00 CELL, LUTHERAN SOCIAL SERVICES 1033.30 SVC, MAC'S BLUE TARP CREDIT SERVIC 251.95 SUPPLIES, BLUE TARP FINANCIAL, INC 27.75 SUP, MARCO, INC 375.00 RENT, JACLYN MARKO 54.20 JURY, RUSSELL MATHEWS 40.00 CELL, MELLETTE MEMORIAL ASSOCIATION 5500.00 PMT, MENARDS 906.33 REP, MENARDS 61.32 SUPPLIES, LARRY MERCHANT 25.00 CELL, MIDCONTINENT COMMUNICATIONS 407.72 UTIL, MIDWEST CARD AND ID SOLUTIONS 650.00 SUP, MOODY COUNTY 77.00 REG, MICHAEL MORGAN 40.00 CELL, MOTOROLA SOLUTIONS, INC 3150.60 EQUIP, MUNICIPAL UTILITIES 11961.85 UTIL, MUNICIPAL UTILITIES 679.58 UTILITIES, NORTHERN BAG AND BOX COMPANY 6750.00 SUP, NORTHWESTERN ENERGY 511.11 UTILITIES, OFFICE PEEPS, INC. 3682.37 SUP, OFFICE PEEPS, INC. 105.65 SUP, OFFICE PEEPS 5.60 SUPPLIES, JERRAD OLSON 40.00 CELL, OTTERTAIL POWER CO, 47.12 UTILITIES, HOLLI OWENS 50.84 JURY, MICHELLE PEDERSON 25.00 CELL, PENNINGTON COUNTY JAIL 90.35 TRAV, PERFORMANCE TOWING 450.00 REPAIRS/MAINT., PETERS DISTRIBUTING INC 2910.05 SVC, SARAH PETERSEN 25.00 CELL, PHARMCHEM INC 1410.85 SUP, PMB 0112 142.56 UTIL, CHRIS POWNELL 376.04 TRAV, PRAIRIE LAKES HEALTH CARE CENT 4316.44 SVC, PREMIER BIOTECH 926.05 SUP, THOMAS PRICE INC 2400.00 SVC, PROMAINTENANCE 13213.00 REP, PRO-TEC ROOFING & SHEET METAL 306.12 REP, RAMKOTA HOTEL 202.00 TRAV, RC FIRST AID 63.00 SUPPLIES, ADAM REEVES 40.00 CELL, REBECCA MORLOCK REEVES 40.00 CELL, BECCA REITER 801.44 TRAV, CHRISTOPHER REYNOLDS 20.00 WIT, ROBYN RITER 25.00 UTILITIES, RON'S SAW SHOP 156.99 REP, RUNNING SUPPLY INC. 64.99 SUPPLIES, RUNNINGS 16.16 SUP, SATELLITE TRACKING OF PEOPLE 1885.00 SUP, TERRANCE SATTERLEE 1500.00 SVC, DEAN SCHAEFER COURT REPORTING 192.00 SVC, TREVER SCHIMMEL 155.00 TRAV, SCHUMACHER ELEVATOR COMPANY 712.62 REP, BRAD SCHWINGER 25.00 UTILITIES, SD ATTORNEY GENERAL'S OFFICE 2870.00 PMT, SD ATTORNEY GENERAL'S OFFICE 255.00 PMT, SD DEPARTMENT OF HEALTH 1110.00 PMT, S.D. DEPARTMENT OF REVENUE 1.00 SUP, S.D. FEDERAL PROPERTY 279.50 SUP, SD SHERIFFS ASSOCIATION 170.00 TRAV, SD STATE TREASURER 450487.69 MAY REMITTANCE, SDACO 784.00 PMT, SDEMA 190.00 TRAV, SDN COMMUNICATIONS 1157.23 UTIL, SDSU PRINT LAB 322.45 SUP, MELISSA SEARS 25.00 CELL, SECURUS TECHNOLOGIES 5023.06 SUP, HEIDI SELCHERT 25.00 CELL, JODY SHELLEFFER 51.68 JURY, SHERWIN WILLIAMS 7.69 REP, SIOUX RURAL WATER SYSTEM 39.89 UTILITIES, SIOUX VALLEY COOP 8967.67 SUP, SIOUX VALLEY COOP 19702.35 SUPPLIES, SNAP-ON 60.60 SUPPLIES, LYNN SOLBERG 40.00 UTILITIES, BRET SOLUM 40.00 CELL, TOWN OF SOUTH SHORE 66.00 UTILITIES, SOUTH SHORE GAZETTE 838.73 PUB, STAR LAUNDRY 1444.52 SUP, STAR LAUNDRY 156.30 SUPPLIES, TAMMY STASSEN 66.00 REF, STATE 4-H OFFICE 30.00 SUP, DOUGLAS STORMO 50.84 JURY, STURDEVANTS AUTO PARTS 13.36 REPAIRS/MAINT., SUPERIOR HOOD STEAMERS, INC 600.00 SUP, SUTTON LAW OFFICE PC 17978.71 SVC, SCOTT SWANSON 25.00 CELL, THOMSON REUTERS-WEST 583.14 SVC, PRODUCTIVITY PLUS ACCOUNT 4245.16 REPAIRS/MAINT., T&L QUICKCARE 1855.00 SVC, DOUGLAS D. TORSTENSON 25.00 UTILITIES, TOSHIBA FINANCIAL SERVICES 334.61 RENT, CLARICE VANWELL 50.84 JURY, TYLER VARN 40.00 CELL, VAST BUSINESS 599.54 UTIL, VAST BROADBAND 49.95 UTILITIES, VERIZON WIRELESS 616.21 UTIL, GREAT WESTERN BANK 1601.56 TRAVEL & CONF., GREAT WESTERN BANK 538.74 PMT, GREAT WESTERN BANK 913.31 PMT, GREAT WESTERN BANK 44.50 PMT, GREAT WESTERN BANK 135.80 PMT, GREAT WESTERN BANK 20.00 PMT, GREAT WESTERN BANK 473.09 PMT, MARLONIE

Coddington County, May 14, 2019
Motion by VanDusen, second by Gabel, to approve the following personnel changes: Diane Merchant, Director of Equalization Office Coordinator, anniversary step increase 5/1/2019, to step 13/$21.78 per hour; Sarah Tesch, Director of Equalization Clerk, anniversary step increase 5/15/2019, to step 6/$17.75 per hour; and Rochelle Rossow, Welfare Assistant new hire 5/14/2019, step 1/$15.27 per hour.

Subsequent motion by Hanten to exclude the Welfare Assistant personnel change due to lack of signatures. Hanten’s motion failed for lack of a second. Human Resource Director, Terry Satterlee, secured the signature from the Welfare Director. Upon vote of the Board, on Commissioner VanDusen’s original motion; all voted aye; motion carried.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:32 a.m., until 9:00 a.m., Tuesday, May 21st, 2019; all voted aye; motion carried.

ATTEST:

Alissa Harte
Election Clerk, County Auditor’s Office

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Published once at the total approximate cost of $___________